Sarah Etelamaki, Clerk | Thomas Prophet, Supervisor | Debbie Wiljanen, Treasurer
Peter Koski, Trustee | Jeffrey Ogea, Trustee

HUMBOLDT TOWNSHIP
244 CO. RD. FAF
CHAMPION, MICHIGAN 49814
PH(906)339-2927 FAX(906)339-4431

Regular Meeting
Monday, January 8, 2018 – 7:00 PM

1. Clerk Etelamaki called the meeting to order at 7:00 PM
2. Pledge of Allegiance
3. Roll Call
   MEMBERS PRESENT: Sarah Etelamaki, Peter Koski, Jeffrey Ogea, Debbie Wiljanen
   MEMBERS ABSENT: Thomas Prophet
   STAFF PRESENT: Jackie Solomon, Jim Kippola, Steve Bartanen
   STAFF ABSENT: None
   PUBLIC PRESENT: Robert Brandt, Gary Laitala, Billy Gierut
4. Approval of Agenda
   MOTION: To approve the agenda with additions f. Ladders for recycling bin, and g. Letter of Intent from Debbie Wiljanen.
   Jeffrey Ogea, Moved; Pete Koski, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.
5. Approval of Minutes
   MOTION: To approve the December 11, 2017 Regular Meeting Minutes.
   Debbie Wiljanen, Moved; Jeffrey Ogea, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.
6. Approval of Treasurer's Report
   MOTION: To approve the Treasurer's Report as presented. Total Assets are as follows:
   General Fund: $824,581.47
   ELF Fund: $289,865.46
   Sanitation Fund: $185,034.51
   Rail Fund: $189,377.06
   Fire/EMS Fund: $159,838.00
   Trust & Agency Fund: $15,584.72
   Road Fund: $394,880.01
   Pete Koski, Moved; Jeffrey Ogea, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.
7. Approval of Bills
   MOTION: To accept the bills as written, with additions.
   Jeffrey Ogea, Moved; Debbie Wiljanen, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.
8. Reports
   a. **BOARD MEMBER COMMITTEE MEETINGS:** Pete attended the fire department meeting. Jeff attended the Planning Commission meeting. Debbie attended the West End Sanitation Authority meeting and reported that the tipping fees may be increasing by $10/ton. Sarah attended the Marquette County Solid Waste Management Authority and reported that the heating system was so loud it was difficult to hear anything in the meeting.
   b. **PLANNING COMMISSION REPORT:** Mr. Kippola reported that they are still awaiting site plans for the ELF site. He completed the annual report for 2017. For 2018 he is aspires to refresh the master plan, and will have something to present to the board at the February meeting.

c. **FIRE DEPARTMENT REPORT:** Chief Bartanen reports that there was one call for a traffic/pedestrian accident last weekend. There was a cancelled call from the Humboldt Mill. He has a list of turnout gear to be purchased which he will get to Jackie. Gary Laitala presented the specs on two fire trucks that the department had narrowed their search to. One is a KME for $300,027.00 and the other is Midwest for $286,995.00. At their meeting last week, they had a tie vote. At tonight's meeting Chief Bartanen clarified that himself, and one other firefighter are in agreement to recommend the Midwest truck.

MOTION: To approve the purchase of the Midwest fire truck for $286,995.00 and approve the additional $5000.00 for purchasing miscellaneous extra features with the recommendations from the Fire Department.

Jeffrey Ogea, Moved; Pete Koski, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

9. Correspondence
    a. Planning Commission- Draft Meeting Minutes 12/27/2017
    b. DNR Volunteer Fire Assistance Grant
    c. MCSWMA 2018 Holiday Schedule
    d. MCSWMA 2018 Board Meeting Schedule
    e. MCRC Annual HMA Paving Program crack, chip, & fog sealing
    f. Memo: Jim Kippola re: 2017 Annual Report
10. Public Comment: None
11. Old Business:
    a. **Generator Quotes:** Supervisor Prophet had received some clarification on the quote from Code Electric, which included a poly base instead of a concrete one. After discussion amongst the board, it was decided to contact either WE Energies, or Jay Clancy to get a better idea of how much energy it would take to power the town hall. Since there is a difference in the sizes of the generators in the quotes, the board would like a more accurate estimate of which one would best suit the township's needs in the event of an extended power outage and the use as an emergency shelter location.
    b. **Fire Hall addition:** Supervisor Prophet is set to meet with Rich Uren and GE Builders this week to sign the agreement.
    c. **Intergovernmental Agreement with Republic Township:** The board would like Supervisor Prophet to set up a meeting with Republic Supervisor Ulrich and take the next step.
12. New Business.
    a. **Medical Marihuana Emergency Rules & Temporary Operation Attestation:** A signed temporary operation attestation was provided to the board. Clerk Etelamaki questioned the need for it since the former ELF site isn't at the point where it could begin operations yet. She also had concerns over the validity, regarding proper signatures. Chairman Kippola clarified that while the site is not ready for operations quite yet, Mr. Parker seems to have everything in order should he be granted a license from the state, where he could begin operations.
    b. **Plowing:** The plow truck that the township had been using for plowing purposes is no longer in commission due to being rear-ended last month. Currently Jeffrey Ogea and Brian Harvala have been providing plowing duties at all the township locations. The board discussed the future need for a permanent solution, such as purchasing a "new" plow truck. For the time being, we will have Jeffrey Ogea and Brian Harvala continue to plow as necessary.

