Humboldt Township Volunteer Fire Department

ORGANIZATIONAL MEETING

MINUTES

January 20, 2014

7:00 pm

1. Meeting called to order at 7:00 pm by Chief Carlisle

2. Organizational information was provided and discussion was made on these topics:

    a. Township Board appointment of Fire Department Chief and Secretary
    b. Election of Officers was tabled until the next scheduled meeting
    c. Aspects of Fire Fighter training – Level 1 and Level 2
    d. Types of fire vehicles in the procurement process
    e. Types of communications systems being reviewed
    f. FDID # is 05219. Communication assignments will be 2100 – 2199.
    g. Schedule of fittings for turn out gear to be January 29, 1:30 – 6:00 pm
    h. It was noted that several persons who would like to be attending this meeting and participate in the department were unable to due to prior commitments
    i. The Firefighter application process was discussed
    j. The fire station on US 41 and at ELF were discussed
    k. There was some discussion about EMS gear the township may own
    l. The need to develop bylaws was presented

3. Discussion was made regarding a regular meeting schedule. By a voice vote, monthly meetings will be held the 1st Wednesday of each month.

4. The next regular meeting will be held on February 5, 2014 at 7:00 pm. Election of Officers will be held.

5. Meeting adjourned 7:45 pm

_____

Mark J. Heinlein, Secretary

Humboldt Fire Department

FINAL ORGANIZATIONAL MEETING MINUTES

February 5, 2014
7:00 pm

1. Meeting was called to order by Chief Carlisle at 7:00 pm

2. Pledge of Allegiance was recited

3. (Future Use) Roll Call, Secretary

    a. Attendance:

4. (Future Use) Review / Approval of Previous Meeting Minutes

5. (Future Use) Approval of Agenda

6. Future Use) Treasurer's Report

7. (Future Use) Training Report

8. (Future Use) Engineering Report

9. (Future Use) Communications Report

10. (Future Use) Old Business

11. New Business
    a. The volunteer application and screening process was reviewed by Secretary Heinlein.
    b. Board Appointment of Chief and Secretary was reviewed by Chief Carlisle.
    c. Nominations for these positions were made:
        i. Assistant Chief: Bill Robson
        ii. Head Engineer: Gary Laitala
        iii. Engineer: Pete Koski
        iv. Engineer: Sanford Pesola
        v. Treasurer: Marvin Ruspakka
        vi. Communications Officer: Zach Quayle
        vii. Training Officer: To be appointed
    d. A motion was made by Gary Laitala to hold the election by taking a single voice vote for all positions. Seconded by Pete Koski.
    e. Voice vote for all positions passed unanimously.

f. Chief Carlisle made comment that bylaws were being collected from various departments in the county and would be reviewed for use in creating the Humboldt Department Bylaws.
g. Secretary Heinlein described the direct connection the firefighters will have to department financial budgeting and expenditures.
h. Discussion was made regarding the process of scheduling firefighter training.
i. Chief Carlisle described the status of the US 41 and ELF fire stations.
j. The process of procuring all necessary equipment to operate the department was discussed, including; Turn out gear, Communications equipment, Air Paks, Tools, Spare parts, Trucks / Vehicles, etc..
k. Cooperative Mutual Aid Agreements were discussed.
l. Bill Robson distributed Pigs-N-Heat raffle tickets.

12. Next (first regular) meeting is: March 5, 2014 7:00 pm.

13. Adjourned: 7:45

Humboldt Fire Department

MINUTES – FIRST REGULAR MEETING

March 5, 2014

1. Meeting called to order at 7:00pm by Chief Carlisle

2. Roll Call - Present: Carlisle, J. Derocha, Douglas, Koski, Kyllonen, Laitala, Pesola, Quayle, B. Robson, Ruspakka, Thompson

3. Review / Approval of Previous Meeting Minutes

4. Treasurer's Report – No activity yet

5. Training Report – Heinlein reviewed potential timeline for FF1 training.

6. Engineering Report – No activity yet

7. Communications Report – Quayle and Heinlein provided an update on communications system equipment configuration, purchases and lead times. Also discussed on-going meetings with Central Dispatch to develop our templates.

8. Old Business

    a. Volunteer Status
        i. Heinlein provided update. Currently at 17 volunteers.
    b. Bylaws
        i. A committee of volunteers consisting of Pesola, B. Robson and Kyllonen will review bylaws from area departments and meet to draft bylaws for the Humboldt FD
    c. Finance
        i. J. Derocha proposed starting a firefighter's fund and provided $20.00 seed money to Treasurer Ruspakka.
    d. Fire Stations
        i. Carlisle reviewed status of US41 and ELF stations.
    e. Equipment
        i. Trucks
            1. Heinlein to check on status of pumper/tanker from DNR.
            2. Carlisle discussed the F700 transfer case pump and a new tank for that truck.
            3. There was a general discussion about what color scheme to paint the trucks.
        ii. Turn Out Gear
            1. Heinlein provided status of orders.

iii. Communications Equipment
    1. Quayle reviewed status of orders.
iv. Air Paks
    1. Carlisle will prepare a list of equipment and certifications needed. Heinlein will order / schedule.
    2. We received 6 Air Paks and 4 bottles from Negaunee Township for free. Need to send a letter of thanks to them.
v. Tools
    1. Koski will prepare a list of tools and materials needed. Heinlein will procure.
vi. Spare Parts
    1. No discussion held

f. Training
    i. Discussed potential timeline for FF1 course.
g. Mutual Aid
    i. Heinlein reported that meetings with neighboring departments and township officials are to be arranged to discuss Mutual Aid Agreements.
h. Pigs-N-Heat
    i. B. Robson reports still time to sell tickets.

9. New Business
    a. Dues – Brief discussion of whether to charge/collect dues was tabled until next meeting.
    b. Work Bee – A work bee was scheduled for 3/19 at the US 41 Station.
    c. DNR Wildands Fire Training – Scheduled for 3/26 at Humboldt hall. Attendance strongly encouraged. Meet at US41 Station at 5:00pm for training on truck operations.
    d. Meetings contact – Quayle is preparing a list of contact information to be used for Central Dispatch as well as our own meetings, training and events.
    e. Temporary Truck Lettering – Kyllonen will take for action.

