JIM KIPPOLA, Chairman **DAN ETELAMAKI, Vice Chairman**
NATHAN DENOFRE, Commissioner **CHRISTOPHER GRUND, Commissioner**

Humboldt Township
Planning Commission

Phone 906-339-2927 Fax 906-339-4431

Regular Meeting
Monday, December 27, 2021 – 6:00 PM
Humboldt Township Hall

Chairman Kippola called the meeting to order at 6:00 PM.

Pledge of Allegiance

Roll Call

MEMBERS PRESENT: Jim Kippola, Chris Grund, Dan Etelamaki, Nate Denofre

STAFF PRESENT: Betty Grund, Recording Secretary

STAFF ABSENT: Howard Robar, Zoning Administrator

PUBLIC PRESENT: Ryan Peurach, Christa Denofre

APPROVAL OF AGENDA:
Chris Grund, Moved; Dan Etelamaki, Support; 4 ayes 0 Nays; Motion Carried.

APPROVAL OF MINUTES:
Approval of the Noember 22, 2021 minutes.
Dan Etelamaki, Moved; Chris Grund, Supported; 4 Ayes, 0 Nays; Motion Carried.

PUBLIC COMMENT: None

CORRESPONDENCE: None

OLD BUSINESS:

A) **Recreation 5 Year Plan/Zoning Ordinance Update**
B) **Zoning Ordinance Update**

These two agenda items were addressed together. As an update, chairman Kippola has been in touch with Jason McCarthy concerning work session days, (statutory per Planning Commission By-Laws). Chairman Kippola will keep members informed when dates are set. Nate Denofre volunteered to attend these work sessions.

C) **Land Acquisition/Conveyance Policy**

Chairman Kippola prepared and passed along two drafts on Land Acquisition, and Land Conveyance Policies He has asked that each member of the commission look over each draft for further discussion at next month's meeting.

NEW Business

A) **Eagle Mine Water Treatment Plant**

Humboldt Township received a permit application from Eagle Mine to build an on-site Water Treatment Plant which was then passed along to Howard Robar, Zoning Administrator, for approval. Mr. Robar and Chairman Kippola are reviewing the application.

B) 2021 Annual Report

This is a statuary report set up in the By Laws and Chairman Kippola will prepare that report.

C) 2016 By-Laws

All members were given a copy of the 2016 By-Laws and asked that they review and address any updates. It was noted that under 7.2 Regular Meetings, the meeting time was to be changed from 7:00 to 6;00 P.M. Also noted by Chairman Kippola was that the signatory page needed to be updated.

D) Capital projects 2022

The 2022 Capital Improvement Project Request submitted by Jeff Ogea, Supervisor and Sarah Etelamaki, Clerk was reviewed. Upcoming project ideas for 2022 include: Improving the parking lot at the ball diamond (leveling grading, putting down 22A), a possible small sidewalk from handicap parking to township hall door; Township Hall roof replacement (could be pushed to 2023); warming shack for skating rink area; possible office remodeling.
Motion was made to approve the 2022 projects as presented.
Chris Grund, Moved; Dan Eletamaki, Supported; 4 Ayes, 0 Nays Motion Carried.

E) Meeting Schedule 2022

All members were given a copy of the 2022 meeting days schedule for the upcoming year. Motion to accept the 2022 meeting schedule. Chris Grund, Moved; Nate Denofre, Supported; 4 Ayes, 0 Nays; Motion Carried.

REPORTS:

A) Zoning Administrator:

Permit Application from Eagle Mine was the only permit received. Still under consideration.

.

ANNOUNCEMENTS: None

PUBLIC COMMENT: None

ADDITIONAL COMMENTS FROM PLANNING COMMISSION: None

Motion: To adjourn meeting at 6:35 p.m.
Chris Grund; Moved. Dan Etelamakk, Supported 4 Ayes, 0 Nays; Motion Carried

JIM KIPPOLA, Chairman **DAN ETELAMAKI, Vice Chairman**
NATHAN DENOFRE, Commissioner **CHRISTOPHER GRUND, Commissioner**

Humboldt Township
Planning Commission

Phone 906-339-2927 Fax 906-339-4431

Regular Meeting
Monday, November 22, 2021 – 7:00 PM
Humboldt Township Hall

Chairman Kippola called the meeting to order at 7:00 PM.

