Sarah Etelamaki, Clerk Thomas Prophet, Supervisor Chris Grund, Treasurer
Peter Koski, Trustee Jeffrey Ogea, Trustee

**HUMBOLDT TOWNSHIP**
**244 CO. RD. FAF**
**CHAMPION, MICHIGAN 49814**
PH(906)339-2927 FAX(906)339-4431

# Regular Meeting
# Monday, January 11, 2021 – 7:00 PM

1. Supervisor Prophet called the meeting to order at 7:00 PM
2. Pledge of Allegiance
3. Roll Call
   **MEMBERS PRESENT:** Sarah Etelamaki, Thomas Prophet, Chris Grund, Pete Koski
   **MEMBERS ABSENT**: Jeff Ogea
   **STAFF PRESENT:** Betty Grund
   **STAFF ABSENT:** None
   **PUBLIC PRESENT:** Joe Derocha
4. Approval of Agenda
   **MOTION: To approve the agenda.**
   **Sarah Etelamaki, Moved; Chris Grund, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.**
5. Approval of Minutes
   **MOTION: To approve the December 14, 2020 Regular Meeting Minutes.**
   **Sarah Etelamaki, Moved; Pete Koski, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.**
6. Approval of Treasurer's Report:
   **MOTION: To approve the Treasurer's Report as presented. Total Assets are as follows:**
   **General Fund: $1,526,479.81** **Road Fund: $406,704.32**
   **Sanitation Fund: $450,354.03** **Rail Fund: $327,744.19**
   **Fire/EMS Fund: $332,028.57** **Trust & Agency Fund: $5,162.93**
   **Pete Koski, Moved; Sarah Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.**
7. Approval of Bills:
   **MOTION: To accept the bills as written with the addition of anticipated WMCSA bill.**
   **Chris Grund, Moved; Tom Prophet, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.**
8. Reports
   a. **BOARD MEMBER COMMITTEE MEETINGS:** Trustee Koski attended the FD meeting. He reports there were 2 calls, annual elections were held with all officers remaining the same with the addition of Pete Koski being elected to Chief Engineer. The skid is in for the brush truck.
   b. **PLANNING COMMISSION REPORT:** None
   c. **FIRE DEPARTMENT REPORT:** Please see report above.
9. Correspondence
   a. WMCTS-Rate Increase
   b. EGLE Authorization for Soil Boring
   c. MRA Determination Letter
   d. Toys For Tots Letter
10. Public Comment: Joe Derocha states the township looks good and the public is satisfied with the way the township is run.
11. Old Business:

a. **Tower Lake Title Search:** Supervisor Prophet reports that the township attorney has reviewed the title search paperwork and it appears the county did not foreclose on all the property owners at the time of the sale. Mr. Murphy is going to look into obtaining a quiet title.
b. **Draft Cemetery Ordinance Review:** No new discussion since the PC has not met to review the proposed changes the board recommended.
c. **Skating Rink**: We are currently waiting for the order of plastic lining to be delivered, which is scheduled to arrive on Wednesday.

12. New Business:
    a. **Budget Amendment**: Clerk Etelamaki went over a few line items that had previously been discussed and approved and explained the amendments that had been made. Use of bank funds for the park project was the only one that affected the over-all budget.
    b. **Tree Removal at Cemetery and Park**: Supervisor Prophet has received one estimate so far for the tree removal project at the cemetery and park. We are still waiting for more estimates.
13. Public Comment: None
14. Board Member Comments: Trustee Koski commended the efforts to reconcile personal issues between individuals that were handled appropriately.
15. Adjournment:

    **MOTION: To adjourn the meeting at 7:30pm.**
    **Sarah Etelamaki, Moved; Chris Grund, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.**

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Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk | Thomas Prophet, Supervisor | Chris Grund, Treasurer
Peter Koski, Trustee | Jeffrey Ogea, Trustee

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# Regular Meeting
# Monday, February 08, 2021 – 7:00 PM

1. Supervisor Prophet called the meeting to order at 7:00 PM
2. Pledge of Allegiance
3. Roll Call
   **MEMBERS PRESENT:** Sarah Etelamaki, Thomas Prophet, Pete Koski, Jeff Ogea
   **MEMBERS ABSENT**: Chris Grund
   **STAFF PRESENT:** Betty Grund
   **STAFF ABSENT:** None
   **PUBLIC PRESENT:** None
4. Approval of Agenda
   **MOTION: To approve the agenda.**
   **Pete Koski, Moved; Jeff Ogea, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.**
5. Approval of Minutes
   **MOTION: To approve the January 11, 2020 Regular Meeting Minutes.**
   **Sarah Etelamaki, Moved; Pete Koski, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.**
6. Approval of Treasurer's Report:
   **MOTION: To approve the Treasurer's Report as presented. Total Assets are as follows:**
   **General Fund: $1,532,461.76** **Road Fund: $426,521.67**
   **Sanitation Fund: $454,577.66** **Rail Fund: $327,760.94**
   **Fire/EMS Fund: $344,064.29** **Trust & Agency Fund: $5,138.57**
   **Sarah Etelamaki, Moved; Jeff Ogea, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.**
7. Approval of Bills:
   **MOTION: To accept the bills as written.**
   **Pete Koski, Moved; Jeff Ogea, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.**
8. Reports
   a. **BOARD MEMBER COMMITTEE MEETINGS:** Trustee Koski attended the FD meeting. He gave a brief report. Further information can be found in the FD minutes.
   b. **PLANNING COMMISSION REPORT:** None
   c. **FIRE DEPARTMENT REPORT:** Please see report above.
9. Correspondence
   a. E-mail from Allison LeSage Re: First Responder Class
   b. E-mail from Jim Brennan Re: Support Letter
   c. Michigan Township Par Plan Recommendations Letter
   d. FD 1-6-2021 & 2-3-2021 Draft Meeting Minutes
   e. MCSWMA 1-20-2021 Draft Meeting Minutes
10. Public Comment: None
11. Old Business:

a. **Tower Lake Title Search:** Supervisor Prophet went over the letter received from Mr. Murphy. The board discussed options and decided to pursue the Quiet Title procedure.
b. **Draft Cemetery Ordinance Review:** No new discussion since the PC has not met to review the proposed changes the board recommended.
c. **Skating Rink**: Another flooding was scheduled. We are looking into a company called EZ Ice for easier set up next year.

12. New Business:
    a. **Tree Removal at Cemetery and Park**: Two estimates were received on the tree removal work.
    **MOTION**: **To accept the bid from Mike Koupus for the tree removal project.**
    **Jeff Ogea, Moved**; **Pete Koski, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.**
    b. **Millage Resolution/May Election**: The township general operating millage of 3 mills is expiring at the end of 2021. In hopes of continuing the millage, it will need to be placed on the ballot and voted on.
    **MOTION**: **To adopt the general operating millage ballot language resolution.**
    **Sarah Etelamaki, Moved**; **Tom Prophet, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.**
    c. **Poverty Exemption Resolution**: The Township Board is required to set a poverty exemption guidelines and an asset test value per the AMAR review.
    **MOTION**: **To adopt the guideline for poverty exemption resolution.**
    **Tom Prophet, Moved**; **Sarah Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.**
    An example resolution to allow an extension of poverty exemption was also discussed.
    **MOTION: To not accept the poverty extension resolution.**
    **Pete Koski, Moved; Jeff Ogea, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.**
13. Public Comment: None
14. Board Member Comments: None
15. Adjournment:
    **MOTION: To adjourn the meeting at 8:20pm.**
    **Jeff Ogea, Moved; Pete Koski, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.**

_____

Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk | Thomas Prophet, Supervisor | Chris Grund, Treasurer
Peter Koski, Trustee | Jeffrey Ogea, Trustee

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# Special Meeting
# Monday, February 15, 2021 – 7:00 PM

