JIM KIPPOLA, Chairman JEANNIE CARLISLE, Vice Chairman JOSEPH O. WASIE, Secretary
JACKIE KOSKI, Commissioner DAN ETELAMAKI, Commissioner

Humboldt Township
Planning Commission

Phone 906-339-2927 Fax 906-339-4431

Regular Meeting
Monday, January 25, 2016 – 7:00 PM
Humboldt Township Hall

Recording Secretary, Solomon called the meeting to order at 7:00 PM.

Roll Call, Pledge of Allegiance

MEMBERS PRESENT:	Joseph Wasie, Jeannie Carlisle, Dan Etelamaki, Jackie Koski
MEMBERS ABSENT:	Jim Kippola
STAFF PRESENT:	Jackie Solomon, Recording Secretary
STAFF ABSENT:	Howard Robare, Zoning Administrator
PUBLIC PRESENT:	None

ELECTION OF OFFICERS:

Motion: Jim Kippola Chairperson; Jeannie Carlisle, Vice Chairman; Joseph Wasie, Secretary. Jackie Koski, Moved; Dan Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

Vice Chairman, Jeannie Carlisle will Chair the meeting in Chairman Kippola's absence.

APPROVAL OF AGENDA:

Motion: To approve the agenda as read.
Jackie Koski, Moved; Joseph Wasie, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried

APPROVAL OF MINUTES:

Motion: To approve the December 21, 2015 Regular Meeting Minutes as read.
Dan Etelamaki, Moved; Jackie Koski, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried

PUBLIC COMMENT: None

CORRESPONDENCE:

A) Memo – 1/4/16 from Jim Kippola, PC Chairman to Tom Prophet, Supervisor RE: Joint Rail Agreement
B) Memo – 1/4/16 from Jim Kippola, PC Chairman toTom Prophet, Supervisor RE: Recreation Plan
C) Memo – 1/14/16 from Tom Prophet, Supervisor to Jim Kippola, PC Chairman re: REC Plan Adoption
D) Memo – 1/19/16 from Jim Kippola, PC Chairman to Planning Commission Members RE: 2016 Work Program
E) Memo – 1/19/16 from Jim Kippola, PC Chairman to Tom Prophet, Supervisor RE: 2015 Annual Report

OLD BUSINESS:

A) **Recreation Plan.** The 2016-2020 Recreation Plan was adopted by Resolution at the January 11, 2016 Regular Meeting of the Township Board. We are awaiting DNR approval.

B) **Cemetery Records Update and Proposed Cemetery Ordinance.** We have received the digital map from U.P. Engineers and Architects. Next step is transferring the information gathered from the cemetery survey to the digital map.

C) **Capital Improvements Programming.**
   a) The Commission discussed potential Capital Improvements. An addition to the Fire Hall was listed as a high priority, as well as a backup system for the Hall Computers and cemetery road improvement.
   b) Budget Calendar/Ranking Criteria. The Commission discussed possibilities for budget calendar and ranking criteria and intend to discuss these issues more in depth at future meetings.

D) **Street Lighting.** The Commission intend to discuss this at a later date.

E) **Right to Farm Act.** The Commission discussed the Right to Farm Act and how it may undermine portions of the Zoning Ordinance.

F) **Bylaws**. The Commission plans to discuss updates to the bylaws when all members are present.

G) **Eagle Mine Tour** Jim Kippola, Joe Wasie, Dan Etelamaki and Jackie Solomon toured the Eagle Mine Humboldt Mill on Thursday, January 14. The tour was educational. Thank you to Matt Johnson and Eagle Mill.

H) **Joint Meeting with Republic Planning Commission.** Jim Kippola has been in contact with the Republic Planning Commission Chairman. No date for a joint meeting has been set at this time.

NEW BUSINESS:

A) **Review of Reestablishment of Republic to Humboldt Rail Spur.** Chairman Kippola submitted a memo to Tom Prophet of the Township Board stating that the Commission finds the general concept of the agreement is consistent with a number of Master Plan Goals and Recommendations, specifically the goal to encourage diversity in Humboldt Township's economic base to afford additional employment opportunities. Additionally, there are aspects that are inconsistent with the Master Plan Goals and Recommendations which support the notion of regional trails, specifically the goal to maintain and improve recreation opportunities for all current and future Humboldt Township residents. The Republic Township Planning Commission had no recommendations. Nothing more has been finalized on this agreement. Commissioner Koski stated that the Republic and Humboldt Township Boards plan to meet on this issue but are unsure of a date at this time.

B) **2016 Work Program.** A memo of 2016 Work Program projects was delivered to the Planning Commission members from Chairman Kippola. Secretary Wasie suggested adding review of the Fire Hall Renovations to the program.

C) **2015 Annual Report.** Chairman Kippola delivered a copy of his memo to Thomas Prophet dated 1/19/2016 with a list of 2015 accomplishments. The Commission commented that it was a comprehensive list and they felt they accomplished a good deal throughout the past year and look forward to another full year of service.

REPORTS:

A) **Zoning Administrator Update.** No update.

