JIM KIPPOLA, Chairman JEANNIE CARLISLE, Vice Chairman JOSEPH O. WASIE, Secretary
JEFFREY OGEA, Commissioner DAN ETELAMAKI, Commissioner

Humboldt Township
Planning Commission

Phone 906-339-2927 Fax 906-339-4431

Regular Meeting
Monday, January 29, 2018– 7:00 PM
Humboldt Township Hall

Chairman Kippola called the meeting to order at 7:00 PM.

Roll Call, Pledge of Allegiance

MEMBERS PRESENT:	Jim Kippola, Jeannie Carlisle, Joseph Wasie, Jeffrey Ogea, Dan Etelamaki
MEMBERS ABSENT:	None
STAFF PRESENT:	Howard Robare, Zoning Administrator; Jackie Solomon, Recording Secretary
STAFF ABSENT:	None
PUBLIC PRESENT:	Bob Brandt, Thomas Prophet, Derek Parker, Joseph Derocha

ELECTION OF OFFICERS: **Jeff Ogea nominated Jim Kippola as Chairman; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
Dan Etelamaki nominated Jeannie Carlisle as Vice Chairman, 5 Ayes, 0 Nays, 0 Absent; Motion Carried..
Jeannie Carlisle nominated Joseph Wasie as Secretary, 5 Ayes, 0 Nays 0 Absent; Motion Carried.

APPROVAL OF AGENDA:

Motion: To approve the agenda as presented.
Jeff Ogea, Moved; Dan Etelamaki, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried

APPROVAL OF MINUTES:

Motion: To approve the December 27, 2017 Regular Meeting Minutes as presented.
Dan Etelamaki, Moved; Jeff Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried

PUBLIC COMMENT: Joseph Derocha requested draft copies of Planning Commission and Board minutes be emailed to him.

CORRESPONDENCE:

A) Master Plan Update Proposal Transmittal to Board
B) 2017 Annual Report Transmittal to Board

OLD BUSINESS:

A) **NMU Internet Update**
Chairman Kippola has reached out to Eric Smith as to the status of the Champion tower's activation, no response as of yet. Public reports are that the Champion tower is not up and running yet.

B) **Derek Parker Site Plan Review**
A site plan was received from Derek Parker for industrial reuse of the former ELF site. Zoning Administrator Robare reviewed the plan and found the site plan to be administratively complete per the requirements in Section 605 (A) of the Zoning Ordinance. The site plan was subsequently forwarded to the Planning Commission for their review. Secretary Wasie asked for clarification on

the access road, the site plan describes the road as 200 feet wide deeded acces, but the map shows a 66 foot easement. Mr. Parker responded that the deed includes 200 feet of deeded access and the physical road is 66 feet wide, which is the depiction on the map. Secretary Wasie asked the number of employees that are anticipated. Mr. Parker stated that he expects to have the equivalent of 14.9 full time employees. The site includes adequate parking for that number of employees per the ordinance requirements. Secretary Wasie commented that this site plan was one of the most well put together that he has reviewed. Chairman Kippola asked the applicant to show the intended use for the existing buildings, Mr. Parker demonstrated that the security building will have the same use, the generator room will be used as a nursery, and the transmission building will be the growing facility and offices. Chairman Kippola asked about signage plans. Mr. Parker stated that the intent is to replace existing signs without adding any additional footprint with the signs depicting that the site is private property and under video surveillance.

MOTION: To approve the site plan for zoning compliance permit ZCP2018-01 as being consistent with the standards for site plan approval set forth in Section 606 of the zoning ordinance.

Joseph Wasie, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried

Chairman Kippola, on behalf of the Planning Commission wished Mr. Parker well in his business venture.

NEW BUSINESS:

A) **2018 Work Program**
A 2018 work program based on items the Commission has discussed taking on was drafted by Chairman Kippola. The Commission approved the program and look forward to working together for 2018.

B) **Jeannie Carlisle & Jeff Ogea PC Term End.**
The three year terms for Jeannie Carlisle and Jeff Ogea expired at the end of 2017. Both are interested in continuing another term with the Planning Commission. The Township Board will review their appointments at their February 12, 2018 meeting.

REPORTS:

A) **Zoning Administrator Update.** None

ANNOUNCEMENTS: None

PUBLIC COMMENT: None

ADDITIONAL COMMENTS FROM THE PLANNING COMMISSION: None

ADJOURNMENT

Motion: To Adjourn meeting 8:15 PM

Joseph Wasie, Moved; Dan Etelamaki, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

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Joseph O. Wasie, Secretary

JIM KIPPOLA, Chairman JEANNIE CARLISLE, Vice Chairman JOSEPH O. WASIE, Secretary
JEFFREY OGEA, Commissioner DAN ETELAMAKI, Commissioner

Humboldt Township
Planning Commission

Phone 906-339-2927 Fax 906-339-4431

Regular Meeting
Monday, March 26, 2018– 7:00 PM
Humboldt Township Hall

Chairman Kippola called the meeting to order at 7:01 PM.

Roll Call, Pledge of Allegiance

MEMBERS PRESENT:	Jim Kippola, Jeannie Carlisle, Jeffrey Ogea, Dan Etelamaki
MEMBERS ABSENT:	Joseph Wasie
STAFF PRESENT:	None
STAFF ABSENT:	Howard Robare, Zoning Administrator; Jackie Solomon, Recording Secretary/Administrator
PUBLIC PRESENT:	Bob Brandt, Thomas Prophet

Chairman Kippola noted with the absence of Secretary Wasie and Administrator Solomon, he would take minutes for the meeting.

APPROVAL OF AGENDA:

Motion: To approve the agenda as presented.
Jeff Ogea, Moved; Jeannie Carlisle, Supported; 4 Ayes, 0 Nays, 1 Absent (Wasie); Motion Carried.

APPROVAL OF MINUTES:

Motion: To approve the January 29, 2018 Regular Meeting Minutes as presented.
Jeannie Carlisles, Moved; Dan Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent (Wasie); Motion Carried.

PUBLIC COMMENT: None

CORRESPONDENCE: Acknowledged and placed on file.