MOTION: To have Jeffrey Ogea and Brian Harvala plow the townhall, fire department, garbage sheds, dry hydrants, and cemetery lots as needed at the rate of $75.00 per time.
Pete Koski, Moved; Debbie Wiljanen, Supported; 3 Ayes, 0 Nays, 1 Absent, 1 Abstained; Motion Carried.

c. **Fiscal Year 2017-2018 Budget Amendment:** The 2017-2018 Budget Amendment was presented.
MOTION: To approve the 2017-2018 Budeget Amendment as presented.
Jeffrey Ogea, Moved; Sarah Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

d. **Fiscal Year 2018-2019 Budget Preparation & Schedule:** Jackie Solomon would like the department heads to review their budgets and notify her of any changes or needs for the 2018-2019 fiscal year.

e. **Employee job performance review – Closed Session:** Separate minutes
MOTION: To enter into closed session at 8:25 pm
Sarah Etelamaki, Moved; Jeffrey Ogea, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

f. **Ladders for recycling bins:** Treasurer Wiljanen presented the board with options for purchasing 2 trailer access ladders for the 2 recycling bins. Resident safety is a high concern, and this would be an easy and affordable option for at least the winter season until a more permanent option could be provided.
MOTION: To purchase two 70" access ladders from Uline at $490.00/each for recycle bin access.
Jeffrey Ogea, Moved; Debbie Wiljanen, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

g. **Letter of Intent from Debbie Wiljanen:** Treasurer Wiljanen presented a letter of intent to resign as Humboldt Treasurer, effective July 1, 2018. Clerk Etelamaki will call the county clerk for further instructions on how to proceed to fill the vacancy since it will be before the half term time frame.

13. Public Comment: Billy Gierut thanks the board. Bob Brandt is glad to see an investment in the Fire Department.

14. Adjournment
MOTION: To adjourn the meeting at 8:55 pm
Jeffrey Ogea, Moved; Debbie Wiljanen, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

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Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk Thomas Prophet, Supervisor Debbie Wiljanen, Treasurer
Peter Koski, Trustee Jeffrey Ogea, Trustee

HUMBOLDT TOWNSHIP
244 CO. RD. FAF
CHAMPION, MICHIGAN 49814
PH(906)339-2927 FAX(906)339-4431

Regular Meeting
Monday, February 12, 2018 – 7:00 PM

1. Supervisor Prophet called the meeting to order at 7:00 PM
2. Pledge of Allegiance
3. Roll Call
   MEMBERS PRESENT: Thomas Prophet, Sarah Etelamaki, Peter Koski, Jeffrey Ogea, Debbie Wiljanen
   MEMBERS ABSENT: None
   STAFF PRESENT: Jackie Solomon, Jim Kippola, Steve Bartanen
   STAFF ABSENT: None
   PUBLIC PRESENT: Robert Brandt, Eric Leonard, Billy Gierut
4. Approval of Agenda
   MOTION: To approve the agenda with additions f. Administrator memo and g. Gift certificate.
   Debbie Wiljanen, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
5. Approval of Minutes
   MOTION: To approve the January 8, 2018 Regular Meeting Minutes and January 8, 2018 Closed Session Minutes.
   Debbie Wiljanen, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
6. Approval of Treasurer's Report
   MOTION: To approve the Treasurer's Report as presented. Total Assets are as follows:
   General Fund: $881,975.09 **ELF Fund: $289,865.46**
   Sanitation Fund: $195,240.03 **Rail Fund: $189,377.06**
   Fire/EMS Fund: $172,145.26 **Trust & Agency Fund: $15,584.72**
   Road Fund: $405,621.06
   Sarah Etelamaki, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
7. Approval of Bills
   MOTION: To accept the bills as written, with additions.
   Jeffrey Ogea, Moved; Debbie Wiljanen, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
8. Reports
   a. **BOARD MEMBER COMMITTEE MEETINGS:** Jeff attended the Planning Commission meeting. Debbie attended a Treasurers workshop and learned valuable information. Tom attended the 911 meeting and reported there was just general discussion on updating the 911 system. Sarah attended the Marquette County Solid Waste Management Authority and reported the recycling tonnage had significantly decreased due to the elimination of glass acceptance. A speaker from Delta Co was in attendance to address their solution to help fund their recycling program, which was a millage. Clerk Etelamaki stated she supported the idea of the MCSWMA possibly running a

millage in Marquette County, believing it would garner much support. The MCSWMA is also working with the MCRC to improve CO Rd NP which leads into the landfill.

b. **PLANNING COMMISSION REPORT:** Mr. Kippola reported that the Parker site plan (ZCP2018-01) was approved and the PC will seek an as built site plan when it is needed. The 2018 Work Program has been sketched out and the PC will chart their course accordingly. There is still no word from NMU on the Champion tower.

c. **FIRE DEPARTMENT REPORT:** Chief Bartanen reports that the FFOH donated $250.00 to the fire victim family. The donation drop off also went very well. Elections were held and Dillon Vial was named as the new Assistant Chief. The new fire truck has an estimated delivery of late August. Truck #2196 has been cleared of all equipment and is ready to be removed from Bartanen's shop. Chief Bartanen questioned where the donation from the Moose County Snowmobiling Club was deposited. Administrator Solomon clarified that it was deposited into the fire fund. Two trucks have leaky valves that need to be fixed. The board advised him to have them fixed and turn in a requisition form.

9. Correspondence
    a. Planning Commission- Draft Meeting Minutes 1/31/2018
    b. Memo: Jim Kippola re: Proposed 2018 Master Plan Update
    c. Ishpeming Carnegie Public Library Meeting Packet 1/19/18
    d. MCSWMA Meeting Packet 1/17/18
10. Public Comment: Steve Bartanen stated there seems to be a lot of activity on Co Rd FX with logging and such and wondered if anyone had information on if there was a big project happening. No one on the board has heard of anything, nor have any permits been sought.
11. Old Business:
    a. **Generator Quotes:** Administrator Solomon reported that she had contacted Jay Clancy and he is meeting her at the town hall to get his recommendation on a sufficient size generator to power the hall in an emergency power outage.
    b. **Intergovernmental Agreement with Republic Township:** Supervisor Prophet reported that he had met with Republic Supervisor Ulrich and Joe Derocha. They have filled out an application from the state to purchase the rail bed. The agreement is a 75/25% split between Humboldt and Republic, with Humboldt bearing the 75% share. The board was charged with assigning a treasurer and sign the agreement documents. We will also plan to apply for a rural development grant next year to help fund the purchase.