ANNOUNCEMENTS: None
PUBLIC COMMENT: None
ADDITIONAL COMMENTS FROM THE PLANNING COMMISSION: Jackie Koski brought to the Commissions attention the desire of some to dedicate the Michigamme park to John Olson and encouraged anyone who agrees to submit a letter of support.
ADJOURNMENT:

Motion: To Adjourn meeting 8:34 PM
Joseph Wasie, Moved; Jeannie Carlisle, Supported; 4Ayes, 0 Nays, 1 Absent; Motion Carried.

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Joseph O. Wasie, Secretary

JIM KIPPOLA, Chairman JEANNIE CARLISLE, Vice Chairman JOSEPH O. WASIE, Secretary
JACKIE KOSKI, Commissioner DAN ETELAMAKI, Commissioner

Humboldt Township
Planning Commission

Phone 906-339-2927 Fax 906-339-4431

Regular Meeting
Monday, February 22, 2016 – 7:00 PM
Humboldt Township Hall

Chairman Kippola called the meeting to order at 7:00 PM.

Roll Call, Pledge of Allegiance

MEMBERS PRESENT:	Jim Kippola, Jeannie Carlisle, Dan Etelamaki, Jackie Koski
MEMBERS ABSENT:	Joseph Wasie
STAFF PRESENT:	Howard Robare, Zoning Administrator; Jackie Solomon, Recording Secretary
STAFF ABSENT:	None
PUBLIC PRESENT:	Bob Brandt

APPROVAL OF AGENDA:

Motion: To approve the agenda as read.
Jackie Koski, Moved; Jeannie Carlisle, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried

APPROVAL OF MINUTES:

Motion: To approve the January 25, 2016 Regular Meeting Minutes as read.
Jeannie Carlisle, Moved; Jackie Koski, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried

PUBLIC COMMENT:
BOB BRANDT: Commented on wastewater as it relates to large scale farming operations.

CORRESPONDENCE:
A) Affidavit of Publication CUP2016-01
B) Central U.P. Regional Prosperity Initiative Prosperous Places Grant Program
C) DEQ letter to Anthony Hamel RE: 2016 Cropping Plan Review Status
D) MDNR Recreation Plan Certification Checklist
E) CUP2016-01 Application

PUBLIC HEARING: CUP2016-01

Chairman Kippola opened the Public Hearing. Elton Luce of the Circle L5 Ranch is applying for an amendment to CUP2015-01 to include property with the legal description as follows: SW ¼ of the SW ¼ of Section 9, T47N, R29W. Mr. Luce described the amendment as the addition of 40 acres to the fence plan from CUP2015-01, an internal 8 foot fence separating the breeding pen from the general hunting area, and two additional hunting blinds. Chairman Kippola called for public comment. Bob Brandt stated his support and commended the Commission for requiring a public hearing to consider an amendment to a Conditional Use Permit. Chairman Kippola closed the hearing to public comment. The Commission discussed the site plan, and adequacy of standards for site plan approval as set forth in section 606.

Motion: To accept the changes as presented in the subject case documents CUP2016-01 as being in compliance with the standards for site plan approval as set forth in Section 606.

Jackie Koski, Moved; Dan Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

The Commission deliberated approval, approval with conditions or disapproval of the Conditional Use Permit, CUP2016-01.

Motion: To approve Conditional Use Permit CUP2016-01 as being in accordance with the standards as set forth in Article VII and General Standards in Section 704 of the Zoning Ordinance.

Jackie Koski, Moved; Jeannie Carlisle, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

OLD BUSINESS:

A) **Recreation Plan.** We are awaiting DNR approval on the 2016-2020 Recreation Plan. The Commission was given information on the Central U.P. Regional Prosperity Initiative Prosperous Places grant program.
B) **Cemetery Records Update and Proposed Cemetery Ordinance.** The digital map has been loaded and we are hoping to find some help in setting up the program and database so it can grow into what we dream it will be. Renee Saari shared copies of many death certificates which we will use to help build the database.
C) **Capital Improvements Programming.** Through the year Chairman Kippola plans to create a set of standards to use as ranking criteria.
D) **Street Lighting.** The Commission intend to discuss this at a later date.
E) **Right to Farm Act.** Chairman Kippola shared a court case which may be of interest to the Commission regarding Right to Farm Act/GAAMPs Compliance/Preemption
F) **Bylaws**. The Commission plans to discuss updates to the bylaws when all members are present. Chairman Kippola is calling for the Commission to review the 2010 by-laws prior to the March 28, 2016 regular meeting to make any final additions/revisions with a goal of April 25 approval.
G) **Eagle Mine Tour.** No update on this item, the Commission still plans to tour the Eagle Mine, but no date has been set.
H) **Joint Meeting with Republic Planning Commission.** Jim Kippola has been in contact with the Republic Planning Commission Chairman. No date for a joint meeting has been set at this time.

NEW BUSINESS:

A) **2016 Work Program.** The Commission added Fire Department Expansion and Zoning Review.

REPORTS:

A) **Zoning Administrator Update.** No update.

ANNOUNCEMENTS: None
PUBLIC COMMENT: Bob Brandt commented that the Township should consider Solar Powered street lighting.
ADDITIONAL COMMENTS FROM THE PLANNING COMMISSION: None
ADJOURNMENT

Motion: To Adjourn meeting 8:23 PM
Jackie Koski, Moved; Dan Etelamaki, Supported; 4Ayes, 0 Nays, 1 Absent; Motion Carried.