10. Next meeting is: April 2, 2014 7:00 pm.

11. Adjournment 7:45pm

Humboldt Fire Department

MINUTES – 2nd Regular Meeting

April 1, 2014

1. Meeting called to order at 6:50pm by Chief Carlisle

2. Roll Call - Present: Carlisle, J. Derocha, Douglas, Kyllonen, Pesola, Prophet, Quayle, Rankinen, Zumpf

3. Review / Approval of Agenda: Made - Pesola / 2nd – Douglas / all in favor

4. Previous Meeting Minutes: Made – Pesola / 2nd – Douglas / all in favor

5. Treasurer's Report: No activity

6. Training Report: 12 received initial training on unit 2191. 11 DNR Wildfire Training.

7. Engineering Report: All needed truck tires on order.

8. Communications Report: Quayle provided an update on private calling. Templates have been updated to remove Alger county.

9. Old Business

    a. Volunteer Status: Two new volunteers have applied.
    b. Bylaws: Review committee continues (Pesola, B. Robson and Kyllonen)
    c. Finance: Motion to pay $20.00 annual dues made – Pesola / 2nd – Douglas / all in favor.
    d. Fire Stations: Need hose and equipment to schedule truck work bee.
    e. Equipment:
        i. Trucks: Plow truck brought to Bernie's for plow installation
        ii. Turn Out Gear: Majority of gear has been received.
        iii. Communications Equipment: Majority of equipment has been received and made ready for use.
        iv. Air Paks: Order placed for needs. Need to sign a letter of thanks to NTFD for air paks.
        v. Tools: Majority of tools has been received.
    f. Training: Wildfire training held by DNR. HFD Training schedule to be prepared.
    g. Mutual Aid: Chiefs and Supervisors from Humboldt, Michgamme-Spurr, Republic, Champion and Ishpeming Township met to

discuss and agree to terms of Mutual Aid Agreements. Written agreements have been distributed for signature.

h. Department Photos: Pesola will take photos. Township will pay the processing.
i. Temporary Truck Lettering – Kyllonen did a very fine job.

10. New Business:

a. Equipment issue: Ongoing as equipment arrives.
b. Pages: Procedures about calling in and about how many persons required before leaving the station and/or traveling directly to the scene were discussed. It was agreed to issue each firefighter a radio along with a pager. An order will be placed for additional radios.
c. Exhaust fan: Needed.
d. Portable Toilet: Needed.
e. Sirens / Lights: Proposal in progress.
f. MDOT Highway flashing lights: Discussed
g. Firefighter's book: # to order.

11. Next meeting is: May 7, 2014 7:00 pm.

12. Adjournment 7:45pm Douglas/Zumpf

Humboldt Fire Department

MINUTES – 3rd Regular Meeting

May 7, 2014

1. Call to order: 7:00pm

2. Roll Call: Present – Carlisle, Geirut, Filizetti, Heinlein, Koski, Kyllonen, Laitala, Pesola, Prophet, Quayle, Rankinen, Robson B, Ruspakaa, Thompson, Zumpf

3. Review / Approval of Agenda: Robson moved; Zumpf seconded. All in favor.

4. Previous Meeting Minutes: Robson moved; Zumpf seconded. All in favor.

5. Treasurer's Report: Nothing to report.

6. Training Report: 4 HFD members attended the UPPCO training at Champion FD.

7. Engineering Report: Need to create maintenance checklists for each vehicle.

8. Communications Report:

    a. Received latest order of 5 800MHZ portable radios to enable each firefighter to be issued a radio. Awaiting for state of Michigan to program these radios before they can be issued. When these radios are ready, all radios will be updated to enable private calling feature.
    b. Need to post a laminated listing of the template and call signs in each truck.
    c. Discussed paging and call-out response procedures.

9. Old Business:

    a. Volunteers: 20 active. Dave Waasie may be interested. A question was asked about the status of the guys from the Helen Lake area. There was discussion about Lundin's operation and EMS staff.
    b. Bylaws: Nothing to report
    c. Dues: A checking account will be opened and accounting system established. Marvin will begin collecting money when this is set up.
    d. Fire Station:
        i. Exhaust Fan: Sanford will design a vehicle exhaust system

ii. Siren: 102 decibel siren is being proposed. Michigamme may have a siren for us
iii. Highway Flashing Lights: Referred to Township Supervisor for work with Road Commission and MDOT

e. Equipment:
   i. Trucks:
      1. Chief Carlisle reviewed equipment received and equipment still on order for the trucks.
      2. Quayle has identified lights and sirens for 2194, 2195, 2196. Heinlein has the data for processing with the board.
   ii. Turn Out Gear: All received. Need to measure Bartanen. Need to order 2 additional full sets of gear in an average size to have on hand. Heinlein has for action.
   iii. Communications Equipment:
      1. Pagers: All received and issued
      2. Radios: Will issue after the meeting
      3. Telephone/Landline: 906-339-4110: Buried cable to be installed by AT&T in a couple weeks
   iv. Air Paks: All installed. Certification data sheets on file.
   v. Tools:
      1. Discussed chainsaws and rescue saws. It was decided we need 2 chain saws and no rescue saw. It was decided we will used the quart cans of "MotoMix" fuel. Chief Carlisle will decide which saw to purchase.
      2. Discussion on need for a thermal imaging camera.
      3. We need binoculars. Chief Carlisle will identify and provide a price and source for the pairs we need.
   vi. Miscellaneous:
      1. Portable Toilet: We need one. Heinlein take for action.
      2. Signage/Truck painting: process pending
      3. Negaunee Township thank you letter: Signed and mailed.

f. Training: To begin in September

g. Mutual Aid: Have received signed agreements from Michigamme-Spurr; Ishpeming Township; Republic Township. Have not received one from Champion Township. Firefighters agreed we will respond to Champion calls for support.

h. Department Photos: Will schedule as soon as Zumpf and Gierut gear arrives. Pesola will take photos. Township will pay for processing.

10. New Business:

a. Fuel Cards / Usage:
   i. Heinlein described procedure and policy
   ii. All our vehicles are DIESEL. Use only DIESEL.
   iii. Use only Premium Unleaded in gasoline powered equipment.

b. Work Bees: Scheduled weekly every Wednesday at 6:00 pm until all projects are complete and equipment familiarization training is done.
c. Open House: Will plan as soon as Work Bees are done.
d. Meeting Attendance: Roll Call sufficient. No sign in sheet necessary.
e. Firefighter Contact List: Bill Robson stated we needed a list of firefighters and their phone numbers posted at the station. None of the firefighters have a problem posting their phone number. Each firefighter will receive a copy of the list. Heinlein will take for action by next meeting / work bee.
f. Need to procure firefighter training books for studying. We have a couple of persons who are interested in challenging the course.
g. Maps:
    i. We need to procure County Road Atlases for each truck and the Fire Station.
    ii. Need to have a large map of the township from Marquette County Resource Management with an overlay of fire numbers posted at the fire station. Need to have copies of this map for our Mutual Aid partners and Central Dispatch.
    iii. May be good to have a laptop with internet access and a printer to print directions for each call.
h. EMS:
    i. Gierut discussed the current the thought process for EMS and 1st Responder planning.
    ii. There was discussion of radio templating for EMS.
    iii. EMS licensing was discussed.
    iv. Potential EMS vehicles were discussed.