OLD BUSINESS:

A) **NMU Internet Update**
Chairman Kippola indicated that Humboldt township is now being served by all three towers (TV 13, North Republic and Champion) through NMU's EAN providing an internet option for Township Residents.

B) **Planning Commission Term Update**
Supervisor Prophet who was present, indicated the appointments will be made at their April meeting as set forth in Section 106 of the Humboldt Township Planning Commission Ordinance.

C) **Master Plan Update**
After discussion of the proposed process as prepared in the Chairman's memo.
Motion: To accept the process as proposed and commence work in April of this year.
Jeff Ogea, Moved; Jeannie Carlisle, Supported; 4 Ayes, 0 Nays, 1 Absent (Wasie); Motion Carried.

NEW BUSINESS:

A) **Road Name and Address Study**
After Discussion of the proposed process as prepared in the Chairman's memo.
Motion: To accept the process as proposed and commence work in April of this year. Jeannie Carlisle, Moved; Dan Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

REPORTS:

A) **Zoning Administrator Update.** There was no report in view of the excused absence of the Zoning Administrator.

ANNOUNCEMENTS: None

PUBLIC COMMENT: Bob Brandt was present and commented on the following: The Court's decision on construction of County Road 595, Issues surrounding the 1/3 2/3 formula for MCRC Road Improvements, County Road 607 as an alternate access to Eagle Mine.

ADDITIONAL COMMENTS FROM THE PLANNING COMMISSION: None

ADJOURNMENT

Motion: To Adjourn meeting 7:50 PM

Jeannie Carlisle, Moved; Dan Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent (Wasie); Motion Carried.

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Minutes as recorded by Jim Kippola, Chairman

JIM KIPPOLA, Chairman JEANNIE CARLISLE, Vice Chairman JOSEPH O. WASIE, Secretary
JEFFREY OGEA, Commissioner DAN ETELAMAKI, Commissioner

Humboldt Township
Planning Commission

Phone 906-339-2927 Fax 906-339-4431

Regular Meeting
Monday, April 23, 2018– 7:00 PM
Humboldt Township Hall

Chairman Kippola called the meeting to order at 7:00 PM.

Roll Call, Pledge of Allegiance

MEMBERS PRESENT:	Jim Kippola, Joseph Wasie, Jeffrey Ogea, Dan Etelamaki
MEMBERS ABSENT:	Jeannie Carlisle
STAFF PRESENT:	Howard Robare, Zoning Administrator; Jackie Solomon, Recording Secretary/Administrator
STAFF ABSENT:	None
PUBLIC PRESENT:	Bob Brandt, Thomas Prophet

APPROVAL OF AGENDA:

Motion: To approve the agenda as presented.
Dan Etelamaki, Moved; Jeff Ogea, Supported; 4 Ayes, 0 Nays, 1 Absent (Carlisle); Motion Carried.

APPROVAL OF MINUTES:

Motion: To approve the March 26, 2018 Regular Meeting Minutes as presented.
Jeff Ogea, Moved; Dan Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent (Carlisle); Motion Carried.

PUBLIC COMMENT: None

CORRESPONDENCE: None

OLD BUSINESS:

A) **Master Plan Update**
The work group of Chairman Kippola, Commissioner Etelamaki and Administrator Solomon met on April 12 with CUPPAD consultant Richard Smith to review the timeline, scope of work and contract. The timeline for completion will be a start date of May 1 and completion date of November 1. The next work session is set for May 17 at 2:45 PM. Chairman Kippola stated that all Commissioners are welcome, but to ensure compliance with the Open Meetings Act, they must inform the Administrator of their plan to attend two days before the meeting.

B) **Road Name & Address Study**
Chairman Kippola through the assistance of the County received section parcel maps that include existing fire numbers and their corresponding parcels to aid in our address study. At the request of the Township Board, the Commission will also include street lights in their study.

NEW BUSINESS: None

REPORTS:

A) **Zoning Administrator Update.** No permit applications this month.

ANNOUNCEMENTS: Resident Don Asmond generously donated two bicycles to be used as prizes for the fishing derby. The Marquette County Township Association will hold their spring banquet on May 9, 2018. RSVPs are due April 27 to Administrator Solomon.

PUBLIC COMMENT: Bob Brandt encouraged the Commission to review the Road Commission's annual budget if they would like to learn more about where the Road Commission funds are allocated. He stated it can be found online.

ADDITIONAL COMMENTS FROM THE PLANNING COMMISSION: Chairman Kippola reported to the Commission that the Township Board has been working with the Road Commission to obtain pricing quotes for repairs to both Primary and Secondary roads for consideration in their 2019 budget.

ADJOURNMENT

Motion: To Adjourn meeting 8:01 PM

Joseph Wasie, Moved; Jeff Ogea, Supported; 4 Ayes, 0 Nays, 1 Absent (Carlisle); Motion Carried.

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Joseph O. Wasie, Secretary

JIM KIPPOLA, Chairman JEANNIE CARLISLE, Vice Chairman JOSEPH O. WASIE, Secretary
JEFFREY OGEA, Commissioner DAN ETELAMAKI, Commissioner

Humboldt Township
Planning Commission

Phone 906-339-2927 Fax 906-339-4431

Regular Meeting
Monday, May 21, 2018– 7:00 PM
Humboldt Township Hall

Chairman Kippola called the meeting to order at 7:00 PM.

Roll Call, Pledge of Allegiance

MEMBERS PRESENT:	Jim Kippola, Joseph Wasie, Jeffrey Ogea, Dan Etelamaki, Jeannie Carlisle
MEMBERS ABSENT:	None
STAFF PRESENT:	Howard Robare, Zoning Administrator; Jackie Solomon, Recording Secretary/Administrator
STAFF ABSENT:	None
PUBLIC PRESENT:	Bob Brandt

APPROVAL OF AGENDA:

Motion: To approve the agenda as presented.
Jeff Ogea, Moved; Jeannie Carlisle, Supported; 5 Ayes, 0 Nays, 0 Absent (Carlisle); Motion Carried.

