Humboldt Fire Department

MINUTES – 23rd Regular Meeting / Annual Meeting

January 6th, 2016

1. Call to order: **7:02**

2. Roll Call: **Carlisle** / **Gierut** / Derocha J / **Derocha W** / **Bartanen** / Filizetti / King / Koski
   (circle if present) **Kyllonen** / **Laitala** / **Pascoe** / **Pesola** / **Prophet** / **Quayle**
   Robson B / **Ruspakka** / **Thompson** / Wassie / **Zumpf**

3. Previous Meeting Minutes (Kyllonen): **Unanimously accepted. Motion by Ruspakka, 2nd by Zumpf**

4. Correspondence (Carlisle):

   a. Need to follow up with King and Filizetti for Fireman Status
   b. Chief working on setting up Controlled Burn
   c. Well is done at fire hall. (55 gal/minute)
   d. Laitala to call about getting garage door openers at fire hall

5. Training / Safety Report (Gierut):
   a. Zach, Dave, Brooke are enrolled in FF1/FF2

6. Discussion of latest Fire / Incidents:

7. Engineering Report: **Ambulance and brush truck are going to Steve's for repair**
   a. 2191: Laitala -Good
   b. 2192: Koski
   c. 2193: Bartanen **Coolant may be OK, Tranny is leaking**
   d. 2194: W. Derocha **– OUT OF SERVICE**
   e. 2195: J. Derocha
   f. 2196: Quayle
   g. 2197: Gierut **– OUT OF SERVICE**
   h. Facilities: Pesola

8. Communications Report (Quayle): **New 800MHz pager is available**

9. Building Committee Report (Carlisle/Pesola/Zumpf/Laitala):

   a. Supposed to have special meeting with Twp. board

10. Old Business:
    a. Bylaws –
    b. AAA Grant –
    c. Received DNR grant. Matching $ for $. $4K matched, $8K total
    d. Zumpf went to last County Fire Meeting: Central moving to KI Sawyer, Moving South Tower to Palmer

11. New Business:
    a. Elections
    b. HFD would like to revise drug release policy
    c. Jake Conery to fill out HFD application
    d. Unanimously voted Brooke Tarvainen to be part of HFD

Elections Results:

Chief = Zumpf (Carlisle nominated Zumpf and he accepted, Prophet nominated Bartanen and he accepted)

Assistant Chief = Bartanen (Carlisle nominated Bartanen. He accepted – Unanimous vote)

Secretary = Kyllonen (Unanimous vote)

Treasurer = Tarvainen (Unanimous vote)

Safety/Training Officer = Prophet (Unanimous vote)

Chief Elected the following positions:

1. **Communications Officer – Quayle**
2. **Apparatus Engineer – Carlisle**
3. **Facilities Engineer – Pesola**
4. **2191 Truck Captain – Laitala**
5. **2192 Truck Captain – Conery (Pending HFD Acceptance)**
6. **2193 Truck Captain – Quayle**
7. **2195 Truck Captain – J. Derocha**
8. **2196 Truck Captain – W. Derocha**
9. **2197 Truck Captain to be assigned when fixed.**
10. **2194 Truck Captain to be assigned to group.**

12. Chief's Report (Carlisle):

13. Next Business Meeting: February 3, 2016
Next HFD Training:

14. Next MCFFA meeting: **Feb. 16, 7pm @ Marquette Twp.**

15. Adjourn: **Motion by Kyllonen, 2nd by Quayle**

Distribution:

01 Carlisle	08 Koski	15 Rankinen
02 B Robson	09 Kyllonen	17 Ruspakka
03 Gierut	10 Laitala	18 Thompson
04 J Derocha	11 Pascoe	19 Zumpf
05 W Derocha	12 Pesola	