11. Schedule: Work Bee: 5/14/14 6:00 pm

Training: Topic/Instructor: To be announced
Date/Time: To be announced

Business: 6/4/14 7:00 pm

12. Adjourn: 8:20 pm

Distribution:

01 Carlisle	08 Koski	15 Rankinen	Heinlein
02 B Robson	09 Kyllonen	16 R Robson	Township Board
03 Gierut	10 Laitala	17 Ruspakaa	
04 J Derocha	11 Pascoe	18 Thompson	
05 W Derocha	12 Pesola	19 Zumpf	
06 Douglas	13 Prophet	20 Bartanen	
007 Filizetti	14 Quayle	Fire Station Copy	

Humboldt Fire Department

MINUTES – 4th Regular Meeting

June 4, 2014

1. Call to order: 7:00pm

2. Roll Call: 14 Present Carlisle, Filizetti, Gierut, Heinlein, Koski, Kyllonen, Laitala, Pascoe, Pesola, Quayle, Rankinen, Robson B, Ruspakaa, Thompson, Zumpf, Bartanen

3. Review / Approval of Agenda: Pesola moved; Koski seconded. All in favor.

4. Previous Meeting Minutes: Koski moved; Pesola seconded. All in favor.

5. Treasurer's Report: Treasurer Ruspakka initiated discussion to increase dues for Fire Fighters of Humboldt from $20/yr to $60/yr. Motion by Kyllonen to raise dues to $50/yr. Seconded by Koski. All in favor. Dues were collected by Treasurer Ruspakka. Receipts were provided.

6. Training Report: Training and information board is now in place.

7. Engineering Report: Engineer Koski provided a general report on all vehicles.

    a. 2195 ready with exception of needing wilfire hose/nozzle and brackets. Also 2195 needs ether to start until the glow plugs can be replaced.
    b. 2192 is leaking water from the main tank. A plan needs to be formulated. Repair will likely take a full day.

8. Communications Report: Comm Officer Quayle provided a general report.

    a. Discussed microphone cords.
    b. Communications procedures are being discussed and written / reviewed.
    c. External speakers will be added to trucks that need them.

9. Old Business:

    a. Volunteers: Steve Bartanen warmly welcomed.
    b. Bylaws: Kyllonen reported that 2nd draft is ready for review with Pesola and Robson before presenting to the committee as a whole.
    c. Fire Station:

i. Exhaust Fan: Pesola to prepare a proposal to deliver to the Chief.
ii. Siren: Siren and installation materials on order.
iii. Highway Flashing Lights: Derocha has for action.

d. Equipment:
   i. Lights/Sirens 2194/2195/2196: Materials ordered and received. Quayle scheduling installation.
   ii. Chainsaws: Laitala will get quotes.
   iii. Binoculars: Carlisle will identify desired type/quantity
   iv. Portable Toilet: Heinlein will order.

e. Training:
   i. Chief Carlisle discussed scheduling and will determine which volume of books to purchase.

f. Department Photos: To be scheduled.
g. Work Bees to continue as scheduled.
h. Open House: Planning for August. Will set date next meeting.
i. FireFighter Contact List: Needs to be redone again.
j. EMS: Discussed Licensing, vehicles, Crash bags, etc.
k. Maps: Discussed county atlases, township map, laptop/printer/internet

10. New Business:

a. Discussed Chain of Command. Will be identified in bylaws.
b. Discussed forthcoming HFD policies and procedures / processes.
c. Ishpeming Township Fire Department is hosting a propane emergency training class on July 30, 2014 at 6:00 pm at Westwood HS. ITFD has been notified the following eleven HFD members will attend: Kyllonen, Filizetti, Robson B, Gierut, Rankinen, Pesola, Zumpf, Koski, Quayle, Bartanen, Carlisle.

11. Chief's Report: Chief discussed the following: Protocol of meetings; Emergency Driving; Car Demolition at ITFD; Fishing Derby; Michigamme 4th of July Parade; other matters.

12. Next Business Meeting: July 2, 2014 (note: rescheduled to July 9, 2014)

13. Adjourn: 8:50 pm

Distribution:

01 Carlisle	08 Koski	15 Rankinen	Fire Station
02 B Robson	09 Kyllonen	16 R Robson	Township Board
03 Gierut	10 Laitala	17 Ruspakaa	
04 J Derocha	11 Pascoe	18 Thompson	
05 W Derocha	12 Pesola	19 Zumpf	
06 Bartanen	13 Prophet		
07 Filizetti	14 Quayle		

Humboldt Fire Department

MINUTES – 5th Regular Meeting

July 09, 2014

1. Call to order: 7:00pm

2. Roll Call: 14 Present Carlisle, Gierut, Koski, Kyllonen, Laitala, Pascoe, Pesola, Robson B, Zumpf, Bartanen, Prophet, W. Derocha, Heinlein

3. Review / Approval of Agenda: Pesola moved to accept; Gierut seconded. All in favor.

4. Previous Meeting Minutes: Zumpf moved to accept; Pesola seconded. All in favor.

5. Treasurer's Report: Discussion of annual dues for Fire Fighters of Humboldt. Motion by Pesola, 2nd by Zumpf to put dues back on the agenda for the August business meeting.

6. Training Report: Propane Training scheduled for July 30th. Discussed funding for Firefighter 1 training. Discussed CDL driving class.

7. Engineering Report:
    a. 2191 ready to go. All checked out.
    b. 2192 performing great. Needs routine engine service.
    c. 2194 needs plumbing parts to complete installation of pump to tank.
    d. Equipment needs: Big drain pan; Oil filter drain rack/drum; Big drum funnel.
    e. Equipment forms: Engineers must complete a vehicle check on their vehicles before each business meeting. They are to complete a checklist form and file it. They will provide a report on their vehicle(s) at the business meeting.

8. Communications Report:
    a. Prophet's radio doesn't work. Referred matter to Quayle by Heinlein. Provided Prophet with a replacement radio. Issued radios to personnel who did not yet have one. All firefighters now have radios.
    b. Quayle needs assistance installing remaining lights on trucks. Several members offered assistance. Quayle notified by Heinlein.
    c. A second review of Communications procedures were discussed. They are ready for acceptance.

d. 2195 doesn't have a radio. Heinlein discussed with Quayle. There are radios for all vehicles – installation is not yet complete due to time constraints.