       MOTION: To appoint Jackie Solomon as treasurer for the IGA rail fund.
       Jeffrey Ogea, Moved; Sarah Etelamaki, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion carried.
    c. **Medical Marihuana Application: MMA2018-01 – Parker:** The application had been received from Mr. Parker and is currently under review by Clerk Etelamaki and Administrator Solomon, with plans to be ready for next month's meeting.
12. New Business.
    a. **Master Plan Update:** Chairman Kippola is seeking approval from the board for the scope of work and cost estimates from CUPPAD.

       MOTION: To approve the Master Plan Update and cost estimates with payment to CUPPAD, and authorize Supervisor Prophet to sign any necessary documents.

Sarah Etelamaki, Moved; Debbie Wiljanen, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

b. **Fiscal Year 2018-2019 Budget Draft:** Review of 2018-2019 budget draft. Any questions were addressed by Administrator Solomon.
MOTION: To schedule a budget hearing for March 12, 2018.
Sarah Etelamaki, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

c. **Street Light Addition Request:** A new street light request was received from resident Kim Cline. She states her 13 year old son gets picked up on M-95 and there is no lighting in the area. We will advise her that the board will research the cost of installing a new light.

d. **Treasurer Resignation/Replacement:** Clerk Etelamaki stated that she contacted Linda Talsma, the county clerk on how to proceed with filling Treasurer Wiljanen's vacancy. The board will appoint a new treasurer to serve the remainder of the elected term. The township may also advertise the position if we do not have anyone in line for the position.

e. **Fill-in Groundsperson:** Bryant Lazenby is currently filling in as the township groundsperson while Kim is out. He is doing a great job.

f. **Administrator Memo:** Administrator Solomon is seeking a raise in pay including 4 weeks paid vacation. It was decided to table the issue until the board had more time to review the information presented.
MOTION: To table the issue of a salary increase of the administrator until next month.
Debbie Wiljanen, Moved; Pete Koski, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

g. **Gift Certificate:** The township received a gift certificate from the MCSWMA for the Corner Café in appreciation for recycling, however it was not addressed to any particular individual. The notion was made by Supervisor Prophet to pass along the certificate to Mrs. Kyllonen who was a big supporter of getting the recycling program started in the township.
MOTION: To accept the gift certificate and give to the Kyllonen family for their support in raising awareness to the recycling program.
Debbie Wiljanen, Moved; Pete Koski, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

13. Public Comment: None

14. Adjournment
MOTION: To adjourn the meeting at 9:05 pm
Pete Koski, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

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Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk Thomas Prophet, Supervisor Debbie Wiljanen, Treasurer
Peter Koski, Trustee Jeffrey Ogea, Trustee

HUMBOLDT TOWNSHIP
244 CO. RD. FAF
CHAMPION, MICHIGAN 49814
PH(906)339-2927 FAX(906)339-4431

Regular Meeting
Monday, March 12, 2018 – 7:00 PM

1. Supervisor Prophet called the meeting to order at 7:00 PM
2. Pledge of Allegiance
3. Roll Call
   MEMBERS PRESENT: Thomas Prophet, Sarah Etelamaki, Peter Koski, Jeffrey Ogea, Debbie Wiljanen
   MEMBERS ABSENT: None
   STAFF PRESENT: Jackie Solomon, Steve Bartanen
   STAFF ABSENT: None
   PUBLIC PRESENT: Robert Brandt, Paul Alto, Shaylee Kangas, Billy Gierut
4. Approval of Agenda
   MOTION: To approve the agenda with addition g. Mileage Rate.
   Sarah Etelamaki, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
5. Approval of Minutes
   MOTION: To approve the February 12, 2018 Regular Meeting Minutes.
   Debbie Wiljanen, Moved; Pete Koski, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
6. Approval of Treasurer's Report
   MOTION: To approve the Treasurer's Report as presented. Total Assets are as follows:
   General Fund: $1,078,712.09 **ELF Fund: $289,865.46**
   Sanitation Fund: $253,682.66 **Rail Fund: $189,377.06**
   Fire/EMS Fund: $245,866.81 **Trust & Agency Fund: $15,584.72**
   Road Fund: $445,667.42
   Sarah Etelamaki, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
7. Approval of Bills
   MOTION: To accept the bills as written, with additions.
   Jeffrey Ogea, Moved; Pete Koski, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
8. Reports
   a. **BOARD MEMBER COMMITTEE MEETINGS:** Jeffrey Ogea attended the Fire Department meeting. Pete Koski attended the MCTA meeting and reported there was a presentation on a Smart 911 program, a discussion on foreclosed property within a township, a reported loss of tax revenue from Northern Natural Gas, and that anyone can acquire a title lock for free through the county. Sarah Etelamaki attended the MCSWMA meeting and reports they are looking into single stream recycling rather than dual stream. Tom Prophet met with Mr. Iwanacki regarding how much the township would have to contribute to road fixture vs. the county. It would be a 1/3 township, 2/3 county split. The county would budget 1 mile per year and it would cost the township $133,000/mile.

b. **PLANNING COMMISSION REPORT:** No report
c. **FIRE DEPARTMENT REPORT:** Chief Bartanen reports there was one call, which was a car in the ditch. The building contractors are anxious to get the building going. Repairs were completed on truck #2191.

