JIM KIPPOLA, Chairman JEANNIE CARLISLE, Vice Chairman JOSEPH O. WASIE, Secretary
JEFFREY OGEA, Commissioner DAN ETELAMAKI, Commissioner

Humboldt Township
Planning Commission

Phone 906-339-2927 Fax 906-339-4431

Regular Meeting
Monday, January 2, 2017– 7:00 PM
Humboldt Township Hall

Jackie Solomon called the meeting to order at 7:00 PM.

Roll Call, Pledge of Allegiance

MEMBERS PRESENT:	Jim Kippola, Joseph Wasie, Dan Etelamaki, Jeffrey Ogea
MEMBERS ABSENT:	Jeannie Carlisle
STAFF PRESENT:	Jackie Solomon, Recording Secretary; Thomas Prophet, Supervisor
STAFF ABSENT:	Howard Robare, Zoning Administrator
PUBLIC PRESENT:	None

ELECTION OF OFFICERS:

Motion: To maintain the same officers from 2016.
Chairman – Jim Kippola
Vice Chairman – Jeannie Carlisle
Secretary – Joseph O. Wasie
Commissioner & Board Representative – Jeffrey Ogea
Commissioner – Dan Etelamaki
Joseph Wasie, Moved; Dan Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

APPROVAL OF AGENDA:

Motion: To approve the agenda as written.
Joseph Wasie, Moved; Dan Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried

APPROVAL OF MINUTES:

Motion: To approve the November 28, 2016 Regular Meeting Minutes as read.
Dan Etelamaki, Moved; Jeff Ogea, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried

PUBLIC COMMENT: None

CORRESPONDENCE:

OLD BUSINESS:

A) **Road Improvement and Prioritization Plan.** Chairman Kippola relayed an update from Mark Daavetilla of U.P. Engineers & Architects that before winter they were able to complete a physical review of the township roads, reviewed the master plan for road information, reviewed PASER ratings and have finished a preliminary map of the road ratings. Chairman Kippola, Secretary Wasie and Administrator Solomon intend to meet with Mr. Davattila regarding the review timeline.

B) **Fire Hall Site Plan.** The Commission discussed the status of plans for the future of the fire hall. The consensus was that our efforts would be best served in review of the site plans, once the Township Board can narrow the focus to one ~~site~~ scenario.

C) **Recreation Complex Parcel 2 Site Plan.** A preliminary site plan has been created for the recreation complex.

Motion: To request Joe Wasie review the preliminary recreation complex parcel 2 site plan in accordance with the zoning ordinance requirements as set forth in article 6 section 604 and report to the Commission at the January 23, 2017 meeting.
Jeff Ogea, Moved; Dan Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

D) **ELF Site Zoning.** The Township Board has received a signed purchase agreement from Aeris. The Commission will reach out once the sale is finalized to introduce them to the conditional use procedures and site plan requirements.

E) **Capital Programming.** The Commission reviewed the draft Capital Improvement forms

F) **2016 Annual Report.** Chairman Kippola shared the draft annual report with the Commission. Any changes should be sent to Administrator Solomon by Thursday, January 5, 2017 in preparation of delivering the report to the Township Board.

NEW BUSINESS:

A) **2017 Meeting Schedule.**
MOTION: To schedule regular meetings on the 4th Monday of each month and to schedule a meeting for December 18, 2017 to avoid the conflict with the Christmas holiday.
Joseph Wasie, Moved, Dan Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

B) **2017 Work Program.** Joe Wasie suggested adding master plan review and zoning action request forms creation and review to the 2017 work program. The Commission is to inform Chairman Kippola of any additions to the work program prior to the January 23, 2017 regular meeting.

REPORTS:

A) **Zoning Administrator Update.** Howard Robare, ZA is absent.

ANNOUNCEMENTS: None
PUBLIC COMMENT: None
ADDITIONAL COMMENTS FROM THE PLANNING COMMISSION:
ADJOURNMENT

Motion: To Adjourn meeting 8:45 PM
Joseph Wasie, Moved; Dan Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

_____
Joseph O. Wasie, Secretary

JIM KIPPOLA, Chairman JEANNIE CARLISLE, Vice Chairman JOSEPH O. WASIE, Secretary
JEFFREY OGEA, Commissioner DAN ETELAMAKI, Commissioner

Humboldt Township
Planning Commission

Phone 906-339-2927 Fax 906-339-4431

Regular Meeting
Monday, January 23, 2017– 7:00 PM
Humboldt Township Hall

Jackie Solomon called the meeting to order at 7:00 PM.

Roll Call, Pledge of Allegiance

MEMBERS PRESENT:	Jim Kippola, Joseph Wasie, Dan Etelamaki, Jeannie Carlisle
MEMBERS ABSENT:	Jeffrey Ogea
STAFF PRESENT:	Jackie Solomon, Recording Secretary; Thomas Prophet, Supervisor; Howard Robare, Zoning Administrator
STAFF ABSENT:	None
PUBLIC PRESENT:	Bob Brandt; Eric Koppana, U.P. Engineers & Architects

APPROVAL OF AGENDA:

Motion: To approve the agenda as written.
Jeannie Carlisle, Moved; Dan Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried

APPROVAL OF MINUTES:

Motion: To approve the January 2, 2017 Regular Meeting Minutes with the correction of Old Business Item B) "… once the Township Board can narrow the focus to one ~~site~~ scenario"
Dan Etelamaki, Moved; Jeannie Carlisle, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried

PUBLIC COMMENT: None

CORRESPONDENCE:

A) Memo: Clerk ETelamaki re: payroll timesheets
B) Memo: Supervisor Prophet re: Fire Hall Modifications
C) Memo: Chairman Kippola re" draft 2017 Work Program

OLD BUSINESS:

A) **Road Improvement and Prioritization Plan.** A work group meeting of Chairman Kippola, Secretary Wasie, Administrator Solomon and Engineer Mark Daavettila met on January 18, 2017 to review preliminary work on the road improvement and prioritization plan where they reviewed the progress of this project. To date much of the research & inventory has been completed. At that meeting is was decided that Engineer Daavettila will create draft ranking criteria to present to the group at a meeting on a date to be determined.
B) **Fire Hall Site Plan.** The Township board at a meeting on January 20, 2017 narrowed the focus of the fire hall expansion to include expansion of the existing fire hall not to exceed $200,000.00 (two-hundred thousand dollars) and a reduced vehicle fleet.
Motion: Proceed with a downsized site plan as directed in a memo dated January 23, 2017

Joseph Wasie, Moved; Jeannie Carlisle, Supported 4 Ayes, 0 Nays, 1 Absent; Motion Carried.
A meeting will be scheduled with Architect Uren and a representative from the Township Board, Fire Department and Planning Commission.

C) **Recreation Complex Parcel 2 Site Plan.** Secretary Joe Wasie reviewed the second draft of the Recreation Complex Parcel 2 Site Plan in accordance with Zoning Ordinance Section 603: Site Plan Review. There are a number of final changes that will be necessary before approval. A meeting will be scheduled with the Architect and work group to discuss necessary changes.

D) **ELF Site Zoning.** No update on this item at this time.

NEW BUSINESS:

A) **2017 Work Program.** Additions to the work program were discussed, namely a Zoning Ordinance Amendment to include: Zoning Action Request Forms, Fence Additions & Regulations, Right to Farm Act/hobby farms, and Site Plan Review Additions.

REPORTS:

A) **Zoning Administrator Update.** No Update.

ANNOUNCEMENTS: There is a seminar through MSU Extension regarding the Regulating Medical Marijuana Act held at the Marquette Township Hall on March 6, 2017. Jeannie Carlisle and Joseph Wasie plan to attend.
PUBLIC COMMENT: Bob Brandt shared his support for the scaled down fire department renovation.
ADDITIONAL COMMENTS FROM THE PLANNING COMMISSION: None.
ADJOURNMENT

Motion: To Adjourn meeting 8:37 PM
Joseph Wasie, Moved; Jeannie Carlisle, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

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Joseph O. Wasie, Secretary

JIM KIPPOLA, Chairman JEANNIE CARLISLE, Vice Chairman JOSEPH O. WASIE, Secretary
JEFFREY OGEA, Commissioner DAN ETELAMAKI, Commissioner

Humboldt Township
Planning Commission

Phone 906-339-2927 Fax 906-339-4431

Regular Meeting
Monday, February 27, 2017– 7:00 PM
Humboldt Township Hall

Chairman Kippola called the meeting to order at 7:00 PM.