9. Old Business:
    a. Bylaws: Kyllonen reported that 2nd draft is ready for review by committee. Heinlein has reviewed and commented.
    b. Fire Station:
        i. Exhaust Fan: Pesola discussed his research thus far.
        ii. Siren: Siren has been received. We will mount on a pole instead of on the roof. J. Derocha/Carlisle/Heinlein working on placement of poles by WE Energies.
        iii. Highway Flashing Lights: Derocha has for action.
    c. Department Photos: To be scheduled.
    d. Work Bees to continue as scheduled. Firefighters will clean Fire Station.
    e. Open House: Planning for Saturday September 6, 2014.
    f. EMS: Gierut / Heinlein take licensing application for action.
    g. Maps: Heinlein needs to get some.
    h. HFD Policies and Procedures: In process.
    i. Photos: Do photo at mine tour?

10. New Business:
    a. Discussed building space needs.

11. Chief's Report:
    a. Lundin has contacted the department to schedule a familiarization tour. Chief Carlisle will schedule and announce.
    b. Do not want Michigamme's used truck for EMS. We may want to consider Powell's vehicle for EMS.
    c. Discussed incident callout paperwork and NFIRS.

12. Next Business Meeting: August 6, 2014

13. Adjourn: 8:35 pm

Distribution:

01 Carlisle	08 Koski	15 Rankinen
02 B Robson	09 Kyllonen	16 R Robson
03 Gierut	10 Laitala	17 Ruspakaa
04 J Derocha	11 Pascoe	18 Thompson
05 W Derocha	12 Pesola	19 Zumpf
06 Bartanen	13 Prophet	Township Board
07 Filizetti	14 Quayle	

Humboldt Fire Department

MINUTES– Special Meeting

August 6, 2014

6:30 pm

Discussion strictly limited to 3 minutes per topic unless additional time authorized by the Chief.

1. Call to order: 6:30pm

2. Roll Call: Carlisle, Gierut, W. Derocha, Bartanen, Filizetti, Koski, Kyllonen, Laitala, Pesola, Prophet, Quayle, Rankinen, B. Robson, Ruspakka, Thompson, Heinlein

3. Old Business:

    a. Open House:

        i. Discussed moving the open house date from Saturday 9/6 to Monday (Labor Day) 9/1 and combining it with the Humboldt Township Bridge Walk. Had a general discussion of the alternatives and what would be the best way to go for the fire fighters and the fire department. Motion by Pesola to move the open house to September 1 and combine it with the Bridge Walk. Seconded by Kyllonen. Voice vote. Motion carried.

        ii. Set a meeting date/time for 8/13/14 at 6:00 pm to plan the open house.

        iii. Carlisle/Gierut/Heinlein will attend the pre-scheduled Bridge Walk meeting on 8/11/14 at 1:00 pm.

4. New Business:

    a. Familiarization tour of the Humboldt Mill

        i. Attended a familiarization tour of the Humboldt Mill.

5. Chief's Report

6. Fire Calls

7. Next HFD business meeting: August 13, 2014 6:00 pm

8. Next HFD training: _____

9. Next MCFFA meeting: August 19, 2014 7:30 pm Skandi-West Branch FD

10. Adjourn:

Humboldt Fire Department

MINUTES – 6th Regular Meeting

August 13, 2014

1. Call to order: 7:00pm

2. Roll Call: 13 Present Carlisle, Gierut, Bartanen, Filizetti, Koski, Kyllonen, Pesola, Prophet, Quayle, Robson B., Ruspakka, Zumpf, Heinlein

3. Review / Approval of Agenda: Gierut/Zumpf. All in favor.

4. Previous Meeting Minutes: For 8/6 meeting: Ruspakka/Koski. All in favor.
   For 7/9 meeting: Gierut/Zumpf. All in favor.

5. Treasurer's Report: No items to discuss.

6. Training Report: Reviewed training sessions at Humboldt Mill and Propane Training. Discussed current process of scheduling Fire Fighter 1 training. Discussed upcoming Arson Training on September 27 & 28. Chief will have registration info at next meeting.

7. Engineering Report:
   a. 2191 ok
   b. 2192 down with a leaky power steering hose. Water tank fitting also leaking. Discussed priority repair options. Sanford will contact Wolf McNeil on 8/14. If Wolf can't do it, he will inform the Chief who will make arrangements to contact Crossroads Truck Repair.
   c. 2194 needs plumbing parts to complete installation of pump to tank.
   d. 2196 at Bartanen's for repairs.
   e. Materials and Equipment: Need a method to document and report needs.

8. Communications Report:
   a. Prophet's radio: Sent in for warranty repairs. Prophet has a temporary replacement.

9. Old Business:
   a. Bylaws: Committee has first draft ready for review.
   b. Fire Station:
      i. Exhaust Fan: Discussion of types of fans in place at Humboldt Mill and ELF as possible solutions. Discussed need for make-up air and electric door openers.

ii. Siren: The question of need for / use of the siren was raised. Discussion was held about returning the siren. Heinlein noted the order was placed, the siren cannot be returned. A motion was made by Koski seconded by Robson to "Not get the siren." Show of hands vote: Yes = 4 / No = 9. Motion did not carry.
iii. Highway Flashing Lights: Discussion held about what this is:
    1. Installation of the siren will include flashing red lights on the Fire Department sign.
    2. A flashing amber light on a state highway sign (similar to ITFD) can be pursued.
    3. Driveway/US 41 intersection area lighting and parking lot area lighting is being discussed with WE Energies regarding location, cost and scheduling.