APPROVAL OF MINUTES:

Motion: To approve the April 21, 2018 as written.
Jeannie Carlisle, Moved; Dan Etelamaki, Supported; 5 Ayes, 0 Nays, 0 Absent (Carlisle); Motion Carried.

PUBLIC COMMENT: None

CORRESPONDENCE: None

OLD BUSINESS:

A) **Master Plan Update**
The work committee did not meet as planned, however, we have recently received draft chapters 1 and 2 for review. Comments can be given to Administrator Solomon who will compile them for the Commission to review at the June 25 meeting.

B) **Road Name & Address Study**
Chairman Kippola and Administrator Solomon have set up a data collection process. Volunteers can visit Administrator Solomon to choose their assignments and receive instructions for collecting the data and photographs.

NEW BUSINESS:

A) **Capital Improvement Review: County Rd 478**
The board has started to implement the recommendations of the road improvement plan that the Commission completed in 2017. The Township board plans to partner with the MCRC to repair 1.35 miles of County Road 478 from County Road 601 to the Black River Bridge.
MOTION: To support the project as being consistent with the Master plan goal 10.7 (to provide a safe, well maintained and efficient transportation network utilizing various options)

and 10.7.4 (to apply the asset management approach to selecting and prioritizing road improvement projects) as well as our road improvement and prioritization plan.
Jeannie Carlisle, Moved; Joseph Wasie, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

B) **Disaster Preparedness Plan**
The Township Board has installed a generator at the Township Hall to create a place residents could come in an emergency situation. Jeanie Carlisle stated that Michigamme Township has a plan for emergency situations and would reach out to see if they would share a copy. Chairman Kippola believes there is a county wide plan, and he will check if we could review a copy. Administrator Solomon will compile a draft document for the Commission's consideration.

C) **Zoning Violation: Gravel Pit**
A Zoning, safety, and legal issue has been brought to the attention of the Commission at the gravel pit operation located at the Southwest Corner of US Highway 41 and M-95 south of the existing commuter lot. Gravel extraction appears to have been conducted too close to the adjacent property to the south creating slopes well in excess of the existing one on three (one foot vertical to three foot horizontal) Zoning Ordinance standards and requirement. It was the consensus of the Commission to advise the Township Board to address this issue as soon as possible to prevent any potential threat to the public health safety and general welfare of the community, as well as to address compliance with the existing Zoning Ordinance requirements regarding reclamation plan requirements.

REPORTS:

A) **Zoning Administrator Update.** One Zoning Compliance permit was issued for the addition at the Fire Hall.

ANNOUNCEMENTS: None

PUBLIC COMMENT: None

ADDITIONAL COMMENTS FROM THE PLANNING COMMISSION: None

Motion: To Adjourn meeting 8:07 PM
Joseph Wasie, Moved; , Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

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Joseph O. Wasie, Secretary

JIM KIPPOLA, Chairman JEANNIE CARLISLE, Vice Chairman JOSEPH O. WASIE, Secretary
JEFFREY OGEA, Commissioner DAN ETELAMAKI, Commissioner

Humboldt Township
Planning Commission

Phone 906-339-2927 Fax 906-339-4431

Regular Meeting
Monday, June 25, 2018– 7:00 PM
Humboldt Township Hall

Chairman Kippola called the meeting to order at 7:00 PM.

Roll Call, Pledge of Allegiance

MEMBERS PRESENT:	Jim Kippola, Joseph Wasie, Jeffrey Ogea
MEMBERS ABSENT:	Dan Etelamaki, Jeannie Carlisle
STAFF PRESENT:	Jackie Solomon, Recording Secretary/Administrator
STAFF ABSENT:	Howard Robare, Zoning Administrator
PUBLIC PRESENT:	Bob Brandt

APPROVAL OF AGENDA:

Motion: To approve the agenda as presented.
Jeff Ogea, Moved; Joe Wasie, Supported; 3 Ayes, 0 Nays, 2 Absent (Carlisle, Etelamaki); Motion Carried.

APPROVAL OF MINUTES:

Motion: To approve the May 21, 2018 as written.
Jeff Ogea, Moved; Joe Wasie, Supported; 3 Ayes, 0 Nays, 2 Absent (Carlisle, Etelamaki); Motion Carried.

PUBLIC COMMENT: None

CORRESPONDENCE: None

OLD BUSINESS:

A) **Master Plan Update**
Draft Chapters 1, 2, & 3 have been received by the Commission for their review. Chapter 3: Economic Base has been sent to Matt Johnson of Eagle Mine for his connsideration. A meeting is scheduled with Mr. Johnson on Wednesday, June 27, 2018 at 12:30 at the Eagle Mill where we anticipate receipt of his comments.

B) **Road Name & Address Study**
Chairman Kippola and Vice Chairman Carlisle have been working in the field collecting data for this project. Administrator Solomon has committed to data collection in the fish lake area and hopes to get out in the field this week or next.

C) **Disaster Preparedness Plan**
Chairman Kippola has inquired with Marquette County in regards to their disaster plan. Vice Chairman Carlisle reported to Administrator Solomon that she has inquired with Laura Thompson of Michigamme Township regarding their Disaster Plan, but has not been able to make contact with her to date.

D) **Zoning Violation: Gravel Pit**
A letter from Zoning Administrator Robare notifying the owner VanDamme, LLC of the violation was delivered on June 12, 2018. A response was received on June 18, 2018 from Bill Nordeen, legal counsel of the property owner, stating that they are open to discussing options for bank stabilization. The Commission suggested scheduling a meeting with the owner, their legal counsel, Chairman Kippola, Secretary Wasie, Zoning Administrator Robare, and Administrator Solomon. Chairman Kippola will reach out to the Owner to discuss said meeting.

NEW BUSINESS: None

REPORTS:

A) **Zoning Administrator Update.** Zoning Administrator not in attendance with an excused absence.