Roll Call, Pledge of Allegiance

MEMBERS PRESENT:	Jim Kippola, Dan Etelamaki, Jeffrey Ogea
MEMBERS ABSENT:	Joseph Wasie, Jeannie Carlisle
STAFF PRESENT:	Jackie Solomon, Recording Secretary
STAFF ABSENT:	Howard Robare, Zoning Administrator
PUBLIC PRESENT:	Bob Brandt

APPROVAL OF AGENDA:

Motion: To approve the agenda as written.
Jeffrey Ogea, Moved; Dan Etelamaki, Supported; 3 Ayes, 0 Nays, 2 Absent; Motion Carried

APPROVAL OF MINUTES:

Motion: To approve the January 23, 2017 Regular Meeting Minutes as presented.
Dan Etelamaki, Moved; Jeffrey Ogea, Supported; 3 Ayes, 0 Nays, 2 Absent; Motion Carried

PUBLIC COMMENT: None

CORRESPONDENCE:

OLD BUSINESS:

A) **Road Improvement and Prioritization Plan.** Commissioners were presented with a draft of the Road Improvement and Prioritization Plan to review for the March 27, 2017 regular meeting.
B) **Fire Hall Site Plan.** The Township board at a meeting with Fire Department members on February 20, 2017 agreed to look into the cost to add an additional 15 feet for storage of turn-out gear to the previous $200,000.00 plan. Commissioners were presented with the updated plan and stand ready to complete review of the site plan upon board approval.
C) **Recreation Complex Parcel 2 Site Plan.** Currently awaiting the final draft of the site plan from architect Rich Uren. Hope to move to site plan review/approval as soon as possible.
D) **ELF Site Zoning.** No update on this item at this time.

NEW BUSINESS:

A) **Fence Regulations.** Commissioners received draft fence regulations from Zoning Administrator, Howard Robare to review for discussion at the March 27, 2017 regular meeting. Fence regulations are intended to be an addition to the zoning ordinance, not a stand alone ordinance.

REPORTS:

A) **Zoning Administrator Update.** Mr. Robare visited the Circle L5 Ranch to review the zoning compliance. Currently, they are in the process of installing the perimeter fence and have installed the breeding pens.

ANNOUNCEMENTS:

PUBLIC COMMENT: Bob Brandt asked the Commission if they have given any additional thought to the Tower Lake property. Chairman Kippola noted that the Tower Lake property is in the Township's 5 year Recreation Plan.

ADDITIONAL COMMENTS FROM THE PLANNING COMMISSION: None

ADJOURNMENT

Motion: To Adjourn meeting 8:13 PM
Dan Etelamaki, Moved; Jeffrey Ogea, Supported; 3 Ayes, 0 Nays, 2 Absent; Motion Carried.

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Joseph O. Wasie, Secretary

JIM KIPPOLA, Chairman JEANNIE CARLISLE, Vice Chairman JOSEPH O. WASIE, Secretary
JEFFREY OGEA, Commissioner DAN ETELAMAKI, Commissioner

Humboldt Township
Planning Commission

Phone 906-339-2927 Fax 906-339-4431

Regular Meeting
Monday, March 27, 2017– 7:00 PM
Humboldt Township Hall

Vice Chairman Carlisle called the meeting to order at 7:00 PM.

Roll Call, Pledge of Allegiance

MEMBERS PRESENT:	Jeannie Carlisle, Joseph Wasie, Dan Etelamaki, Jeffrey Ogea
MEMBERS ABSENT:	Jim Kippola
STAFF PRESENT:	Howard Robare, Zoning Administrator; Jackie Solomon, Recording Secretary; Thomas Prophet, Township Supervisor
STAFF ABSENT:	None
PUBLIC PRESENT:	Bob Brandt; Mark Daavettila, UPEA

APPROVAL OF AGENDA:

Motion: To approve the agenda with additions to Correspondence as follows:
7C) Tower Lake Quit Claim Deed
7D) Memo from Jim Kippola 3/27/17
7E) UPEA Road Plan Agreement 11/21/2016 and Amendment 2/15/2017
Joseph Wasie, Moved; Dan Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried

APPROVAL OF MINUTES:

Motion: To approve the February 27, 2017 Regular Meeting Minutes as presented.
Jeff Ogea, Moved; Dan Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried

PUBLIC COMMENT: None

CORRESPONDENCE:

OLD BUSINESS:

A) **Road Improvement and Prioritization Plan.** Mark Daavettila, of UPEA presented the draft Road Improvement and Prioritization Plan to the Commission and answered questions of Commissioners. Much discussion was held regarding aspects of the plan. Further review is to be held by the work Committee of Chairman Kippola, Secretary Wasie and Administrator Solomon, who will forward changes to Mr. Daavettila.
Motion: To refer to the draft road improvement and prioritization plan to the work committee of Chairman Kippola, Secretary Wasie and Administrator Solomon, who will work with Mr. Daavettila to finalize the draft.
Joe Wasie, Moved; Jeff Ogea, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

B) **Recreation Complex Parcel 2 Site Plan.** The draft site plan appears to be in compliance with ordinance requirements. Secretary Wasie will complete a further site plan review.
Motion: To request Secretary Wasie review the site plan and property description.

Jeff Ogea, Moved; Jeannie Carlisle, Supported. 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

C) **ELF Site Zoning.** The ELF Site property has been listed with a realtor.

D) **Fence Regulations.** Commissioners discussed the draft fence zoning regulations.
Motion: To refer the draft fence regulations to the work committee of Chairman Kippola, Commissioner Etelamaki and Zoning Administrator Robare
Joseph Wasie, Moved; Jeff Ogea, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

E) **Tower Lake Property.** Chairman Kippola has researched the deed of the Tower Lake property and shared a copy with the Commission.

NEW BUSINESS:

A) **Conditional Use Permit Application: CUP2017-01 – Fire Hall.** The Zoning Administrator has received a Conditional Use Permit application from the Township Board for a fire hall and its addition. A public hearing held by the Planning Commission is scheduled for this Conditional Use Permit on April 6, 2017 at 7PM at the Humboldt Township Hall.

REPORTS:

A) **Zoning Administrator Update.** Conditional Use permit application as described in 9A and a zoning permit for roof replacement and porch for Anna Mattson.

ANNOUNCEMENTS:

PUBLIC COMMENT:

Administrator Solomon expressed concern in having time to request bids for the playground grant with delaying the Conditional Use Application process for another month. The Commission agreed that there was no need to further delay the process.

Motion: Upon final review from Secretary Wasie of the Recreation Complex Parcel No. 2 Site Plan, recommend the board make application for a Conditional Use Permit for the same.
Jeff Ogea, Moved; Dan Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

ADDITIONAL COMMENTS FROM THE PLANNING COMMISSION: None

ADJOURNMENT

Motion: To Adjourn meeting 8:34 PM
Joseph Wasie, Moved; Dan Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

_____
Joseph O. Wasie, Secretary

JIM KIPPOLA, Chairman JEANNIE CARLISLE, Vice Chairman JOSEPH O. WASIE, Secretary
JEFFREY OGEA, Commissioner DAN ETELAMAKI, Commissioner

Humboldt Township
Planning Commission

Phone 906-339-2927 Fax 906-339-4431

Special Meeting
Thursday, April 6, 2017– 7:00 PM
Humboldt Township Hall

Chairman Kippola called the meeting to order at 7:00 PM.

Roll Call, Pledge of Allegiance

MEMBERS PRESENT:	Jim Kippola, Jeannie Carlisle, Joseph Wasie, Dan Etelamaki, Jeffrey Ogea
MEMBERS ABSENT:	None
STAFF PRESENT:	Howard Robare, Zoning Administrator; Jackie Solomon, Recording Secretary; Thomas Prophet, Township Supervisor; Steve Bartanen, Fire Chief
STAFF ABSENT:	None
PUBLIC PRESENT:	William Carnahan

APPROVAL OF AGENDA:

Motion: To approve the agenda as presented
Jeannie Carlisle Moved; Dan Etelamaki, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried

PUBLIC COMMENT:

William Carnahan: Adjacent property owner to the west here tonight to ask questions regarding square footage of the proposed addition, the method to be used to construct, and the location of the proposed addition.

CORRESPONDENCE:

A) Conditional Use Permit Application: CUP2017-01
B) 2017/03/16 CUP Application Letter from Tom Prophet, Township Supervisor
C) 2017/04/04 CUP Application Letter from Tom Prophet, Township Supervisor
D) Notice of Public Hearing published in Mining Journal

OLD BUSINESS:

None

NEW BUSINESS:

A) **Public Hearing; Conditional Use Permit Application: CUP2017-01 – Fire Hall.**
Chairman Kippola opened the public hearing and summarized the request. In accordance with statutory requirements, the Zoning Administrator and Township Administrator mailed notice of Public Hearing to all property owners located within 300 feet of the site boundaries and published the required notice in the Mining Journal, a newspaper of general circulation. Supervisor Prophet submitted an informative report and is in attendance to answer any questions on behalf of the Township Board as the Applicant. No written public comment was received. Two site plans were submitted one prepared by Robert R. Spear, PLS in accord with the requirements set forth in Article VI, Site Plan Review, Section 604, depicting existing on-site characteristics and dated July 25, 2016.

The second site plan, dated March 20, 2017 and prepared by Richard Uren, Architect in accord with the requirements set forth in Article VII, Conditional Use Permits, Sections 701 – 705, showing some existing site conditions as well as proposed additions to the site to accommodate the conditional use as outlined in the application. The Commission reviewed the initial Site Plan #1, showing existing conditions and agreed that it appeared to be in substantial compliance with the requirements set forth in Section 6 of the ordinance with the exception of items C (certifying signature of the surveyor), Item D, (the acreage needs to be added to the legal description), and Item E, (locate all existing structures on lands immediately adjacent to the site within 100 feet of the sites parcel lines). Mr William Carnahan owns the adjacent property to the West, and has offered to accommodate vehicle access and/or storage needs as required. Therefore, Item E would be essential in developing the final site plan.