c. Training: See Training Report. Discussed assignment of a Training Officer. Heinlein is currently the Training Officer.
d. Work Bees: Continue weekly on Wednesdays at 6:00 pm.
e. EMS: Gierut discussed application process and training requirements for First Responders.
f. Maps: Heinlein is working with Marquette County Resource Mgmt on a large scale fire number map of the township. This will be the first of its kind in the county.
g. HFD Policies and Procedures: Communications Procedures have been reviewed and commented on and require motion for adoption and training.
h. Department Photos: Sunday 8/17 6:00 pm All hands
i. HFD Space Needs: tabled.
j. FFH Dues: Reviewed previous discussions and motions regarding dues. Discussed why dues may or may not be necessary and what they would be used for. Discussed fund raiser events and other ideas. A motion was made by Robson / Gierut to eliminate dues and to include a provision that those who have paid dues will have their money refunded to them. Motion carried unanimously.
k. Open House: Discussion was held regarding meetings with Bridge Walk / Open House committee. Jeannie Carlisle summarized committee efforts and assignments. Fire Fighter volunteers were scheduled as follows:
    i. Parade Organization: Carlisle
    ii. Kids Games: Robson
    iii. Adult Games: Pesola
    iv. Fire Station Tours: Station will not be staffed. Tours by request.
    v. Trucks: 2192 Koski; 2195 Zumpf; 2191 Pesola; EMS Rig Gierut
    vi. Turn Out Gear Displays: Gierut / Koski
    vii. FD Info Booth: Koski / Zumpf
    viii. EMS Info Booth: Gierut
    ix. Big Tent / Tables / Chairs / Misc: Koski / Gierut / Kyllonen / Filizetti
    x. Clean station and wash trucks: All hands
    xi. Final Prep: 9/1 7am All hands

10. New Business:
    a. The following items were brought up and briefly discussed.
        i. Key Box
        ii. Moto-Gas for chainsaws
        iii. Red Tags for equipment
        iv. Photo IDs

11. Chief's Report:

12. Next Business Meeting: September 3, 2014 7:00 pm

13. Next HF Formal Training: Arson training: 9/27 & 9/28 – Harsila Junk Yard

14. Next MCFFA meeting: 8/19/14 7:30 pm Skandia/West Branch: Gierut / Heinlein will represent.

15. Adjourn: 8:45 pm

Distribution:

01 Carlisle	08 Koski	15 Rankinen
02 B Robson	09 Kyllonen	16 R Robson
03 Gierut	10 Laitala	17 Ruspakaa
04 J Derocha	11 Pascoe	18 Thompson
05 W Derocha	12 Pesola	19 Zumpf
06 Bartanen	13 Prophet	Township Board
07 Filizetti	14 Quayle	

Humboldt Fire Department
MINUTES – 7th Regular Meeting
September 03, 2014

1. Call to order: 7:00 pm

2. Roll Call: (circle if present) **Carlisle** / **Geirut** / **Derocha J** / Derocha W / **Bartanen** / Filizetti / **Koski** **Kyllonen** / **Laitala** / Pascoe / **Pesola** / **Prophet** / Quayle / Rankinen **Robson B** / Robson R / **Ruspakaa** / Thompson / **Zumpf** / **Heinlein**

3. Previous Meeting Minutes: Ruspakka / Pesola / Unanimous

4. Treasurer's Report: $267.64 in checking account. $350.00 cash - dues to be returned. $199.84 received in donations from Open House to be deposited. Pesola / Zumpf / Unanimous

5. Correspondence:
    a. Bartanen's Auto Body: $100.00 check to FFH. Delivered to Treasurer
    b. Moose Country Snowmobile Club: $200.00 check to HFD for equipment
    c. Van Riper State Park: Thank you note for HFD support of Smokey's Birthday
    d. Propane Safety Brochure
    e. MCFFA E-mail

6. Training Report:
    a. Fire Fighter 1 training: Reviewed status. Currently scheduled to begin in January at Negaunee City FD
    b. Fire Fighter Driver training: Heinlein will provide these dates to the instructor for scheduling: 10/4, 10/5, 10/18, 10/19.
    c. Incident Safety Officer Training 9/27-28: Prophet scheduled to attend.
    d. FEMA/AFG tutorial 9/24 7:00: Carlisle will discuss with Kitty Kososki
    e. Arson Training 9/27-28: Carlisle will contact ITFD regarding scheduling and attendance. He will advise firefighters.

7. Engineering Report:
    a. 2191: Laitala – all ok.
    b. 2192: Koski – all ok.
    c. 2193 (future)
    d. 2194: Carlisle – need a smaller pump or a larger tank.
    e. 2195: Pesola – all ok.
    f. 2196: Pesola – (Bartanen) – Awaiting 2nd replacement injection pump to replace 1st pump which was bad upon receipt.
    g. EMS Rig: Gierut – all ok.

8. Communications Report: Need to approve, publish and train on Comm Procedures.

9. Old Business:
    a. Bylaws: Heinlein will compile draft document produced by committee and submit to committee as a whole.
    b. Fire Station:
        i. Exhaust Fan: Reviewed example of system in place at Skandia-West Branch for potential use at HFD
        ii. Siren: Received. Awaiting installation.
        iii. Highway / Driveway Warning and Area Lights:
            1. Flashing Amber State Highway sign: Under review
            2. Area Lighting: Under review
            3. Siren / Sign red beacon: Awaiting installation
    c. Work Bees: 2194 is currently the most pressing project. Carlisle may have a 700 gallon tank available. Also need to research a smaller pump.
    d. EMS status: Gierut provided status. We currently have 5 certified EMT persons willing to join Humboldt EMS. We currently have 6 persons willing to participate in MFR training. We still need 4 more trainees to schedule the MFR class. Application process for First Responder / Non-Transport discussed.
    e. Maps: Heinlein reviewed status of map being produced by Mqt County Resource Management
    f. Department Photo: Pesola has produced a photo with most Fire Fighters in it. These persons need to schedule an appointment for their photograph: Laitala, Quayle, Rankinen, Pascoe, Prophet, Thompson
    g. HFD Space Needs: Carlisle provided a general description of possible best options for expansion to the west and north for vehicle storage, restrooms, showers, office and meeting areas. A Building Committee is needed to examine the issue. Building Committee assignments are: Pesola, Koski, Zumpf, Carlisle
    h. Open House Summary: Carlisle provided a summary of the event. It was a success. Need to send thank you notes to donors.
    i. Miscellaneous
        i. Key Box: Bartanen for action.
        ii. Moto-Gas for chainsaws: Carlisle for action
        iii. Photo IDs: Needed

10. New Business:
    a. Fishing Derby: Planning will begin in January
    b. Portable Pump: Carlisle will get pricing

11. Chief's Report:
    a. No calls since last meeting.
    b. The chief will be made aware of any vehicle leaving the station.
    c. Discussed lights on 2194.