ANNOUNCEMENTS: None
PUBLIC COMMENT: Bob Brandt commented on the expansive Department of Transportation right of way around the area of the VanDamme pit.
ADDITIONAL COMMENTS FROM THE PLANNING COMMISSION: None

Motion: To adjourn meeting 8:25 PM
Jeff Ogea, Moved; Joseph Wasie; 3 Ayes, 0 Nays, 2 Absent (Carlisle, Etelamaki); Motion Carried.

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Joseph O. Wasie, Secretary

JIM KIPPOLA, Chairman JEANNIE CARLISLE, Vice Chairman JOSEPH O. WASIE, Secretary
JEFFREY OGEA, Commissioner DAN ETELAMAKI, Commissioner

Humboldt Township
Planning Commission

Phone 906-339-2927 Fax 906-339-4431

Regular Meeting
Monday, July 23, 2018– 7:00 PM
Humboldt Township Hall

Chairman Kippola called the meeting to order at 7:00 PM.

Roll Call, Pledge of Allegiance

MEMBERS PRESENT:	Jim Kippola, Jeannie Carlisle, Joseph Wasie, Jeffrey Ogea, Dan Etelamaki
MEMBERS ABSENT:	None
STAFF PRESENT:	Howard, Robare, Zoning Administrator; Jackie Solomon, Recording Secretary/Administrator
STAFF ABSENT:	None
PUBLIC PRESENT:	Bob Brandt; Thomas Prophet, Supervisor

APPROVAL OF AGENDA:

Motion: To approve the agenda as presented.
Dan Etelamaki, Moved; Joe Wasie, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

APPROVAL OF MINUTES:

Motion: To approve the June 25, 2018 as written.
Jeff Ogea, Moved; Dan Etelamaki, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

PUBLIC COMMENT: None

CORRESPONDENCE: MTA Township Focus article from July 2018 re: township emergency shelters during times of crisis.

OLD BUSINESS:

A) **Master Plan Update**
On June 27, 2018 Joe Wasie, Jeff Ogea, Richard Smith and Jackie Solomon met with Matt Johnson of Eagle Mine to discuss the status and future of Eagle Mine as relates to the Master Plan. Plans for Eagle East were discussed with an anticipated closure date predicted for sometime in 2023. Closure plans will be provided to the Township as they are developed. Consultant Richard Smith of CUPPAD updated the commission on the progress of the Master Plan. There was a consensus by the Commissioners to check in with Mr. Smith to see if the project can actually be completed in accordance with the original project schedule date of September 2018.

B) **Road Name & Address Study**
Chairman Kippola, Supervisor Prophet, Vice Chairman Carlisle and Administrator Solomon have been working in the field collecting data for this project. Data collection status is as follows: Black river is 80% done, the South 1/3 is 60% done including the Casey and Helen Lake areas, the North 1/3 is 70% done including the Fish Lake area. It is anticipated the field data can be assimilated by fall so recommendations can be made to the Board through the Capital Improvements Program for implementation in 2019.

C) **Disaster Preparedness Plan**

Commissioners were copied on a timely article in the July Township Focus magazine published by the Michigan Townships Association regarding townships coordinating emergency shelters during times of crisis. Chairman Kippola and Vice Chairman Carlisle continue to reach out to Marquette County and Michigamme Township regarding their disaster preparedness plans.

D) **Zoning Violation: Gravel Pit**
Chairman Kippola, Zoning Administrator Robare and Administrator Solomon met with Jim Delmont of MJ Vandamme, LLC on July 5, 2018 to discuss the zoning violation and relayed that there are three options for moving forward. 1. Create and deliver a site plan to the Planning Commission 2. Bring the issue to the Zoning Board of Appeals to hear their claim 3. Let our attorneys talk
In a letter dated July 16, 2018 we delivered files Mr. Delmont had requested and per the discussion on July 5, asked to meet again for further discussion during the week of July 23, 2018.

NEW BUSINESS:

A) **Eagle Mine Tour**
At the meeting with Matt Johnson of Eagle Mine we discussed possible dates for a tour of their underground mine. Administrator Solomon will work the Matt Johnson of Eagle Mine to schedule a date.

REPORTS:

A) **Zoning Administrator Update.** ZCP2018-05 was issued to Brad and Tracy Quayle for a pool fence. A zoning permit application will be sent to Rick Lahnanen at 4381 N. Helen Lake Rd.

ANNOUNCEMENTS: Vice Chairman Carlisle at the urging of her doctor will be taking a medical leave of absence two months and will keep the Commission updated on when she is able to return. The Commission wishes her a full and speedy recovery and look forward to seeing her back in action and feeling one hundred percent.

PUBLIC COMMENT: None

ADDITIONAL COMMENTS FROM THE PLANNING COMMISSION: None

Motion: To adjourn meeting 8:15 PM
Jeff Ogea, Moved; Joseph Wasie; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

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Joseph O. Wasie, Secretary

JIM KIPPOLA, Chairman JEANNIE CARLISLE, Vice Chairman JOSEPH O. WASIE, Secretary
JEFFREY OGEA, Commissioner DAN ETELAMAKI, Commissioner

Humboldt Township
Planning Commission

Phone 906-339-2927 Fax 906-339-4431

Regular Meeting
Monday, August 27, 2018– 7:00 PM
Humboldt Township Hall

Chairman Kippola called the meeting to order at 7:00 PM.

Roll Call, Pledge of Allegiance

MEMBERS PRESENT:	Jim Kippola, Joseph Wasie, Jeffrey Ogea, Dan Etelamaki
MEMBERS ABSENT:	Jeannie Carlisle
STAFF PRESENT:	Howard, Robare, Zoning Administrator; Jackie Solomon, Recording Secretary/Administrator
STAFF ABSENT:	None
PUBLIC PRESENT:	Julie Wasie, Bob Brandt; Thomas Prophet, Supervisor

APPROVAL OF AGENDA:

Motion: To approve the agenda as presented.
Dan Etelamaki, Moved; Joe Wasie, Supported; 4 Ayes, 0 Nays, 1 Absent (Carlisle); Motion Carried.