Motion: To approve the initial Site Plan #1, dated July 25, 2016 by Robert R. Spear, PLS, as being in substantial compliance with ordinance requirements with the exception of items, C, D and E as noted.
Joseph Wasie, Moved; Dan Etelamaki, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

The Commission considered the Conditional Use Permit application. Chairman Kippola asked multiple questions of Fire Chief Bartanen and together with the Commission discussed potential issues with access, use, noise, parking, screening, storage and warning lights on the highway. The commission suggests that the final plan include MDOT flashing lights located on the highway to warn oncoming traffic. The Commission also agreed that the public health safety and welfare overrides any negatives and the Township should require adequate screening and limit noise to protect the neighboring properties.

Motion: To approve Conditional Use Permit application CUP2017-01, Fire Hall, as being in compliance with the requirements set forth in Article VII, Section 701 – 705 inclusive, and further requiring that the final site plan be reviewed and approved by the Planning Commission.
Joseph Wasie, Moved; Jeannie Carlisle, Supported; 5 Ayes, 0 Nays, 0 Absesnt; Motion Carried.

Motion: To adjourn the hearing.
Jeannie Carlisle , Moved; Dan Etelamaki, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

REPORTS:

A) **Zoning Administrator Update.** None

ANNOUNCEMENTS: None

PUBLIC COMMENT: Mr. William Carnahan offered the use of his property if necessary to help store vehicles or to allow access to the rear of the fire hall property.

ADDITIONAL COMMENTS FROM THE PLANNING COMMISSION: None

ADJOURNMENT

Motion: To Adjourn meeting 8:34 PM
Joseph Wasie, Moved; Jeff Ogea Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

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Joseph O. Wasie, Secretary

JIM KIPPOLA, Chairman JEANNIE CARLISLE, Vice Chairman JOSEPH O. WASIE, Secretary
JEFFREY OGEA, Commissioner DAN ETELAMAKI, Commissioner

Humboldt Township
Planning Commission

Phone 906-339-2927 Fax 906-339-4431

Regular Meeting
Monday, April 24, 2017– 7:00 PM
Humboldt Township Hall

Chairman Kippola called the meeting to order at 7:00 PM.

Roll Call, Pledge of Allegiance

MEMBERS PRESENT:	Jim Kippola, Jeannie Carlisle, Joseph Wasie, Dan Etelamaki, Jeffrey Ogea
MEMBERS ABSENT:	None
STAFF PRESENT:	Howard Robare, Zoning Administrator; Jackie Solomon, Recording Secretary; Thomas Prophet, Township Supervisor
STAFF ABSENT:	None
PUBLIC PRESENT:	Bob Brandt

APPROVAL OF AGENDA:

Motion: To approve the agenda with the addition of New Business Item 9A Northern Michigan University's Internet Service.
Jeannie Carlisle, Moved; Dan Etelamaki, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried

APPROVAL OF MINUTES:

Motion: To approve the March 27, 2017 Regular Meeting Minutes and the April 6, 2017 Special Meeting Minutes as presented.
Jeannie Carlisle, Moved; Jeff Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried

PUBLIC COMMENT: None

CORRESPONDENCE: None

OLD BUSINESS:

A) **Road Improvement and Prioritization Plan.** Chairman Kippola and Secretary Wasie met with Mark Daavettila of UPEA on April 11, 2017 to discuss the sections of the Road Improvement and Prioritization Plan which require further detail including the introduction, detail in the repair types, and more narrative in the financial options.

B) **Recreation Complex Parcel 2 Site Plan.** Secretary Wasie reviewed the legal description and acreage on the site plan. Since then, we've become aware that the MDNR requires the legal description be split so that it does not include the road way. Architect Uren is working on this for the grant. A public hearing will be required for a Conditional Use Permit application on the recreation complex parcel 2 site plan.
Motion: The schedule a public hearing for the Conditional Use Permit application, CUP2017-02 Recreation Complex No. 2 for the May 22, 2017 Regular Meeting.
Joseph Wasie, Moved; Jeannie Carlisle, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried

C) **Fence Regulations.** The work committee was unable to meet in April, they intend to meet in May.

D) **Conditional Use Permit Application: CUP2017-01 Fire Hall.** At a special meeting on April 6, 2017 the Planning Commission conditionally approved the site plan and conditional use permit application.

NEW BUSINESS:

A) **Northern Michigan University's Internet Service.** Northern Michigan University has towers that have a nine mile radius for internet service. They also have received 6.5 million dollars to bring these towers to rural areas for educational opportunities. Chairman Kippola is working to schedule a meeting with local Township Supervisors and Planning Commission Chairmen.

REPORTS:

A) **Zoning Administrator Update.** Property owners from North Dakota purchased an 80 acre parcel which is zoned TP-40. They would like to build a full time residence on the property and intend to submit a zoning district change application. Zoning Administrator is scheduling a public hearing on the zoning change for the May 22, 2017 regular meeting.

A real estate appraiser contacted Zoning Administrator Robare regarding a property on Helen Lake and the ability to live there year around. Many lakes in the township are zoned Recreational Structure RS-1, which does not allow single family residence as a use, either by right or by conditional use. Many residents are moving to the lakes for year around living. Mr. Robare suggests we should consider residential use in the RS district. Add this item for further discussion to the June 26, 2017 meeting agenda.

ANNOUNCEMENTS: None

PUBLIC COMMENT: Bob Brant urged caution with internet availability and shared concerns about building code enforcement as it relates to re-zoning of properties.

ADDITIONAL COMMENTS FROM THE PLANNING COMMISSION: None

ADJOURNMENT

Motion: To Adjourn meeting 8:15 PM
Joseph Wasie, Moved; Dan Etelamaki, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

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Joseph O. Wasie, Secretary

JIM KIPPOLA, Chairman JEANNIE CARLISLE, Vice Chairman JOSEPH O. WASIE, Secretary
JEFFREY OGEA, Commissioner DAN ETELAMAKI, Commissioner

Humboldt Township
Planning Commission

Phone 906-339-2927 Fax 906-339-4431

Regular Meeting
Monday, May 22, 2017– 7:00 PM
Humboldt Township Hall

Chairman Kippola called the meeting to order at 7:00 PM.

Roll Call, Pledge of Allegiance

MEMBERS PRESENT:	Jim Kippola, Jeannie Carlisle, Joseph Wasie, Dan Etelamaki, Jeffrey Ogea
MEMBERS ABSENT:	None
STAFF PRESENT:	Howard Robare, Zoning Administrator; Jackie Solomon, Recording Secretary; Thomas Prophet, Township Supervisor
STAFF ABSENT:	None
PUBLIC PRESENT:	Bob Brandt, Arlen Hintsala, Mark Daavettila of UPEA

APPROVAL OF AGENDA:

Motion: To approve the agenda with the addition of New Business Item 9A Northern Michigan University's Internet Service.
Jeannie Carlisle, Moved; Dan Etelamaki, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried

APPROVAL OF MINUTES:

Motion: To approve the April 24, 2017 Regular Meeting Minutes and the April 6, 2017 Special Meeting Minutes as presented.
Jeannie Carlisle, Moved; Jeff Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried

PUBLIC COMMENT: None

CORRESPONDENCE: None

OLD BUSINESS:

A) **Public Hearing ZA2017-01: Beard:** Chairman Kippola opened the hearing and summarized the request, Leonard and Debra Beard are requesting their parcel of 52.1 acres of land in Section 5, T45N, R29W, Government Lot 7 which is zoned Timber Production 40 (TP-40) be changed to Lakeshore and River (L&R). In accordance with statutory requirements, the Zoning Administrator and Township Administrator mailed notice of Public Hearing to all property owners located within 300 feet of the site boundaries and published the required notice in the Mining Journal, a newspaper of general circulation on May 5, 2017. The applicant was not present therefore the application stands as their statement. No public comment was received via mail or from those present. Chairman Kippola closed the hearing to public comment. Members of the Commission discussed the request as it relates to the Master Plan. There are two possible zoning district changes, L&R (Lakeshore & River) which allows parcels as small as one acre or RR-5 (Rural Residential 5) which allows for parcels as small as 5 acres. Secretary Wasie stated that the Master Plan encourages 5 acre

parcels in the area more so than 1 acre parcels as evidenced by the Future Land Use Map in Chapter 11, Page 9 of the Master Plan.

MOTION: To recommend rezoning Government Lot 7, Section 5, T45N, R29W from TP-40 (Timber Production-40) to L&R (Lakeshore & River).

Jeff Ogea, Moved; Jeannie Carlisle, Supported; 3 Ayes, 2 Nays (Wasie, Kippola), 0 Absent; Motion Carried.

Chairman Kippola stated that while he would consider recommending zoning to allow residential use on the parcel, the objective could be met without allowing the potential for such intense use as is allowed in the L&R district and suggested the RR-5 district would be better suited.