12. Next Business Meeting: October 1, 2014 7:00 pm

13. Next HFD Formal Training: Arson training: 9/27 & 9/28 – Harsila Junk Yard

14. Next MCFFA meeting: 10/21/14 7:30 pm Wells Township

15. Adjourn: 8:15 pm Koski / Ruspakaa

Distribution:

01 Carlisle	08 Koski	15 Rankinen
02 B Robson	09 Kyllonen	16 R Robson
03 Gierut	10 Laitala	17 Ruspakaa
04 J Derocha	11 Pascoe	18 Thompson
05 W Derocha	12 Pesola	19 Zumpf
06 Bartanen	13 Prophet	Township Board
07 Filizetti	14 Quayle	

Humboldt Fire Department
MINUTES – 8th Regular Meeting
October 01, 2014

1. Call to order:

2. Roll Call: (circle if present) **Carlisle** / **Gierut** / **Derocha J** / Derocha W / **Bartanen** / **Filizetti** / **Koski** **Kyllonen** / **Laitala** / **Pascoe** / **Pesola** / **Prophet** / Quayle / **Rankinen** **Robson B** / Robson R / **Ruspakka** / Thompson / **Zumpf** / **Heinlein**

3. Previous Meeting Minutes: Motion to approve: Laitala/Koski. All in favor.

4. Treasurer's Report: $350 in Fire Fighters of Humboldt Fund. Motion to approve: Laitala/Robson. All in favor.

5. Correspondence: Carlisle discussed the need for HFD Fire Fighters to support Fire Prevention Week activities at Aspen Ridge School on October 17. Pascoe provided detailed information. Pascoe and Pesola will attend. A fire truck and turn out gear will be brought to the school. (NOTE: On October 2nd, Chief Hebert contacted Heinlein regarding HFD participation. Fire Fighters will meet at ITFD at 8:00 am on 10/17. Heinlein information Carlisle, Pascoe, Pesola and Gierut)

6. Training Report:
    a. Fire Fighter 1 training: January 2015, Negaunee City FD – Scheduling scenario provided by Heinlein.
    b. Fire Fighter Driver training: Scheduled for 10/18 8:00 am Humboldt Town Hall – 14 HFD Fire Fighters are scheduled. Carlisle will contact other townships to make them aware of the course.
    c. Incident Safety Officer Training 9/27-28: Prophet was thanked and congratulated for his volunteering and successful completion of this course.
    d. FEMA/AFG tutorial 9/24 7:00: No attendees.
    e. Arson Training 9/27-28: Attended by Zumpf, Bartanen and Gierut. Was an excellent session. Information will be put in place for future reference.

7. Engineering Report:
    a. 2191: Laitala – nothing to report.
    b. 2192: Koski – there is a ground problem with the lighting.
    c. 2193 (future)
    d. 2194: Carlisle – existing tank will be connected. A smaller pump will be identified and proposed for purchase.
    e. 2195: Pesola - nothing to report.
    f. 2196: Pesola – (Bartanen) truck is back in service.

g. EMS Rig: Gierut – battery is dead. Needs a master switch installed. Bartanen will identify a master switch and organize the installation.

8. Communications Report:
    a. Carlisle will contact Central Dispatch regarding poor sound quality when receiving pages.
    b. There was discussion about receiving texts from Central. Very few texts are being received.
    c. There was discussion about Communications Procedures. The HFD Radio Procedure and Protocol was approved for implementation by Chief Carlisle. Heinlein will add a cover sheet and distribute to all Fire Fighters.

9. Building Committee Report: The committee has not yet met.

10. Old Business:
    a. Bylaws: In progress.
    b. Fire Station: See Building Committee.
    c. Work Bees:
        i. Work Bees will continue. 2194 is now the priority. The tank will be connected and a smaller pump identified. Discussion was held about the 1000 gallon stainless steel tank at the Huron Mountain Club. It may no longer be available to us.
        ii. Under this topic it was decided that the 3rd Wednesday of each month at 6:00 pm will becoming the in-house training meeting. October 15th will be a training meeting. Carlisle will conduct training on pumping and drafting water with 2191 and 2192.
        iii. Discussion expanded under this topic with regards to assignment and duties of the Training Officer. Bill Robson made a motion to appoint Bill Gierut as the Training Officer. After much discussion on the motion, in which nearly each Fire Fighter present provided input, Robson revised the motion to elect Gierut as Training Officer for the practical portion of determining training topics, scheduling training, assigning instructors and maintaining records. Gierut will coordinate with Heinlein on the administrative / clerical portion of the Training Officer's dutites. This motion was seconded by J. Derocha. A roll call vote was taken as follows:
            1. **Ayes:** Robson B, Derocha J, Bartanen, Filizetti, Kyllonen, Laitala, Pascoe, Pesola, Prophet, Rankinen, Zumpf, Carlisle
            2. **Nayes:** Koski
            3. **Abstain:** Gierut

        The motion carried.
    d. EMS status: Gierut provided an update. (NOTE: On 10/6 Gierut met with Heinlein and Hailey Dyer to move forward with the process of scheduling Michigan First Responder (MFR) training and EMS licensing for Humboldt. Progress is ongoing as there are many areas to consider and decisions to make.)
    e. Maps: Heinlein provided an update. The map is still in progress. There have been cost overruns at Resource Development that must be approved before the map can be finalized.

f. Department Photo: Heinlein will bring the photo to the Mining Journal for the Fire Prevention Week edition.
g. Fishing Derby 2015: No discussion.
h. Photo ID: Pesola will take photos for IDs at the next business meeting.

11. New Business:
    a. Laitala inquired as to the status of a mutual aid agreement between Humboldt FD and Champion FD. Carlisle and Derocha described that there have been discussions with Champion on this matter and explained that a draft agreement has been prepared. The draft is nearly identical to the Mutual Aid Agreement HFD has in place with other townships. The key addition is the inclusion of language stating HFD will respond to any call anywhere anytime to support Champion FD. This draft will work its way through the system for review and consideration by the Humboldt and Champion Fire Chiefs and Township Boards.
    b. Laitala inquired whether Humboldt can use Champion's standpipe. Chief Carlisle will discuss this with Chief Pelkola.
    c. Filizetti inquired whether 5" to 4-1/2" adapters had been procured. Carlisle responded that yes – there are adapters on 2191 and 2192.
    d. Pascoe informed the meeting of the Champion Lions Club Potato Sausage sale.
    e. Pesola/Laitala/Zumpf/Carlisle comprise the Building Committee. They will schedule a meeting.
    f. Chimney Fire powder bags were discussed. Heinlein will procure quart size bags.
    g. Door keys. Each Fire Fighter was provided a door key to enable entry into the station if the electronic lock fails.