1. Supervisor Prophet called the meeting to order at 7:00 PM
2. Pledge of Allegiance
3. Roll Call
   **MEMBERS PRESENT:** Thomas Prophet, Sarah Etelamaki, Peter Koski, Jeffrey Ogea, Chris Grund
   **MEMBERS ABSENT**: None
   **STAFF PRESENT:** None
   **STAFF ABSENT:** None
   **PUBLIC PRESENT:** None
4. Approval of Agenda
   **MOTION: To approve the agenda, with additions 7e. EZ Ice and 7f. Basement Boiler**
   **Sarah Etelamaki, Moved; Chris Grund, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried**
5. Correspondence: None
6. Public Comment: None
7. New Business:
   a. **Fiscal Year 2021-2022 Budget Work Session:** The board reviewed and discussed the proposed 2021-2022 budget.
   b. **Salary Resolutions:** The salaries of the elected offices were reviewed and discussed, along with the per diem rate for the Township Board and Planning Commissioners. Salary Resolutions were approved at $250/month for Trustees, $1100/month for Clerk, $850/month for Treasurer, Supervisor salary remained the same at $750/month. Separate resolutions for each office are filed.
      **MOTION: To raise the per diem rate to $50/meeting for Township Board members and Planning Commissioners.**
      **Pete Koski, Moved; Jeff Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
   c. **Review Insurance Recommendations:** The board reviewed the letter of recommendations from the Michigan Township Participating Plan representative regarding implementing policies, handbooks, and contracts. The board went over samples and decided to have the attorney adapt some relative to Humboldt Township.
   d. **EZ Ice:** A quote was received from EZ Ice for a 60x100 foot rounded corner ice rink. The board discussed moving forward with that option for next winter instead of the process that was attempted this year.
      **MOTION: To purchase the 60x100 rounded ice rink from EZ Ice, Inc.**
      **Jeff Ogea, Moved; Pete Koski, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
   e. **Basement Boiler:** Since the replacement of the old furnace, the heat has not been distributing evenly. After several consults with Swick, we were advised to either invest in more radiators, or try

a boiler in the basement to heat that area up and help with the upstairs. The board decided to try the boiler option first. Supervisor Prophet will call Swick to see what the next step is.

8. Old Business: None
9. Public Comment: None
10. Adjournment:

**MOTION: To adjourn the meeting at 9:28pm.**
**Jeff Ogea, Moved; Pete Koski, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**

_____

Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk | Thomas Prophet, Supervisor | Chris Grund, Treasurer
Peter Koski, Trustee | Jeffrey Ogea, Trustee

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# Regular Meeting
# Monday, March 08, 2021 – 7:00 PM

1. Supervisor Prophet called the meeting to order at 7:00 PM
2. Pledge of Allegiance
3. Roll Call
   **MEMBERS PRESENT:** Sarah Etelamaki, Thomas Prophet, Pete Koski, Jeff Ogea, Chris Grund
   **MEMBERS ABSENT**: None
   **STAFF PRESENT:** Steve Bartanen
   **STAFF ABSENT:** None
   **PUBLIC PRESENT:** None
4. Approval of Agenda
   **MOTION: To approve the agenda.**
   **Pete Koski, Moved; Jeff Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
5. Approval of Minutes
   **MOTION: To approve the February 08, 2021 Regular Meeting Minutes & February 15, 2021 Special Meeting Minutes.**
   **Jeff Ogea, Moved; Chris Grund, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
6. Approval of Treasurer's Report:
   **MOTION: To approve the Treasurer's Report as presented. Total Assets are as follows:**
   **General Fund: $1,821,026.95** **Road Fund: $617,281.21**
   **Sanitation Fund: $546,781.98** **Rail Fund: $327,773.64**
   **Fire/EMS Fund: $456,120.73** **Trust & Agency Fund: $5,138.57**
   **Pete Koski, Moved; Jeff Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
7. Approval of Bills:
   **MOTION: To accept the bills as written, with the addition of anticipated WMCSWA bill.**
   **Jeff Ogea, Moved; Chris Grund, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
8. Reports
   a. **BOARD MEMBER COMMITTEE MEETINGS:** Trustee Koski attended the FD meeting. He stated the Chief can give a report.
   b. **PLANNING COMMISSION REPORT:** None
   c. **FIRE DEPARTMENT REPORT:** Chief Bartanen stated there hasn't been much going on. He did inquire about planning for the Fishing Derby and states the same group who has been planning it in the past is willing to do it again this year.
9. Correspondence
   a. E-mail from Greg Murphy
   b. MCSWMA Memo Re: Emergency Tipping Fees
10. Public Comment: None
11. Old Business:
    a. **Tower Lake Title Search:** Nothing new to report. Greg Murphy is still working on quiet title.

b. **Draft Cemetery Ordinance Review:** No new discussion since the PC has not met to review the proposed changes the board recommended.
c. **Skating Rink**: The board is still waiting for the new rink to be delivered. Due to the increase in temperatures, the rink at the park has not been used.

12. New Business:
    a. **Budget Hearing:** Supervisor Prophet opened and summarized the budget hearing at 7:41pm. He opened the hearing to public comment. There was no verbal or written public comment. Supervisor Prophet closed the hearing to public comment. The board had no new discussion about the 2021-2022 budget.
    **MOTION: To adopt the General Appropriations Act FY 2021-2022.**
    **Sarah Etelamaki, Moved; Jeff Ogea, Supported; Roll Call Vote:**
    **Pete Koski-Aye Jeff Ogea-Aye Chris Grund-Aye Thomas Prophet-Aye Sarah Etelamaki-Aye**
    **5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
    **MOTION: To adjourn the budget hearing at 7:45pm.**
    **Chris Grund, Moved; Pete Koski, Supported, 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
    b. **Dust Control Agreement:** The board received the annual dust control agreement from the county with projected costs to the township.
    **MOTION: To approve the dust control agreement.**
    **Pete Koski, Moved; Jeff Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
    c. **PC Appointment Renewals:** Two Planning Commissioners terms are up at the end of March.
    **MOTION: To re-appoint Jim Kippola and Dan Etelamaki to another term on the Planning Commission.**
    **Jeff Ogea, Moved; Chris Grund, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
    d. **Disposal of Old Office Furniture:** There is an abundance of chairs and filing cabinets in the basement that are not being used and are not foreseen to be of use in the future. The board decided to put the items for sale for $5/piece to see if we can dispose of them.
    e. **Cemetery Lot Reimbursement:** The issue of unused plots in our cemetery has come to light and the board has to decide what to do with the plots the owners or their heirs no longer want. Within the proposed Cemetery Ordinance, it is stated the township will buy back any unused plots for their original sale price. The board decided to proceed with that guidance.
    f. **MFR Training:** There is upcoming training scheduled for Medical First Responders for the local area. Humboldt is hoping to add responders to our area and are looking for the best way to provide the training in a cost effective way for both the individual and the township. A discussion took place regarding drawing up a contract for those wishing to take the course.

13. Public Comment: None
14. Board Member Comments: None
15. Adjournment:
    **MOTION: To adjourn the meeting at 8:17pm.**
    **Pete Koski, Moved; Chris Grund, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**

_____

Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk | Thomas Prophet, Supervisor | Chris Grund, Treasurer
Peter Koski, Trustee | Jeffrey Ogea, Trustee

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**244 CO. RD. FAF**
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# Regular Meeting
# Monday, April 12, 2021 – 7:00 PM

1. Supervisor Prophet called the meeting to order at 7:00 PM
2. Pledge of Allegiance
3. Roll Call
   **MEMBERS PRESENT:** Sarah Etelamaki, Thomas Prophet, Pete Koski, Jeff Ogea, Chris Grund
   **MEMBERS ABSENT**: None
   **STAFF PRESENT:** None
   **STAFF ABSENT:** None
   **PUBLIC PRESENT:** None
4. Approval of Agenda
   **MOTION: To approve the agenda.**
   **Jeff Ogea, Moved; Pete Koski, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
5. Approval of Minutes
   **MOTION: To approve the March 08, 2021 Regular Meeting Minutes.**
   **Pete Koski, Moved; Jeff Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
6. Approval of Treasurer's Report:
   **MOTION: To approve the Treasurer's Report as presented. Total Assets are as follows:**
   **General Fund: $1,834,585.90** **Road Fund: $618,383.41**
   **Sanitation Fund: $540,725.44** **Rail Fund: $327,790.38**
   **Fire/EMS Fund: $454,669.32** **Trust & Agency Fund: $5,089.78**
   **Pete Koski, Moved; Jeff Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
7. Approval of Bills:
   **MOTION: To accept the bills as written.**
   **Sarah Etelamaki, Moved; Jeff Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
8. Reports
   a. **BOARD MEMBER COMMITTEE MEETINGS:** Trustee Koski attended the FD meeting and gave a brief report. It was noticed that the HFD was not called for assistance for the fire at Bernie's Shop in Champion. Several people were surprised by that fact and were wondering why. Clerk Etelamaki attended the WMCSA meeting and gave a brief summary.
   b. **PLANNING COMMISSION REPORT:** None
   c. **FIRE DEPARTMENT REPORT:** Trustee Koski had given a report above.
9. Correspondence
   a. E-mail from Spence Davenport Re: Recycling Grant
   b. MCSWMA Response Letter to Jim Nankervis
10. Public Comment: None
11. Old Business:
   a. **Tower Lake Title Search:** Attorney Greg Murphy is still working on quiet title.