APPROVAL OF MINUTES:

Motion: To approve the July 23, 2018 as written.
Jeff Ogea, Moved; Dan Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

PUBLIC COMMENT: None

CORRESPONDENCE: Memo from Chairman Kippola re: CUPPAD work on Master Plan Update

OLD BUSINESS:

A) **Master Plan Update**
To date the Commission has received draft Chapters 1-4 and a late submittal of Chapter 5. Commissioners reviewed Chapters 1-3 and noted changes. The first drafts of Chapters 4 and 7 will be reviewed in detail at a work meeting to be scheduled prior to the September 24, 2018 regular meeting. Comments on Chapter 2 include date references switching between 2010 and 2015. Is 2015 data available for 2010 references and if so will it be updated? Chapter 3 should be updated to include reference to the township resolution designating that theoretical County Road 595 should be located along County Road FY as designated by Township Resolution. Have the mining numbers been updated to include Eagle Mine? Has Chapter 3 been updated with information from our meeting with Eagle Mine?

B) **Road Name, Address and Street Lighting Study**
Chairman Kippola, Supervisor Prophet and Administrator Solomon have been working in the field collecting data for this project. The majority of the Township is complete. It is anticipated the field data can be assimilated this fall so recommendations can be made to the Board through the Capital Improvements Program for implementation in 2019. Administrator Solomon has worked with Dillon Vial, We Energies Troubleshooter, to create a spreadsheet including all geographical coordinates for

street lights in Humboldt Township. Intentions are to import data points into a GIS mapping system and link photographs to that map.

C) **Disaster Preparedness Plan**
Chairman Kippola continues to reach out to Marquette County regarding their disaster preparedness plan.

D) **Zoning Violation: Gravel Pit**
Chairman Kippola shared Marquette County Zoning Board of Appeals minutes dated June 24, 1987 and July 22, ~~2987~~ 1987 as well as Marquette County Planning Commission minutes dated July 1, 1987 which discuss the original sand removal application.

E) **Eagle Mine Tour**
Administrator Solomon is working with Matt Johnson of Eagle Mine to schedule a date for this tour.

NEW BUSINESS: None

REPORTS:

A) **Zoning Administrator Update.** ZCP2018-06 was issued to Rick Lananen of 4381 Helen Lake, Ishpeming, MI for a 10x20 Carport accessory structure. He stated he did not realize a permit was necessary.

ANNOUNCEMENTS: None
PUBLIC COMMENT: None
ADDITIONAL COMMENTS FROM THE PLANNING COMMISSION: None

Motion: To adjourn meeting 8:09 PM
Jeff Ogea, Moved; Joseph Wasie; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

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Joseph O. Wasie, Secretary

JIM KIPPOLA, Chairman JEANNIE CARLISLE, Vice Chairman JOSEPH O. WASIE, Secretary
JEFFREY OGEA, Commissioner DAN ETELAMAKI, Commissioner

Humboldt Township
Planning Commission

Phone 906-339-2927 Fax 906-339-4431

Regular Meeting
Monday, September 24, 2018– 7:00 PM
Humboldt Township Hall

Chairman Kippola called the meeting to order at 7:10 PM.

Roll Call, Pledge of Allegiance

MEMBERS PRESENT:	Jim Kippola, Joseph Wasie, Jeffrey Ogea, Dan Etelamaki
MEMBERS ABSENT:	Jeannie Carlisle
STAFF PRESENT:	Howard, Robare, Zoning Administrator; Jackie Solomon, Recording Secretary/Administrator (Arrived at 8:00)
STAFF ABSENT:	None
PUBLIC PRESENT:	Thomas Prophet, Supervisor

APPROVAL OF AGENDA:

Motion: To approve the agenda as presented.
Jeff Ogea, Moved; Dan Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent (Carlisle); Motion Carried.

APPROVAL OF MINUTES:

Motion: To approve the August 27, 2018 minutes as revised (Old Business, Item D, Correct date on second line to 1987).
Jeff Ogea, Moved; Dan Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

PUBLIC COMMENT: None

CORRESPONDENCE: 2018-09-07 Email Kathy Piasini, Sagola Township Master Plan Review

OLD BUSINESS:

A) **Master Plan Update**

Chairman Kippola updated the Commission on the meeting held on Wednesday, September 19, 2018, with Richard Smith, Planner from CUPPAD, regarding the Planning Commission's review of Chapters 1-3 of the Proposed Plan Revisions. Suggested changes included date references to reflect most recent available data, revisions to current businesses and services available within the Township, and a discussion on specific assets and opportunities available within the Township. The Planning Commission also reviewed Chapter 4, Housing, and noted once again text noting 2006-2010 references and tables showing data through 2015. Section 4.8 specialized housing, requires updating to reflect current nursing home facilities within the county. Chairman Kippola will compile the Planning Commission's comments and forward them to CUPPAD. He also indicated that Chapter 5, Community Services and Facilities, should emphasize local community services available including fire, garbage collection, etc. Since recreation opportunities have been addressed in a separate study, the existing Chapter 6, Recreation will be replaced with Capital Improvement Services, this chapter will include references to recent studies regarding roads and infrastructure priorities to guide the Township Board in making discussions regarding public works improvements. Chairman Kippola also requested the Planning Commissioners to review Chapters 7 through 11 prior to the October 22

Planning Commission meeting so comments and concerns could be discussed at that time, and forwarded to the Consultant as soon as possible.

B) **Road Name, Address and Street Lighting Study**
Chairman Kippola updated the Planning Commissioners on the current status of the project, the majority of which has been completed. Recommendations are anticipated being forward to the Township board through the Capital Improvements Program for implementation during the 2019-2020 fiscal year. A spreadsheet depicting geographical coordinates for existing street light locations within the township is being created into a GPS mapping system along with photographs of each site. This information is intended to be integrated with County Mapping Services to produce the final plan. Problems yet to be resolved with road maps and addresses include concerns with local GPS data which may conflict with the new street names and locations. This item is currently being discussed.

C) **Disaster Preparedness Plan**
Chairman Kippola indicated he has not yet had any response from Marquette County regarding information on disaster planning.