9. Correspondence
   a. MCSWMA Audit Report
   b. Central Dispatch Policy Board Meeting Minutes 1/18/2018
   c. CUPPAD Membership benefits
10. Public Comment: Jackie Solomon requested time to speak under agenda item 11.f. Administrator Salary
11. Old Business:
   a. **PUBLIC HEARING: Fiscal Year 2018-2019 Budget**: Supervisor Prophet opened the budget hearing and summarized the report. Public comment was opened. Bob Brandt said he thinks the board should re-approach Mr. Iwanacki in one year and push to do all $8 million in repairs in hopes of getting the job bidded out. Paul Alto stated the board should try to better educate the public on the road millage and try to run it again. Supervisor closed the hearing to public comment. The board reviewed and discussed the Fiscal Year 2018-2019 Budget and General Appropriations Act. Supervisor Prophet closed the budget hearing.
   MOTION: To approve the General Appropriations Act as written.
   Pete Koski, Moved; Jeffrey Ogea, Supported;
   A roll call vote for approval was taken with the following votes: Pete Koski-Aye, Jeffrey Ogea-Aye, Debbie Wiljanen-Aye, Thomas Prophet-Aye, Sarah Etelamaki-Aye. Motion Carried.
   b. **Generator Quotes:** The board received 3 quotes from Clancey Electric, Swick, and Code Electric. Discussion took place over all quotes and a decision was made.
   MOTION: To accept the quote from Code Electric for a 22KW generator for $9,100.00
   Jeffrey Ogea, Moved; Pete Koski, Supported; 5 Ayes, 0 Nays, Motion Carried.
   c. **Intergovernmental Agreement with Republic Township, Land Transaction Application and Rail Corridor Board:** Supervisor Prophet stated that Joe Derocha said he was bringing the IGA agreement and application to Lansing for approval this week. The board will have to wait from the state to see if it's approved.
   d. **Medical Marihuana Application: MMA2018-01 – Parker:** Clerk Etelamaki said application MMA2018-01 from Mr. Parker is in compliance, and therefore, approved. We will contact Mr. Parker and let him know of our approval.
   e. **Street Light Addition Request: Cline:** Administrator Solomon stated that she is still waiting to hear from the power company on whether or not there is an existing pole. If there is an existing pole, it would only be a monthly fee, if not, we would be responsible for installation.
   f. **Administrator Salary:** Administrator Solomon spoke briefly on her behalf. A discussion/negotiation took place, which included wages, lunches, hours, and vacation time. It was agreed upon to discontinue a paid lunch hour, raise the hourly rate, and establish a paid vacation. It was also requested to have a more consistent office hour schedule, similar to, the previous 8am-4pm schedule.
   MOTION: To raise the pay of the administrator to $16 an hour and include 1 week (30 hours) of paid vacation.
   Jeffrey Ogea, Moved; Pete Koski, Supported; 4 Ayes, 1 Nay, 0 Absent; Motion Carried.

12. New Business.
    a. **MCRC Dust Control Agreement:** Board reviewed the renewal of the current dust control proposal with cost. Debbie Wiljanen would like to have Co Rd FO added to the schedule. Supervisor Prophet will check with the county.
    MOTION: To approve the dust control agreement as written.
    Pete Koski, Moved; Debbie Wiljanen, Supported; 5 Ayes, 0 Nays, Motion Carried.
    b. **Zoning Violation: Huhta:** Supervisor Prophet states that the township still has not received a site plan. Mr. Huhta was advised last year to submit one, due to the fact, that the property is listed as commercial and he has done some remodeling and changes. Therefore, Supervisor Prophet has contacted our attorney and advised him to send a letter to Mr. Huhta informing him that he is facing fees and possible jail time for non-compliance.
    c. **Proposed changes to part 632 (Non-Ferrous Metallic Mining Regulations) & Part 301 (Inland Lakes and Streams Act):** There is discussion with state representatives on possible changes that would affect the Humboldt pit and a possible new tailings pond.
    d. **Michigamme River Basin Authority DEQ-WRD Public Notice Posting 2RD-BFY1-R7AY:** The board is in support of Republic's request and will send a letter stating so.
    e. **Schedule of Fees:** Supervisor Prophet and Administrator Solomon spoke about the fee structure and possible changes. The board decided to table the issue until next month.
    f. **FY 2017-2018 Budget Amendment:** Small changes were made to the budget, which was shifting some funds within respective categories to cover unexpected costs.
    MOTION: To approve the budget amendment.
    Pete Koski, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
    g. **Mileage:** Clerk Etelamaki said that the current IRS reimbursement mileage rate was raised back to .545. It will be adjusted in Quickbooks since the board previously made a resolution to match any current IRS rate.
13. Public Comment: Bob Brandt stated he believes the board has violated the OMA by not having a closed session regarding the administrator salary. Clerk Etelamaki stated that the MTA had been contacted prior to the meeting, and that unless there is a request from the individual, the board cannot go into closed session for this issue.
14. Adjournment
    MOTION: To adjourn the meeting at 9:35pm
    Debbie Wiljanen, Moved; Sarah Etelamaki, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

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Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk Thomas Prophet, Supervisor Debbie Wiljanen, Treasurer
Peter Koski, Trustee Jeffrey Ogea, Trustee

HUMBOLDT TOWNSHIP
244 CO. RD. FAF
CHAMPION, MICHIGAN 49814
PH(906)339-2927 FAX(906)339-4431

Regular Meeting
Monday, April 9, 2018 – 7:00 PM

1. Supervisor Prophet called the meeting to order at 7:00 PM
2. Pledge of Allegiance
3. Roll Call
   MEMBERS PRESENT: Thomas Prophet, Sarah Etelamaki, Peter Koski, Jeffrey Ogea
   MEMBERS ABSENT: Debbie Wiljanen
   STAFF PRESENT: Jackie Solomon, Jim Kippola
   STAFF ABSENT: None
   PUBLIC PRESENT: Robert Brandt, Billy Gierut, Paul Alto
4. Approval of Agenda
   MOTION: To approve the agenda as presented.
   Sarah Etelamaki, Moved; Jeffrey Ogea, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.
5. Approval of Minutes
   MOTION: To approve the March 12, 2018 Regular Meeting Minutes.
   Pete Koski, Moved; Jeffrey Ogea , Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.
6. Approval of Treasurer's Report
   MOTION: To approve the Treasurer's Report as presented. Total Assets are as follows:
   General Fund: $1,122,146.85 **ELF Fund: $289,865.46**
   Sanitation Fund: $271,446.71 **Rail Fund: $189,377.06**
   Fire/EMS Fund: $267,477.05 **Trust & Agency Fund: $35,921.33**
   Road Fund: $460,565.88
   Sarah Etelamaki, Moved; Pete Koski, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.
7. Approval of Bills
   MOTION: To accept the bills as written, with addition.
   Jeffrey Ogea, Moved; Pete Koski, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.
8. Reports
   a. **BOARD MEMBER COMMITTEE MEETINGS:** Sarah Etelamaki attended the West End Sanitation meeting and reported that they approved an employee raise, received a tire grant for $2,000.00, and will hold Hazardous Waste collections on Wednesdays from May through October from 4pm-8pm, one time per month. Clerk Etelamaki also attended the MCSWMA meeting and reports that the director stated the quality of recycled product is crucial due to Marquette County's location from processing centers. New equipment that would be needed to separate product would cost between $2.7 million to $3 million.
   b. **PLANNING COMMISSION REPORT:** Chairman Kippola reported that there is a meeting set for this Thursday with CUPPAD to upgrade the logistics of the master plan. Phase One of the road re-naming project has been initiated with a request to the county for new maps.