B) **Public Hearing CUP2017-02: Recreation Complex Parcel No. 2:** Chairman Kippola opened the hearing and summarized the request, the Township Board has plans for implementation of a recreation complex including upgraded playground equipment and increased parking at the "pond site" which currently houses playground equipment. The original park may have preceded zoning. Supervisor Prophet submitted an informative report and is in attendance to answer any questions on behalf of the Township Board as the Applicant. There was no public comment either written or verbal. The Planning Commission has worked with the Board and Administration in creation of the Recreation Complex Parcel No. 2 Site Plan and procurement of State funds through the Michigan Department of Natural Resources Recreation Passport Grant.

Motion: To approve the Conditional Use Permit as being in compliance with the requirements set forth in Article VII, Section 701 – 705 inclusive, as well as being supported by the goals and objectives of the recreation plan and master plan.

Joseph Wasie, Moved; Jeannie Carlisle, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

C) **Road Improvement and Prioritization Plan:** Consultant Mark Daavettila of UP Engineers and Architects presented the draft of the Road Improvement and Prioritization Plan to the Commission. He will also attend the June 12, 2017 Township Board Meeting and the public forum to be held on June 14, 2017 to discuss the plan and the millage rate to be voted upon in the November election. Arlen Hintsala commented on the state of Co Rd 478 and asked numerous questions about the plan. Bob Brandt encouraged the Township consider repair rather than full replacement of some roads. Secretary Wasie stated the importance of informing the public and receiving as much input as possible. He encouraged more publicity of the public forum for the road.

MOTION: To approve the Road Plan and forward to the board

Dan Etelamaki, Moved; Joseph Wasie, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

MOTION: To request the Board publicize the public forum by putting an ad in the mining journal.

Joseph Wasie, Moved; Dan Etelamaki, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

D) **Fence Regulations: Draft Review:** The work committee of Chairman Kippola**,** Commissioner Etelamaki and Zoning Administrator Robare met prior to the meeting tonight to discuss changes to the draft fence regulations. The changes were reviewed and approved by the Commission to be drafted into the Zoning Ordinance for consideration at a public hearing.

MOTION: To schedule a public hearing for June 26, 2017 for the Zoning Text Amendment: ZA2017-02: Fence Regulations

Joseph Wasie, Moved; Dan Etelamaki, Supported; 5 Ayes, 0 hays, 0 Absent; Motion Carried.

E) **Update on Northern Internet Service:** Chairman Kippola scheduled a meeting with representatives of Northern Michigan University and numerous West End Township Supervisors and Planning Commission Chairmen where they discussed the educational based internet system. NMU will mount to existing towers and the service can cover a nine mile radius offering educational opportunities and affordable internet for the community. Service is planned to be "lit up" this week on the Channel 13 Tower in Ely Township, which would allow service for the southern parts of the Township, including high density areas such as Helen and Casey Lakes.

NEW BUSINESS:

A) **Discussion of Zoning in High Density Recreational Areas.** Zoning Administrator Robare has requested the Commission discuss zoning in high density recreational areas as it relates to permanent versus seasonal residences.

B) **Master Plan.** We are in the fifth year of the Master Plan and will need to review and update. Plan to include in the 2018 Work Program.

REPORTS:

A) **Zoning Administrator Update.**

ANNOUNCEMENTS: None

PUBLIC COMMENT: Bob Brandt commended Chairman Kippola for his work on the internet project.

ADDITIONAL COMMENTS FROM THE PLANNING COMMISSION: None

ADJOURNMENT

Motion: To Adjourn meeting 9:10 PM
Joseph Wasie, Moved; Dan Etelamaki, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

_____
Joseph O. Wasie, Secretary

JIM KIPPOLA, Chairman JEANNIE CARLISLE, Vice Chairman JOSEPH O. WASIE, Secretary
JEFFREY OGEA, Commissioner DAN ETELAMAKI, Commissioner

Humboldt Township
Planning Commission

Phone 906-339-2927 Fax 906-339-4431

Regular Meeting
Monday, June 26, 2017– 7:00 PM
Humboldt Township Hall

Chairman Kippola called the meeting to order at 7:00 PM.

Roll Call, Pledge of Allegiance

MEMBERS PRESENT:	Jim Kippola, Jeannie Carlisle, Jeffrey Ogea
MEMBERS ABSENT:	Joseph Wasie, Dan Etelamaki
STAFF PRESENT:	Howard Robare, Zoning Administrator; Jackie Solomon, Recording Secretary; Thomas Prophet, Township Supervisor
STAFF ABSENT:	None
PUBLIC PRESENT:	Bob Brandt

APPROVAL OF AGENDA:

Motion: To approve the agenda with the addition of New Business Item 8D) Northern Michigan University's Internet Service.
Jeannie Carlisle, Moved; Jeffrey Ogea, Supported; 3 Ayes, 0 Nays, 2 Absent; Motion Carried

APPROVAL OF MINUTES:

Motion: To approve the May 22, 2017 Regular Meeting Minutes as presented.
Jeffrey Ogea, Moved; Jeannie Carlisle, Supported; 3 Ayes, 0 Nays, 2 Absent; Motion Carried

PUBLIC COMMENT: None

CORRESPONDENCE: None

OLD BUSINESS:

A) **Public Hearing ZA2017-02: Fence:** Chairman Kippola opened the hearing and summarized the request, to add definitions and fence regulations applicable to the RS-1, R, RR-5, RS-5 and TD districts. In accordance with statutory requirements, the Zoning Administrator and Township Administrator published the required notice in the Mining Journal, a newspaper of general circulation on June 10, 2017. No public comment was received via mail or from those present. Chairman Kippola closed the hearing to public comment. Written comment was received from Secretary Wasie in his absence and he stated that the definition of "fence" in the proposed amendment is slightly different than the one defined in article II, (46), page II-9, of the Zoning Ordinance. Members of the Commission discussed the proposed amendment and reconciliation of the differing definitions of "fence".
MOTION: To amend the definition of "fence" in the proposed Zoning Ordinance Amendment to say "An artificially constructed barrier of wood, metal or stone erected as a dividing marker, barrier or enclosure erected for the separation of yard access for the defining of a lot or parcel or the keeping of animals. This definition would replace the current definition in article II, (46), page II-9, of the Zoning Ordinance.

Jeannie Carlisle, Moved; Jeffrey Ogea, Supported; 3 Ayes, 0 Nays, 2 Absent; Motion Carried.
The current definition of "structure" exempts fences. The Commission discussed including fences in the definition of structure to include fencing in current permitting processes.
MOTION: To amend the definition of "structure" to read as follows, "Any constructed, erected, or placed material or combination of materials in or upon the ground, including, but not limited to buildings, porches, decks, manufactured homes, sheds, free standing signs, storage bins, satellite dishes and fences, but not including sidewalks, driveways, patios, parking lots and utility poles. Building areas separated by fire walls or bearing walls shall not be considered separate structures under this ordinance."
Jeffrey Ogea, Moved; Jeannie Carlisle, Supported; 3 Ayes, 0 Nays, 2 Absent; Motion Carried.
MOTION: To recommend amending the zoning ordinance to add definitions and fence regulations applicable to the RS-1, R, RR-5, RS-5 and TD districts. See attached.
Jeff Ogea, Moved; Jeannie Carlisle, Supported; 3 Ayes, ~~2~~ 0 Nays, ~~0~~ 2 Absent (Wasie, Etelamaki); Motion Carried.
~~Chairman Kippola stated that while he would consider recommending zoning to allow residential use on the parcel, the objective could be met without allowing the potential for such intense use as is allowed in the L&R district and suggested the RR-5 district would be better suited.~~

B) **Discussion of Zoning in High Density Areas:** Chairman Kippola will work with Administrator Solomon to gather information and procure or create a map of seasonal vs. year round residents in high density areas.

C) **Master Plan Update:** Chairman Kippola will add funds for an update to the Master Plan to the 2017-2018 fiscal year budget.

D) **NMU EAN Update:** Chairman Kippola scheduled a meeting with representatives of Northern Michigan University and numerous West End Township Supervisors and Planning Commission Chairmen where they discussed the educational based internet system. NMU will mount to existing towers and the service can cover a nine mile radius offering educational opportunities and affordable internet for the community. Service has been "lit up" on the Channel 13 Tower in Ely Township, which should allow service for the southern parts of the Township, including high density areas such as Helen and Casey Lakes. Another tower in Republic is scheduled to be "lit up" soon and would allow for service to the central part of Humboldt Township. NMU also plans to "light up" a tower in Champion Township or on the Channel 10 Tower in Humboldt which would serve the Northern parts of the Township.

NEW BUSINESS: None

REPORTS:

A) **Zoning Administrator Update.** Two Zoning Compliance Permits for sheds: ZCP2017-02, Steven McIntosh, Barb & Ray Kumpula and ZCP2017-03, Frank Ropiak III.

ANNOUNCEMENTS: None

PUBLIC COMMENT: Bob Brandt questioned if a private road owner can post weight limit restrictions concurrent with the County Road Commission. Chairman Kippola commented that is a legal questions and suggested he should research the easements for his and neighboring properties as well as seeking legal guidance.