D) **Zoning Violation: Gravel Pit**
To date, there has not been the required proper closure of the site. Planning Commissioners were provided minutes from the Marquette County Zoning Board of Appeals held on July 22, 1987, in which a motion was adopted in part, to allow Mr. Bruce Hanninen, the Petitioner to improve the lot, and that he would comply with all the restrictions of a mineral resource to the point that all the protections and such that are required in a Mineral Resource Area be taken while the soil is being extracted; and also to have the grade not to go beneath M-95 so it's not lower than a state highway. Attorneys are still reviewing the information. Chairman Kippola will attempt to determine the status and update the Commissioners as soon as possible.

E) **Eagle Mine Tour**
Chairman Kippola indicated that no dates have yet been established.

NEW BUSINESS:

A) Sagola Township Master Plan review
Copies of the Proposed Plan were provided to the Planning Commission and Chairman Kippola requested the Commissioners to review the plan and be ready to discuss any issues at the October Regular Planning Commission Meeting.

REPORTS:

A) **Zoning Administrator Update.**
   a) Luce Game Ranch – As Built Plan
   Howard Robare, Township Zoning Administrator and Chairman Kippola toured the site with the owner and advised that all fencing has been installed along with specific breed pens. A final, as built site plan has been submitted and is now on file at the Township Office.

ANNOUNCEMENTS: None
PUBLIC COMMENT: None
ADDITIONAL COMMENTS FROM THE PLANNING COMMISSION: None

Motion: To adjourn meeting 8:30 PM
Dan Etelamaki, Moved; Jeff Ogea; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

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Joseph O. Wasie, Secretary

JIM KIPPOLA, Chairman JEANNIE CARLISLE, Vice Chairman JOSEPH O. WASIE, Secretary
JEFFREY OGEA, Commissioner DAN ETELAMAKI, Commissioner

Humboldt Township
Planning Commission

Phone 906-339-2927 Fax 906-339-4431

Regular Meeting
Monday, October 22, 2018– 7:00 PM
Humboldt Township Hall

Chairman Kippola called the meeting to order at 7:00 PM.

Roll Call, Pledge of Allegiance

MEMBERS PRESENT:	Jim Kippola, Joseph Wasie, Jeffrey Ogea, Dan Etelamaki
MEMBERS ABSENT:	Jeannie Carlisle
STAFF PRESENT:	Jackie Solomon, Recording Secretary/Administrator
STAFF ABSENT:	Howard, Robare, Zoning Administrator
PUBLIC PRESENT:	Thomas Prophet, Supervisor; Thyra Karlstrom, Marquette County Planning; Eric Anderson, Marquette County Planning

APPROVAL OF AGENDA:

Motion: To approve the agenda as presented.
Jeff Ogea, Moved; Dan Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

APPROVAL OF MINUTES:
Motion: To approve the September 24, 2018 minutes as written.
Jeff Ogea, Moved; Dan Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

PUBLIC COMMENT: None
CORRESPONDENCE: On file

A) Marquette County Planning re: Notice to prepare Master Plan
B) Marquette County Planning re: Request to be added to PC Agenda
C) Memo: Administrator re: Gravel Pit Plan Review

OLD BUSINESS:

A) **Master Plan Update – Chapters 5-11**
The Commission discussed their general comments on Chapter 4. Township staff has given the consultant current information regarding Chapter 5 so review of outdated information is unnecessary until updates are made to the chapter. Commission consensus is that Chapter 6 regarding Capital Improvement Programming will be a great benefit to the Township. Chapter 7 should be updated with more recent data if possible. Make sure to correlate the data from the UPEA road improvement and prioritization plan on pages 6 & 7 of Chapter 7. Chapter 8, Natural Features, required the least amount of updating as natural features generally stay the same. Chapters 9, 10, and 11 will be easier to update once we are further along with Chapters 1-8.

The work committee of Dan Etelamaki, Chairman Kippola and Administrator Solomon will schedule a work session with the consultant at the beginning of November.

B) **Road Name, Address and Street Lighting Study**

Chairman Kippola and Administrator Solomon continue to work on the study. Field work is mostly complete. Database creation is underway and we expect to have a draft document ready for discussion at the November 26 regular meeting.

C) **Disaster Preparedness Plan**
No Update on this agenda item.

D) **Zoning Violation: Gravel Pit**
The Township Board has requested the Planning Commission review a pit restoration plan which was submitted on behalf of the owner by Engineer Brian Savolianen. The plan submitted does not comply with the Zoning Ordinance requirements and the Planning Commission has no authority to accept anything less than those requirements.
Motion: Request the Zoning Administrator review the submitted site plan and advise the individual that the site plan does not meet the requirements set forth in Article VI Section 605 of the Zoning Ordinance.
Joe Wasie, Moved; Dan Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

E) **Eagle Mine Tour**
Administrator Solomon spoke with Matt Johnson of Eagle Mine regarding scheduling this tour. Mr. Johnson asked that the Commission narrow down a few available dates and he will work with us to schedule the mine tour. The Commission discussed potential dates and it was decided that we would suggest the first week of December.

F) **Sagola Township Master Plan Review**
Commissioners discussed comments on the plan especially in regards to the portions of Sagola Township that border Humboldt Township. Chairman Kippola and Administrator Solomon will compile comments and draft a response to the Sagola Township Planning Commission

NEW BUSINESS:

A) Marquette County Master Plan
Over the years Marquette County has been updating individual chapters of the Master, but the plan in its entirety has not been updated since 1982. A master plan at the County level takes a broader view on the issues and opportunities than a local plan does.

REPORTS:

A) Zoning Administrator Update.

a. Luce Game Ranch – As Build Plan
An as built site plan has been submitted by the owner. All work has not been completed, but completion is expected soon. Zoning Administrator Robare will complete a site visit during the winter months.

b. Eagle Mine
They are adding on to their water treatment facility, the Zoning Administrator is awaiting submittal of a Zoning Compliance Application.