b. **Draft Cemetery Ordinance Review:** No new discussion since the PC has not met to review the proposed changes the board recommended.
c. **Contract Review**: The board reviewed and discussed the final versions of the contracts presented.
**MOTION: To accept the presented versions of the Independent Contractor, Assessor, and Hold Harmless contracts and implement use within the township.**
**Jeff Ogea, Moved; Pete Koski, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**

12. New Business:
a. **Cemetery Plot Request:** The board has received a letter seeking permission to purchase 2 cemetery plots from non-residents with family ties to the Township.
**MOTION: To approve the sale of 2 cemetery plots to Walin.**
**Sarah Etelamaki, Moved; Chris Grund, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
b. **Fishing Derby Pest Control:** One estimate on mosquito control for the Fishing Derby was received from Guardian Pest Control. The board agreed to have Guardian spray the area instead of doing it ourselves.
c. **MCRC 2021 HMA Resurfacing Bids:** The 2021 resurfacing bids were reviewed and Bacco Construction was the low bidder for the Township's road projects.
**MOTION: To accept the 2021 HMA Resurfacing Bids from MCRC with Bacco Construction as the low bidder.**
**Jeff Ogea, Moved; Chris Grund, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
d. **Spring Clean-up Dates:** The board discussed dates for both the spring and fall clean-up. It was decided to schedule June 18th and 19th for the spring, and September 10th and 11th for the fall.
e. **Bids for Vault & Outhouses:** The board reviewed and discussed the 2 bids for the cemetery vault roof repair and the 2 outhouses at the ball diamond and park.
**MOTION: To accept Eric Mattila's bids on the both the outhouse and vault projects.**
**Jeff Ogea, Moved; Sarah Etelamaki, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
f. **Review Ely Township MFR Program:** A copy of the Ely Township MFR agreement was discussed. The board agreed to type up and implement a similar agreement for Humboldt Township.
g. **Summer Projects Discussion:** Several possible projects to tackle this summer were discussed.

13. Public Comment: None
14. Board Member Comments: None
15. Adjournment:
**MOTION: To adjourn the meeting at 8:45pm.**
**Pete Koski, Moved; Jeff Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**

_____
Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk | Thomas Prophet, Supervisor | Chris Grund, Treasurer
Peter Koski, Trustee | Jeffrey Ogea, Trustee

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# Special Meeting
# Monday, April 12, 2021 – 6:45 PM

1. Supervisor Prophet called the meeting to order at 6:45 PM
2. Pledge of Allegiance
3. Roll Call
   **MEMBERS PRESENT:** Thomas Prophet, Sarah Etelamaki, Chris Grund
   **MEMBERS ABSENT**: None
   **STAFF PRESENT:** None
   **STAFF ABSENT:** None
   **PUBLIC PRESENT:** None
4. Approval of Agenda
   **MOTION: To approve the agenda as written.**
   **Sarah Etelamaki, Moved; Chris Grund, Supported; 3 Ayes, 0 Nays, 0 Absent; Motion Carried.**
5. Correspondence: None
6. Public Comment: None
7. Old Business: None
8. New Business:
   a. **Election Committee**: Approval of Election Inspectors for May 4, 2021 Election. Debbie Brooks, Carolyn Kovala, Diane Perry, Gail Warner, Betty Grund.
      **MOTION: To approve the list of Election Inspectors.**
      **Thomas Prophet, Moved; Chris Grund, Supported; 3 Ayes, 0 Nays, 0 Absent; Motion carried.**
9. Public Comment: None
10. Adjournment
    **MOTION: To adjourn the meeting at 6:50 p.m.**
    **Chris Grund, Moved; Sarah Etelamaki, Supported; 3 Ayes, 0 Nays, 0 Absent; Motion Carried.**

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Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk | Thomas Prophet, Supervisor | Chris Grund, Treasurer
Peter Koski, Trustee | Jeffrey Ogea, Trustee

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# Regular Meeting
# Monday, May 10, 2021 – 7:00 PM

1. Supervisor Prophet called the meeting to order at 7:00 PM
2. Pledge of Allegiance
3. Roll Call
   **MEMBERS PRESENT:** Sarah Etelamaki, Thomas Prophet, Pete Koski, Jeff Ogea, Chris Grund
   **MEMBERS ABSENT**: None
   **STAFF PRESENT:** None
   **STAFF ABSENT:** None
   **PUBLIC PRESENT:** None
4. Approval of Agenda
   **MOTION: To approve the agenda.**
   **Jeff Ogea, Moved; Chris Grund, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
5. Approval of Minutes
   **MOTION: To approve the April 12, 2021 Regular Meeting Minutes, & April 12, 2021 Special Meeting Minutes.**
   **Pete Koski, Moved; Sarah Etelamaki, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
6. Approval of Treasurer's Report:
   **MOTION: To approve the Treasurer's Report as presented. Total Assets are as follows:**
   **General Fund: $1,831,962.03** **Road Fund: $618,419.75**
   **Sanitation Fund: $536,463.85** **Rail Fund: $327,805.78**
   **Fire/EMS Fund: $453,764.79** **Trust & Agency Fund: $5,065.40**
   **Sarah Etelamaki, Moved; Chris Grund, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
7. Approval of Bills:
   **MOTION: To accept the bills as written.**
   **Jeff Ogea, Moved; Chris Grund, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
8. Reports
   a. **BOARD MEMBER COMMITTEE MEETINGS:** Trustee Ogea attended the PC meeting and stated that this was the first meeting since September so much of it was a review. Trustee Koski attended the Fire Department meeting.
   b. **PLANNING COMMISSION REPORT:** See above.
   c. **FIRE DEPARTMENT REPORT:** Chief Bartanen gave a report and stated that there have been 6 fire calls. During these calls they have discovered that two of the trucks in the fleet are no longer in good working condition.
9. Correspondence
   a. 2020 Annual Report from MCSWMA-on file
10. Public Comment: None
11. Old Business:
   a. **Tower Lake Title Search:** Nothing new to report.

b. **Draft Cemetery Ordinance Review:** There is a scheduled work session on May 20th.

12. New Business:
    a. **Blight Violation-Prisk:** There have been several complaints about the blight on the Prisk property. Since it is a zoning violation, we will have the Zoning Administrator send a letter to the property owner.
    b. **WE Energy Response Time:** Trustee Koski stated that the response time from WE Energies to cut power at a recent house fire was 2.5 hours, which is unacceptable. Supervisor Prophet will contact WE Energies to complain and see what can be done in an emergency situation for a faster response time.
    c. **Baby Swing at Park:** There has been a request by a resident to include a tot swing at the park for younger kids. The board discussed this request and decided it was a good idea. Clerk Etelamaki will move ahead with the purchase.
    d. **Fire Truck Purchase Request:** Chief Bartanen stated that with the condition 2 of the current trucks are in, they have been researching the purchase of a "new" used truck. The one the FD is looking at is a 2018 pumper tanker with a 2,500 gallon tank for $168,000.00. This one truck would take the place of the 2 old ones.