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Joseph O. Wasie, Secretary

JIM KIPPOLA, Chairman JEANNIE CARLISLE, Vice Chairman JOSEPH O. WASIE, Secretary
JACKIE KOSKI, Commissioner DAN ETELAMAKI, Commissioner

Humboldt Township
Planning Commission

Phone 906-339-2927 Fax 906-339-4431

Regular Meeting
Monday, March 28, 2016 – 7:00 PM
Humboldt Township Hall

Chairman Kippola called the meeting to order at 7:00 PM.

Roll Call, Pledge of Allegiance

MEMBERS PRESENT:	Jim Kippola, Jeannie Carlisle, Dan Etelamaki, Jackie Koski
MEMBERS ABSENT:	Joseph Wasie
STAFF PRESENT:	Howard Robare, Zoning Administrator; Jackie Solomon, Recording Secretary; Thomas Prophet, Township Supervisor
STAFF ABSENT:	None
PUBLIC PRESENT:	Bob Brandt

APPROVAL OF AGENDA:

Motion: To approve the agenda as read.
Jeannie Carlisle, Moved; Jackie Koski, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried

APPROVAL OF MINUTES:

Motion: To approve the February 22, 2016 Regular Meeting Minutes as read.
Jackie Koski, Moved; Jeannie Carlisle, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried

PUBLIC COMMENT:

CORRESPONDENCE:

A) Memo from Supervisor, Tom Prophet to Jim Kippola
Re: Zoning Ordinance & Agricultural Usage Concerns
B) Notice of Decision CUP2016-01

OLD BUSINESS:

A) **Recreation Plan/Grant.** The Recreation Committee along with Chairman Kippola and Administrator Solomon have been working towards finalizing a DNR grant application. The deadline is tight, with an April 1st deadline, but we are confident we will be ready for submittal.
B) **Cemetery Records Update and Proposed Cemetery Ordinance.** We are working towards phase 2 of the cemetery records update, where the data from the field survey is included with the digital map.
C) **Capital Improvements Programming.** The Commission continues to work towards creating a set of standards for a capital improvements program.
D) **Zoning Ordinance Review – Agricultural Production.** The Commission discussed the issues our current ordinance poses with regards to allowing minimal agricultural use in the Residential and Town Development districts.

Motion: To request Zoning Administrator Robare together with Chairman Kippola draft language to amend the Zoning Ordinance which removes agricultural use by right in the Residential and Town Development districts for the April 25, 2016 regular meeting. Jeannie Carlisle, Moved; Dan Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

E) **Bylaws**. Chairman Kippola requested the Commission do final review of the draft by-laws for the April 25, 2016 meeting, where the Commission will vote to approve and forward the final draft to the Township Board for final approval.

F) **Eagle Mine Tour.** The Commission is awaiting word from Eagle Mine on a date to schedule the mine tour.

NEW BUSINESS:

A) **Schedule hearing for ZA2016-01.** The Commission is to review the application for the April 25, 2016 meeting, where scheduling a public hearing will be discussed.

REPORTS:

A) **Zoning Administrator Update.** No update.

ANNOUNCEMENTS: None

PUBLIC COMMENT: Bob Brandt commented that the Commission should consider the issue of easement when owners wish to split properties and the unique issues this raises.

ADDITIONAL COMMENTS FROM THE PLANNING COMMISSION: None

ADJOURNMENT

Motion: To Adjourn meeting 8:05 PM
Jackie Koski, Moved; Dan Etelamaki, Supported; 4Ayes, 0 Nays, 1 Absent; Motion Carried.

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Joseph O. Wasie, Secretary

JIM KIPPOLA, Chairman JEANNIE CARLISLE, Vice Chairman JOSEPH O. WASIE, Secretary
JACKIE KOSKI, Commissioner DAN ETELAMAKI, Commissioner

Humboldt Township
Planning Commission

Phone 906-339-2927 Fax 906-339-4431

Regular Meeting
Monday, April 25, 2016 – 7:00 PM
Humboldt Township Hall

Chairman Kippola called the meeting to order at 7:00 PM.

Roll Call, Pledge of Allegiance

MEMBERS PRESENT:	Jim Kippola, Dan Etelamaki, Jackie Koski
MEMBERS ABSENT:	Joseph Wasie, Jeannie Carlisle
STAFF PRESENT:	Howard Robare, Zoning Administrator; Jackie Solomon, Recording Secretary; Thomas Prophet, Supervisor
STAFF ABSENT:	None
PUBLIC PRESENT:	Lowell Hintsala, Greg Hintsala, Jim Brennan, Fred Nannestad, Tom St. Aubin, Bob Brandt

APPROVAL OF AGENDA:

Motion: To approve the agenda with addition of Old Business F. Humboldt/Republic Rail Agreement. Jackie Koski, Moved; Dan Etelamaki, Supported; 3 Ayes, 0 Nays, 2 Absent; Motion Carried

APPROVAL OF MINUTES:

Motion: To approve the March 28, 2016 Regular Meeting Minutes as read.
Jackie Koski, Moved; Dan Etelamaki, Supported; 3 Ayes, 0 Nays, 2 Absent; Motion Carried