ANNOUNCEMENTS: None

PUBLIC COMMENT: None

ADDITIONAL COMMENTS FROM THE PLANNING COMMISSION: None

Motion: To adjourn meeting 9:20 PM
Joe Wasie, Moved; Jeff Ogea; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

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Joseph O. Wasie, Secretary

JIM KIPPOLA, Chairman JEANNIE CARLISLE, Vice Chairman JOSEPH O. WASIE, Secretary
JEFFREY OGEA, Commissioner DAN ETELAMAKI, Commissioner

Humboldt Township
Planning Commission

Phone 906-339-2927 Fax 906-339-4431

Special Meeting
Monday, November 8, 2018– 7:00 PM
Humboldt Township Hall

Chairman Kippola called the meeting to order at 7:00 PM.

Roll Call, Pledge of Allegiance

MEMBERS PRESENT:	Jim Kippola, Joseph Wasie, Dan Etelamaki
MEMBERS ABSENT:	Jeannie Carlisle (excused), Jeffrey Ogea (excused)
STAFF PRESENT:	Jackie Solomon, Recording Secretary/Administrator
STAFF ABSENT:	Howard, Robare, Zoning Administrator (excused)
PUBLIC PRESENT:	Richard Smith, CUPPAD Consultant

APPROVAL OF AGENDA:

Motion: To approve the agenda as presented.
Joe Wasie, Moved; Dan Etelamaki, Supported; 3 Ayes, 0 Nays, 2 Absent; Motion Carried.

PUBLIC COMMENT: None
CORRESPONDENCE: None

OLD BUSINESS:

A) **Master Plan Work Session**

The work committee of Dan Etelamaki, Chairman Kippola and Administrator Solomon along with Joe Wasie met for a work session with consultant Richard Smith of CUPPAD to review Chapters 4-8 of the draft Master Plan.

Mr. Smith presented the commission with an amendment to the contact to allow additional time for completion.
Motion: To recommend the Township Board accept an amendment to the contact adding additional time while keeping the original scope of work.
Joe Wasie, Moved; Dan Etelamaki, Supported

NEW BUSINESS: None
REPORTS: None
ANNOUNCEMENTS: None
PUBLIC COMMENT: None
ADDITIONAL COMMENTS FROM THE PLANNING COMMISSION: None

Motion: To adjourn meeting 5:15 PM
Joe Wasie, Moved; Dan Etelamaki, Supported; 3 Ayes, 0 Nays, 2 Absent; Motion Carried.

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Joseph O. Wasie, Secretary

JIM KIPPOLA, Chairman JEANNIE CARLISLE, Vice Chairman JOSEPH O. WASIE, Secretary
JEFFREY OGEA, Commissioner DAN ETELAMAKI, Commissioner

Humboldt Township
Planning Commission

Phone 906-339-2927 Fax 906-339-4431

Regular Meeting
Monday, November 26, 2018– 7:00 PM
Humboldt Township Hall

Chairman Kippola called the meeting to order at 7:00 PM.

Roll Call, Pledge of Allegiance

MEMBERS PRESENT:	Jim Kippola, Joseph Wasie, Dan Etelamaki
MEMBERS ABSENT:	Jeannie Carlisle, Jeffrey Ogea
STAFF PRESENT:	Howard Robare, Zoning Administrator; Jackie Solomon, Recording Secretary/Administrator
STAFF ABSENT:	None
PUBLIC PRESENT:	Bob Brandt

APPROVAL OF AGENDA:

Motion: To approve the agenda with addition of item 7A Correspondence letter to Sagola Township re: Sagola Township Master Plan.
Joe Wasie, Moved; Dan Etelamaki, Supported; 3 Ayes, 0 Nays, 2 Absent; Motion Carried.

APPROVAL OF MINUTES:

Motion: To approve the September 24, 2018 minutes with correction to time should read 3:00 PM and correction to typo "contact" should read "contract".
Dan Etelamaki, Moved; Jim Kippola, Supported; 3 Ayes, 0 Nays, 2 Absent; Motion Carried.

PUBLIC COMMENT: None
CORRESPONDENCE: On file

A) Letter to Sagola Township Planning Commission re: Sagola Township Master Plan

OLD BUSINESS:

A) **Humboldt Township Master Plan Update**
The work committee plan to meet in early December to discuss thoughts on second draft of chapters 1-3 and review any new material on Chapters 4-8.

B) **Marquette County Master Plan Update**
The County

C) **Road Name, Address and Street Lighting Study**
Chairman Kippola and Administrator Solomon have created a preliminary working draft for consideration of the Commission. Commissioners can direct comments to Administrator Solomon or bring them to the December 17 regular meeting.

D) **Disaster Preparedness Plan**
Teresa Schwalbach shared the County Emergency Operations plan as well as the Emergency Operation Plans for Marquette and

E) **Zoning Violation: Gravel Pit**
The Zoning Administrator listed the existing violations and stated that the site plan submitted is not in compliance with the site plan requirements set forth in Article VI. Zoning Administrator Robare

described the cost prohibitive nature of many of the violations. The Commission further discussed the need to reconcile the safety issues most importantly.

Motion: To accept the conclusions from the Zoning Administrator and based upon that summarization and the limited authority of the Planning Commission to accept less than the zoning ordinance requirements, we would recommend the Township Board review what can be done through the Zoning Board of Appeals to rectify the existing situation, trying to get as close as possible to the requirements of the zoning ordinance and focusing on the health safety and welfare of the people.

Joe Wasie, Moved; Dan Etelamaki, Supported; 3 Ayes, 0 Nays, 2 Absent; Motion Carried.

F) **Eagle Mine Tour**

Administrator Solomon spoke with Matt Johnson of Eagle Mine regarding scheduling this tour, the suggested December dates were unavailable. Mr. Johnson asked that the Commission narrow down a few available dates in January and he will work with us to schedule the mine tour.

NEW BUSINESS:

A) Jeannie Carlisle Resignation

Vice-Chairman Jeannie Carlisle has submitted a letter of resignation effective immediately. The Commission wishes to thank Jeannie for her years of service and stated that she will be missed. A formal letter of thanks will be drafted by Chairman Kippola.

Motion: To regretfully forward Vice Chairman Jeannie Carlisle's resignation to the Township Board for their acceptance and draft a formal letter of thanks to Mrs. Carlisle on behalf of the Planning Commission.