Roll Call

Pledge of Allegiance

MEMBERS PRESENT: Jim Kippola, Chris Grund, Dan Etelamaki, Excused: Nate Denofre.

STAFF PRESENT: Betty Grund, Recording Secretary

STAFF ABSENT: Howard Robare, Zoning Administrator

PUBLIC PRESENT: Jeff Ogea, Township Supervisor, Ryan Peurach, Carrie Hair, John Hair

APPROVAL OF AGENDA:
Chris Grund moved to approve the agenda with additions; Dan Etelamaki, supported; 3 ayes 0 Nays. 1 Excused; Motion Carried.

APPROVAL OF MINUTES:
Approval of the October 27, 2021, minutes.
Chris Grund, Moved; Dan Etelamaki, Supported; 3 Ayes, 0 Nays; 1 Excused; Motion Carried.

PUBLIC COMMENT: Ryan Peurach spoke up on the topic of the solar farm being considered in Republic township on Granite Lake. He stated that he has called the DNR and was told that they have no knowledge of this and that it is in CFR and they have no control over it's use. Also, he has called Marquette county and they too have no knowledge of this being considered. He is going to continue to investigate this and will report his findings.

CORRESPONDENCE: None

OLD BUSINESS:

A) **Recreation 5 Year Plan/Zoning Ordinance Update**
B) **Tower Lake Master Plan**

These two agenda items were addressed together. As an update, Humboldt Township has received a signed contract with Jason McCarthy. As a follow through to last month's meeting, general discussion took place on suggestions the Planning Commission might have for further improvements within the township. One idea suggested was the development of bike trails, possibly connecting to the existing Heritage trail, with rest stops along these trails. Chairman Kippola also asked for input on setting up work sessions where ideas could be discussed with Jason McCarthy. This will be addressed again at next month's meeting.

C) **Request to Purchase Township Land**

Chairman Kippola brought attention that to date there is no land conveyance policy in place for Humboldt Township. In that this may affect capital improvements, Chairman Kippola is seeking support to draft a policy. Chairman Kippola will look at drafting a policy for consideration at next month's meeting.

D) PC Secretary

After general discussion, Dan Etelamaki will take on the secretary position on a trial basis.

E) Newsletter

Chairman Kippola reported that he had submitted a planning commission update for the fall newsletter which will be sent with the tax statements for December 2021.

F) Cemetery Information System

Work with TriMedia is progressing. TriMedia is working on the geography portion while Sara Etelamaki is continuing to work on the coding of the documents.

G) Planning Commission Meeting Dates

It was decided to move the meeting time from 7:00 P.M. to 6:00 P.M. while keeping Monday as is. It was decided that for the coming 2022 year the days would remain the same as the fourth Monday of the month.

H) Zoning Map

New wall size zoning maps have been ordered through Globe printing.

NEW Business

A) Eagle Mine Closure

On Tuesday, November 9, 2021, Sarah Etelamaki, Township Clerk, Jeff Ogea, Township Supervisor, and Jim Kippola, Planning Commission Chairman, met with two consultants contracted by Eagle mine. Focus of this meeting was the upcoming mine closure and the impact it will have on Humboldt Township as the local governing body. As a follow up, Matt Johnson from Eagle Mine will be meeting with members of the Township board in January 2022.

B) 2022 Road Capital Projects

This item will be addressed in the December meeting where upcoming projects are listed and submitted to the Humboldt Township Board.

C) 2022 Work Program

As previously mentioned under item G, this will be address in December with possible dates and times for upcoming work sessions.

REPORTS:

A) Zoning Administrator:

No new permits have been issued. General discussion regarding the project taking place on Wolfe Lake Road with new transmission lines being installed. General concern is that while utilities are generally exempted from needing local zoning permits, our local township should be notified of these projects in advance. Chairman Kippola will due further inquiries into this matter.,

ANNOUNCEMENTS: None

PUBLIC COMMENT:

Carrie Hair introduced herself stating that she served on the Planning Commission Board in Maple Forest Township and came to observe the meeting, possibly considering applying for the open position.