PUBLIC COMMENT:

CORRESPONDENCE:

A) 4/17/2016 Memo from Supervisor, Tom Prophet to Jim Kippola
Re: Fence Ordinance
B) Notice of Decision CUP2016-01

OLD BUSINESS:

A) **Cemetery Records Update and Proposed Cemetery Ordinance.** We are working towards phase 2 of the cemetery records update, where the data from the field survey is included with the digital map.
B) **Capital Improvements Programming.** Chairman Kippola and the staff are working towards creating a draft set of standards for a capital improvements program to present to the Commission.
C) **Zoning Ordinance Review – Agricultural Production.** The Commission discussed the issues our current ordinance poses with regards to allowing minimal agricultural use in the Residential, Town Development, and Recreational Structure-1 districts.
Motion: To craft language eliminating agricultural use by right in the Residential (R), Town Development (TD) and Recreational Structure-1 (RS-1) districts.
Jackie Koski, Moved; Dan Etelamaki, Supported; 3 Ayes, 0 Nays, 2 Absent; Motion Carried.
D) **Bylaws**.

Motion: To approve the by laws dated 4-25-2016 and send a copy to the Township Board. Dan Etelamaki, Moved; Jackie Koski, Supported; 3 Ayes, 0 Nays, 2 Absent; Motion Carried.

E) **Eagle Mine Tour.** The Commission is awaiting word from Eagle Mine on a date to schedule the mine tour.

F) **Humboldt/Republic Rail Agreement.** The Commission discussed the proposed Rail Agreement and invited the public present to comment as well. It is the opinion of the Commission and the majority of public present that while they would encourage the concept, a stipulation of support would be a replacement of the trail that currently serves in the rail corridor.

NEW BUSINESS:

A) **ZA2016-01: Applicant Lowell & Greg Hintsala.** The Commission reviewed the application for the Zoning Amendment, ZA2016-01. To summarize, the applicants are requesting a re-zoning of their 40 acre property zoned TP-40 (Timber Production – 40) with the intention of splitting their property into two twenty acre parcels. The Commission scheduled the public hearing for May 23, 2016 where they will discuss rezoning of Sections 25 & 36 of T46N R29W to RP-20 (Resource Production – 20)

B) **Fence Ordinance.** The Township Board requested the Commission create a fence ordinance, or amendment to the Zoning Ordinance with fencing regulations. The Commission discussed the potential of adding an overlay to the existing Zoning Ordinance with fencing regulations to the more densely populated zoning districts. Chairman Kippola and Zoning Administrator Robare are going to research some existing fencing regulations and report back to the Commission for further discussion.

REPORTS:

A) **Zoning Administrator Update.** No update.

ANNOUNCEMENTS: Jackie Koski announced that the MCTA banquet scheduled for May 7 has been cancelled due to poor response. Dan Etelamaki has been named officer of the year of the Marquette Branch Prison.
PUBLIC COMMENT: **Fred Nennestad** suggested Chairman Kippola speak with the Republic Zoning Administrator regarding their fence ordinance as it works well.
Bob Brandt stated that the culvert allowing access to Tower Lake on trail 5 has been washed out by beavers. He suggested the Planning Commission consider selling the Tower Lake property if there are no intentions to develop the property.
ADDITIONAL COMMENTS FROM THE PLANNING COMMISSION: None
ADJOURNMENT

Motion: To Adjourn meeting 8:43 PM
Jackie Koski, Moved; Dan Etelamaki, Supported; 3Ayes, 0 Nays, 2 Absent; Motion Carried.

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Joseph O. Wasie, Secretary

JIM KIPPOLA, Chairman JEANNIE CARLISLE, Vice Chairman JOSEPH O. WASIE, Secretary
JACKIE KOSKI, Commissioner DAN ETELAMAKI, Commissioner

Humboldt Township
Planning Commission

Phone 906-339-2927 Fax 906-339-4431

Regular Meeting
Monday, May 23, 2016 – 7:00 PM
Humboldt Township Hall

Chairman Kippola called the meeting to order at 7:00 PM.

Roll Call, Pledge of Allegiance

MEMBERS PRESENT:	Jim Kippola, Dan Etelamaki, Jackie Koski, Joseph Wasie, Jeannie Carlisle
MEMBERS ABSENT:	None
STAFF PRESENT:	Howard Robare, Zoning Administrator; Jackie Solomon, Recording Secretary
STAFF ABSENT:	None
PUBLIC PRESENT:	Lowell Hintsala, Bob Brandt, Brad Neumann, Carol Mackey, Zimmerman

APPROVAL OF AGENDA:

Motion: To approve the agenda as written.
Jackie Koski, Moved; Jeannie Carlisle, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried

APPROVAL OF MINUTES:

Motion: To approve the April 25, 2016 Regular Meeting Minutes as read.
Jackie Koski, Moved; Dan Etelamaki, Supported; 4 Ayes, 0 Nays, 0 Absent, Joseph Wasie abstained as he was absent for the April 25, 2016 meeting; Motion Carried

PUBLIC COMMENT:

Bob Brandt: Suggested the Commission should consider investing in a drone camera for zoning and assessment review from the air.