c. **FIRE DEPARTMENT REPORT:** Billy Gierut reported that there were no calls. He would like to see if we can find information on the "old agreement" between Humboldt and Champion on EMS runs. Currently Central Dispatch does not page Champion to cover Humboldt calls and he would like to see it a mutual aid agreement for cardiac calls only. Supervisor Prophet will reach out to Champion's supervisor to see if an agreement can be made. Also, we will ask Chief Bartanen to write a letter to Central Dispatch requesting automatic calls to be made to Champion EMS for cardiac calls only. Supervisor Prophet reported that the township will receive a check from the insurance company for the totaled plow truck, and the truck will be picked up from Bartanen's shop after the road restrictions are lifted.

9. Correspondence
    a. Eagle Mine 2017 Annual Reclamation Report
    b. Planning Commission Draft Minutes 3/26/2018
    c. MCTA Spring Banquet
10. Public Comment: Bob Brandt is seeking permission from the board to get the Fishing Derby Committee going with planning and seeking donations.
    MOTION: To release funds for the Fishing Derby Committee and use of the Humboldt Township letterhead to solicit donations.
    Pete Koski, Moved; Jeffrey Ogea, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.
11. Old Business:
    a. **Street Light Addition Request: Cline:** A quote from the power company was received for installing electricity to an existing pole in the amount of $617.84, not including a monthly charge of $18.50. Discussion to have the PC review/study the street light map and advise the board.
    MOTION: To accept the quote and install the electricity.
    Sarah Etelamaki, Moved; No support; Motion failed.
    b. **Zoning Violation: Huhta:** The township attorney sent a letter in which Mr. Huhta had 10 days to respond. Deadline expired March 13th with no response. Supervisor Prophet will call the attorney and have him pursue the issue.
    c. **Schedule of Fees:** A resolution was presented with an updated schedule of fees.
    MOTION: To adopt the resolution of schedule of fees.
    Pete Koski, Moved; Jeffrey Ogea, Supported; Roll call vote:
    Ayes: Pete Koski, Jeffrey Ogea, Sarah Etelamaki, Tom Prophet
    Nays: 0
    Absent: 1-Debbie Wiljanen
    Motion carried.
    d. **FY2017-2018 Final Budget Amendment:** A transfer within the general fund for $7,000.00 from the cemetery operating supplies (276-727) to the building and grounds operating supplies (265-727) is needed to cover the generator purchase cost.
    MOTION: To approve the final budget amendment for FY 2017-2018.
    Pete Koski, Moved: Jeffrey Ogea, Supported; 4 Ayes, 0 Nays, 1 Absent. Motion carried.

New Business.

a. **2018 Planning Commission Appointments:** Three commissioners needed to have their terms renewed, Vice-Chairman: Jeannie Carlise, Chairman: Jim Kippola, and Commissioner: Dan Etelamaki.
MOTION: To renew Jeannie Carlise for a 2 year term as Vice-Chairman, Jim Kippola for a 3 year term as Chairman, and Dan Etelamaki for a 3 year term as Commissioner.
Pete Koski, Moved; Sarah Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion carried.

b. **Road Repair Plan/Funding:** Supervisor Prophet had met with Mr. Iwanicki about getting CO Rd 478 on the 2019 schedule. The plan is to re-do 1.3 miles where the road meets the bridge and the cost would be approximately $173,000.00 for the township. There was also some discussion on fixing 5 township roads and the cost to the township for those. Supervisor Prophet is following up to get more detailed figures and then the board will make a decision on the next step.

c. **CPR Certification Class:** Clerk Etelamaki is currently trying to get more information on holding a CPR certification class at the townhall through our NWPA membership. Most of the Humboldt firefighters are due for recertification. The township would also open the class to any of its residents who wish to be certified as well.

13. Public Comment: Bob Brandt stated the board could look into solar powered lights to temporarily install as an alternative to a permanent light which would save some money. He questioned the figures of the road repairs from the county, stating they seem rather high. He would also like to know if there are possible grants available through the state for road repair.

14. Adjournment
MOTION: To adjourn the meeting at 8:46pm
Jeffrey Ogea, Moved; Sarah Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

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Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk Thomas Prophet, Supervisor Debbie Wiljanen, Treasurer
Peter Koski, Trustee Jeffrey Ogea, Trustee

HUMBOLDT TOWNSHIP
244 CO. RD. FAF
CHAMPION, MICHIGAN 49814
PH(906)339-2927 FAX(906)339-4431

Regular Meeting
Monday, May 14, 2018 – 7:00 PM

1. Supervisor Prophet called the meeting to order at 7:00 PM
2. Pledge of Allegiance
3. Roll Call
   MEMBERS PRESENT: Thomas Prophet, Sarah Etelamaki, Peter Koski, Jeffrey Ogea, Debbie Wiljanen
   MEMBERS ABSENT: None
   STAFF PRESENT: Jackie Solomon, Joe Wasie, Steve Bartanen
   STAFF ABSENT: None
   PUBLIC PRESENT: Robert Brandt, Shaylee Kangas, Paul Alto, Mike Ferris
4. Approval of Agenda
   MOTION: To approve the agenda as presented.
   Debbie Wiljanen, Moved; Sarah Etelamaki, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
5. Approval of Minutes
   MOTION: To approve the April 9, 2018 Regular Meeting Minutes.
   Jeffrey Ogea, Moved; Pete Koski, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
6. Approval of Treasurer's Report
   MOTION: To approve the Treasurer's Report as presented. Total Assets are as follows:
   General Fund: $1,122,233.68
   Sanitation Fund: $270,370.75
   Fire/EMS Fund: $255,937.20
   Road Fund: $462,850.67
   ELF Fund: $289,865.46
   Rail Fund: $189,377.06
   Trust & Agency Fund: $16,407.49
   Pete Koski, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
7. Approval of Bills
   MOTION: To accept the bills as written.
   Debbie Wiljanen, Moved; Sarah Etelamaki, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
8. Reports
   a. **BOARD MEMBER COMMITTEE MEETINGS:** Pete Koski attended the Fire Department meeting. Sarah Etelamaki attended two MCSWMA meetings. Jeffrey Ogea attended the Planning Commission meeting.
   b. **PLANNING COMMISSION REPORT:** Secretary Joe Wasie reported the work group for the Master Plan met with the CUPPAD consultant and the timeline for completion is May1-November 1. The Road name/study has received parcel maps with existing fire numbers provided from the County to aid in the process. The info for the rail purchase has been mailed to Lansing.