06 Bartanen 13 Prophet
07 Filizetti 14 Quayle Humboldt Township Board

Humboldt Fire Department

MINUTES – 26th Regular Meeting

April 6th, 2016

1. Call to order: 7:05 pm

2. Roll Call: **Carlisle / Conery / Gierut / Derocha J /** Derocha W **/ Bartanen /** Filizetti / Koski
(circle if present) **Kyllonen / Laitala /** Pascoe **/ Pesola / Prophet / Quayle**
Robson B / Ruspakka **/ Tarvainen / Thompson / Vial / Wassie / Zumpf / Guest: Jill Rankinen from Township. Dan Pomasl present to get firefighter measurements for gear.**

3. Previous Meeting Minutes (Kyllonen): **Accepted – Carlisle motion, 2nd by Gierut**

4. Correspondence (Zumpf):

5. Training / Safety Report (Prophet): **10 firefighters attended controlled burn.**
April 20 – Tour of Central Dispatch at 6:30 pm

6. Discussion of latest Fire / Incidents: **Arc 'n Spark**
- **i. Be sure to get a pole # and Company's markings**
- **ii. UPPCO – Vertical Yellow tags, WE Energies are Stainless**

7. Engineering Report:
- a. 2191: Laitala
- b. 2192: Conery – **Needs pump system tested.**
- **c.** 2193: Quayle – **Add tranny fluid once in a while.**
- d. 2194: **OUT OF SERVICE**
- e. 2195: **OUT OF SERVICE**
- f. 2196: W. Derocha
- g. 2197: **OUT OF SERVICE**
- h. Facilities: Pesola

8. Communications Report (Quayle): **Brett to take care of getting new rosters printed.**

9. Building Committee Report (Carlisle/Pesola/Zumpf/Laitala):

10. Old Business:
- a. Bylaws – Bill, Matt, Brett have been meeting on Mondays to wrap them up.
- b. AAA Grant – Awarded $5,000 to HFD **(Matt, Brett, Sambo, Prophet, Carlisle to meet and discuss)**
- c. Township Drug release policy
- d. Garage Door Openers – status – **Done: 4 openers (1 in each truck)**

11. New Business:
- **a. Fishing Derby – Saturday June 11**
- b. **Need Fire Pump. Pomasl to get quote to Twp. Board**
- c. **Sambo, Brett, Dillon, Brooke, Dave, Jeff may participate in fireman races at Champion Horse pulling. Friday June 24th.**

12. Treasurer's Report (Tarvainen): **738.87 – (22.99 for checks and 29.21 for food)**

13. Chief's Report (Zumpf): **April 16th FF1 Class @ Negaunee Township (Brett and Sambo)**
April 30th FF1 Class @ Chocolay Township (Matt and Steve)

14. Next Business Meeting: April 6, 2016
Next HFD Training: **April 20th**

14. Next MCFFA meeting: Feb. 16, 7pm @ Marquette Twp.

15. Adjourn: **7:55 pm, Motion by Quayle, 2nd by Conery**

01 Carlisle	08 Koski	15 Rankinen
02 B Robson	09 Kyllonen	16 Tarvainen
03 Gierut	10 Laitala	17 Ruspakka
04 J Derocha	11 Pascoe	18 Thompson
05 W Derocha	12 Pesola	19 Zumpf
06 Bartanen	13 Prophet	
07 Filizetti	14 Quayle	Humboldt Township Board

Humboldt Fire Department

MINUTES – 27th Regular Meeting

May 4th, 2016

1. Call to order: **7:05 pm**

2. Roll Call: **Carlisle / Conery / Gierut /** Derocha J **/** Derocha W **/ Bartanen /** Filizetti **/** Koski
(circle if present) **Kyllonen / Laitala /** Pascoe **/ Pesola / Prophet / Quayle**
Robson B **/ Ruspakka /** Tarvainen **/ Thompson / Vial / Wassie /** Zumpf