ADDITIONAL COMMENTS FROM PLANNING COMMISSION:

Chairman Kippola is working on getting a 2016 copy of the By-Laws and will report next month.
Motion: To adjourn meeting a 7:55 p.m.
Dan Etelamaki, Moved. Chris Grund, Supported; 3 Ayes, 0 Nays; 1 Excused Motion Carried.

JIM KIPPOLA, Chairman **DAN ETELAMAKI, Vice Chairman**
NATHAN DENOFRE, Commissioner **CHRISTOPHER GRUND, Commissioner**

Humboldt Township
Planning Commission

Phone 906-339-2927 Fax 906-339-4431

Regular Meeting
Monday, October 27, 2021 – 7:00 PM
Humboldt Township Hall

Chairman Kippola called the meeting to order at 7:00 PM.

Roll Call

Pledge of Allegiance

MEMBERS PRESENT: Jim Kippola, Chris Grund, Dan Etelamaki, Excused: Nate Denofre. With Mr. Wasie's resignation, Mr. Kippola discussed the need to fill the PC Secretary position at the next meeting.

STAFF PRESENT: Betty Grund, Recording Secretary

STAFF ABSENT: Howard Robare, Zoning Administrator

PUBLIC PRESENT: Jeff Roo

APPROVAL OF AGENDA:
Dan Etelamaki moved to approve the agenda with additions; Chris Grund supported; 3 ayes 0 Nays. 1 Excused; Motion Carried.

APPROVAL OF MINUTES:
Approval of the September 27, 2021, minutes.
Chris Grund, Moved; Dan Etelamaki, Supported; 3 Ayes, 0 Nays; 1 Excused; Motion Carried.

PUBLIC COMMENT: None

CORRESPONDENCE:
Letter received informing township that the Marquette County 2040 Master Plan has been adopted by the Marquette County Planning Commission and further approved by the Marquette County Board of Commissioners.

OLD BUSINESS:

A) Recreation 5 Year Plan/Zoning Ordinance Update
Chairman Kippola received and passed along a copy of the contract submitted by Jason McCarthy for his proposed services with updating the Humboldt Township Recreation Plan/Zoning Ordinance. He will accept comment, get input from Mr. McCarthy and forward to the Township Board for approval.

B) Tower Lake Master Plan
Brief discussion on the future use and site plan development. Recreational value can be assessed in the Recreation Plan work ahead.

C) Request to Purchase Township Land
Planning Commission waiting for word from the Township attorney regarding title issues.

D) Fish Lake Master Plan

Chairman Kippola reported the Township Board approved pursuing a site plan for this area.

E) Zoning Maps

Chairman Kippola pointed out that maps prepared by CUPPAD now correct but signatory not complete. Chairman Kippola to bring this to the attention of the Humboldt Township Board for proper signatory for the Clerk to keep on file with the ordinance.

F) Marquette County Planning Commission

Regarding the letter received, Chairman Kippola urged Planning Commission members to log in and view the complete plan.

NEW Business

A) Short-Term Rentals

Growing interest with area residents on short-term rentals deems it necessary to address this subject in Zoning Ordinance Updates. General discussion regarding what should be in included in this ordinance. It will be discussed with Mr. McCarthy.

B) 2022 Road Improvement Plan

Brief review of the 2020 road improvement plan.
Paving County Road FD, from the highway to the culvert; County Road FJ, maybe not entire road but at least to the 3-way driveway. Gavel to be applied to County Road F , not entire road just to the "Y"
Dan Etelamaki moved with a motion that the Humboldt Township Commission supports the Humboldt Township's 2022 Road Improvement Plans to be consistent with the Humboldt Township Master Plan. Chris Grund, Support; 3 Ayes, 0 Nayes; 1 Excused; Motion carried.

C) Cemetery Information System

Chairman Kippola gave a brief update on the hiring of TriMedia and how they will meet the needs of Humbolt Township.

D) Republic Solar Farm

Chairman Kippola passed along a map showing a proposed solar farm plan in Republic Township.

E) Eagle Mine Closure

Chairman Kippola spoke with Matt Johnson from Eagle Mine regarding closing procedures being undertaken. Eagle Mine plans to meet with the Humboldt Township Board sometime early in November and will also meet with the Planning Commission in January 2022. Short general discussion on the impact this will have on Humboldt Townships regarding the taxation status of the facility.