CORRESPONDENCE:

A) 4/26/2016: Notice of Availability, Zoning Plan Chapter of the Marquette County Comprehensive Plan
B) 5/6/2016 Affidavit of Publication ZA2016-01

OLD BUSINESS:

A) **Public Hearing ZA2016-01 – Applicant Lowell Hintsala.** Chairman Kippola opened the hearing and Zoning Administrator Robare summarized the request. The following Zoning District changes are proposed: Section 25 T46N, R29W, the entire Section except the S ½ of the SE 1/4 & Section 36, T46N, R29W, the entire section except the N ½ of the NE ¼. Applicant Lowell Hintsala stated that his request is to to split the forty acre parcel owned with his brother, located in the NE ¼ of the NE ¼ of Section 25, T46N R29W into two, twenty acre parcels. The parcel would be split diagonally, as the existing road would allow access to both parcels. Chairman Kippola shared maps of the two sections and photographs of the property to assist in the explanation of the proposed zoning change. Chairman Kippola stated that it is the job of the commission to review any proposed rezonings for consistency with the Township Master Plan. There are two existing, non-conforming

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20 acre parcels located in the SE ¼ of the SW ¼ of Section 25, and rezoning them to RP-20 would also bring these parcels into compliance. The Commission agreed that rezoning of Section 36, except the N1/2 of the NE 1/4 would be over zoning as all parcels located therein are 40 acres or more without the likelihood of requiring more intense or expanded use. After much discussion;
Motion: To rezone the entire Section 25 except the S 1/2 of the SE 1/4 from TP-40 (Timber Production-40) to RP-20 (Resource Production-20),
Jackie Koski, Moved; Jeannie Carlisle, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

B) **Cemetery Ordinance.** The Commission and staff continue to work on the ordinance.
C) **Zoning Ordinance Review / Fence Ordinance.** Chairman Kippola and Zoning Administrator Robare intend to discuss these items and present the Commission with draft language for discussion in calendar year 2016.
D) **Eagle Mine Tour.** Chairman Kippola spoke with Matt Johnson of the Eagle Mine recently and discussed scheduling a tour. Mr. Johnson will contact Chairman Kippola to set up a date.

NEW BUSINESS:

A) **Right to Farm Act with Brad Neumann.** Mr. Neumann spoke to the Right to Farm Act (RTFA) and Generally Accepted Agricultural Management Practices (GAAMPs) in depth. The Commission had numerous questions and concerns that were discussed with Mr. Neumann.
B) **Marquette County Comprehensive Plan Amendment.** The Commission is to review and prepare to comment on the Marquette County Comprehensive Plan amendment at the June 27 regular meeting.

REPORTS:

A) **Zoning Administrator Update.** No update.

ANNOUNCEMENTS: None
PUBLIC COMMENT: Bob Brandt commented that at a public forum with the Eagle Mine it was announced that tours of the Mill and the Mine will be held this summer.
Carol Mackey commented that she will post the Eagle Mine tour schedule at the Township Hall once she has received it.
ADDITIONAL COMMENTS FROM THE PLANNING COMMISSION: None
ADJOURNMENT

Motion: To Adjourn meeting 9:05 PM
Jackie Koski, Moved; Dan Etelamaki, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

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Joseph O. Wasie, Secretary

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JIM KIPPOLA, Chairman JEANNIE CARLISLE, Vice Chairman JOSEPH O. WASIE, Secretary
JACKIE KOSKI, Commissioner DAN ETELAMAKI, Commissioner

Humboldt Township
Planning Commission

Phone 906-339-2927 Fax 906-339-4431

Regular Meeting
Monday, June 27, 2016 – 7:00 PM
Humboldt Township Hall

Chairman Kippola called the meeting to order at 7:00 PM.

Roll Call, Pledge of Allegiance

MEMBERS PRESENT:	Jim Kippola, Dan Etelamaki, Jackie Koski, Joseph Wasie, Jeannie Carlisle
MEMBERS ABSENT:	None
STAFF PRESENT:	Howard Robare, Zoning Administrator; Jackie Solomon, Recording Secretary; Thomas Prophet, Township Supervisor
STAFF ABSENT:	None
PUBLIC PRESENT:	Bob Brandt, Mark Daavettila

APPROVAL OF AGENDA:

Motion: To approve the agenda as written.
Jackie Koski, Moved; Joseph Wasie, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried

APPROVAL OF MINUTES:

Motion: To approve the May 23, 2016 Regular Meeting Minutes as read.
Jeannie Carlisle, Moved; Dan Etelamaki, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried

PUBLIC COMMENT: Mark Daavettila stated that he will be available for questions on New Business Items A and B.

CORRESPONDENCE:

A) 6/14/2016 Memo RE: Road Millage Study
B) 6/14/2016 Memo RE: Fire Hall Site Plan Quotes

OLD BUSINESS:

A) **Cemetery Ordinance.** Chairman Kippola and Secretary Wasie will meet to review the draft ordinance prior to the July 25 regular meeting.

B) **Eagle Mine Tour.** Chairman Kippola is working with Matt Johnson of Eagle Mine to schedule a date for the tour.