3. Previous Meeting Minutes (Kyllonen): **Unanimously accepted. Motion by Quayle, 2nd by Carlisle.**

4. Correspondence (Zumpf): **Need helpers for FF1/FF2 Training: May 18 – 7 pm at HFD. May 14 – 8 am at Ish. Twp.**

5. Training / Safety Report (Prophet): **1st Aid, AED, CPR training on June 8 at Humboldt Twp. Hall**

6. Discussion of latest Fire / Incidents:

7. Engineering Report:

a. 2191: Laitala - **Good Shape**
b. 2192: Conery – **Need to vent generator box.**
c. 2193: Quayle – **Good Shape**
d. 2194: **OUT OF SERVICE**
e. 2195: **OUT OF SERVICE**
f. 2196: W. Derocha -
g. 2197: **OUT OF SERVICE**
h. Facilities: Pesola
i. May 11 at 6 pm – Meet to move water tank from brush truck to plow truck.

8. Communications Report (Quayle):

9. Building Committee Report (Carlisle/Pesola/Zumpf/Laitala): **Waiting for site plan.**

10. Old Business:

a. Bylaws –
b. AAA Grant – Need to meet with chosen group to decide how to spend money. **Brett to arrange meeting.**
c. Township Drug release policy – **Twp. Has it right now.**
d. Updated Roster – Printed out and up to date.
e. Fire Pump status – **Has been ordered.**

11. New Business:

a. Fishing Derby June 11
b. Champion Horse Pulling Fireman races

12. Treasurer's Report (Tarvainen): **Need to get Brooke on Range Bank statements. Remove Marvin.**

13. Chief's Report (Zumpf):

14. Next Business Meeting: June 1, 2016

Next HFD Training:

14. Next MCFFA meeting:

15. Adjourn: **8:07 pm. Motion by Carlisle, 2nd by Quayle.**

01 Carlisle	08 Koski	15 Rankinen
02 B Robson	09 Kyllonen	16 Tarvainen
03 Gierut	10 Laitala	17 Ruspakka
04 J Derocha	11 Pascoe	18 Thompson
05 W Derocha	12 Pesola	19 Zumpf
06 Bartanen	13 Prophet	
07 Filizetti	14 Quayle	Humboldt Township Board

Humboldt Fire Department

MINUTES – 28th Regular Meeting

June 1, 2016

1. Call to order: 7 p.m.

2. Roll Call: **Carlisle /** Conery **/ Gierut /** Derocha J **/** Derocha W **/ Bartanen /** Filizetti **/** Koski
(circle if present) **Kyllonen / Laitala /** Pascoe **/ Pesola / Prophet / Quayle**
Robson B / Ruspakka / Tarvainen **/** Thompson **/ Vial / Wassie / Zumpf**

3. Previous Meeting Minutes (Kyllonen): **Unanimously accepted. Motion by Ruspakka, 2nd by Quayle.**

4. Correspondence (Zumpf):

5. Training / Safety Report (Prophet): **June 8th – AED/CPR/1st Aid Training at Twp. Hall (6-10 pm)**
Township agreed to pay for 1st 20 people in the community to take the class. Firefighters and spouses had 1st priority. The following was added to the minutes on July 6, 2016 and then the minutes were approved: ***Due to a slight miscommunication, the township ended up paying for a few people from outside the township even though the original plan was only to pay for residents of Humboldt Township to take the class. We agreed it was no big deal.***

6. Discussion of latest Fire / Incidents:

7. Engineering Report:

a. 2191: Laitala
b. 2192: Conery - **Good**
c. 2193: Quayle - **Good**
d. 2194: **OUT OF SERVICE**
e. 2195: **OUT OF SERVICE**
f. 2196: W. Derocha
g. 2197: **OUT OF SERVICE**
h. Facilities: Pesola – **Discussed need to get more radios at fire hall.**

8. Communications Report (Quayle):

9. Building Committee Report (Carlisle/Pesola/Zumpf/Laitala): **Bids supposed to be in this week.**

10. Old Business:

a. Bylaws – **Copies distributed for people to read and sign by next meeting.**
b. AAA Grant – Items have been chosen. Jackie Solomon will purchase online.
c. Township Drug release policy
d. Updated Roster – Additional updates are being made. A new copy will be distributed shortly.
e. Fire Pump status – **All parts are here.**