REPORTS:

A) Zoning Administrator:

Two zoning permits issued. Trevillion was issued permit for a storge shed. Humboldt Township issued permit for addition to garage to house the recently purchased tractor.

ANNOUNCEMENTS: None

PUBLIC COMMENT:

Mr. Jeff Roo commented that short-term rentals are becoming big business even here locally and ageed with the need for this issue to be addressed by Humboldt Township.

ADDITIONAL COMMENTS FROM PLANNING COMMISSION:

Chairman Kippola stressed to the Planning Commission members how helpful it would be if some suggestions for Mr. McCarthy could be brought to the next meeting. Chris Grund also made a request to change the hour of the Planning Commission meeting from 7:00 p.m. to 6:00 p.m. It will be taken up at next month's meeting.

Motion: To adjourn meeting at 8:05 p.m.
Chairman Kippola Moved. Chris Grund, Supported; 3 Ayes, 0 Nays; 1 Excused Motion Carried.

JIM KIPPOLA, Chairman **DAN ETELAMAKI, Vice Chairman**
JOSEPH O. WASIE, Secretary **JEFFREY OGEA, Commission**
NATHAN DENOFRE, Commissioner

Humboldt Township
Planning Commission

Phone 906-339-2927 Fax 906-339-4431

Regular Meeting
Monday, April 26, 2021 – 7:00 PM
Humboldt Township Hall

Chairman Kippola called the meeting to order at 7:00 PM.

Roll Call, Pledge of Allegiance

MEMBERS PRESENT: Jim Kippola, Dan Etelamaki, Joe Wasie, Jeff Ogea, Nate Denofre

STAFF PRESENT: Tom Prophet, Township Supervisor
Betty Grund, Recording Secretary
STAFF ABSENT: Howard Robare, Zoning Administrator
PUBLIC PRESENT: None

APPROVAL OF AGENDA:
Motion: To approve the Agenda as presented
Jeff Ogea, Moved; Dan Etelamaki , Supported; 5 Ayes, 0 Nays; Motion Carried.

APPROVAL OF MINUTES:
Motion: To approve minutes from September 28, 2020 regular meeting minutes as presented.
Jeff Ogea: Moved; Dan Etelamaki, Supported; 5 Ayes, 0 Nays; Motion Carried. Note: September 28, 2020 was the date of the last meeting held due to COVID-19

PUBLIC COMMENT: None

CORRESPONDENCE: Received letter from EGLE with information on zoning and wind energy. Received information from Gas Pipeline Company with emergency response information. Importance of working on and finishing 5 year plan. Funding and grants rely on this information.

OLD BUSINESS:

A) Marquette County Master Plan Update:

General discussion ensued as to where the Commission is at in the updating process. Mr. Kippola will review information and determine where the Commission process is at this point.

B) Recreation 5 Year Plan Update (2016 – 2020):

General discussion on where the board is on tweaking the Recreation plan. Mr. Kippola is working on the physical inventory of the Township. Census information needs to be gathered to update the demographics of the Township. Set a goal of January 2022 to complete the plan. Working on getting public input for further updates.

C) Tower Lake Plan:

Title search has been completed. Turned over to our attorney to complete the legal aspect in securing a clear title before moving forward with possible action on this property.

D) Cemetery Ordinance:

The Commission reviewed each of the revisions submitted to them from the Township Board.
2.1 Consensus by all to change burial depth to 4 feet from 6 feet provided that is State regulation.
2.2 Consensus by all to recognize that sites as of June 2020 are now sold as single lots
2.8 Consensus by all to recognize that "going forward" grave markers are all placed same way/location on plots.
3.2 Consensus by all to note that, at time of purchase the names for which the plot is being purchased be included as part of the purchase application. on the application to purchase.
9.5 Consensus by all to recognize cremation burial on top of vault or sometimes 2 -3 cremations in one plot.
11.1 Consensus by all to recognize the reversionary clause to reflect change from 40 years to 20 years.

Motion: Motion to incorporate the above revisions, as recommend by the Humboldt Township board into the Humboldt Township Cemetery Ordinance, and to have the cemetery committee review and revise the final draft prior to submission o the Township Board for their approval.
Joe Wasie, Moved; Jeff Ogea, Support; 5 Ayes, 0 Nays; Motion Carried.