C) **Marquette County Comprehensive Plan Amendment.** The Commission discussed the Comprehensive plan, the schedule of zoning fees for Humboldt Township is outdated.
Motion: Request Jackie Solomon forward an updated schedule of zoning fees and if Commission members have comments on the plan to forward them to Chairman Kippola who will compile comments and send them to the County Planning Commission
Joseph Wasie, Moved; Jackie Koski, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried

NEW BUSINESS:

A) **UPEA Road Millage Study.** The Commission discussed the proposed road millage study and plan to review the scope of work as it pertains to the Master Plan.
Motion: To request Chairman Kippola and Commissioner Etelamaki review Chapter 7 of the Master Plan on transportation and the scope of work for the proposed study and report their findings and any scope of work changes to the Planning Commission at their July 25, 2016 meeting.
Jackie Koski, Moved; Joseph Wasie, Supported; 5 Ayes, 0 Nays, 0 Absent

B) **Fire Hall Site Plan Quotes.** As review by the Planning Commission is a statutory requirement, the Commission reviewed the quotes. The Commission discussed the broader aspects of the future plans for the fire hall and it was decided that the best course of action would be to get a site plan of the existing hall to better aid in deciding the feasibility of an addition with the lot size limitations. Chairman Kippola and Secretary Wasie will review the bids and scope of work.
Motion: Recommend to the board to proceed with a site plan.
Jeannie Carlisle, Moved; Jim Kippola, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried

C) **Re-use of ELF site.** A company is looking into purchasing the ELF site for a data center. The site is zoned as TP-40 which does not allow data centers as a use by right. Chairman Kippola offered to discuss options and necessary steps with a representative.

REPORTS:

A) **Zoning Administrator Update.** No update.

ANNOUNCEMENTS: None
PUBLIC COMMENT: Bob Brandt commented on the fire hall and roads.
ADDITIONAL COMMENTS FROM THE PLANNING COMMISSION: None
ADJOURNMENT

Motion: To Adjourn meeting 8:48 PM
Joseph Wasie, Moved; Jeannie Carlisle, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

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Joseph O. Wasie, Secretary

JIM KIPPOLA, Chairman JEANNIE CARLISLE, Vice Chairman JOSEPH O. WASIE, Secretary
JACKIE KOSKI, Commissioner DAN ETELAMAKI, Commissioner

Humboldt Township
Planning Commission

Phone 906-339-2927 Fax 906-339-4431

Regular Meeting
Monday, July 25, 2016 – 7:00 PM
Humboldt Township Hall

Chairman Kippola called the meeting to order at 7:00 PM.

Roll Call, Pledge of Allegiance

MEMBERS PRESENT:	Jim Kippola, Dan Etelamaki, Jackie Koski, Joseph Wasie
MEMBERS ABSENT:	Jeannie Carlisle
STAFF PRESENT:	Howard Robare, Zoning Administrator; Thomas Prophet, Township Supervisor
STAFF ABSENT:	Jackie Solomon, Recording Secretary
PUBLIC PRESENT:	Bob Brandt, Robert Spear, PLS

APPROVAL OF AGENDA:

Motion: To approve the agenda as written.
Jackie Koski, Moved; Dan Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried

APPROVAL OF MINUTES:

Motion: To approve the June 27, 2016 Regular Meeting Minutes as read.
Jackie Koski, Moved; Dan Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried

PUBLIC COMMENT: Bob Brandt suggests consideration be given for the Township to purchase a drone to utilize for zoning issues and land use determinations. Brief discussion ensued and the Planning Commission agreed to proceed if the Township Board would direct them to do so.

CORRESPONDENCE:

A) 2016/07/07 Marquette County re: ZA2016-01
B) 2016/07/19 Mining Journal Notice: ZA2016-01
C) 2016/06/30 Humboldt Township Planning Commission to Marquette County re: County Comprehensive Plan
D) 2016/07/12 Marquette County re: County Comprehensive Plan

OLD BUSINESS:

A) **Cemetery Ordinance.** Chairman Kippola and Secretary Wasie to review final draft of cemetery ordinance as soon as possible.
B) **Eagle Mine Tour.** Chairman Kippola is working with Matt Johnson of Eagle Mine to arrange a suitable date. Nothing yet confirmed, but will continue to pursue.
C) **Fence Ordinance.** Howard Robare, Zoning Administrator, provided copies of a typical fence ordinance utilized by the City of Ishpeming. It is quite detailed and needs to be reviewed by the Planning Commission to determine how it would best fit the Township's concerns. Consensus was that it should be integrated into the existing Zoning Ordinance, rather than be adopted as a stand alone ordinance.

D) **Road Plan.** There has been no response to date, however, Chairman Kippola will meet with Dan Etelemaki on July 27, 2016, to review the proposed road plan alternatives and to establish priorities for the Township Board to review by the end of this year.

E) **Fire Hall Site Plan.** Chairman Kippola updated the Planning Commission and the audience on the status of the site plan being prepared by Robert Spear, PLS. Robert Spear advised the Planning Commission on the specifics of the site and highlighted some of the constrains which may limit maximum development of the site as a fire hall. Discussion included obtaining input from Richard Uren, AIA, Northern Design Works, regarding the potential for expanding the existing structure to accommodate specific requirements of the Fire Department.