       **MOTION: To purchase the proposed fire truck for $168,000.00.**

       **Pete Koski, Moved; Jeff Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**

13. Public Comment: None
14. Board Member Comments: None
15. Adjournment:

    **MOTION: To adjourn the meeting at 8:23pm.**

    **Pete Koski, Moved; Chris Grund, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**

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Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk Thomas Prophet, Supervisor Chris Grund, Treasurer
Peter Koski, Trustee Jeffrey Ogea, Trustee

**HUMBOLDT TOWNSHIP**
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# Regular Meeting
# Monday, June 14, 2021 – 7:00 PM

1. Supervisor Prophet called the meeting to order at 7:00 PM
2. Pledge of Allegiance
3. Roll Call
   **MEMBERS PRESENT:** Sarah Etelamaki, Thomas Prophet, Pete Koski, Jeff Ogea, Chris Grund
   **MEMBERS ABSENT**: None
   **STAFF PRESENT:** Jim Kippola
   **STAFF ABSENT:** None
   **PUBLIC PRESENT:** Jeffery Roo
4. Approval of Agenda
   **MOTION: To approve the agenda with addition k. Sound System.**
   **Jeff Ogea, Moved; Sarah Etelamaki, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
5. Approval of Minutes
   **MOTION: To approve the May 10, 2021 Regular Meeting Minutes.**
   **Jeff Ogea, Moved; Pete Koski, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
6. Approval of Treasurer's Report:
   **MOTION: To approve the Treasurer's Report as presented. Total Assets are as follows:**
   **General Fund: $1,809,058.25** **Road Fund: $624,189.02**
   **Sanitation Fund: $535,185.31** **Rail Fund: $327,822.48**
   **Fire/EMS Fund: $435,681.86** **Trust & Agency Fund: $4,872.67**
   **Sarah Etelamaki, Moved; Jeff Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
7. Approval of Bills:
   **MOTION: To accept the bills as written.**
   **Jeff Ogea, Moved; Chris Grund, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
8. Reports
   a. **BOARD MEMBER COMMITTEE MEETINGS:** Trustee Ogea attended the PC meeting. Trustee Koski attended the Fire Department meeting.
   b. **PLANNING COMMISSION REPORT:** Chairman Kippola went over the PC minutes to update the board.
   c. **FIRE DEPARTMENT REPORT:** Trustee Koski gave a brief report on fire calls and training.
9. Correspondence
   a. PC Draft Meeting Minutes-May 2021
10. Public Comment: None
11. Old Business:
    a. **Tower Lake Title Search:** Still being worked on.
    b. **Draft Cemetery Ordinance Review:** Still waiting on the PC corrections.
12. New Business:

a. **U.P.S.E.T. Request:** There has been a contract and request for donation from U.P.S.E.T. The board had a brief discussion and decided to continue with the contract and support of the service.
**MOTION: To donate $500.00 to U.P.S.E.T. once a year (May) for services.**
**Pete Koski, Moved; Jeff Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**

b. **Kuopus Logging Estimate:** An estimate for aging white pine tree removal next to the town hall was received and reviewed.
**MOTION: To approve the estimate from Kuopus Logging for $8,500.00 to remove 10 White Pine trees.**
**Chris Grund, Moved; Jeff Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**

c. **Anderson, Tackman, & Company, PLC Contract:** The contract for Anderson, Tackman, & Co. is expiring.
**MOTION: To approve and accept the 3 year professional fee proposal from Anderson, Tackman, & Company, PLC.**
**Sarah Etelamaki, Moved; Jeff Ogea; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**

d. **UPPCO Franchise Renewal:** The 30 year franchise is expiring and UPPCO has requested a renewal.
**MOTION: To approve the proposed 30 year franchise renewal ordinance.**
**Sarah Etelamaki, Moved; Jeff Ogea, Supported; Roll Call Vote:**
**Aye: Sarah Etelamaki, Jeff Ogea, Tom Prophet, Chris Grund, Pete Koski**
**Nays: 0 Absent: 0 Motion Carried.**

e. **Marquette County Hazard Mitigation Plan:** The board was asked to review and adopt the Marquette County Hazard Mitigation Plan by resolution for eligibility of future FEMA grants.
**MOTION: To adopt the Maquette County Hazard Mitigation Plan.**
**Sarah Etelamaki, Moved; Chris Grund, Supported; Roll Call Vote:**
**Ayes: Sarah Etelamaki, Chris Grund, Tom Prophet, Jeff Ogea, Pete Koski**
**Nays: 0 Absent: 0 Motion Carried.**

f. **Ground Maintenance Help:** The township could use a little extra grounds help during the summer months.
**MOTION: To hire extra help for the summer for grounds upkeep.**
**Jeff Ogea, Moved; Pete Koski, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**

g. **Contract with Marquette County Sheriffs Department for Ordinance Enforcement:** Information was obtained that the township could enter into contract with the Sherrif's Department for ordinance enforcement if desired. Discussion took place and it was decided to get more details.

h. **MFR Regional Authority Board:** The township is down to one student taking the MFR class as there was a drop-out. Supervisor Prophet is going to seek answers from the State Representatives meeting on the 18th on why the regulations are so strict for rural areas. We will keep pursing becoming part of an authority board for the west end.

i. **Supervisor Letter:** Supervisor Prophet has submitted a letter of resignation, effective July 1, 2021.
**MOTION: To accept Supervisor Prophet's letter of resignation.**
**Sarah Etelamaki, Moved; Jeff Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
**MOTION: To appoint Jeff Ogea as Supervisor effective July 1, 2021.**
**Sarah Etelamaki, Moved; Pete Koski, Supported; 4 Ayes, 0 Nays, 0 Absent; 1 Abstain; Motion Carried.**
**MOTION: To appoint Tom Prophet to fill Trustee position effective July 1, 2021.**
**Pete Koski, Moved; Chris Grund, Supported, 4 Ayes, 0 Nays, 0 Absent, 1 Abstain; Motion Carried.**

j. **MTA Principles of Governance:** MTA urges Township Boards to sign a form to be displayed stating the board abides and acts by the principles of governance. Board members agreed to sign.
k. **Sound System:** During the fishing derby it appeared the sound system was no longer working so it was decided to call around for prices on a replacement.

13. Public Comment: Jeffery Roo wanted board positions clarified.
14. Board Member Comments: Trustee Ogea stated the FD did an excellent job on the Fishing Derby.
15. Adjournment:

**MOTION: To adjourn the meeting at 8:42pm.**
**Sarah Etelamaki, Moved; Chris Grund, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**

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Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk Jeffrey Ogea, Supervisor Chris Grund, Treasurer
Peter Koski, Trustee , Trustee

**HUMBOLDT TOWNSHIP**
**244 CO. RD. FAF**
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# Regular Meeting
# Monday, July 12, 2021 – 7:00 PM

1. Supervisor Prophet called the meeting to order at 7:00 PM
2. Pledge of Allegiance
3. Roll Call
   **MEMBERS PRESENT:** Sarah Etelamaki, Jeff Ogea, Chris Grund
   **MEMBERS ABSENT**: Pete Koski
   **STAFF PRESENT:** Jim Kippola, Joe Wasie, Steve Bartanen
   **STAFF ABSENT:** None
   **PUBLIC PRESENT:** None
4. Approval of Agenda
   **MOTION: To approve the agenda.**
   **Sarah Etelamaki, Moved; Chris Grund, Supported; 3 Ayes, 0 Nays, 1 Absent; Motion Carried.**
5. Approval of Minutes
   **MOTION: To approve the June 14, 2021 Regular Meeting Minutes.**
   **Chris Grund, Moved; Sarah Etelamaki, Supported; 3 Ayes, 0 Nays, 1 Absent; Motion Carried.**
6. Approval of Treasurer's Report:
   **MOTION: To approve the Treasurer's Report as presented. Total Assets are as follows:**
   **General Fund: $1,546,359.05** **Road Fund: $512,123.98**
   **Sanitation Fund: $447,037.01** **Rail Fund: $327,818.93**
   **Fire/EMS Fund: $176,875.01** **Trust & Agency Fund: $5,683.50**
   **Sarah Etelamaki, Moved; Chris Grund, Supported; 3 Ayes, 0 Nays, 1 Absent; Motion Carried.**
7. Approval of Bills:
   **MOTION: To accept the bills as written.**
   **Sarah Etelamaki, Moved; Chris Grund, Supported; 3 Ayes, 0 Nays, 1 Absent; Motion Carried.**
8. Reports
   a. **BOARD MEMBER COMMITTEE MEETINGS:** Clerk Etelamaki attended the WMCSWMA meeting and the Clerk's meeting.
   b. **PLANNING COMMISSION REPORT:** Chairman Kippola went over the PC minutes to update the board.
   c. **FIRE DEPARTMENT REPORT:** Chief Bartanen gave an update on the new truck and stated they have been busy with calls.
9. Correspondence
   a. PC Draft Meeting Minutes-June 2021
10. Public Comment: Steve Bartanen inquired about the logs from the cut trees.
11. Old Business:
    a. **Tower Lake Title Search:** The title is waiting for the judge's signature.
    b. **Draft Cemetery Ordinance Review:** A final draft was submitted from the PC.
       **MOTION: To move ahead with adopting the cemetery ordinance.**

**Sarah Etelamaki, Moved; Chris Grund, Supported; 3 Ayes, 0 Nays, 1 Absent; Motion Carried.**

c. **Contract with Marquette County Sheriffs Department for Ordinance Enforcement:** The cost would be $50/hour with fuel billed separately. It was agreed not to pursue at this time.