11. New Business:

a. Fishing Derby June 11
b. Champion Horse Pulling Fireman races – June 24-25
c. June 5 – Fireman mass at Champion Catholic Church
d. Taking Hulk to Michigamme July 4th Parade
e. Need Decals for Trucks
f. Do we want to assist AuTrain Fire Deparment?
g. Will match Champion Fishing Derby Donation back to Horse Pulling – Motion by Zumpf, 2nd by Gierut

12. Treasurer's Report (Tarvainen):

13. Chief's Report (Zumpf):

14. Next Business Meeting: July 6, 2016
Next HFD Training:

14. Next MCFFA meeting:

15. Adjourn: **8:46 p.m.**

Humboldt Fire Department

MINUTES – 29th Regular Meeting

July 6th, 2016

1. Call to order: 7:13 PM
2. Roll Call: **Carlisle /** Conery **/ Gierut /** Derocha J **/** Derocha W **/ Bartanen /** Filizetti **/** Koski
   (circle if present) **Kyllonen /** Laitala **/** Pascoe **/ Pesola / Prophet / Quayle**
   Robson B **/** Ruspakka **/** Tarvainen **/** Thompson **/ Vial /** Wassie **/ Zumpf (Jill Rankinen for Twp.)**

3. Previous Meeting Minutes (Kyllonen): ***Unanimously accepted as noted. Motion by Gierut, 2nd by Carlisle. *Stated mis-communication that Twp. Offered to pay for residents to attend AED/CPR training. Actually was supposed to be for "Humboldt Twp. Residents."**
4. Correspondence (Zumpf): **Chief Zumpf held a "Fire Safety" session for campers at Presbytery Point. We received a "Thank-you" letter for his efforts.**

5. Training / Safety Report (Prophet): **Nothing discussed**
6. Discussion of latest Fire / Incidents: **HFD Provided mutual-aid to Champion for brush fire at Van Riper. HFD and Champion revisited the scene 3 hours later to perform additional mop-up.**
7. Engineering Report:
   a. 2191: Laitala - **Good**
   b. 2192: Conery - **Passenger right-hand strobe not working. Plans in order to take to Diorite Parade.**
   c. 2193: Quayle – **Good. Plans to take to Negaunee Parade**
   d. 2194: **OUT OF SERVICE**
   e. 2195: **OUT OF SERVICE**
   f. 2196: W. Derocha
   g. 2197: **OUT OF SERVICE**
   h. Facilities: Pesola – **Thanks to Gierut and Vial for installing air-lines in Fire Hall.**
8. Communications Report (Quayle): **Vial needs to get his cell# on texting list. Zach looking for solution to plug mobile radios into head-set.**
9. Building Committee Report (Carlisle/Pesola/Zumpf/Laitala): **Plans on hold right now.**

10. Old Business:
    a. Bylaws – **To be placed in all fire-fighters mailboxes this week. Need to read and sign for next meeting.**
    b. AAA Grant – **Purchasing on-going.**
    c. Township Drug release policy
    d. Fishing Derby Results – **202 kids attended. Made a motion to move accounts to True North instead of Range Bank so we can have a separate Fishing Derby account and a Fire Fighters of Humboldt account.**
    e. Champion Horsepulling – **HFD race team took 3rd over-all. Vial, Tarvainen, and Zumpf raced. HFD donated $100. $35 for advertisement and the remainder for bounce-houses, etc. 2192 was on stand-by at the horsepulling grounds.**
    f. Truck Decals – **Turned out real good. Thanks to Gierut and Zumpf for installing them.**
    g. AuTrain Fire Dept. – **Will remove this topic for next meeting.**