Motion: To have Chairman Kippola meet with the Humboldt Township Fire Department at their upcoming meeting on 8/3/16 to review the Site Plan and the progress being made to date regarding the development of the site, and to have Supervisor Prophet and Chairman Kippola review the options for expanding the existing on-site structure, with Richard Uren, to best determine the future procedure.
Jackie Koski, Moved; Joseph Wasie, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried

NEW BUSINESS: NONE

REPORTS:

A) **Zoning Administrator Update.**
   1) Howard Robare updated the Planning Commission on progress regarding the Elton Luce cervidae project. A variety of heavy equipment has been purchased to install the perimeter fence. Over 22,000 lineal feet of fencing will be installed to completely enclose the project site. Breeding does are expected to be delivered in December (2016), and will be housed in the fenced pens located on site.
   2) The Planning Commission was also advised that an application had been received to allow construction of a wind generator farm to be located along the Lake Superior Shoreline in the Marquette County highlands. The proposal was for 120 generators to be built 500 feet in height. Additional specifics are not known at this time. Chairman Kippola suggested the Planning Commission review the Township Zoning Ordinance to be sure wind generators and procedures for review are up to date and in order.
   3) There are no other zoning action requests processed this month by the Zoning Administrator

ANNOUNCEMENTS: None
PUBLIC COMMENT: None
ADDITIONAL COMMENTS FROM THE PLANNING COMMISSION:

A) Chairman Kippola advised the Planning Commission that the Recreation Committee was in the process of updating playground equipment at the park site and that the Planning Commission would be available to assist this effort if requested to do so by the committee. It was also suggested that the Park Plan schematic developed by ECI in 1977, be reviewed and updated to better reflect the current conditions and options.

B) Chairman Kippola requested a moment of silence to honor Carol Mackey, Township Treasurer, who passed away earlier this month.

ADJOURNMENT

Motion: To Adjourn meeting 8:50 PM
Joseph Wasie, Moved; Jackie Koski, Supported; 4 Ayes, 0 Nays,1 Absent; Motion Carried.

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Joseph O. Wasie, Secretary

JIM KIPPOLA, Chairman JEANNIE CARLISLE, Vice Chairman JOSEPH O. WASIE, Secretary
JACKIE KOSKI, Commissioner DAN ETELAMAKI, Commissioner

Humboldt Township
Planning Commission

Phone 906-339-2927 Fax 906-339-4431

Regular Meeting
Monday, September 26, 2016 – 7:00 PM
Humboldt Township Hall

Chairman Kippola called the meeting to order at 7:00 PM.

Roll Call, Pledge of Allegiance

MEMBERS PRESENT:	Jim Kippola, Dan Etelamaki, Joseph Wasie
MEMBERS ABSENT:	Jeannie Carlisle, Jackie Koski
STAFF PRESENT:	Howard Robare, Zoning Administrator; Jackie Solomon, Recording Secretary
STAFF ABSENT:	None
PUBLIC PRESENT:	None

APPROVAL OF AGENDA:

Motion: To approve the agenda as written.
Joseph Wasie, Moved; Dan Etelamaki, Supported; 3 Ayes, 0 Nays, 2 Absent (Koski, Carlisle); Motion Carried

APPROVAL OF MINUTES:

Motion: To approve the August 22, 2016 Regular Meeting Minutes as read.
Dan Etelamaki, Moved; Jim Kippola, Supported; 3 Ayes, 0 Nays, 2 Absent (Koski, Carlisle); Motion Carried

PUBLIC COMMENT: None

CORRESPONDENCE: None

OLD BUSINESS:

A) **Cemetery Ordinance.** Chairman Kippola and Secretary Wasie to review final draft of cemetery ordinance as soon as possible. The Commission discussed the improvements Michigamme Township has made to their Cemetery record keeping and encouraged Jackie Solomon, who is heading our Cemetery Records improvements, to visit and learn about their methods.
B) **Fence Ordinance.** Sub-committee of Chairman Kippola, Dan Etelamaki and Howard Robare, Zoning Administrator plan to meet to address this issue as soon as possible.
C) **Road Plan.** A request for quotes on the Road Improvement and Prioritization plan has been sent to vendors for this project. The due date for response is October 5, 2016.
D) **Fire Hall Site Plan.** The Site Plan is on hold while work is complete on a feasibility study of the Fire Hall. A meeting was held including the Township Supervisor, Fire Department Chief and Assistant Chief, Planning Commission Chairman, Achitect Rich Uren, and the Township Administrator to discuss the timeline for this project. The Planning Commission can expect to review the program at a meeting on November 28/2016.

E) **Recreation Committee and Recreation Site Plan.** The Township Board has authorized a request for quotes on the Park Site (Parcel No. 2) of the Humboldt Township Recreational Complex. Chairman Kippola, Secretary Wasie, and Administrator Solomon defined the scope of work required. Requests for the proposals were sent to various firms. The deadline for response is October 5, 2016.

F) **ELF Site Zoning.** An informal request was made for the Township to notify the Zimmerman's, who own property adjoining the former ELF site, of any changes in ownership, zoning, etc. to the former "ELF" site.