12. New Business:
    a. **Tom Prophet Letter:** Tom Prophet submitted a letter declining the Trustee appointment. That leaves an opening on the Township Board. It was agreed to advertise on website and FB.
    b. **Township Land Sale & Purchase:** There has been some interest from individuals wanting to purchase portions of Township property adjacent to their own. The board decided to send the issue to the PC and is also waiting for a response from the ZA on minimum acreage per zoning ordinance.
    c. **Cemetery Service Proposals:** The board has received a proposal from Ramaker for services related to the cemetery including ground scanning and computer software. The PC is going to look over the proposal and give their thoughts.
    d. **Assembly Hall Tables:** The tables in the assembly hall are getting worn and weathered. The board discussed replacing them**.**

       **MOTION: To purchase 4 rectangle and 4 round plastic tables for assembly hall, and sell the old ones.**

       **Jeff Ogea, Moved; Chris Grund, Supported; 3 Ayes, 0 Nays, 1 Absent; Motion Carried.**
    e. **Budget Amendment:** Several projects have come up since the budget adoption in March, which will require an amendment to get them accomplished. There was a brief discussion and a rough figure of possibly $50,000.00 to cover the expected expenses was approved. When the actual bills come in, a more detailed amendment will be available.
    f. **Phone Box Cover at Fire Hall:** The snowfall from the roof keeps ripping off the phone box at the fire hall. Supervisor Ogea agreed to build a cover for protection.
13. Public Comment: Jim Kippola would like to see a landscape plan for the hall after the removal of the pine trees. Jow Wasie requested a copy of the lot splitting ordinance.
14. Board Member Comments: None
15. Adjournment:

    **MOTION: To adjourn the meeting at 8:15pm.**

    **Sarah Etelamaki, Moved; Chris Grund, Supported; 3 Ayes, 0 Nays, 1 Absent; Motion Carried.**

_____

Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk | Jeffrey Ogea, Supervisor | Chris Grund, Treasurer
Peter Koski, Trustee | Betty Grund, Trustee

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# Special Meeting
# Thursday, July 15, 2021 – 6:00 PM

1. Supervisor Ogea called the meeting to order at 6:00 PM
2. Pledge of Allegiance
3. Roll Call
   **MEMBERS PRESENT:** Jeff Ogea, Pete Koski, Sarah Etelamaki, Chris Grund
   **MEMBERS ABSENT**: None
   **STAFF PRESENT:** None
   **STAFF ABSENT:** None
   **PUBLIC PRESENT:** None
4. Approval of Agenda
   **MOTION: To approve the agenda as written.**
   **Sarah Etelamaki, Moved; Pete Koski, Supported; 4 Ayes, 0 Nays, 0 Absent; Motion Carried.**
5. Correspondence: None
6. Public Comment: None
7. Old Business: None
8. New Business:
   a. **Township Positions**: There has been dissatisfaction with the performance and lack of communication with the assessor and there is also a Trustee vacancy on the township board with the recent resignation and appointment of the supervisor position.
   **MOTION: To terminate current assessor for not meeting expectations and not signing of proposed contract. Termination to be effective July 31st, 2021.**
   **Pete Koski, Moved; Sarah Etelamaki, Supported; 4 Ayes, 0 Nays, 0 Absent; Motion Carried.**
   **MOTION: To hire Dylan Jurasin as assessor, effective August 1st, 2021.**
   **Chris Grund, Moved; Pete Koski, Supported; 4 Ayes, 0 Nays, 0 Absent; Motion Carried.**
   **Motion: To appoint Betty Grund to fill Trustee vacancy.**
   **Sarah Etelamaki, Moved; Jeff Ogea, Supported; 4 Ayes, 0 Nays, 0 Absent; Motion Carried.**
9. Public Comment: None
10. Adjournment
    **MOTION: To adjourn the meeting at 6:16 p.m.**
    **Sarah Etelamaki, Moved; Pete Koski, Supported; 4 Ayes, 0 Nays, 0 Absent; Motion Carried.**

_____
Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk | Jeffrey Ogea, Supervisor | Chris Grund, Treasurer
Peter Koski, Trustee | Betty Grund, Trustee

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# Regular Meeting
# Monday, August 09, 2021 – 7:00 PM

1. Supervisor Ogea called the meeting to order at 7:00 PM
2. Pledge of Allegiance
3. Roll Call
   **MEMBERS PRESENT:** Sarah Etelamaki, Jeff Ogea, Chris Grund, Pete Koski, Betty Grund
   **MEMBERS ABSENT**: None
   **STAFF PRESENT:** Jim Kippola, Steve Bartanen, Dylan Jurasin
   **STAFF ABSENT:** None
   **PUBLIC PRESENT:** Bob Flynn, Marilyn Bridges, Steve Bridges, Jeffrey Roo, Chris Corkin, Pete Corkin, Sandy Flynn, Candace Roo, Caro1001
   line Bridges
4. Approval of Agenda
   **MOTION: To approve the agenda.**
   **Sarah Etelamaki, Moved; Pete Koski, Supported; 5 Ayes, 0 Nays, Absent; Motion Carried.**
5. Approval of Minutes
   **MOTION: To approve the July 12, 2021 Regular Meeting Minutes.**
   **Pete Koski, Moved; Chris Grund, Supported; 5 Ayes, 0 Nays, Absent; Motion Carried.**
6. Approval of Treasurer's Report:
   **MOTION: To approve the Treasurer's Report as presented. Total Assets are as follows:**
   **General Fund: $1,527,564.49** **Road Fund: $511,464.07**
   **Sanitation Fund: $440,549.57** **Rail Fund: $327,807.74**
   **Fire/EMS Fund: $172,479.91** **Trust & Agency Fund: $5,683.74**
   **Betty Grund, Moved; Sarah Etelamaki, Supported; 5 Ayes, 0 Nays, Absent; Motion Carried.**
7. Approval of Bills:
   **MOTION: To accept the bills as written with additions.**
   **Sarah Etelamaki, Moved; Chris Grund, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
8. Reports
   a. **BOARD MEMBER COMMITTEE MEETINGS:** Pete Koski attended the FD meeting and Chris Grund attended the PC meeting.
   b. **PLANNING COMMISSION REPORT:** Chairman Kippola went over the PC minutes to update the board. A copy of the full PC minutes are available at the hall.
   c. **FIRE DEPARTMENT REPORT:** Chief Bartanen was not at the last FD meeting so he referred to the minutes for more information.
   d. **ASSESOR REPORT:** Dylan Jurasin introduced himself as the new assessor. He stated he will be starting field work from now through December, and gave his contact information.
9. Correspondence
   a. PC Draft Meeting Minutes-July 2021
   b. FD Draft Meeting Minutes-June, July, August 2021

c. Fall Banquet Information
d. Letter from Jackie Solomon

10. Public Comment: Chris Corkin and Caroline Bridges both requested time to speak on agenda item 11c.
11. Old Business:
    a. **Tower Lake:** The Township now has a clear title. It does not appear that legal fees are reimbursable. If the township chooses to sell the property it must still be "for a public purpose." The board decided to send the issue back to the PC for recommendations.
    b. **Cemetery Ordinance Adoption:** Official action needs to be taken to adopt the ordinance.
    **MOTION: To adopt the cemetery ordinance 2021-02.**
    **Sarah Etelamaki, Moved; Chris Grund, Supported; Roll Call Vote:**
    **Pete Koski-Aye Chris Grund-Aye Jeff Ogea-Aye Sarah Etelamaki-Aye Betty Grund-Aye**
    **5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
    c. **Township Land Sale & Purchase:** For land sales, the PC did not take official action on a recommendation, but Chairman Kippola did highlight some issues. For land sales, the adjacent land use must be reviewed. Possible obligations under the DNR grant would also need to be evaluated. The board should look into a competitive bidding process for potential sales. There is no statute for the PC required for land sale, but there is for land purchase. The Board was presented a proposal for a 0.66 acre of land adjacent to the Township property on Fish Lake for $8,000.00. The board had a brief discussion on the price and agreed it was much too high. Chris Corkin addressed the issue of the township acquiring that parcel of land, and her concerns surrounding that. Candace Roo spoke briefly on her concerns over potential issues that could arise. Caroline Bridges also voiced her concerns with possible increased use and along with that, the condition of the road. Jim Kippola offered to have the PC review the usability of the lot.
    d. **Cemetery Services Proposals:** The PC did review and give their blessing to move forward with the cemetery service proposals. Chairman Kippola would like to speak directly with the company to see if we can get more for our money since it is a substantial investment.
    **MOTION: To move forward with the purchase of Cemetery Service Proposals with the help of Jim Kippola.**
    **Sarah Etelamaki, Moved; Betty Grund, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried**.
12. New Business:
    a. **MFR Authority Board Approval:** The board has been asked to take official action on approval or disapproval of creating a West End MFR Authority.
    **MOTION: To approve moving forward on the MFR Authority.**
    **Pete Koski, Moved; Chris Grund, Supported; 5 Ayes, 0 Nays, 0 Absent; Motin Carried.**
    b. **Niemi Cemetery Plot Request:** The board received a request for 2 cemetery plot purchases.
    **MOTION: To approve the purchase of 2 burial sites for William Niemi.**
    **Sarah Etelamaki, Moved; Betty Grund, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
    c. **Donation Distribution:** There was a donation given from the Lloyd Huotari family in appreciation for township services. The board discussed where the money should go.
    **MOTION: To put the donation towards the Senior Meal Fund.**
    **Pete Koski, Moved; Chris Grund, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
    d. **Ballfield Parking:** Supervisor Ogea discussed clearing trees by the ball field to provide more parking. The board will look into this as a possible task for next year.
    e. **PC Member Appointment:** There has been a vacancy on the PC since Jeff Ogea took over as supervisor. He has appointed Chris Grund as the Board representative.
    **MOTION: To approve Chris Grund as a member of the PC.**