ADDITIONAL COMMENTS FROM THE PLANNING COMMISSION: None

ADJOURNMENT

Motion: To Adjourn meeting 8:27 PM
Jeannie Carlisle, Moved; Jeffrey Ogea, Supported; 3 Ayes, 0 Nays, 2 Absent; Motion Carried.

_____
Joseph O. Wasie, Secretary

Definitions.

Adjacent Grade. Adjacent grade shall mean the average ground elevation at a point three feet on each side of the fence. In the case of a fence on a retaining wall, adjacent grade shall be the elevation of the top of the retaining wall.

Fence. An artificially constructed barrier of wood, metal or stone erected as a dividing marker, barrier or enclosure erected for the separation of yard access for the defining of a lot or parcel or the keeping of animals.

Height. The average distance between the top element in the fence and the adjacent grade over the length of a straight section of fence with no corners.

Protective Measures Fence. A fence erected for the express purpose of protecting an enclosed area and the property therein, or a fence intended to deny access to a dangerous property or location.

Structure.
Any constructed, erected, or placed material or combination of materials in or upon the ground, including, but not limited to buildings, porches, decks, manufactured homes, sheds, free standing signs, storage bins, satellite dishes and fences, but not including sidewalks, driveways, patios, parking lots and utility poles. Building areas separated by fire walls or bearing walls shall not be considered separate structures under this ordinance.

Section 424 FENCES

(A) Requirements.
From and after the date of adoption of this Ordinance, it shall be unlawful for any property owner or occupant to construct or cause to have constructed or to repair or replace any fence upon any property within the Township of Humboldt, except in accordance with the requirements and restrictions in this Ordinance.

(B) Permit Required
Any person desiring to build or cause a fence to be built, planted, constructed, repaired, or replaced upon property within the Township of Humboldt shall first apply to the Zoning Administrator for a permit to do so. Application for such permit shall contain all pertinent information, including drawings, as required and necessary for the determination of whether such fence would be contrary to the provisions of this Ordinance or the laws of the State of Michigan. Any permit issued under the provisions of this Ordinance shall require completion of the installation or repair of the fence within six (6) months from the date of permit issuance. Failure to complete installation or repair of the fence within the six (6) month period shall void the original permit and require either issuance of a permit extension not to exceed six (6) months, or removal of the partially installed fence. If a permit extension is issued and the fence is not completed or repaired within the extended period, the permit extension shall be automatically revoked. A permit is not needed for home gardening use.

(C) Zoning District Requirements.

1. In Residential Zoning Districts RS-1, R, RR-5, RS-5 and in TD, the following conditions shall apply:

Height. Fences shall not exceed six (6) feet in height above the adjacent grade.

Exceptions. On the street sides of corner lots, a fence may not exceed four (4) feet in height between the front of the principal structure and the corner on either street frontage. A fence in a front yard shall not exceed four feet in height and may not have more than 50% of the fence area of solid matter or of closed construction.

2. In Zoning District Industrial (I), the following conditions shall apply:

Height. Fences shall not exceed eight (8) feet in height above the adjacent grade.

(D) General Fence Requirements.

1. Every fence must be located on the private property of the property owner or occupant constructing or installing the fence, and shall not extend toward the street or alley beyond the property line or right-of-way line.

2. Fences shall be constructed with boards, chain link construction, or other suitable material firmly connected to posts sunk in the soil at least two (2) feet or more as necessary to properly support the fence.

3. The boards, chain link, or other material used in the building of a fence shall be fixed to that side of the posts nearest to the property line.

4. Electrically charged fences may only be constructed, installed, or maintained on parcels larger than five (5) acres. An electrically charged fence must be posted with at least three (3) conspicuous warning signs, giving notice that the fence is electrically charged.

5. Barbed wire, except as permitted by the Board of Zoning Appeals on approved protective measure fences, is prohibited on all fencing.

6. A fence made up of individual strands of wire, rope or wooden boards must be parallel with the adjacent grade of the fence line. The individual strands of wire, rope, or wooden boards must be evenly spread between the top and bottom of the posts, and must be no more than six (6") inches apart.

7. No fence shall be installed within any public right-of-way, public easement, or clear vision corner.

8. Concertina wire, and similar types of fence with sharp edges designed to injure, are prohibited.

(E) Special Purpose Fences.

1. Swimming Pools. All swimming pools with a water depth of two (2') feet or greater at any point shall be enclosed with a six (6') foot high fence, not closer than four (4') feet from the pool's edge on any side. Gates in the fence shall have a self-latching catch or lock located not closer to the base of the fence than four (4') feet and inaccessible from the outside to small children.

2. Protective Measures. A protective measures fence may only be erected upon a review and finding by the Board of Zoning Appeals of the need for such fence. A protective measures fence shall not exceed twelve (12') feet in height and may only be placed in the Industrial zoning district.

(F) Fence Maintenance.

1. All fences existing prior to adoption of this Ordinance, and any fences permitted under this Ordinance, shall be maintained so as not to endanger life or property and protection of the public health, safety and welfare. Any fence which, through lack of repair, type of construction, or otherwise imperils life or property, shall be deemed a nuisance. The Zoning Administrator shall notify the owner of the property on which such fence is located of the existence of such nuisance. The owner must then abate said nuisance within fifteen (15) days of sending such notice. In the case of immediate danger to life or property, the Township Zoning Administrator may require immediate abatement.

2. An abatement under Section (a) above requiring repairs to 50% or more of a fence existing prior to the adoption of this Ordinance shall require total replacement of the entire existing fence. Replacement fences shall meet the requirements of this Ordinance.

3. Fences existing at the time of adoption of this Ordinance containing barb wire, concertina, or similar wire shall be removed upon notification from the Zoning Administrator. Such fences are deemed unsafe and are prohibited in the Township of Humboldt.

JIM KIPPOLA, Chairman JEANNIE CARLISLE, Vice Chairman JOSEPH O. WASIE, Secretary
JEFFREY OGEA, Commissioner DAN ETELAMAKI, Commissioner

Humboldt Township
Planning Commission

Phone 906-339-2927 Fax 906-339-4431

Regular Meeting
Monday, July 24, 2017– 7:00 PM
Humboldt Township Hall

Chairman Kippola called the meeting to order at 7:00 PM.

Roll Call, Pledge of Allegiance

MEMBERS PRESENT:	Jim Kippola, Joseph Wasie, Jeffrey Ogea, Dan Etelamaki
MEMBERS ABSENT:	Jeannie Carlisle
STAFF PRESENT:	Howard Robare, Zoning Administrator; Jackie Solomon, Recording Secretary; Thomas Prophet, Township Supervisor
STAFF ABSENT:	None
PUBLIC PRESENT:	Bob Brandt

APPROVAL OF AGENDA:

Motion: To approve the agenda as presented.
Joseph Wasie, Moved; Dan Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent (Carlisle); Motion Carried

APPROVAL OF MINUTES:

Motion: To approve the June 26, 2017 Regular Meeting Minutes with the following corrections under Old Business Item A):

MOTION: To recommend amending the zoning ordinance to add definitions and fence regulations applicable to the RS-1, R, RR-5, RS-5 and TD districts. See attached.
Jeff Ogea, Moved; Jeannie Carlisle, Supported; 3 Ayes, ~~2~~ 0 Nays, ~~0~~ 2 Absent (Wasie, Etelamaki); Motion Carried.
~~Chairman Kippola stated that while he would consider recommending zoning to allow residential use on the parcel, the objective could be met without allowing the potential for such intense use as is allowed in the L&R district and suggested the RR-5 district would be better suited.~~

Jeffrey Ogea, Moved; Dan Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent (Carlisle); Motion Carried

PUBLIC COMMENT: Bob Brandt commented on his concern for the acreage requirements for electric fences.

CORRESPONDENCE: None

OLD BUSINESS:

A) **ZA2017-02: Fence:** The County Planning Commission meeting was to be held after the Township Board meeting, therefore the Township chose to wait to take up this issue until their August regular meeting allowing County Planning time to review and respond. The Commission further discussed the requirement of 5 acres to allow for electric fences and agreed that in this instance an acreage requirement may not be necessary.
MOTION: To amend the draft Fence Regulations as follows: Item (D) General Fence Requirements 4. ~~Electrically charged fences may only be constructed, installed, or maintained~~

~~**on parcels larger than five (5) acres.**~~ **An electrically charged fence must be posted with at least three (3) conspicuous warning signs, giving notice that the fence is electrically charges.**
Jeff Ogea, Moved; Dan Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent (Carlisle); Motion Carried.

B) **Discussion of Zoning in High Density Areas:** Chairman Kippola, Zoning Administrator Robare and Administrator Solomon will gather information and procure or create a map of seasonal vs. year round residents in high density areas. Chairman Kippola stated that the Commission should include review of this item in the upcoming Master Plan review and update.

C) **Master Plan:** Chairman Kippola is awaiting a return call from CUPPAD regarding costs associated with updating the master plan.

D) **NMU EAN Update:** Within two weeks the Republic tower will be working, which will serve the middle part of Humboldt.

NEW BUSINESS:

A) **Mid-year Work Program Review.** The Commission reviewed the 2017 Work Program and noted accomplishments thus far and program items needing attention. We will add Zoning Action Request Forms to the August regular meeting agenda.