NEW Business

A. 2021 Meeting Schedule. Approved following 2021 meeting dates for the Planning Commission:

January 25	**April 26**	**July 26**	**October 25**
February 22	**May 24**	**August 23**	**November 22**
March 22	**June 28**	**September 27**	**December 27**

REPORTS:

A) Zoning Administrator:

1. **Chairman Kippola stated that the Zoning Administrator issued 5 Zoning Compliance permits.**
2. **Updating the Humboldt Township Zoning Ordinances need to be address.**

ANNOUNCEMENTS: None

PUBLIC COMMENT: None

ADDITIONAL COMMENTS FROM PLANNING COMMISSION: Joe Wasie asked about the Dollar General status for which at this point has stopped. Topsoil and seed going into the park. Ice rink has been purchased. Permit for the Fishing Derby sent in.

ADJOURNMENT:
Motion: To adjourn meeting at 8:10 PM
Jeff Ogea, Moved; Dan Etelamaki, Supported; 5 Ayes, 0 Nays, Motion Carried

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Joseph O. Wasie, Secretary

JIM KIPPOLA, Chairman **DAN ETELAMAKI, Vice Chairman**
JOSEPH O. WASIE, Secretary **Christopher Grund, Commissioner**
NATHAN DENOFRE, Commissioner

Humboldt Township
Planning Commission

Phone 906-339-2927 Fax 906-339-4431

Regular Meeting
Monday, August 23, 2021 – 7:00 PM
Humboldt Township Hall

Chairman Kippola called the meeting to order at 7:00 PM.

Roll Call

Pledge of Allegiance

MEMBERS PRESENT: **Jim Kippola, Joe Wasie, Chris Grund Excused; Dan Etelamaki, Nate Denofre**

STAFF PRESENT: **Jeff Ogea, Township Supervisor**
Steve Bartanen, Fire Chief
Betty Grund, Recording Secretary

STAFF ABSENT: **Howard Robare, Zoning Administrator**

PUBLIC PRESENT: **Jeff Roo**

APPROVAL OF AGENDA:
Joe Wasie moved to approved the approval of the agenda; Chris Grund supported; 3 Ayes 0 Nays; 2 Excused. Motion Carried.

APPROVAL OF MINUTES:
Approval of the July 26, 2021, minutes.
Chris Grund, Moved; Joe Wasie, Supported; 3 Ayes, 0 Nays; 2 Excused Motion Carried.

PUBLIC COMMENT: None

CORRESPONDENCE: None

OLD BUSINESS:

A) Recreation 5 Year Plan/Zoning Ordinance Update

Chairman Kippola reported that he had talked to CUPPAD and Jason McCarthy, Chief Planner for Marquette Township, regarding the need for professional help with the Humboldt Township Recreation Plan and Zoning Ordinance Update. Joe Wasie moved to have Chairman Kippola petition the Humboldt Township Board for funds to retain professional services for guidance with the 5-year Recreation Plan and to develop revisions and additions to the zoning ordinances. Supported by Chris Grund. 3 Ayes, 0 Nays; 2 Excused Motion Carried.

B) Tower Lake Master Plan

Action has been tabled till next month to allow the Planning Commission time to secure a copy of the title and carefully study the re-usability of this property.

C) Request to Purchase Township Land

Chairman Kippola summarized the options that were discussed at last month's meeting for the East side property. Regarding the West side property, the Planning Commission's concern was for future use and development of the property by Humboldt Township.

D) Fish Lake Master Plan - Land Purchase

Jeff Ogea informed the Planning Commission that the Humboldt Township Board declined purchase of the adjacent parcel of land stating that the cost was too high. Chairman Kippola strongly advocated to create a Master Plan for this site. Joe Wasie moved to have Chairman Kippola seek permission from the Humboldt Township Board to retain a consultant to develop a site plan for the Fish Lake access site. Chris Grund, supported. 3 Ayes, 0 Nays; 2 Excused Motion Carried.

E) Cemetery Management System

Chairman Kippola is working closely wth the clerk, Sarah Etelamaki, in the purchase of a cemetery management package. There is ongoing discussion with the company regarding the various packages and options available. More information to follow.