**Sarah Etelamaki, Moved; Jeff Ogea, Supported; 5 ayes, 0 Nays, 0 Absent; Motion Carried.**

f. **BOR Member:** There is a vacancy on the BOR now that Betty Grund has been appointed to the Township Board. There will be notice that there is an opening on the BOR.

g. **Sign Quote:** There have been 2 signs at each end of the townhall drive that have become very faded and in need of some maintenance. The board reviewed a quote for a design from Superior Design & Advertising.

MOTION: **To move ahead with the sign design purchase.**

**Betty Grund, Moved; Chris Grund, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**

h. **FX Road Ordinance Review:** The board reviewed an ordinance for weight limits on County Road FX that was put in place in 2012 to see if it was still relevant. During discussion a new issue was presented, which involves establishing a speed limit on that road. Supervisor Ogea will look into that.

**MOTION: To leave ordinance as is.**

**Pete Koski; Moved; Chris Grund, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**

13. Public Comment: Candace Roo commented on the condition of the pavement on Co. Rd. FBC. Jim Kippola stated that he talked with Matt Johnson at Eagle Mine, and they are moving into closure planning. He also requested street light outage reporting be put in the next newsletter.
14. Board Member Comments: None
15. Adjournment:

**MOTION: To adjourn the meeting at 8:15pm.**

**Chris Grund, Moved; Betty Grund, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**

_____

Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk | Jeffrey Ogea, Supervisor | Chris Grund, Treasurer
Peter Koski, Trustee | Betty Grund, Trustee

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# Regular Meeting
# Monday, September 13, 2021 – 7:00 PM

1. Supervisor Ogea called the meeting to order at 7:00 PM
2. Pledge of Allegiance
3. Roll Call
   **MEMBERS PRESENT:** Sarah Etelamaki, Jeff Ogea, Chris Grund, Pete Koski, Betty Grund
   **MEMBERS ABSENT**: None
   **STAFF PRESENT:** Jim Kippola, Dylan Jurasin
   **STAFF ABSENT:** None
   **PUBLIC PRESENT:** Bob Flynn, Jeffrey Roo
   line Bridges
4. Approval of Agenda
   **MOTION: To approve the agenda with additions.**
   **Betty Grund, Moved; Sarah Etelamaki, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
5. Approval of Minutes
   **MOTION: To approve the July 15, 2021 Special Meeting Minutes & August 9, 2021 Regular Meeting Minutes.**
   **Betty Grund, Moved; Chris Grund, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
6. Approval of Treasurer's Report:
   **MOTION: To approve the Treasurer's Report as presented. Total Assets are as follows:**
   **General Fund: $1,521,217.70** **Road Fund: $511,470.41**
   **Sanitation Fund: $436,000.67** **Rail Fund: $327,796.64**
   **Fire/EMS Fund: $170,266.86** **Trust & Agency Fund: $5,658.96**
   **Pete Koski, Moved; Betty Grund, Supported; 5 Ayes, 0 Nays, Absent; Motion Carried.**
7. Approval of Bills:
   **MOTION: To accept the bills as written.**
   **Sarah Etelamaki, Moved; Betty Grund, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
8. Reports
   a. **BOARD MEMBER COMMITTEE MEETINGS:** Pete Koski attended the FD meeting and Chris Grund attended the PC meeting.
   b. **PLANNING COMMISSION REPORT:** Chairman Kippola went over the PC minutes to update the board. A copy of the full PC minutes are available at the hall.
   c. **FIRE DEPARTMENT REPORT:** Trustee Koski gave a brief summary.
   d. **ASSESOR REPORT:** Dylan Jurasin reported that there will not be a loss in revenue without holding a Truth in Taxation hearing. Land valuations did not pass the AMAR review, as well as small business exemptions. He also went over his corrective action plan.
9. Correspondence
   a. PC Draft Meeting Minutes-August 2021
   b. FD Draft Meeting Minutes-None

c. Department of Treasury-AMAR Review

10. Public Comment: Bob Flynn requested gravel for the road by the garbage shed off of FD. Supervisor Ogea will look into it.
11. Old Business:
    a. **Tower Lake:** The Board discussed potential options for the land including selling it. PC Chairman Kippola suggested that the PC look over the title work and deed to make a recommendation.
    b. **Township Land Sale & Purchase:** There has been discussions on how certain parcels of land were acquired by the township and if parts of them could be sold. The Board decided to have the attorney review the deeds for any sale stipulations.
    c. **Cemetery Services Proposals:** Chairman Kippola talked about the proposals and the next steps to take. He recommended contracting with Globe Printing to begin the document scanning process. He also discussed obtaining a couple more quotes from 2 other companies. He and Clerk Etelamaki continue to work on the project.
    **MOTION: To contract with Globe Printing to start scanning the cemetery records.**
    **Sarah Etelamaki, Moved; Pete Koski, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried**.
    d. **Ballfield Parking:** Kuopus has started to cut down the trees. Once those are done, we can pull the stumps and get gravel.
12. New Business:
    a. **Light Request at New Basketball Court:** The Board discussed the request to install a light pole at the new basketball court. They agreed not to grant the request at this time.
    b. **Assembly Hall Tables:** The new plastic tables arrived and are set up. The Board discussed what to do with the old tables. It was decided to list them on the township Facebook page at $10/each for rectangle, $20/each for round.
    c. **Joe Wasie Letter to Board**: A resignation letter was read from PC Commissioner Joe Wasie.
    **MOTION: To accept resignation of Joe Wasie from the Planning Commission.**
    **Pete Koski, Moved; Chris Grund, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
    d. **Budget Amendment:** A budget amendment is needed to the assessor salary fund, and for the Parks & Rec fund. The additionally needed monies will come from the Fund Balance.
    **MOTION: To accept the budget amendments presented.**
    **Chris Grund, Moved; Sarah Etelamaki, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
    e. **Road Planning 2022**: The annual HMA Paving Program letter was received. The MCRC would like a response by October 15th for the 2022 road improvements projects. Supervisor Ogea and Clerk Etelamaki will review the road list and make a recommendation by the October meeting.
13. Public Comment: Jeffrey Roo gave information on a local website that lists items of surplus.
14. Board Member Comments: Trustee Koski inquired about looking in to getting the concrete apron put in at the FD. Clerk Etelamaki requested a final number on the Fall Banquet RSVP. Supervisor Ogea welcomed Betty Grund to the Board.
15. Adjournment:
    **MOTION: To adjourn the meeting at 8:13pm.**
    **Sarah Etelamaki, Moved; Betty Grund, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**

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Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk | Jeffrey Ogea, Supervisor | Chris Grund, Treasurer
Peter Koski, Trustee | Betty Grund, Trustee

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# Special Meeting
# Thursday, September 16, 2021 – 6:00 PM