c. **FIRE DEPARTMENT REPORT:** Chief Bartanen reported there were no new calls. All the repairs on the valves are now complete done by R&R. The new truck is waiting on the chassis and is still on schedule for delivery in August.

9. Correspondence
    a. Planning Commission Draft Minutes 4/23/2018
    b. Fire Department Draft Meeting Minutes 5/2/2018
    c. MCSWMA re: Tipping Fees 4/27/2018
    d. Central Dispatch Board Minutes 3/15/2018
    e. Library Board Meeting Packet 4/19/2018
    f. MCSWMA Annual Report 4/19/2018
10. Public Comment: Bob Brandt attended a town hall meeting with Scott Dianda and Sara Cambensy. He gave a brief explanation on the topics that were covered.
11. Old Business:
    a. **Zoning Violations:** There has still been no response from Huhta. We are waiting to hear from our attorney on how to proceed. There is concern over the gravel pit digging by Van Damme. There have not been any permits pulled and it is very close to a property line. The Planning Commission will discuss the issue at their next meeting.
    b. **Road Repair Plan/Funding:** Supervisor Prophet stated that the township's share for fixing 1.3 miles of CR 478 will be $117,000.00. Discussion took place on whether to put that on the 2019 road repair schedule with the county. It was agreed to formally present the road repair to the PC since it will require a large investment.
    MOTION: To put County Road 478 on the 2019 road repair schedule in conjunction with the county.
    Jeffrey Ogea, Moved; Debbie Wiljanen, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
    c. **CPR Certification Class:** Clerk Etelamaki reported there has been no response from the NMPSA coordinator after several attempts to reach her, regarding the CPR class. It was agreed to try one more time and if still no response, to explore other training options.
    d. **Township Hall Generator:** The new generator is now installed, it just needs a final gas line check. The board discussed the need for a disaster plan in the event of a severe power outage where the hall would need to be available for its residents. We will send this idea to the planning commission to draft a plan.

New Business.

    a. **Proposed Reform to Local Government Assessing:** There is current legislation pending pertaining to local assessing systems. It would affect every size township, city, and county. The MTA is reviewing the proposal and seeking input from members.
    b. **Fishing Derby:** The Fishing Derby Committee is seeking an increase in funds from the general fund for the purchase of fish. The reason being, is that essentially, the price of fish has increased which means we get less fish for the previous $1000.00. The committee is concerned that with less fish being caught, attendance may suffer with lack of excitement for the kids.
    MOTION: To spend $2000.00 on rainbow trout to stock the pond for the annual kids Fishing Derby from the General Fund.
    Sarah Etelamaki, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

c. **Sewer Line:** This winter the sewer lines at the town hall have frozen twice. The township has had to spend $2,222.00 to fix the issue. Supervisor Prophet spoke with Gary Laitala on a better solution and he stated he could repair the line including insulation for $750.00, and prevent future freezing.
MOTION: To have Gary Laitala do repairs on the sewer line for $750.00.
Pete Koski, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

d. **Fire Hall Addition:** The fire hall addition is moving along, with the foundation slab pour scheduled for Wednesday, May 16th.

e. **Treasurer Replacement:** With Treasurer Wiljanen's letter of intent to resign on July 1, 2018, the board is charged with appointing a new treasurer to fulfill the remainder of her term, which expires November 2020.
MOTION: To appoint Paul Alto as Township Treasurer, beginning July 1, 2018 and until the current term expires in November 2020.
Jeffrey Ogea, Moved; Pete Koski, Supported; 4 Ayes, 0 Nays, 0 Absent, 1 Abstain; Motion carried.
Roll Call Vote:
Jeffrey Ogea-Aye
Sarah Etelamaki-Aye
Tom Prophet-Aye
Pete Koski-Aye
Debbie Wiljanen-Abstain

f. **EMS/First Responder:** There has been interest in trying to achieve mutual aid or establishing our own First Responder unit. Champion has not expressed any interest in having mutual aid with Humboldt. Chief Bartanen states there are at least 6 FD members that would be interested in becoming a First Responder. It was decided to put some information in the June newsletter to see if there is any additional interest from our residents. The board would also like to see some cost input figures for training, equipment, etc. before making any formal decisions.

13. Public Comment: Spring clean up is scheduled for June 15th and 16th.

14. Adjournment
MOTION: To adjourn the meeting at 8:30pm
Jeffrey Ogea, Moved; Pete Koski, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

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Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk Thomas Prophet, Supervisor Debbie Wiljanen, Treasurer
Peter Koski, Trustee Jeffrey Ogea, Trustee