REPORTS:

A) **Zoning Administrator Update.** None

ANNOUNCEMENTS: Secretary Wasie reported that the County Road Commission has been staking out the bridge repairs on the Wolf Lake Road (Co. Rd. FX). Chairman Kippola reported that as a result of requests at the Township Board meeting he was looking into how to review speed limit decisions. He stated that the State police would review by monitoring the speed which the public drives on said road and using those results to set the speed limit. Secretary Wasie asked if Chairman Kippola had any update on Co. Rd. 595, there is no update at this time. Chairman Kippola announced that the County Road Commission will hold their Township outreach meeting on August 3rd and asked Administrator Solomon to confirm the date and time with the County Road Commission.

PUBLIC COMMENT: None

ADDITIONAL COMMENTS FROM THE PLANNING COMMISSION: None

ADJOURNMENT

Motion: To Adjourn meeting 8:10 PM
Joseph Wasie, Moved; Dan Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent (Carlisle); Motion Carried.

_____
Joseph O. Wasie, Secretary

JIM KIPPOLA, Chairman JEANNIE CARLISLE, Vice Chairman JOSEPH O. WASIE, Secretary
JEFFREY OGEA, Commissioner DAN ETELAMAKI, Commissioner

Humboldt Township
Planning Commission

Phone 906-339-2927 Fax 906-339-4431

Regular Meeting
Monday, August 28, 2017– 7:00 PM
Humboldt Township Hall

Chairman Kippola called the meeting to order at 7:00 PM.

Roll Call, Pledge of Allegiance

MEMBERS PRESENT:	Jim Kippola, Joseph Wasie, Jeannie Carlisle, Jeffrey Ogea, Dan Etelamaki
MEMBERS ABSENT:	None
STAFF PRESENT:	Howard Robare, Zoning Administrator; Jackie Solomon, Recording Secretary; Thomas Prophet, Township Supervisor
STAFF ABSENT:	None
PUBLIC PRESENT:	Richard Smith, CUPPAD; Bob Brandt

APPROVAL OF AGENDA:

Motion: To approve the agenda with the following additions:
7) Correspondence A) Township Board to Marquette County Planning Commission Letter re: ZA2017-02: Fence Regulations
9) New Business D) Republic Dam
E) Capital Projects
F) Township Hall Complex Site Plan
Joseph Wasie, Moved; Jeff Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried

APPROVAL OF MINUTES:

Motion: To approve the July 24, 2017 Regular Meeting Minutes as presented.
Jeffrey Ogea, Moved; Dan Etelamaki, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried

PUBLIC COMMENT: None

CORRESPONDENCE:

A) Township Board to Marquette County Planning Commission letter re: ZA2017-02: Fence Regulations

OLD BUSINESS:

A) **ZA2017-02: Fence:** Having received no word from the County Planning Commission and hearing their meeting was cancelled, the Township Board chose to table this until their September 11, 2017 meeting.
B) **Master Plan:** The Commission discussed the current Master Plan and potential updating needs with CUPPAD Planner Richard Smith. The Commission is charged with reviewing the plan and noting any suggested revisions as well as creating a prioritization list for the September 25 meeting. Following that meeting the Commission will deliver the list to CUPPAD for a price quote.
C) **NMU Internet Update:** Chairman Kippola reported that the Republic Tower is live and in service for residents in the Central portion of Humboldt Township. Latest reports are that the Champion

tower will be up and running in the late fall and would service the Northern part of Humboldt Township.

NEW BUSINESS:

A) **Zoning Amendment Application ZA2017-03:** An application was received from the new owner of the ELF Site requesting to re-zone the property from TP-40: Timber Production to I: Industrial. Chairman Kippola and Zoning Administrator Robare are scheduled to meet with the Applicant on Wednesday, August 30, 2017.
MOTION: To request further information from the applicant prior to scheduling a public hearing and support scheduling a public hearing should the applicant request hearing be held at the September 25, 2017 meeting.
Jeff Ogea, Moved; Jeannie Carlisle, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

B) Medical Marihuana Seminar Update: Chairman Kippola described information received at a medical marihuana seminar. If the Township does not wish to allow medical marihuana facilities, nothing is required, however, should the Township wish to allow medical marihuana facilities a number of steps are required. First of all, the Township Board must give direction in resolution as to how much, if any medical marijuana facilities to allow. Next, an Ordinance must be created to create fee structure for issuance of permits and regulate types of operations. The five main aspects of these facilities are: growing, transporting, processing, provisioning centers, and research. Lastly, the Township will need to adopt or modify other ordinances (i.e. zoning ordinance) to address land use.

C) Update on Park/Cemetery Project: Chairman Kippola and Administrator Solomon have been working with Architect, Rich Uren. It is expected to send the project specs to the DNR for approval soon.

D) **Republic Dam:** Republic Township Planning Commission has set up a meeting with Senator Tom Casperson and Roger Crimmins (Dam Owner), to discuss Republic's long range interest They have invited Humboldt Township Planning Commissioners to attend as residents downstream along the river in Humboldt Township would be affected.

E) **Capital Projects:** The Commission received a capital improvement request form from Fire Chief Bartanen for a new brush fire truck which would replace two trucks in the fleet and has a water capacity almost double what our pumper trucks have now.
MOTION: To support the capital project as being in compliance of Master Plan Chapter 10.5 Community and Services with a goal to provide, maintain and improve the quality and efficiency of current community facilities and services for the public benefit in a cost-effective manner.
Jeannie Carlisle, Moved; Dan Etelamaki, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

F) **Township Hall Complex Site Plan:** Chairman Kippola suggested updating the Township Hall Complex site plan, specifically as it pertains to the new recycling program implemented by the Township Board.

REPORTS:

A) **Zoning Administrator Update.** None

ANNOUNCEMENTS: None

PUBLIC COMMENT: Steve Bartanen thanked the Commission for the quick and decisive action on the capital project request.

ADDITIONAL COMMENTS FROM THE PLANNING COMMISSION: None

ADJOURNMENT

Motion: To Adjourn meeting 8:10 PM
Joseph Wasie, Moved; Jeff Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent (Carlisle); Motion Carried.

_____
Joseph O. Wasie, Secretary

JIM KIPPOLA, Chairman JEANNIE CARLISLE, Vice Chairman JOSEPH O. WASIE, Secretary
JEFFREY OGEA, Commissioner DAN ETELAMAKI, Commissioner

Humboldt Township
Planning Commission

Phone 906-339-2927 Fax 906-339-4431

Regular Meeting
Monday, September 25, 2017– 7:00 PM
Humboldt Township Hall

Chairman Kippola called the meeting to order at 7:00 PM.

Roll Call, Pledge of Allegiance

MEMBERS PRESENT:	Jim Kippola, Joseph Wasie, Jeffrey Ogea, Dan Etelamaki
MEMBERS ABSENT:	Jeannie Carlisle
STAFF PRESENT:	Howard Robare, Zoning Administrator; Jackie Solomon, Recording Secretary
STAFF ABSENT:	None
PUBLIC PRESENT:	Richard Smith, CUPPAD; Bob Brandt

APPROVAL OF AGENDA:

Motion: To approve the agenda with the following additions:
7) Correspondence F) Amended Application ZCP2017-03: ELF
G) Site Plan for ZCP2017-03: ELF
Joseph Wasie, Moved; Jeff Ogea, Supported; 4 Ayes, 0 Nays, 1 Absent (Carlisle); Motion Carried

APPROVAL OF MINUTES:

Motion: To approve the August 28, 2017 Regular Meeting Minutes as presented.
Jeffrey Ogea, Moved; Dan Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent (Carlisle); Motion Carried

PUBLIC COMMENT: Joe Derocha wishes to reserve time to speak under agenda item 8C and 9A. Mark Gisha wishes to reserve time to speak under agenda item 9A

CORRESPONDENCE:

A) 2017-09-07 County P.C.re: ZA2017-02: Fence Regulations
B) 2017-09-15 Mining Journal Affidavit of Publication: Notice Of Ordinance Amendment Adoption. ZA2017-02: Fence Regs.
C) 2017-09-13 Memo: Township Board re: Medical Marihuana Ordinance Work Session
D) 2017-09-08 Mining Journal Affidavit of Publication: Notice of Public Hearing. ZA2017-03: ELF
E) 2017-09-12 James & Mary Zimmerman re: ZA2017-03 ELF
F) Amended application ZCP2017-03: ELF
G) Site Plan for ZCP2017-03: ELF

OLD BUSINESS:

A) **Master Plan – Reports from Commissioners re: updates/changes**
The Commission discussed updates they wish to include in the Master Plan update
B) **NMU Internet Update**

No report on the Champion tower that would service the Northern portion of the Township.

C) **Medical Marihuana**

The Commission is invited to attend a work session meeting with the Township Board to be held at 6PM on Thursday, September 28, 2017 at the Humboldt Township Hall. County Commissioner Joe Derocha explained what he learned during a visit to Lansing to meet with lobbyists on the issue. There will be a 9% tax on medical marihuana. 6% of that tax will go to the state and 3% will remain in the county. That 3% is further allocated based on millage and 25% of the 3% will be allocated in shares for each license approved. The projected amount of 25% of the 3% is 27 million dollars and will equate to approximately $30,000.00 per license issued.