F) Fire Chief Discussion-Long rage capital needs

The Fire Chief, Steve Bartanen reported the fleet is in good condition now and that he foresees no major 5 year capital needs at this time. He did state an ongoing concern for a reliable water source. Plans need to be addressed to assure that a suitable water source is available whenever it is required.

NEW Business

No new business at this time

REPORTS:

A) Zoning Administrator: No Report

ANNOUNCEMENTS: None

PUBLIC COMMENT:

Mr. Jeff Roo agreed that having a 5-year Recreation Plan in place was very important and felt that the "water source" addressed by the Fire Chief was also worthy of attention.

ADDITIONAL COMMENTS FROM PLANNING COMMISSION: Chairman Kippola stated he had talked to Matt Johnson, public liaison person for Eagle Mine, and that mine closure plans were starting to be addressed.

ADJOURNMENT:

Motion: To adjourn meeting a 8;30 p.m.

Joe Wasie Moved. Chris Grund, Supported;3 Ayes, 0 Nays; 2 Excused Motion Carried.

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Joseph O. Wasie, Secretary

JIM KIPPOLA, Chairman **DAN ETELAMAKI, Vice Chairman**
JOSEPH O. WASIE, Secretary **JEFFREY OGEA, Commission**
NATHAN DENOFRE, Commissioner

Humboldt Township
Planning Commission

Phone 906-339-2927 Fax 906-339-4431

Regular Meeting
Monday, June 28, 2021 – 7:00 PM
Humboldt Township Hall

Chairman Kippola called the meeting to order at 7:00 PM.

Roll Call

Pledge of Allegiance

MEMBERS PRESENT: **Jim Kippola, Joe Wasie, Jeff Ogea, Excused: Nate Denofre, Excused, Dan Etelamaki**

STAFF PRESENT: **Betty Grund, Recording Secretary**

STAFF ABSENT: **Howard Robare, Zoning Administrator**
PUBLIC PRESENT: **Jeff Roo**

APPROVAL OF AGENDA:
Joe Wasie, Moved; Jeff Ogea, Supported; 3 Ayes, 0 Nays; 2 Excused. Motion Carried.

APPROVAL OF MINUTES:
Approval of the May 24, 2021 minutes.
Jeff Ogea, Moved; Jim Kippola Supported; 3 Ayes, 0 Nays; 2 Excused. Motion Carried.

PUBLIC COMMENT: None

CORRESPONDENCE: None

OLD BUSINESS:

A) Recreation 5 Year Plan Update (2016 - 2020)

General discussion among the members. Chairman Kippola proposed asking the Township Board for approval to seek out local professional help from outside units with updating and planning suggestions. Inventory update discussed, seeking out Census results, as well as continued improvements to parks. This included discussion on the possible warming shed and light for the ice rink, with possible trail development off of the dam site. Motion presented by Joe Wasie. Motion to have Chairman Kippola petition the Township Board for sufficient funds to seek professional help to assist with data collection and the Census update required to bring the Township Recreation Plan up to current status.
Joe Wasie, Moved, Jeff Ogea supported: 3 Ayes, 0 Nays; 2 Excused. Motion Carried.

B) Cemetery Ordinance To date, Cemetery Ordinance has not been approved by Township Board. Two areas of further concern to the Township Board are green burial and consideration for retaining a firm specializing in Ground Penetrating Radar to accurately locate all existing graves within the cemetery. At this time, the Planning Commission feels that the Cemetery Ordinance is complete and will wait on the Township Board for further direction.

NEW Business

A. **Recognition of Jeff Ogea's Service: Chairman Kippola, as well as Joe Wasie, both thanked Jeff for his years of serving on the Planning Commission acknowledging his valued input and insight into solving Humboldt Township problems and his work over the course of years serving on the Planning Commission.**

REPORTS:

A) **Zoning Administrator: No new zoning compliance permits issued.**

ANNOUNCEMENTS: None

PUBLIC COMMENT: Mr. Jeff Roo asked for clarity on the discussion of the Recreation plan which was answered by Chairperson Kipola

ADDITIONAL COMMENTS FROM PLANNING COMMISSION: None

ADJOURNMENT:
Motion: To adjourn meeting at 7:45 p.m.
Joe Wasie, Moved; Jeff Ogea, Supported; 3 Ayes, 0 Nays; 2 Excused. Motion Carried.