HUMBOLDT TOWNSHIP
244 CO. RD. FAF
CHAMPION, MICHIGAN 49814
PH(906)339-2927 FAX(906)339-4431

Regular Meeting
Monday, June 11, 2018 – 7:00 PM

1. Supervisor Prophet called the meeting to order at 7:00 PM
2. Pledge of Allegiance
3. Roll Call
   MEMBERS PRESENT: Thomas Prophet, Sarah Etelamaki, Peter Koski, Debbie Wiljanen
   MEMBERS ABSENT: Jeffrey Ogea
   STAFF PRESENT: Jackie Solomon, Joe Wasie, Steve Bartanen
   STAFF ABSENT: None
   PUBLIC PRESENT: Robert Brandt, Marline Worth, Gene Champagne, Carla Champagne, Paul Alto, Shaylee Kangas
4. Approval of Agenda
   MOTION: To approve the agenda as presented.
   Debbie Wiljanen, Moved; Pete Koski, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.
5. Approval of Minutes
   MOTION: To approve the May 14, 2018 Regular Meeting Minutes.
   Pete Koski, Moved; Debbie Wiljanen, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.
6. Approval of Treasurer's Report
   MOTION: To approve the Treasurer's Report as presented. Total Assets are as follows:
   General Fund: $1,109,054.70 **ELF Fund: $289,865.46**
   Sanitation Fund: $267,741.84 **Rail Fund: $189,377.06**
   Fire/EMS Fund: $238,690.97 **Trust & Agency Fund: $16,301.30**
   Road Fund: $462,860.67
   Sarah Etelamaki, Moved; Pete Koski, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.
7. Approval of Bills
   MOTION: To accept the bills as written, with additions.
   Debbie Wiljanen, Moved; Sarah Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.
8. Reports
   a. **BOARD MEMBER COMMITTEE MEETINGS:** Pete Koski went to the Fire Department meeting, will wait for Chief Bartanen to report. Sarah Etelamaki went to 2 MCSWMA meetings and reported that they have announced there will be no recycling rebate for the 2017/2018 fiscal year due to a huge drop in mixed paper commodities. There was also a special forum for constituent municipalities regarding recycling, which was very informational, and well organized.
   b. **PLANNING COMMISSION REPORT:** Secretary Joe Wassie reported that the PC is continuing to work on the Master Plan. The Road name and address study is also moving forward with a data collection process in place. They are endorsing the capital improvement plan for repair of County Road 478. They are also currently looking at a couple samples of Disaster preparedness plans, and

Jackie Solomon will prepare a draft document. Mr. Wassie also reported that the PC has evaluated the zoning violation at the gravel pit on the corner of US 41 and M-95, and they advise the board to address this issue as soon as possible. It is believed that our Zoning Administrator has already sent a letter citing the owner for violation.

c. **FIRE DEPARTMENT REPORT:** Chief Bartanen reported there were 2 calls, one which was cancelled, and one which was a downed power line. He reports that there has been a dispute between 2 firefighters and although the Executive Board met and tried to rectify the situation, the issue remains. Chief Bartanen asks the board on advice on how to proceed, since there may be some legal issues. The board advised him that it appears as the EB did everything as they should, but Supervisor Prophet will contact the township attorney to clarify.

9. Correspondence
    a. Planning Commission Draft Minutes 5/21/2018
    b. Fire Department Draft Meeting Minutes 6/6/2018
    c. Library Board Meeting Packet 5/17/2018
10. Public Comment: Ron Coron spoke, stating he received a penalty for delinquent taxes because they were sent to the wrong address for one piece of property.
    Jackie Solomon stated that due to Humboldt's spring clean-up being rescheduled for the 15th and 16th, it fell on the same date as Michigamee's and therefore there were no roll-offs available through the West End Station. Since it has already been advertised, she secured 2 roll-offs through North Country for $385.00 each.
11. Old Business:
    a. **Treasurer Resignation/Replacement;Bank Signers:** Debbie Wiljanen has formally turned in a letter of resignation and the board must appoint a replacement to fulfill the remainder of her term.
    MOTION: To accept Debbie Wiljanen's resignation as township treasurer.
    Sarah Etelamaki, Moved; Pete Koski, Supported; 3 Ayes, 0 Nays, 1 Absent, 1 Abstain. Motion Carried.
    MOTION: To accept Paul Alto as appointed treasurer for the remainder of the current term.
    Pete Koski, Moved; Sarah Etelamaki, Supported; Roll Call vote:
    Pete Koski-Aye; Sarah Etelamaki-Aye; Tom Prophet-Aye; 1 Absent, 1 Abstain; Motion carried.
    b. **Road Repair Plan/Funding:** The bids for the road improvements went out late resulting in only one reply. The bid appears to be very high. It was recommended to wait until next year and re-bid in hopes of receiving lower bids. We could also then put it into next year's budget, with some money coming out of the General fund. The board agreed with that recommendation.
    c. **Road Millage Proposal/Ballot Language:** The board has decided to try for additional road millage on November's ballot to help fund the numerous repairs that need to be done on our local roads. A discussion took place on how many mills to ask for and the board agreed to use the same resolution and mills from the previous election.
    MOTION: To approve the wording for the road millage to be placed on November's ballot.
    Pete Koski, Moved; Debbie Wiljanen, Supported; Roll Call vote:
    Pete Koski-Aye; Debbie Wiljanen-Aye; Tom Prophet-Aye; Sarah Etelamaki-Aye; 1 Absent; Motion carried.

d. **CPR Certification Class:** The NMPSA responded stating they could not hold a CPR class in Humboldt. Billy Gierut contacted Joe Perry and he will hold a class here on July 16th at 7pm. It will cost $10/Firefighter and $15/public. Steve will check with the training officer to see what the class size is limited to and if there's enough public interest, the possibility to hold an additional class.
e. **Fire Hall Addition:** The drywall was delivered. There is a wait for the electrical inspection due to extra outlets added in the gear room that were not originally in the plans. Chief Bartanen also stated he is getting an estimate on tree removal since there are 10-12 trees on the edge of the excavated area that could pose potential falling danger.
f. **Sewer Line:** Gary Laitala will hopefully be starting the repair soon.
g. **EMS/First Responder:** There has been no new interested generated from the newsletter announcement. There are approximately 6 firefighters interested. Chief Bartanen recommended appointing someone to coordinate the process.
h. **Proposed Reform to Local Government Assessing:** A resolution has been drafted opposing the proposed reform to local government assessing. The board discussed the issue and decided they are in agreement with the opposition.
MOTION: To accept and sign the resolution in opposition to HB 6049 and SB 1025.
Pete Koski, Moved; Sarah Etelamaki, Supported; Roll Call vote:
Sarah Etelamaki-Aye; Tom Prophet-Aye; Debbie Wiljanen-Aye; Pete Koski-Aye; 1 Absent; Motion Carried.