NEW BUSINESS

A) **Capital Programming.** The Commission encouraged Chairman Kippola to continue leading the Capital Programming Process by delivering capital improvement forms to the department heads and meeting with department heads as necessary.

REPORTS:

A) **Zoning Administrator Update.**
   1) One Zoning Permit: ZCP2016-04 Dunquist Storage Building

ANNOUNCEMENTS: None
PUBLIC COMMENT: None
ADDITIONAL COMMENTS FROM THE PLANNING COMMISSION: None
ADJOURNMENT

Motion: To Adjourn meeting 7:40 PM
Joseph Wasie, Moved; Dan Etelamaki, Supported; 3 Ayes, 0 Nays, 2 Absent (Koski, Carlisle); Motion Carried.

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Joseph O. Wasie, Secretary

JIM KIPPOLA, Chairman JEANNIE CARLISLE, Vice Chairman JOSEPH O. WASIE, Secretary
DAN ETELAMAKI, Commissioner

Humboldt Township
Planning Commission

Phone 906-339-2927 Fax 906-339-4431

Regular Meeting
Monday, November 28, 2016 – 7:00 PM
Humboldt Township Hall

Chairman Kippola called the meeting to order at 7:00 PM.

Roll Call, Pledge of Allegiance

MEMBERS PRESENT:	Jim Kippola, Joseph Wasie, Jeannie Carlisle, Dan Etelamaki
MEMBERS ABSENT:	None
STAFF PRESENT:	Howard Robare, Zoning Administrator; Jackie Solomon, Recording Secretary
STAFF ABSENT:	None
PUBLIC PRESENT:	Robert Brandt

APPROVAL OF AGENDA:

Motion: To approve the agenda with the addition of New Business Item B) December Meeting
Jeannie Carlisle, Moved; Dan Etelamaki, Supported; 4 Ayes, 0 Nays, 0 Absent; Motion Carried

APPROVAL OF MINUTES:

Motion: To approve the October 24, 2016 Regular Meeting Minutes as read.
Jeannie Carlisle, Moved; Dan Etelamaki, Supported; 4 Ayes, 0 Nays, 0 Absent; Motion Carried

PUBLIC COMMENT: None

CORRESPONDENCE:

OLD BUSINESS:

A) **Cemetery Ordinance.** Chairman Kippola and Secretary Wasie to review final draft of cemetery ordinance in the start of the new year.
B) **Fence Ordinance.** Sub-committee of Chairman Kippola, Dan Etelamaki and Howard Robare, Zoning Administrator plan to meet to address this issue.
C) **Road Plan.** The Township Board accepted the quote of UP Engineers and Architects. A six month time frame has been established for the project and the Planning Commission will be active in the creation of this plan and the ranking criteria of the roads.
D) **Fire Hall Site Plan.** The commission reviewed the preliminary site plans for future fire hall building/expansion. Chairman Kippola asked the Commission to review the plans taking into consideration the following three criteria:
    1. Consider the 4 scenarios: Existing Site Expansion, Existing Site Expansion with improvement to the current building, Building on a New Site, New Building adjacent to the Township Hall.
    2. Evaluate the site plan with respect to the adequacy with the requirements set forth in Zoning Ordinance Article VI, Section 604: Site Plans for Commercial, Industrial, and Multiple Family Development, including all other development.
    3. Capital & Master Plan Review

E) **Recreation Complex Parcel 2 Site Plan.** Northern Design Works is working on updating a site plan and has sub contracted Spear Land Surveying to complete a survey of the property.
F) **ELF Site Zoning.** No change on this item, the Township is still awaiting closing on the "ELF Site"
G) **Capital Programming.** Chairman Kippola intends to meet with Administrator Solomon to define ranking criteria for this program. Additionally, Chairman Kippola will meet with department heads to discuss the program and ranking criteria.

NEW BUSINESS:

A) 2016 Annual Report. Chairman Kippola shared a summary of the year's accomplishments for the Commission to comment and add to.
B) December Meeting. The meeting is scheduled for December 26, the Commission discussed moving the meeting due to the Christmas Holiday.
MOTION: To re-schedule the December 26, 2016 Regular Meeting to January 2, 2016. Jeannie Carlisle, Moved, Dan Etelamaki, Supported; 4 Ayes, 0 Nays, 0 Absent; Motion Carried.

REPORTS:

A) **Zoning Administrator Update.** Two zoning violations: Vito Carello, building without permit, Mr. Carello has applied for the requirement permits; Dan Huotala, renovating commercial property without permit.

ANNOUNCEMENTS:

PUBLIC COMMENT: Bob Brandt asked if the cost estimates of the Fire Hall consider the cost of inspections and code related deficiencies.

ADDITIONAL COMMENTS FROM THE PLANNING COMMISSION: Commissioner Wasie asked if Chairman Kippola was able to follow up on the status of the litigation with County Road 595, he had no update at this time, but intends to follow up before the December meeting (to be held on January 2, 2017)

Joseph Wasie wished everyone a Merry Christmas.

ADJOURNMENT

Motion: To Adjourn meeting 8:15 PM
Joseph Wasie, Moved; Jeannie Carlisle, Supported; 4 Ayes, 0 Nays, 0 Absent; Motion Carried.

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Joseph O. Wasie, Secretary