12. Chief's Report: Chief Carlisle discussed winter season location of trucks

13. Next Business Meeting: November 5, 2014 7:00 pm

14. Next HFD Formal Training: October 15, 6:00 pm

15. Next MCFFA meeting: 10/21/14 7:30 pm Wells Township

16. Adjourn: Koski/Prophet

Distribution:

01 Carlisle	08 Koski	15 Rankinen
02 B Robson	09 Kyllonen	16 R Robson
03 Gierut	10 Laitala	17 Ruspakaa
04 J Derocha	11 Pascoe	18 Thompson
05 W Derocha	12 Pesola	19 Zumpf
06 Bartanen	13 Prophet	Township Board
07 Filizetti	14 Quayle	Minutes Binder

Humboldt Fire Department
Minutes – 9th Regular Meeting
November 05, 2014

1. Call to order:

2. Roll Call: (circle if present) **Carlisle** / **Gierut** / **Derocha J** / Derocha W / **Bartanen** / **Filizetti** / **Koski** **Kyllonen** / Laitala / Pascoe / Pesola / **Prophet** / Quayle / **Rankinen** Robson B / Robson R / **Rupsakka** / Thompson / **Zumpf** / **Heinlein**

3. Previous Meeting Minutes (Heinlein): Motion to approve: Koski / Filizetti. Unanimous

4. Treasurer's Report (Rupsakka):

Previous Balance:	$350.00
Deposits:	$299.84
Withdrawals:	$350.00 (repay dues payments)
New Balance:	$299.84

Motion to approve: Derocha / Zumpf. Unanimous

   a. Discussion was held regarding purpose of Fire Fighters of Humboldt Checking Account and Treasurer's duties.

5. Correspondence (Carlisle):
   a. Aspen Ridge School thank you letters were received and reviewed.
   b. MCFFA minutes were received and reviewed.
   c. E-mail from Jim Elenbaas was received and reviewed. Stated all attendees passed with an average score of 92%. Individual students can log on to the Information Management System to review their results.
   d. Pipeline training brochures were received.

6. Training Report (Gierut):
   a. Fire Fighter 1 training: Begins January 6. 2015, 6:30 pm Negaunee City FD. We need 10 or 11 people trained but due to the extreme number of students the MCFFA can only provide us with 6 openings. 12 sets of course manuals and workbooks placed on order 11/6/14.
      i. HFD Trainees are:
         1. Bartanen
         2. Derocha J.
         3. Derocha W.
         4. Rankinen
         5.
         6.
   b. EMS MFR training: Update provided by Gierut. 5 persons are willing to be trained. We need 6 to fill our application requirement. Deadline for training applications is 12/1/14.

c. Monthly Training: 12/6/14 10:00 am – Subject to be announced
d. 5" suction training was held.
e. Helicopter landing zone training was attended.
f. Bill Gierut is willing to take any fire fighter on a training run. Just call him.
g. Discussion was held about fire fighters not knowing the location of equipment on vehicles. This is something persons can train themselves on. Just come to the department and look through all the compartments and figure out what is stored in them.
    i. Further discussion was held about how to identify / label / inventory what equipment belongs to HFD and where it is stored. Koski will figure out a labeling and inventory system and make it look pretty. It must look pretty.

7. Engineering Report:
    a. 2191: Laitala – No report
    b. 2192: Koski – Burnt out light bulb in back to be replaced. The dashboard switches on this truck are all pre-positioned. Just hit the master switch to turn everything on.
    c. 2193 (future)
    d. 2194: Carlisle – We will build a tank for this truck. We will not connect the pump to the existing 300 gallon tank. We need to move this truck to ELF.
    e. 2195: Pesola – No report.
    f. 2196: Pesola – No report.
    g. EMS Rig: Gierut – Both batteries are dead and won't take a charge. Need to replace them. Need to install the master switch after we get new batteries installed. We need to move this truck to ELF.
    h. Equipment: The carbide chainsaw chain is being sharpened.

8. Communications Report (Quayle):
    a. Communications Procedures need to be issued (Heinlein)
    b. Mic keepers were issued to persons who needed one.
    c. There was discussion about talking to other departments on the radios and how to determine who the Incident Commander is identified. Chief Carlisle will set up training with other departments.

9. Building Committee Report (Carlisle/Pesola/Zumpf/Laitala):
    a. Will meet after deer season.
    b. A township board member has expressed interest to the chief in joining the committee. The chief agreed.

10. Old Business:
    a. Constitution and Bylaws: Filizetti provided an update. Constitutions from neighboring departments have been reviewed. An outline and format is taking shape.
    b. EMS status: Gierut stated we are progressing toward being able to apply for a license.
    c. Maps: Heinlein described the current status. The maps are in draft review and nearly ready for publication.

d. Department Photo / Photo IDs: Pesola absent. No photos this meeting.
e. Battery Charger and Jumper Cables: Quotes were received. Discussion was held as to what equipment should be purchased. One charger and one jump pack was identified for purchase. (Heinlein ordered the equipment on 11/6/14)
f. Champion / Humboldt Mutual Aid Agreement. Humboldt has signed the final agreement. Carlisle will deliver to Champion.
g. Fishing Derby 2015: Planning to begin in January.

11. New Business:
a. ELF: Discussed bringing vehicles to ELF and conducting a tour of ELF for fire fighters.
b. Fire Station Property: Derocha described how the homeowner neighboring the fire station is willing to consider enlarging the township's property footprint. This will require coordination with the homeowner, Gary Laitala and the township.
c. Portable Pumps: Discussed portable pumps. A quote was received but these don't appear to meet our needs. Chief Carlisle will check with Oshkosh Fire & Police Equipment.
d. NTFD Truck: Discussion of the Negaunee Township FD truck. Purchase price has yet to be determined. It is not yet known whether it will have gear on it or not. It may have a pump on it.
e. AFFF: Negaunee Township FD has 3 pails of AFFF that goes with our brush truck. We can pick up by arrangement with Chief Kontio.
f. Chimney Cleaning: J Derocha moved to clean chimneys at no charge to Humboldt residents. Discussion was held. Derocha re-stated his motion to read: "HFD will provide chimney cleaning service at no charge to Humboldt Township residents provided the resident signs a release waiver prior to the chimney being cleaned. The cleaning services will be conducted during the month of September only and will be advertised in the township newsletter. Individual fire fighters will volunteer to the do the cleaning. The fire fighter will have full discretion as to whether or not the chimney can be safely accessed and cleaned." Motion seconded by Gierut. Motion carried. Motion will be considered for inclusion in the HFD Constitution.
g. Baggies. Need plain baggies with twist ties for chimney fires. Heinlein will procure.
h. Heinlein will be absent for the 12/3 meeting. Kyllonen will fill in as Secretary.
i. Elections: Discussion was held regarding election of officers and fiscal year. The fiscal year will run April 1 – March 31. Koski made the following motion: "Nominations and Elections of officers will be held during the January business meeting. The newly elected officers will take office at the February business meeting. The vote will be closed." Seconded by Gierut. Motion carried unanimously.
j. List of officers: Filizetti and Heinlein will put together a list of elected and appointed officers for review and consideration at the December meeting.
k. Sleigh rides: December 20th. Santa will ride in on a fire truck.