1. Supervisor Ogea called the meeting to order at 7:00 PM
2. Pledge of Allegiance
3. Roll Call
   **MEMBERS PRESENT:** Jeff Ogea, Pete Koski, Sarah Etelamaki, Chris Grund
   **MEMBERS ABSENT**: Betty Grund
   **STAFF PRESENT:** None
   **STAFF ABSENT:** None
   **PUBLIC PRESENT:** None
4. Approval of Agenda
   **MOTION: To approve the agenda as written.**
   **Sarah Etelamaki, Moved; Pete Koski, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.**
5. Correspondence: None
6. Public Comment: None
7. Old Business: None
8. New Business:
   a. **Tractor Purchase**: Since the Township owns and operates a cemetery, it has become more crucial to owning our own equipment to maintain and operate it, which includes grave openings. In the past the Township has hired outside contracts to open the graves, but it is becoming harder to do so. It was decided that the purchase of one would be very beneficial for the cemetery operations.
   **MOTION: To set a budget of $15,000.00 for the purchase of a tractor with a backhoe.**
   **Pete Koski, Moved; Chris Grund, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.**
9. Public Comment: None
10. Adjournment
    **MOTION: To adjourn the meeting at 7:29 p.m.**
    **Chris Grund, Moved; Sarah Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.**

_____
Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk | Jeffrey Ogea, Supervisor | Chris Grund, Treasurer
Peter Koski, Trustee | Betty Grund, Trustee

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# Regular Meeting
# Monday, October 11, 2021 – 7:00 PM

1. Supervisor Ogea called the meeting to order at 7:00 PM
2. Pledge of Allegiance
3. Roll Call
   **MEMBERS PRESENT:** Sarah Etelamaki, Jeff Ogea, Chris Grund, Pete Koski, Betty Grund
   **MEMBERS ABSENT**: None
   **STAFF PRESENT:** Jim Kippola
   **STAFF ABSENT:** Dylan Jurasin
   **PUBLIC PRESENT:** Michael Grentz, Jeff Roo, Robert Flynn, Jason McCarthy, Jeff Wood
4. Approval of Agenda
   **MOTION: To approve the agenda, with addition g. Fish Lake Garbage Sheds**
   **Betty Grund, Moved; Sarah Etelamaki, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
5. Approval of Minutes
   **MOTION: To approve the September 16, 2021 Special Meeting Minutes & September 13, 2021 Regular Meeting Minutes.**
   **Pete Koski, Moved; Chris Grund, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
6. Approval of Treasurer's Report:
   **MOTION: To approve the Treasurer's Report as presented. Total Assets are as follows:**
   **General Fund: $1,452,605.24** **Road Fund: $512,614.84**
   **Sanitation Fund: $427,860.99** **Rail Fund: $327,785.08**
   **Fire/EMS Fund: $170,306.12** **Trust & Agency Fund: $5,634.18**
   **Sarah Etelamaki, Moved; Chris Grund, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
7. Approval of Bills:
   **MOTION: To accept the bills as written, with additions.**
   **Betty Grund, Moved; Pete Koski, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
8. Reports
   a. **BOARD MEMBER COMMITTEE MEETINGS:** Trustee Koski attended the FD meeting and the MCTA meeting. Treasurer Grund attended the PC meeting, and Clerk Etelamaki attended a Clerks meeting and the WMCSA meeting.
   b. **PLANNING COMMISSION REPORT:** Chairman Kippola went over the PC minutes to update the board. A copy of the full PC minutes are available at the hall.
   c. **FIRE DEPARTMENT REPORT:** Trustee Koski gave a brief summary of the last FD meeting.
   d. **ASSESOR REPORT:** Dylan Jurasin was absent but emailed a quick update that Clerk Etelamaki read.
9. Correspondence
   a. PC Draft Meeting Minutes-September 2021
   b. FD Draft Meeting Minutes-None
   c. Letter from Christine Hoiem

10. Public Comment: None
11. Old Business:
    a. **Tower Lake:** Future development plans for the Tower Lake property will be addressed in the upcoming Recreation Plan Update.
    b. **Township Land Sale:** The township deeds are currently being reviewed by the attorney.
    c. **Cemetery Services Proposals:** A total of three proposals were received and reviewed by the Cemetery Committee. Various factors were used for evaluation and a recommendation by the committee was forwarded to the Board for consideration.
    **MOTION: To move forward with contracting with TriMedia on the Cemetery Project.**
    **Sarah Etelamaki, Moved; Chris Grund, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried**.
    d. **Road Planning 2022:** The MCRC is requesting a list of planned road improvements for the 2022 year. Supervisor Ogea and Clerk Etelamaki took a ride around the township to evaluate which roads were priorities. Based on several factors, they made a recommendation to the Board for a few roads to be repaired in 2022.
    **MOTION: To put County Roads FD and FJ on the 2022 paving schedule and County Road FQ on the 2022 gravel schedule.**
    **Pete Koski, Moved; Chris Grund, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
12. New Business:
    a. **Mike Grentz-Audit Review:** Mike went over the township audit and stated everything is good. There are no issues with the township finances or record keeping.
    b. **Jason McCarthy Presentation:** The township is in need of an updated Recreation Plan as it is over 5 years old. Jason gave the board a presentation on his qualifications and skills for assisting the township with an updated Recreation Plan and minor zoning amendments. He comes with lots of experience and success.
    **MOTION: To move forward with hiring Jason McCarthy to update the township's Recreation Plan and zoning amendments.**
    **Sarah Etelamaki, Moved; Chris Grund, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
    c. **MJ & Sons Contracting, LLC Proposal**: The board received an estimate to install a concrete apron at the fire hall. Weather may be a factor on if it can still be done this fall or will have to wait until the spring.
    **MOTION: To have MJ & Sons Contracting, LLC pour the apron this year if weather allows.**
    **Pete Koski, Moved; Chris Grund, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
    d. **Short-term Rentals:** There has been an uptick in inquiries about short term rentals in the township. It is not specifically addressed in the zoning ordinance. The board decided to have the PC take it under consideration.
    e. **Trailor for Cemetery**: Supervisor Ogea stated the need for a power dump trailor to hold dirt at the cemetery for grave openings.
    **MOTION: To purchase a small power trailor.**
    **Pete Koski, Moved; Chris Grund, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried**.
    f. **Janitorial Help**: The board discussed the option to hire additional help for the cleaning of the hall.
    **MOTION: To hire help for janitorial duties.**
    **Betty Grund, Moved; Chris Grund, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**
    g. **Fish Lake Garbage Shed Roofs:** Supervisor Ogea noticed that the roofs on the garbage sheds are in great need of repair. The board agreed to seek someone to fix them.
13. Public Comment: Robert Flynn inquired about getting gravel for the road at the end of FD. Supervisor Ogea stated that the township cannot pay for private road improvements.
14. Board Member Comments: None

15. Adjournment:

**MOTION: To adjourn the meeting at 8:19pm.**
**Chris Grund, Moved; Betty Grund, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.**

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Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk Jeffrey Ogea, Supervisor Chris Grund, Treasurer
Peter Koski, Trustee Betty Grund, Trustee

**HUMBOLDT TOWNSHIP**
**244 CO. RD. FAF**
**CHAMPION, MICHIGAN 49814**
PH(906)339-2927 FAX(906)339-4431

# Regular Meeting
# Monday, November 8, 2021 – 7:00 PM

1. Supervisor Ogea called the meeting to order at 7:00 PM
2. Pledge of Allegiance
3. Roll Call
   **MEMBERS PRESENT:** Sarah Etelamaki, Jeff Ogea, Betty Grund
   **MEMBERS ABSENT**: Pete Koski, Chris Grund
   **STAFF PRESENT:** Jim Kippola, Dylan Jurasin
   **STAFF ABSENT:** None
   **PUBLIC PRESENT:** Jeff Roo, Ryan Peurach, Joe Wasie
4. Approval of Agenda
   **MOTION: To approve the agenda.**
   **Sarah Etelamaki, Moved; Betty Grund, Supported; 3 Ayes, 0 Nays, 2 Absent; Motion Carried.**
5. Approval of Minutes
   **MOTION: To approve the October 11, 2021 Regular Meeting Minutes.**
   **Jeff Ogea, Moved; Betty Grund, Supported; 3 Ayes, 0 Nays, 2 Absent; Motion Carried.**
6. Approval of Treasurer's Report:
   **MOTION: To approve the Treasurer's Report as presented. Total Assets are as follows:**
   **General Fund: $1,496,564.13** **Road Fund: $512,611.20**
   **Sanitation Fund: $425,625.76** **Rail Fund: $327,773.97**
   **Fire/EMS Fund: $153,414.42** **Trust & Agency Fund: $5,609.41**
   **Sarah Etelamaki, Moved; Betty Grund, Supported; 3 Ayes, 0 Nays, 2 Absent; Motion Carried.**
7. Approval of Bills:
   **MOTION: To accept the bills as written, with additions.**
   **Betty Grund, Moved; Jeff Ogea, Supported; 3 Ayes, 0 Nays, 2 Absent; Motion Carried.**
8. Reports
   a. **BOARD MEMBER COMMITTEE MEETINGS:** None
   b. **PLANNING COMMISSION REPORT:** Chairman Kippola went over the PC minutes to update the board. A copy of the full PC minutes are available at the hall.
   c. **FIRE DEPARTMENT REPORT:** Chief Bartanen gave a brief summary of the last FD meeting, and stated not much is new.
   d. **ASSESOR REPORT:** Dylan Jurasin stated the December BOR will be on the 14th at 3:00pm. The board also passed a resolution for an alternate start date for the July and December BOR if needed.
9. Correspondence
   a. PC Draft Meeting Minutes
   b. FD Draft Meeting Minutes
   c. Marquette County Planning Division Letter
   d. 2020 Census State Redistricting Data Summary File
   e. Ishpeming Township Fire Department Letter