D) **Republic Dam**

The meeting has not been scheduled as of yet.

NEW BUSINESS:

A) **Public Hearing – ZA2017-03: ELF**

Chairman Kippola opened the hearing and summarized the request. Derek Parker is requested parcel 52-06-136-004-15 of 3041 Co. Rd. FFG, Republic, MI 49879. Described as SEC 36 T46N R29W 6.7A PART OF SW1/4 OF SW1/4 BEG N31deg04`E 695.72' FROM SW COR OF SEC TH N2DEG45'E 530' TH S87DEG14'E 55' TH S2DEG45'W 530' TH N87DEG14'W 550' TO POB; the parcel commonly known as the U.S. Navy Extremely Low Frequency (E.L.F.) Site. Zoning Administrator Robare supplied a map showing structures within a one mile radius. Counsel of the applicant, attorney Karl Numinen shared an extensive opening statement discussing the proposed use as a growing/processing facility for medical marihuana and/or bottled water processing plant. Mr. Numinen further shared information on medical marihuana regulations in general. County Commissioner Joe Derocha spoke to the prior uses at the E.L.F. facility noting that it has been exclusively used as an industrial facility. The applicant discussed his plans for the facility. Public Comment commenced. Art and Cathy Gischa, who own property a mile north of ELF site expressed concern over permitted principal uses allowed in the Industrial district and the potential for property value degradation. Bob Brandt expressed his dissatisfaction with medical marijuana. Hearing no further public comment Chairman Kippola closed the hearing to public comment and described the role of the Planning Commission as a recommending body and clarified that their decision is based upon land use. Secretary Wasie described the dilemma of the Commission stating that the U.S. NAVY created this facility and supersede local zoning so it was created without consideration to zoning. Because of this unique situation members of the Commission believe this is basically an existing "spot zone". Chairman Kippola discussed options available to the Commission other than re-zoning.

Motion: To recommend the Township Board rezone the parcel from TP-40 (Timber Production to I (Industrial) due to the realistic uses of the facility created by the Navy in creation of the ELF Site.

Dan Etelamaki, Moved; Jeff Ogea, Supported; 3 Ayes, 1 Nay (Kippola), 1 Absent; Motion Carried.

Chairman Kippola clarified that his Nay vote is due to the belief that the Commission could work to tailor a better option for the site.

Chairman Kippola adjourned the hearing.

REPORTS:

A) **Zoning Administrator Update.** Two Zoning Compliance Permits issued. 2 sheds.

ANNOUNCEMENTS: None

PUBLIC COMMENT: Joe Derocha would like to thank the Planning Commission for their effort and hard work.

ADDITIONAL COMMENTS FROM THE PLANNING COMMISSION: None

ADJOURNMENT

Motion: To Adjourn meeting 9:30 PM

Joseph Wasie, Moved; Dan Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent (Carlisle); Motion Carried.

_____

Joseph O. Wasie, Secretary

JIM KIPPOLA, Chairman JEANNIE CARLISLE, Vice Chairman JOSEPH O. WASIE, Secretary
JEFFREY OGEA, Commissioner DAN ETELAMAKI, Commissioner

Humboldt Township
Planning Commission

Phone 906-339-2927 Fax 906-339-4431

Special Meeting with the Township Board
Thursday, September 28, 2017– 7:00 PM
Humboldt Township Hall

Chairman Kippola called the meeting to order at 6:00 PM.

Roll Call, Pledge of Allegiance

MEMBERS PRESENT:	Jim Kippola, Joseph Wasie, Jeffrey Ogea
MEMBERS ABSENT:	Jeannie Carlisle, Dan Etelamaki
STAFF PRESENT:	Jackie Solomon, Administrator
STAFF ABSENT:	None
PUBLIC PRESENT:	Mike Grentz, Derek Parker, Karl Numinen, Joseph Derocha, Bob Brandt

APPROVAL OF AGENDA:

Agenda was approved by the Township Board.

PUBLIC COMMENT:

CORRESPONDENCE:

A) Sample Medical Marihuana Ordinance, Windsor Charter Township

OLD BUSINESS:

None

NEW BUSINESS:

A) **Work Session: Medical Marihuana Regulations**
The Planning Commission was invited to join the Township Board for a work session to discuss creation of a Medical Marihuana Ordinance. Commissioners were available for zoning related discussion.

REPORTS:

A) **Zoning Administrator Update.** None

ANNOUNCEMENTS: None
PUBLIC COMMENT: See Township Board Minutes
ADDITIONAL COMMENTS FROM THE PLANNING COMMISSION: None
ADJOURNMENT

Motion: To Adjourn meeting 7:58 PM
Joseph Wasie, Moved; Jeff Ogea Supported; 3 Ayes, 0 Nays, 2 Absent; Motion Carried.

_____
Joseph O. Wasie, Secretary

JIM KIPPOLA, Chairman JEANNIE CARLISLE, Vice Chairman JOSEPH O. WASIE, Secretary
JEFFREY OGEA, Commissioner DAN ETELAMAKI, Commissioner

Humboldt Township
Planning Commission

Phone 906-339-2927 Fax 906-339-4431

Regular Meeting
Monday, October 23, 2017– 7:00 PM
Humboldt Township Hall

Chairman Kippola called the meeting to order at 7:00 PM.

Roll Call, Pledge of Allegiance

MEMBERS PRESENT:	Jim Kippola, Joseph Wasie, Jeffrey Ogea, Jeannie Carlisle
MEMBERS ABSENT:	Dan Etelamaki
STAFF PRESENT:	Howard Robare, Zoning Administrator; Jackie Solomon, Recording Secretary
STAFF ABSENT:	None
PUBLIC PRESENT:	Bob Brandt

APPROVAL OF AGENDA:

Motion: To approve the agenda as presented.
Jeff Ogea, Moved; Jeannie Carlisle, Supported; 4 Ayes, 0 Nays, 1 Absent (Etelamaki); Motion Carried

APPROVAL OF MINUTES:

Motion: To approve the September 25, 2017 Regular Meeting Minutes and September 28, 2017 Special Meeting Minutes as presented.
Jeffrey Ogea, Moved; Jim Kippola, Supported; 4 Ayes, 0 Nays, 1 Absent (Etelamaki); Motion Carried

PUBLIC COMMENT: Bob Brant commented that the state law regarding medical marihuana allows use in Industrial or Agricultural properties, therefore if the Township allows medical marihuana facilities in Industrial districts that would be in compliance with state regulations. He further commented that the township should finish the fire hall addition project before moving on to the purchase of a new truck.

CORRESPONDENCE:

A) Memo from Administrator re: Zoning Review Request

OLD BUSINESS:

A) **Master Plan –Transmittal to CUPPAD**
Chairman Kippola, Secretary Wasie and Administrator Solomon have compiled a list of tasks for the Master Plan update and will forward the amended scope of work to CUPPAD.

B) **NMU Internet Update**
No report on the Champion tower that would service the Northern portion of the Township.

C) **Medical Marihuana**
The Township Board has scheduled a public hearing to consider adoption of an ordinance authorizing and permitting commercial medical marihuana facilities on October 30, 2017. At their meeting on October 9, 2017 the Township Board requests the Planning Commission review the current zoning ordinance and advise changes that may be necessary as it pertains to the medical marihuana ordinance.

The Commission discussed adding review of the zoning to the Master Plan. Secretary Wasie stated that in his opinion the best way to amend the Zoning Ordinance may be to allow Medical Marihuana facilities as a Conditional Use in the Industrial and Agricultural districts.

D) **Republic Dam**
The meeting has not been scheduled as of yet.

E) **Zoning Amendment: ZA2017-03: ELF**
Due to some difficult timing in meeting dates, the County Planning Commission was unable to review the proposed Zoning Amendment at their October meeting. The next County Planning Commission meeting to be held on November 1 is within the 30 day window required by the Humboldt Planning Commission by-laws. Therefore the Township Board chose to delay taking action on this issue until their November 13 regular meeting.

NEW BUSINESS: None

REPORTS:

A) **Zoning Administrator Update.** One permit: A. Lindberg

ANNOUNCEMENTS: Administrator Solomon reported that Eagle Mine will hold a Community forum at the Township Hall on Wednesday, November 1, 2017 from 5:30 – 7:30 PM.

PUBLIC COMMENT: Bob Brandt commended the level of professionalism the current Board and Commission have upheld.

ADDITIONAL COMMENTS FROM THE PLANNING COMMISSION: Chairman Kippola commented on resurrecting the street lighting mini plan in the future. Secretary Wasie recommended that a summarization of the Medical Marihuana Ordinance be included in the newsletter and on the website. Chairman Kippola encouraged the Administrator to discuss with the board further advertisement of the upcoming Road Millage ballot proposal.

ADJOURNMENT

Motion: To Adjourn meeting 8:10 PM

Joseph Wasie, Moved; Jeannie Carlisle, Supported; 4 Ayes, 0 Nays, 1 Absent (Etelamaki); Motion Carried.