12. Chief's Report (Carlisle):

a. A good job was done by all at the last fire call to assist Champion at the house fire. The cause was a space heater.

13. Next Business Meeting: December 3rd, 2014 7:00 pm

14. Next HFD Training: December 6th, 10:00 am

Topic: _____

Trainer: _____

15. Next MCFFA meeting: 12/16/14 7:30 pm Richmond Township

16. Adjourn: 9:10 pm

Distribution:

01 Carlisle	08 Koski	15 Rankinen
02 B Robson	09 Kyllonen	16 R Robson
03 Gierut	10 Laitala	17 Rupsakka
04 J Derocha	11 Pascoe	18 Thompson
05 W Derocha	12 Pesola	19 Zumpf
06 Bartanen	13 Prophet	
07 Filizetti	14 Quayle	

Humboldt Fire Department
Minutes – 10th Regular Meeting
December 03, 2014

1. Call to order:

2. Roll Call: **Carlisle** / **Gierut** / **Derocha J** / **Derocha W** / **Bartanen** / **Filizetti** / **Koski**
   (circle if present) **Kyllonen** / **Laitala** / Pascoe / **Pesola** / **Prophet** / **Quayle** / Rankinen
   Robson B / Robson R / **Ruspakka** / Thompson / Zumpf / Heinlein

3. Previous Meeting Minutes (Heinlein): Motion to approve: Unanimous

4. Treasurer's Report (Ruspakka): (Fire Fighters of Humboldt)

Previous Balance:	$299.84
Deposits:	$ 0.00
Withdrawals:	$ 0.00
New Balance:	$299.84

   Motion to approve: Unanimous

5. Correspondence (Carlisle):
   a. December 16th MCFFA meeting in Richmond Township 7:30 pm

6. Training Report (Gierut):
   a. Fire Fighter 1 training: Begins January 6. 2015, 6:30 pm Negaunee City FD. We need 10 or 11 people trained but due to the extreme number of students the MCFFA can only provide us with 6 openings. 12 sets of course manuals and workbooks placed on order 11/6/14.
      i. As of this meeting HFD Trainees are:
         1. Bartanen
         2. Derocha J.
         3. Derocha W.
         4. Rankinen
         5. Kyllonen
         6. Prophet
         7. Pesola (pending open seat)
         8. Zumpf (pending open seat)
   b. EMS MFR training: Currently have 4 licensed EMTs willing to be a part of Humboldt EMS' application. We still need 4 more to sign up for the MFR classes. Zack, Becky and Carol have signed up. There are 2 levels of application to sign up. One for the course manager, one for the township. Training sessions will be held at the Republic Fire Station on Tuesdays and Thursdays from 6 – 9 pm. We may consider placing an ad in the Mining Journal.
   c. Monthly Training: 12/6/14 10:00 am – Time has been changed to Noon. Will work with Ishpeming Township FD. They will bring a tanker and portable pump to Humboldt. Will practice drawing from pond and spraying on the ball field.

d. There will be Meth Lab training at Ishpeming HS Auditorium on 12/15 at 6:30 pm.

7. Engineering Report:
    a. 2191: Laitala – All ok.
    b. 2192: Koski – All ok.
    c. 2193 (future)
    d. 2194: Carlisle – Everything strapped down. Ready for ELF.
    e. 2195: Pesola – No report.
    f. 2196: Pesola – Need to check status of coolant and install light bars.
    g. EMS Rig: Bartanen will follow up on a battery return/replacement credit from Auto Value. (NOTE: Credit for $116.67 has been received)
    h. Equipment: A new saw chain was purchased to replace the one used at the last house fire.
    i. Other: Koski to pick up oil sample kits and coolant sample kits from Fabco for the big trucks. We will do sampling instead of scheduled fluid changes.

8. Communications Report (Quayle):
    a. Prophet's radio has been repaired and returned under warranty.

9. Building Committee Report (Carlisle/Pesola/Zumpf/Laitala):
    a. Will meet December 10 at 6:00 pm. Bill Robson will attend the building committee meeting. A work bee will also be going on. Planning to start weekly work bees again.

10. Old Business:
    a. Constitution and Bylaws: Filizetti provided an update. A draft of the election and appointment procedures has been prepared. Copies will be provided before the next meeting.
    b. EMS status: Need to speak with Republic EMS to see if they can help out with situations that are closer to them than us or Bell.
    c. Maps: Heinlein – Final map has been published. It will be framed and hung at the Fire Station and Town Hall.
    d. Department Photo / Photo IDs: Pesola to begin taking photos on 12/10.
    e. Battery Charger and Jumper Cables: A charger and jump starter were identified for purchase at the 11/6 meeting and placed on order by Heinlein 11/6.
    f. Champion / Humboldt Mutual Aid Agreement. Champion has placed conditions on their acceptance of the agreement. We have decided not to pursue the matter further at this time.
    g. Portable Pumps: Discussed portable pumps. A quote was received but these don't appear to meet our needs. Chief Carlisle will check with Oshkosh Fire & Police Equipment.
    h. Distributed copies of HFD 200-1 Radio Procedures and Protocol. A training session will be scheduled to go over the procedures.
    i. Fishing Derby 2015: Need to begin soliciting businesses in January.
    j. NTFD Truck: Purchase price has yet to be determined. It is not yet known whether it will have gear on it or not. It may have a pump on it.

k. AFFF: Negaunee Township FD has 3 pails of AFFF that goes with our brush truck. We can pick up by arrangement with Chief Kontio.
l.

11. New Business:

12. Chief's Report (Carlisle):

13. Next Business Meeting: January 7, 2015 6:30 pm

14. Next HFD Training: December 6th, 12:00 noon

Topic: Portable pumps

Trainer: ITFD at HFD

15. Next MCFFA meeting: 12/16/14 7:30 pm Richmond Township

16. Adjourn: 8:00 pm

Distribution:

01 Carlisle	08 Koski	15 Rankinen
02 B Robson	09 Kyllonen	16 R Robson
03 Gierut	10 Laitala	17 Rupsakka
04 J Derocha	11 Pascoe	18 Thompson
05 W Derocha	12 Pesola	19 Zumpf
06 Bartanen	13 Prophet	Humboldt Township Board
07 Filizetti	14 Quayle	HFD Files