11. New Business:
    a. **Vial nominated to be HFD Race Caption. Motion by Gierut, 2nd by Carlisle.**
    b. **Irish family wants chimney cleaned.**
    c. **Junction Jam- Aug 26-27. Firefighters to cook and sell food. Carlisle made a motion to vote on this. Vial 2nd it. We voted and were in favor to proceed with working at Junction Jam. (Results 8Y, 2N)**
12. Treasurer's Report (Tarvainen): **$357.84**
13. Chief's Report (Zumpf): **Talking with Sagola about acquiring 6x6.**
14. Next Business Meeting: August 3, 2016
    Next HFD Training:
14. Next MCFFA meeting:
15. Adjourn: **8:30 PM. Motion by Carlisle, 2nd by Quayle.**

Humboldt Fire Department

MINUTES – 30th Regular Meeting

August 3rd, 2016

1. Call to Order: **7:10 p.m.**
2. Roll Call: **Carlisle** / Conery / Gierut / Derocha J / Derocha W / **Bartanen** / Filizetti / Koski
   Kyllonen / Laitala / Pascoe / Pesola / **Prophet** / **Quayle** / Robson / Ruspakka
   Tarvainen / Thompson / **Vial** / Wassie / **Zumpf**

3. Previous Meeting Minutes (Kyllonen): **Motion by Bartanen, 2nd by Carlisle. Unanimously Accepted.**
4. Correspondence (Zumpf): **Saturday August 6 @ 1 p.m. – Smokey in the Park (Zumpf, Tarvainen will attend)**
5. Training / Safety Report (Prophet): **EMS Training coming in January in Marquette.**

6. Discussion of recent Fire Scene / Incidents:

7. Engineering Report
   a. 2191 – Laitala:
   b. 2192 – Conery: **Throttle sticks, Transmission has a leak.**
   c. 2193 – Quayle: Good
   d. 2194 – Out of service
   e. 2195 – Out of service
   f. 2196 – W. Derocha:
   g. 2197 – Out of Service:
   h. Facilities – Pesola: **Vial anchored the air compressor.**
8. Communications Report (Quayle): **Chief found a pager @ Twp. Hall. Get to Zach.**

9. Building Committee Report (Carlisle / Pesola / Zumpf / Laitala):

10. Old Business:
    a. Bylaws – Sign forms today.
    b. AAA Grant:
    c. Twp. Drug Release Policy
11. New Business:
    a. Further discussion on Fishing Derby bank accounts
    b. Vial brought 5 Fireman coats. Donated by Rock Fire Department – Jerry Maki
    c. NFIRS certification / testing

12. Treasurer's Report (Tarvainen): **Current Balance = $591.88**
13. Chief's Report (Zumpf): **Went to UP FF Meeting**

14. Next Business Meeting: September 7th.
15. Next MCFFA meeting:
16. Adjourn: **8:43 pm**

Humboldt Fire Department

MINUTES – 32nd Regular Meeting

October 5th, 2016

1. Call to Order: 7:05 PM
2. Roll Call: **Carlisle** / **Conery** / **Gierut** / Derocha J / Derocha W / **Bartanen** / Filizetti / **Kyllonen** / Laitala / **Pascoe** / **Pesola** / **Prophet** / **Quayle** / **Robson** / Ruspakka / **Tarvainen** / Thompson / **Vial** / Wassie / **Zumpf**
3. Previous Meeting Minutes (Kyllonen): **Unanimously accepted. Motion by Quayle, 2nd by Conery.**
4. Correspondence (Zumpf): **Fire Extinguisher Training. $500 table and $500 for manpower. Maybe look at doing training in the spring.**
5. Training / Safety Report (Prophet): **Oct. 19th at 7 PM. Training also in Frankenmouth**
6. Discussion of recent Fire Scene / Incidents: **Gas Spill. 2191 and 2196 went out.**
    a. **Jan. 4: FF1/FF2/Hazmat course starts**
    b. **EMT starts Jan10 and goes to June 24**
        i **T&R from 6-10 and 3 Saturday classes**
7. Engineering Report
    a. 2191 – Laitala:
    b. 2192 – Conery: **tranny sensor tightened. Stopped leaking.**
    c. 2193 – Quayle: **No back up alarm**
    d. 2194 – Out of service
    e. 2195 – Out of service
    f. 2196 – W. Derocha:
    g. 2197 – Out of Service:
    h. Facilities – Pesola:
8. Communications Report (Quayle): **Headsets**
9. Old Business:
    a. Bylaws – Sign forms today. **Unanimously accepted Bylaws, pending revisions as discussed at meeting.**
    b. AAA Grant: Need to write Thank-you letter to AAA. –**Need to get list of stuff we bought**
    c. Fishing Derby Accounts
10. New Business:
    a. Should we have building committee meeting during regular meetings? **No**
    b. Discuss Drug / Alcohol release form that will need to be implemented under Policy / Procedures
    c. **HFD needs a CO Detector**
    d. **HFD needs Auto-ejectors for trucks. Gierut has quotes ($200-250)**
    e. **Thank you to Jackie for helping HFD**
    f. **Chief to look into new 4" fittings**
11. Treasurer's Report (Tarvainen):
12. Chief's Report (Zumpf):
13. Next Business Meeting:
14. Next MCFFA meeting:
15. Adjourn: **9:05 PM**