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Joseph O. Wasie, Secretary

JIM KIPPOLA, Chairman JEANNIE CARLISLE, Vice Chairman JOSEPH O. WASIE, Secretary
JEFFREY OGEA, Commissioner DAN ETELAMAKI, Commissioner

Humboldt Township
Planning Commission

Phone 906-339-2927 Fax 906-339-4431

Regular Meeting
Monday, November 27, 2017– 7:00 PM
Humboldt Township Hall

Chairman Kippola called the meeting to order at 7:00 PM.

Roll Call, Pledge of Allegiance

MEMBERS PRESENT:	Jim Kippola, Jeffrey Ogea, Jeannie Carlisle, Dan Etelamaki
MEMBERS ABSENT:	Joseph Wasie
STAFF PRESENT:	Howard Robare, Zoning Administrator; Jackie Solomon, Recording Secretary
STAFF ABSENT:	None
PUBLIC PRESENT:	Bob Brandt

APPROVAL OF AGENDA:

Motion: To approve the agenda as presented.
Jeff Ogea, Moved; Dan Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent (Wasie); Motion Carried

APPROVAL OF MINUTES:

Motion: To approve the October 23, 2017 Regular Meeting Minutes and September 28, 2017 Special Meeting Minutes as presented.
Jeannie Carlisle, Moved; Jeff Ogea, Supported; 4 Ayes, 0 Nays, 1 Absent (Wasie); Motion Carried

PUBLIC COMMENT: Bob Brant shared that at the Township Board meeting on November 13, 2017, Derek Parker, Joe Derocha, and various board members donated $245 dollars to the Senior Lunch fund. He commended those that donated.

CORRESPONDENCE:

A) County PC: Review of ZA2017-03: Elf Site
B) Notice of Publication: ZA2017-03 Adopted
C) Chairman Kippola: Year in Review
D) Memo re: Fish Lake Road Names
E) CUPPAD: Revised Proposal to Update Master Plan

OLD BUSINESS:

A) **NMU Internet Update**
The Champion tower that would service the Northern portion of the Township should be up and running in December.
B) **Medical Marihuana – Zoning Ordinance Review**
The Commission intends to first include medical marihuana regulations in the Master Plan, and will then use the Master Plan recommendations to update the Zoning Ordinance
C) **Republic Dam Meeting**
Date to be determined. We should receive email correspondence soon as to when the meeting will take place.

D) **County Review of Zoning Amendment: ZA2017-03: ELF**
Unfortunately, the Township Board did not receive the County recommendation prior to their action on November 13, 2017. However, we are pleased to state that the County Planning Commission voted unanimously to support the proposed map amendment.

NEW BUSINESS:

A) **Year in Review (Newsletter Article)**
Chairman Kippola presented for Commission comment a year in review which will be submitted in the newsletter.

B) **Fish Lake Road Names**
The Township Board is requesting assistance from the Planning Commission on naming of private roads. The most notable issue is found around Fisk Lake.

C) **Road Millage**
Township voters passed a renewal road millage of .991 mills for 10 years. The additional millage of 2.009 did not pass by a narrow margin.

D) **Eagle Mine Community Forum**
Eagle Mine held a Community forum on November 1, 2017 at the Humboldt Township Hall.

E) **Master Plan CUPPAD Proposal**
CUPPAD has responded with a proposal based on the requirements set forth by the Commission.

F) **Parker and Sons LLC Site Plan**
Chairman Kippola, Secretary Wasie and Zoning Administrator Robare met with applicant Derek Parker to discuss site plan requirements in anticipation of upcoming site plan review of the former "ELF site".

REPORTS:

A) **Zoning Administrator Update.** One permit: A. Lindberg

ANNOUNCEMENTS:

A) The Township Christmas Party will be held on December 9 from 1-3PM. Thank you to Jeannie Carlisle for her dedication to this event.

B) MCTA Christmas party will be held at the Ishpeming Township hall on Wednesday, December 6, 2017 at 5:30 PM

C) Our Township Hall is a toys for tots drop off location, please donate if you can. Deadline for donations is December 14.

PUBLIC COMMENT: Bob Brandt commented that he believes the Township should put the Road Millage up for re-election once they have a more concrete plan in place and include any commitment for matching funds from the County Road Commission. He further relayed information from the Eagle Mine Community Forum.

ADDITIONAL COMMENTS FROM THE PLANNING COMMISSION: None

ADJOURNMENT

Motion: To Adjourn meeting 7:55 PM

Jeannie Carlisle, Moved; Dan Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent (Wasie); Motion Carried.

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Joseph O. Wasie, Secretary

JIM KIPPOLA, Chairman JEANNIE CARLISLE, Vice Chairman JOSEPH O. WASIE, Secretary
JEFFREY OGEA, Commissioner DAN ETELAMAKI, Commissioner

Humboldt Township
Planning Commission

Phone 906-339-2927 Fax 906-339-4431

Regular Meeting
Wednesday, December 27, 2017– 7:00 PM
Humboldt Township Hall

Chairman Kippola called the meeting to order at 7:00 PM.

Roll Call, Pledge of Allegiance

MEMBERS PRESENT:	Jim Kippola, Joseph Wasie, Jeffrey Ogea, Dan Etelamaki
MEMBERS ABSENT:	Jeannie Carlisle
STAFF PRESENT:	Howard Robare, Zoning Administrator; Jackie Solomon, Recording Secretary
STAFF ABSENT:	None
PUBLIC PRESENT:	Bob Brandt, Thomas Prophet, Sarah Etelamaki

APPROVAL OF AGENDA:

Motion: To approve the agenda as presented.
Dan Etelamaki, Moved; Jeff Ogea, Supported; 4 Ayes, 0 Nays, 1 Absent (Carlisle); Motion Carried

APPROVAL OF MINUTES:

Motion: To approve the November 27, 2017 Regular Meeting Minutes as presented.
Jeff Ogea, Moved; Dan Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent (Carlisle); Motion Carried

PUBLIC COMMENT: None

CORRESPONDENCE: None

OLD BUSINESS:

A) **NMU Internet Update**
Chairman Kippola has reached out to Eric Smith as to the status of the Champion tower's activation, no response as of yet, presumably due to the holidays.

B) **Medical Marihuana – Zoning Ordinance Review**
The Zoning Administrator has received an inquiry from John Kane regarding where medical marihuana grow facilities would be allowed per the Township Zoning Ordinance. Zoning Administrator Robare has determined that Medical Marihuana Grow Facilities would be allowed as a principal permitted use in the (I) Industrial district. The only other zoning district allowed by state law to permit medical marihuana facilities is the Agricultural district. Humboldt Township does not have a specific Agricultural district. Zoning Administrator Robare further clarified that in Zoning Districts which allow for Agricultural use, none would permit medical marihuana facilities as a use. The Planning Commission intends to include Medical Marihuana Facilities in their Master Plan update, and in a subsequent Zoning Ordinance update should one be found necessary.

MOTION: To support the Zoning Administrator's determination that Medical Marihuana Facilities are allowed as a permitted use in the (I) Industrial district, under the permitted use of

manufacturing (the manufacture of marihuana) and that districts that allow for agricultural use do not permit Medical Marihuana Facilities.

Jeff Ogea, Moved; Dan Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent (Carlisle); Motion Carried

C) **Republic Dam Meeting**
A meeting was held with the DEQ, dam owner and numerous officials to discuss the Republic Dam. Supervisor Prophet and Chairman Kippola were in attendance to represent the interest of Humboldt property owners along the river who would be affected by changes in the dam system. They are considering replacing the dam with a berm system.

D) **Roads**
Supervisor Prophet and Chairman Kippola are interested in sitting down with Jim Iwanicki of the Marquette County Road Commission to discuss the potential for matching funds.

E) **Master Plan CUPPAD Proposal**
Chairman Kippola will transmit the proposal to the Township Board.

F) **Derek Parker Site Plan**
Zoning Administrator reported that he expects to receive the site plan soon and will review it for administrative completeness. Once the site plan has been found administratively complete Zoning Administrator Robare will promptly forward the site plan to the Planning Commission for their review.

NEW BUSINESS:

A) **2018 Meeting Schedule**

MOTION: Approve the meeting schedule as presented. The Planning Commission will meet on the fourth Monday each month with the exception of May and December, when they will meet on the third Monday due to holiday conflict.
Joseph Wasie, Moved; Dan Etelamaki Supported; 4 Ayes, 0 Nays, 1 Absent (Carlisle); Motion Carried

B) **2017 Annual Report**
Chairman Kippola will prepare an annual report for the Township Board

C) **2018 Work Program**
Chairman Kippola asked for insight into the 2018 work program. The work program will be presented to the Commission at their January meeting.

REPORTS:

A) **Zoning Administrator Update.** None

ANNOUNCEMENTS: None

PUBLIC COMMENT: Bob Brandt commended the Planning Commission for their hard work and many accomplishments in 2017.

ADDITIONAL COMMENTS FROM THE PLANNING COMMISSION: None

ADJOURNMENT

Motion: To Adjourn meeting 8:30 PM

Joseph Wasie, Moved; Dan Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent (Carlisle); Motion Carried.

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Joseph O. Wasie, Secretary