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Joseph O. Wasie, Secretary

JIM KIPPOLA, Chairman **DAN ETELAMAKI, Vice Chairman**
JOSEPH O. WASIE, Secretary **JEFFREY OGEA, Commission**
NATHAN DENOFRE, Commissioner

Humboldt Township
Planning Commission

Phone 906-339-2927 Fax 906-339-4431

Regular Meeting
Monday, May 24, 2021 – 7:00 PM
Humboldt Township Hall

Chairman Kippola called the meeting to order at 7:00 PM.

Roll Call,

Pledge of Allegiance

MEMBERS PRESENT: **Jim Kippola, Joe Wasie, Jeff Ogea, Nate Denofre, Excused, Dan Etelamaki**

STAFF PRESENT: **Tom Prophet, Township Supervisor**
Betty Grund, Recording Secretary
STAFF ABSENT: **Howard Robare, Zoning Administrator**
PUBLIC PRESENT: **Mrs. Krista Denofre**

APPROVAL OF AGENDA:
1 Correction and Three items added to the agenda by Chairperson Jim Kippola.
Under Old Business correct A to reflect Marquette County Master Plane and add, E: Street Lights and F: Zoning Map New Business, add A. Zoning Ordinance 5 year Update.
Motion: To approve the Agenda with corrections and additions.
Jeff Ogea, Moved; Joe Wasie, Supported; 4 Ayes, 0 Nays; 1 Excused. Motion Carried.

APPROVAL OF MINUTES:
April 26, 2021 minutes need a correction: Under Adjournment: 5 Ayes, 0 Nays, Motion Carried
Motion: To approve minutes from April 26, 2021, Planning Commission meeting with correction.
Jeff Ogea, Moved; Joe Wasie, Supported; 4 Ayes, 0 Nays; 1 Excused. Motion Carried.

PUBLIC COMMENT: None

CORRESPONDENCE:

Letter from Eagle Mine advising open forum for updates and input from Township residents.

OLD BUSINESS:

A) Marquette County Master Plan Update: Chairperson Kippola encouraged others to visit the Marquette County Website. Very user friendly site. Also provide feedback on the plan.

B) Recreation 5 Year Plan Update (2016 – 2020): Nothing new was discussed

C) Tower Lake Plan: Still waiting on Quiet Title resolution

D) Cemetery Ordinance: Chairperson Kippola and Joe Wasie met and incorporated the revisions submitted by the Humboldt Township Board. Revisions need to be typed into the Cemetery Ordinance. Chairperson Kippola will meet with Betty Grund later in the week for typing instructions.

E) Street Lights: Chairperson Kippola reported a couple of street lights out by the Eagle Mine. Discussed how the Township could inform the residents and how to report a streetlight that is out. Supervisor Tom Prophet stated that pole numbers are needed, and a telephone number could be provided via the Township Newsletter.

F) Zoning Map: Chairperson Kippola reported that through CUPPAD, we should be receiving a new Zoning Map complete with all boundary corrections.

NEW Business

A. Zoning Ordinance 5 Year Update: Chairperson Kippola and Zoning Administrator Howard Robare have met. It was stated that there are no substantial changes except for revisions to the Lake Shore and River Residential district regarding lot size and dimensional requirements.

Motion: Humboldt Township Planning Commission requests the Humboldt Township Board to support refreshing of the Zoning Ordinance to address existing concerns not to exceed $2,000.00
Jim Kippola, Moved; Joe Wasie, Supported; 4 Ayes, 0 Nays; 1 Excused. Motion Carried.

REPORTS:

A) Zoning Administrator: Working on two Zoning Compliance permits:

1. **Canopy repair at Koski Korner. Truck hit canopy over the gas pumps that need repair.**
2. **Bernie's Auto and Marine bought former IRECO property with the purpose of establishing a business at this site.**

ANNOUNCEMENTS: None

PUBLIC COMMENT: None

ADDITIONAL COMMENTS FROM PLANNING COMMISSION: None

ADJOURNMENT:
Motion: To adjourn meeting at 7:50 p.m.
Joe Wasie, Moved; Jeff Ogea, Supported; 4 Ayes, 0 Nays, 1 Excused Motion Carried

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Joseph O. Wasie, Secretary

JIM KIPPOLA, Chairman **DAN ETELAMAKI, Vice Chairman**
JOSEPH O. WASIE, Secretary **Christopher Grund, Commissioner**
NATHAN DENOFRE, Commissioner

Humboldt Township
Planning Commission

Phone 906-339-2927 Fax 906-339-4431

Regular Meeting
Monday, September 27, 2021 – 7:00 PM
Humboldt Township Hall

Chairman Kippola called the meeting to order at 7:00 PM.