Jim Kippola, Moved; Joe Wasie, Supported; 3 Ayes, 0 Nays, 2 Absent; Motion Carried.

REPORTS:

A) Zoning Administrator Update.

a. **ZCP2018-07 Huhta:** Change of use from Commercial to Residential at19283 US Highway 41 West
b. **Eagle Mine Water Treatment Facility Addition:** We continue to wait for a Zoning Compliance Application from Eagle Mine. Administrator Solomon has been in touch with Matt Johnson who assures us the Mine we can expect it soon.

ANNOUNCEMENTS: Reminder that the December Planning Commission meeting will be held on December 17 due to conflict with the Christmas holiday.

The Township Christmas Party will be held on Saturday, December 1 from 2-4 PM.

PUBLIC COMMENT: None

ADDITIONAL COMMENTS FROM THE PLANNING COMMISSION: None

Motion: To adjourn meeting 8:30 PM

Joe Wasie, Moved; Dan Etelamaki; 3 Ayes, 0 Nays, 2 Absent; Motion Carried.

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Joseph O. Wasie, Secretary

JIM KIPPOLA, Chairman
JEFFREY OGEA, Commissioner
JOSEPH O. WASIE, Secretary
DAN ETELAMAKI, Commissioner

Humboldt Township
Planning Commission

Phone 906-339-2927 Fax 906-339-4431

Regular Meeting
Monday, December 17, 2018– 7:00 PM
Humboldt Township Hall

Chairman Kippola called the meeting to order at 7:05 PM.

Roll Call, Pledge of Allegiance

MEMBERS PRESENT:	Jim Kippola, Joseph Wasie, Dan Etelamaki, Jeffrey Ogea
MEMBERS ABSENT:	None
STAFF PRESENT:	None
STAFF ABSENT:	None
PUBLIC PRESENT:	Bob Brandt

APPROVAL OF AGENDA:

Motion: To approve the agenda as presented
Jeff Ogea, Moved; Dan Etelamaki, Supported; 4 Ayes, 0 Nays, 0 Absent; Motion Carried.

APPROVAL OF MINUTES:
Motion: To approve the November 26, 2018 regular meeting minutes as written.
Dan Etelamaki, Moved; Jeff Ogea, Supported; 4 Ayes, 0 Nays, 0 Absent; Motion Carried.

PUBLIC COMMENT: None
CORRESPONDENCE: On file

A) Memo: HTPC Chairman Kippola re: MJ VanDamme Pit Closure
B) Memo: HTPC Chairman Kippola re: Street Sign, Address & Street Light Assessment
C) Memo: HTPC Chairman Kippola re: Jeannie Carlisle Resignation

OLD BUSINESS:

A) **Humboldt Township Master Plan Update**
A work session was held on December 13. Final review of chapters 1-3 has been completed. The Commission is awaiting updated chapters. Tentative completion schedule March 2019.

B) **Marquette County Master Plan Update**
Humboldt is a part of the Moose Hills district, which includes: Powell, Michigamme, Champion, Humboldt, Ely and Republic Townships. The county Planning department is scheduling a meeting with each Township prior to initiating regional meetings. They have visited three units and have three more to go.

C) **Road Name, Address and Street Lighting Study**
The commission reviewed the preliminary draft study. Revisions are necessary including adding graphics/pictures and additional information still being researched. Field work to be completed includes the Granite Lake area. Commissioners can expect to review the next draft of the document for consideration at the January 28 meeting.

D) **Disaster Preparedness Plan**
The Commission discussed asking for clarification from the board on what their expectations are for the goals of the disaster preparedness plan. Sample emergency operations plans from Marquette and

Powell Townships have been received from Theresa Schwalbach, the County Emergency Services Coordinator. Ms. Schwalbach also provided us with a copy of the County Emergency Operations Plan.

E) **Zoning Violation: Gravel Pit**
As the site plan submitted by the owner was substantially deficient, Chairman Kippola agreed to assist Supervisor Prophet on behalf of the Township Board in preparing a letter to be sent to the owner regarding subsequent suggested action.

F) **Eagle Mine Tour**
Pending via company schedule.

NEW BUSINESS:

A) 2018 Annual Report
Chairman Kippola prepared a draft annual report. The Commission reviewed the draft report

B) 2019 Meeting Schedule
The 2019 meeting schedule was distributed to the Commissioners and reviewed. The only potential conflict of dates is in December with the 23rd being so near the Christmas holiday.
Motion: To approve the 2019 meeting schedule with one amendment, the December regular meeting will be held on December 16th not December 23rd.
Jeff Ogea, Moved; Dan Etelamaki, Supported; 4 Ayes, 0 Nays, 0 Absent; Motion Carried

C) 2019 Work Program
Will be developed in January for review by the Planning Commission and Township Board.

REPORTS:

A) Zoning Administrator Update.
- **a. Working with the modification and additions to Elton Luce's game ranch site plan. Brief discussion on future land uses**
- **b. Suggestion by the Planning Commission to have the Zoning Administrator notify Eagle Mine for the site plan of the proposed addition to the water plant on US-41.**

ANNOUNCEMENTS: Merry Christmas to all.

PUBLIC COMMENT: Bob Brandt expressed concerns about Eagle Mine regarding the public health, safety and welfare. Lundin mining Company has still not obtained a zoning permit for construction to the water treatment plant located on US-41, and in November the Humboldt Fire Department was called out on three different occasions due to methane gas fumes. He believes Eagle Mine representatives are not being honest with Township Officials regarding this issue as well as following through with the permitting process. Furthermore, Mr. Brandt expressed doubts for any reconciliation regarding the VanDamme owned gravel pit (Old Business Item E).

ADDITIONAL COMMENTS FROM THE PLANNING COMMISSION: Thank you everyone for a great year. Happy New Year to all.

Motion: To adjourn meeting 8:50 PM
Joe Wasie, Moved; Dan Etelamaki; 4 Ayes, 0 Nays, 0 Absent; Motion Carried.

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Joseph O. Wasie, Secretary