Humboldt Fire Department

MINUTES – 33rd Regular Meeting

November 2, 2016

1. Call to Order: **7:05 pm**
2. Roll Call: Carlisle / **Conery** / **Gierut** / Derocha J / Derocha W / **Bartanen** / Filizetti / **Kyllonen** / Laitala / Pascoe / **Pesola** / **Prophet** / **Quayle** / Robson / Ruspakka / Tarvainen / Thompson / Vial / Wassie / **Zumpf**
3. Previous Meeting Minutes (Kyllonen): **Unanimously accepted. Motion by Bartanen, 2nd by Conery.**
4. Correspondence (Zumpf): **Zumpf has meeting Thurs. 11-3 with Shultz from DNR.**
5. Training / Safety Report (Prophet): **No Training in November. Pump training occurred in September.**
6. Discussion of recent Fire Scene / Incidents: **10-21-16 Mutual Aid to Champion Fire. No issues / Went well.**
7. Engineering Report
    a. 2191 – Laitala: **No Report**
    b. 2192 – Conery: **No Problems**
    c. 2193 – Quayle: **Tranny line repaired. Truck is good. Portable pump is going to OK Rental to repair. – No Start**
    d. 2194 – Out of service
    e. 2195 – Out of service
    f. 2196 – W. Derocha: **No Report**
    g. 2197 – Out of Service:
    h. Facilities – Pesola: **All gas in cans has been replaced with fresh due to contamination. Procedure will be to replace fuel every 6 months.**
8. Communications Report (Quayle): **Looking into the pager and radio batteries. 2 Spares of each.**
9. Old Business:
    a. AAA Grant: Need to write Thank-you letter to AAA. –**Need to get list of stuff we bought**
    b. **Fishing Derby Accounts: $1600 returned to Twp. Treasurer**
    c. **Fire Department no longer associated with Fishing Derby.**
10. New Business:
    a. **Sketches of ideas for new hall and renovations to existing hall are drawn. To be reviewed by planning commission and board.**
    b. **Jenni Quayle voted in unanimously. She and Vial will take classes.**
    c. **New key needed for ambulance.**
    d. **Waiting for quote for gas meter.**
11. Treasurer's Report (Tarvainen): **$588.88 in account + $40 for chimney cleaning. $200 to be deposited from Moose Country Snowmobile Club.**
12. Chief's Report (Zumpf): **1. MCFFA meeting class in January.**
    2. Christmas Party 12-19 @ 7pm. FF of Humboldt to spend $100 for pizza @ Junction 95. People to bring their own beverages.
13. Next Business Meeting: **12-7-16**
14. Next MCFFA meeting: **12-13 @ Richmond Twp. Hall – Also need head count for dinner Dec. 1**
15. Adjourn: **Motion by Quayle 2nd by Carlisle @ 8:10 pm**