Roll Call

Pledge of Allegiance

MEMBERS PRESENT: **Jim Kippola, Joe Wasie, Chris Grund, Dan Etelamaki, Nate Denofre**

STAFF PRESENT: **Jeff Ogea, Township Supervisor**
Betty Grund, Recording Secretary

STAFF ABSENT: **Howard Robare, Zoning Administrator**

PUBLIC PRESENT: **Jeff Roo, Christa Denofre, Jason McCarthy**

APPROVAL OF AGENDA:
Dan Etelamaki moved to support the agenda; Nate Denofre supported; 5 Ayes 0 Nays;
Motion Carried.

APPROVAL OF MINUTES:
Approval of the August 23, 2021 minutes.
Nate Denofre, Moved; Chris Grund, Supported; 5 Ayes, 0 Nays; Motion Carried.

PUBLIC COMMENT: None

CORRESPONDENCE: None

OLD BUSINESS:

A) Recreation 5 Year Plan/Zoning Ordinance Update

Chairman Kippola introduced Mr. Jason McCarthy, who is Chief Planner for Marquette Township, and asked him to give a introduction of himself to the Planning Commission Board. Mr. McCarthy also provided each member of the board a drafted proposal outlining what he proposes to do for Humboldt Township, if the Humboldt Township Board decides to acquire his services. General discussion followed.
Nate Denofre moved to have Chairman Kippola present Mr. McCarthy's proposal to the Humboldt Township Board for approval. Chris Grund, Supported; 5 Ayes, 0 Nays; Motion Carried

B) Tower Lake Master Plan

The Planning Commission members all received a copy of the title to this property as follow through to last month's meeting. Chairman Kippola's suggested that this may be an area where Mr. McCarthy's services may be useful in developing a site plan for this property.

Nate Denofre moved; Chairman Kippola discuss with the Humboldt Township Board retaining Mr. McCarthy's services to develop a site plan for Tower Lake. Chris Grund, Supported, 5 Ayes, 0 Nays; Motion Carried.

C) Request to Purchase Township Land

Jeff Ogea, Township Supervisor, informed the Planning Commission that he had reviewed the deeds to the two properties in question and that a call was being placed to the attorney to clarify the language in the deeds.

D) Fish Lake Master Plan

Further discussion on developing a site plan at some time in the future was discussed.

NEW Business

A) Joe Wasie Resignation

Mr. Wasie's resignation was accepted. Chairman Kippola thanked Mr. Wasie for his many years of service and best wishes going forward.

B) Firehall Driveway Apron

Under Capital Improvement, this item was presented to the Planning Commission to have a driveway apron put in this year at the Humboldt Township Firehall. General discussion was held on the ongoing needs of the Fire Department and it was decided to conditionally approve this installation.
Dan Etelamaki moved to approve this installation; Nate Denofre Supported, Note: Chairman Kippola suggested that the motion include to approve this installation in accord with the Goals and Objectives of the Public Facilities Section of the Master Plan.
Nate Denofre, Supported: 5 Ayes,0 Nays, Motion carried.

C) Planning Commission Secretary

As of October 1, 2021, this will be an open position on the Planning Commission Board.

REPORTS:

A) Zoning Administrator: No Report

ANNOUNCEMENTS: None

PUBLIC COMMENT:
Mr. Jeff Roo; More work should be done in recruiting new members to the fire department adding to it's sustainability.
Jeff Ogea, Supervisor added his appreciation and good will to Mr. Wasie for his many years of service.

ADDITIONAL COMMENTS FROM PLANNING COMMISSION: None

Motion: To adjourn meeting at 8;00 p.m.
Dan Etelamaki, Moved. Joe Wasie, Supported; 5 Ayes, 0 Nays; Motion Carried.

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Joseph O. Wasie, Secretary