f. TriMedia Letter

10. Public Comment: Joe Wasie mentioned the major project that appears to be a power line happening on CO Rd FX. Steve Bartanen inquired about the speed study results from CO Rd FX. Ryan Peurach talked about a solar farm and logging going on down Granite Lake Rd.
11. Old Business:
    a. **Township Land Sale:** The Board received a response from Murphy stating that divisions are ok on the small part of land that was acquired from O'Dovero. There was also information pertaining to the parcel of land that is under the name of The Humboldt Township Board of Education. It appears the 10 acre parcel should just need a name change through the assessor. Chairman Kippola suggested that we double-check the process and procedure for land conveyances.
    b.
12. New Business:
    a. **2021 Christmas Party Funding Request:** Once again Jeannie Carlisle is requesting the $300.00 for the Christmas Party to purchase supplies.
    **MOTION: To approve the $300.00 for Christmas party funds, and to pay for Santa and sleigh rides.**
    **Sarah Etelamaki, Moved; Jeff Ogea, Supported; 3 ayes, 0 Nays, 2 Absent; Motion Carried.**
    b. **First Responder Update:** The township has correspondence from the law firm handling the joint authority. Everything is moving forward.
    c. **Jason McCarthy Contract Review**: The board reviewed a slightly revised proposed contract prepared by Chairman Kippola. The few changes were approved.
    **MOTION: To move forward with entering into provided contract with Jason McCarthy.**
    **Sarah Etelamaki, Moved; Betty Grund, Supported; 3 Ayes, 0 Nays, 2 Absent; Motion Carried.**
    d. **Garbage Issues at Granite Lake:** There has been issues with garbage at the end of Granite Lake Rd. It has property owners from both Humboldt and Republic Townships on it and there are continuing issues with unacceptable items being left as well as bags being left out too early in the week. That is causing the contents to be a target for animals and bags being ripped open and blowing around. It is also an issue for tipping fees since the township that is charged may be paying more than they should. Supervisor Ogea is going to speak with the Republic Township Supervisor to see if there is a solution.
13. Public Comment: Ryan Peurach thanked the board.
14. Board Member Comments: Clerk Etelamaki asked the board for input for the Newsletter.
15. Adjournment:
    **MOTION: To adjourn the meeting at 8:33pm.**
    **Betty Grund, Moved; Sarah Etelamaki, Supported; 3 Ayes, 0 Nays, 2 Absent; Motion Carried.**

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Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk | Jeffrey Ogea, Supervisor | Chris Grund, Treasurer
Peter Koski, Trustee | Betty Grund, Trustee

**HUMBOLDT TOWNSHIP**
**244 CO. RD. FAF**
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# Regular Meeting
# Monday, December 14, 2021 – 7:00 PM

1. Supervisor Ogea called the meeting to order at 7:00 PM
2. Pledge of Allegiance
3. Roll Call
   **MEMBERS PRESENT:** Pete Koski, Chris Grund, Jeff Ogea, Betty Grund
   **MEMBERS ABSENT**: Sarah Etelamaki
   **STAFF PRESENT:** Jim Kippola, Steve Bartanen
   **STAFF ABSENT:** None
   **PUBLIC PRESENT:** Jim Lindholm, Ryan Peurach, Robert Flynn, Adam Book
4. Approval of Agenda
   **MOTION: To approve the agenda with addition e. Jim Lindholm**
   **Chris Grund, Moved; Pete Koski, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.**
5. Approval of Minutes
   **MOTION: To approve the November 08, 2021 Regular Meeting Minutes.**
   **Betty Grund, Moved; Chris Grund, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.**
6. Approval of Treasurer's Report:
   **MOTION: To approve the Treasurer's Report as presented. Total Assets are as follows:**
   **General Fund: $1,480,734.51** **Road Fund: $512,606.86**
   **Sanitation Fund: $422,602.93** **Rail Fund: $327,762.42**
   **Fire/EMS Fund: $152,909.90** **Trust & Agency Fund: $5,584.63**
   **Betty Grund, Moved; Pete Koski, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.**
7. Approval of Bills:
   **MOTION: To accept the bills as written, with additions.**
   **Jeff Ogea, Moved; Betty Grund, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.**
8. Reports
   a. **BOARD MEMBER COMMITTEE MEETINGS:** Trustee Koski went to the FD meeting. Treasurer Grund attended the PC meeting.
   b. **PLANNING COMMISSION REPORT:** Chairman Kippola went over the PC minutes to update the board. A copy of the full PC minutes are available at the hall.
   c. **FIRE DEPARTMENT REPORT:** Chief Bartanen gave a brief summary of the last FD meeting, and stated there were no calls last month.
   d. **ASSESOR REPORT:** Dylan Jurasin was absent. Supervisor Ogea reported that Dylan has been out in the township and has discovered some properties that have not been assessed properly.
9. Correspondence
   a. PC Draft Meeting Minutes
   b. FD Draft Meeting Minutes
10. Public Comment: None
11. Old Business:

a. **Township Land Sale:** The Board has received requests from 2 property owners to purchase a few acres of adjoining land that are owned by the township. Betty Grund is requesting 5 acres that connects to her property and Adam Book is requesting 2 acres that adjoin his property. Both parties would like the land so they can put up pole barns. MTA had been contacted and it is legal to do so as long as the land is sold at fair market value.
**MOTION: To move forward with assessment for fair market values.**
**Pete Koksi, Moved; Chris Grund, Supported; 3 Ayes, 0 Nays, 1 Abstain, 1 Absent; Motion Carried.**

b. **Garbage Issues at Granite Lake:** Supervisor Ogea talked with Jim Brennan, Republic Supervisor, and he is talking with his board to possibly put an ordinance in place. Each resident would have to have their own container with name.

12. New Business:
    a. **GICOA Contract for Senior Services:** The Greater Ishpeming Commission on Aging is requesting a signed contract be put in place for services they offer to the township seniors.
    **MOTION: To enter into agreement with GICOA.**
    **Betty Grund, Moved: Pete Koski, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.**
    b. **2022 Board Meeting Schedule:** The board reviewed the proposed 2022 meeting schedule.
    **MOTION: To approve the Board Meeting Schedule for 2022.**
    **Chris Grund, Moved; Pete Koski, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.**
    c. **West End Emergency Services Authority Articles of Incorporation**: The board reviewed a copy of the draft Articles. Discussion took place regarding several issues that were unclear. They would like someone to come give more detailed information and possibly have our attorney review.
    d. **Extra Police Patrols with Neighboring Townships:** There has been a request to discuss the Townships of Humboldt, Champion, and Michigamee entering into a contract with the Sheriff's Department for extra patrols on the West End. The three townships would share the cost. More information is needed before a decision is made.
    e. **Jim Lindholm:** Mr. Lindholm requested to be on the agenda regarding the removal of a vehicle by Harssila's on his rental property a few months ago. There was discussion on who authorized it, and if he is entitled to compensation. The car had been tagged by the Sherrif's Department and was in the right of way impeding the paving project taking place on County Road FA. Mr. Lindholm claims there was property inside the vehicle that he never got. Trustee Koski is going to speak to Harssila's to try to get more information.
13. Public Comment: None
14. Board Member Comments: Supervisor Ogea stated there was a donation made by Jerry Paquette for the kids Christmas Party. Betty Grund thanked the board members for their consideration of land sale.
15. Adjournment:
    **MOTION: To adjourn the meeting at 8:35pm.**
    **Chris Grund, Moved; Pete Koski, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.**

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Doreen Weaver, Deputy Clerk