New Business.

a. **Fishing Derby:** This year's fishing derby was again a great success! Thanks to all that volunteered and offered support, or donated. A special thanks was given to all the firefighters, Katie & Steve Bartanen, Jackie Solomon, and Bob Brandt.
b. **Presentation by Gene Champagne re: Voters not politicians:** Mr. Champagne gave a brief presentation on the proposal their group is trying to get on November's ballot. The ballot initiative would amend the state constitution and create an independent citizen's redistricting commission. It would draw the district lines after the next census and eliminate gerrymandering.
c. **Gravel Pit Erosion Issue:** The Planning Commission recommends that the board advise the Zoning administrator take immediate action as the violation directly affects public health, safety, and welfare. Supervisor Prophet will follow up with Howard Robare to see if he sent the letter.
d. **Accounting Contract:** The township's accounting contract is due for renewal. We have been with Anderson, Tackman & Company, PLC for several years and are still very satisfied with their service.
MOTION: To approve the contract with Anderson, Tackman, & Company, PLC.
Pete Koski, Moved; Debbie Wiljanen, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion carried.

13. Public Comment:
14. Adjournment
MOTION: To adjourn the meeting at 8:55 pm.
Pete Koski, Moved; Debbie Wiljanen, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

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Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk | Thomas Prophet, Supervisor | Paul Alto, Treasurer
Peter Koski, Trustee | Jeffrey Ogea, Trustee

HUMBOLDT TOWNSHIP
244 CO. RD. FAF
CHAMPION, MICHIGAN 49814
PH(906)339-2927 FAX(906)339-4431

Special Meeting
Monday, July 9, 2018 – 6:45 PM

1. Supervisor Prophet called the meeting to order at 6:45 PM
2. Pledge of Allegiance
3. Roll Call
   MEMBERS PRESENT: Thomas Prophet, Sarah Etelamaki, Paul Alto
   MEMBERS ABSENT: None
   STAFF PRESENT: None
   STAFF ABSENT: None
   PUBLIC PRESENT: None
4. Approval of Agenda
   MOTION: To approve the agenda as written.
   Sarah Etelamaki, Moved; Paul Alto, Supported; 3 Ayes, 0 Nays, 0 Absent; Motion Carried.
5. Correspondence: None
6. Public Comment: None
7. Old Business: None
8. New Business:
   a. Election Committee: Approval of Election Inspectors for August 7, 2018 Election. Debbie Brooks, Marline Worth, Doreen Weaver, Gail Warner, Lynn St Aubin, Carolyn Kovala, Sarah Etelamaki.
   MOTION: To approve the list of Election Inspectors.
   Thomas Prophet, Moved; Paul Alto, Supported; 3 Ayes, 0 Nays, 0 Absent; Motion carried.
9. Public Comment: None
10. Adjournment
    MOTION: To adjourn the meeting at 6:50 p.m.
    Sarah Etelamaki, Moved; Paul Alto, Supported; 3 Ayes, 0 Nays, 0 Absent; Motion Carried.

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Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk Thomas Prophet, Supervisor Paul Alto, Treasurer
Peter Koski, Trustee Jeffrey Ogea, Trustee

HUMBOLDT TOWNSHIP
244 CO. RD. FAF
CHAMPION, MICHIGAN 49814
PH(906)339-2927 FAX(906)339-4431

Regular Meeting
Monday, July 9, 2018 – 7:00 PM

1. Supervisor Prophet called the meeting to order at 7:00 PM
2. Pledge of Allegiance
3. Roll Call
   MEMBERS PRESENT: Thomas Prophet, Sarah Etelamaki, Peter Koski, Paul Alto, Jeffrey Ogea
   MEMBERS ABSENT: None
   STAFF PRESENT: Jim Kippola
   STAFF ABSENT: Jackie Solomon
   PUBLIC PRESENT: Robert Brandt, Gene Champagne, Melody Wagner, Albert Worth
4. Approval of Agenda
   MOTION: To approve the agenda as presented.
   Sarah Etelamaki, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
5. Approval of Minutes
   MOTION: To approve the June 11, 2018 Regular Meeting Minutes.
   Sarah Etelamaki, Moved; Pete Koski, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
6. Approval of Treasurer's Report
   MOTION: To approve the Treasurer's Report as presented. Total Assets are as follows:
   General Fund: $1,107,089.47 **ELF Fund: $289,865.46**
   Sanitation Fund: $263,043.91 **Rail Fund: $189,377.06**
   Fire/EMS Fund: $162,718.12 **Trust & Agency Fund: $16,747.02**
   Road Fund: $465,542.67
   Pete Koski, Moved; Jeffrey Ogea , Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
7. Approval of Bills: Pete Koski inquired about the cost difference between the NMU EAN service versus the current Cable America. Would the township save money by switching?
   MOTION: To accept the bills as written, with additions.
   Pete Koski, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
8. Reports
   a. **BOARD MEMBER COMMITTEE MEETINGS:** Jeffrey Ogea attended with Matt Johnson from the Eagle Mine along with other Planning Commission members. It was an informational meeting on the estimated life of the mine and the inner workings of the mine.
   b. **PLANNING COMMISSION REPORT:** Mr. Kippola reported that the master Plan continues with the aide of CUPPAD. The Road name and address study is in the field work stage. The Disaster plan is a work in progress. Mr. Kippola also commented that it would be nice if the NMU internet service could join with all the local fire departments. He will be talking with Eric Smith in the future.
   c. **FIRE DEPARTMENT REPORT:** No one was present to report.
9. Correspondence
   a. Planning Commission Draft Minutes 6/25/2018

b. MCSWMA re: Recycling 6/1/2018

10. Public Comment: Melody Wagner made a brief statement of her current running for the 109th District State Representative.
    Gene Champagne reserved time to speak under agenda item 11 e.
11. Old Business:
    a. **CPR Certification Class:** No one present to report anything new. There is a class set for July 16th according to last month's minutes.
    b. **Fire Hall Addition:** Work is coming along nicely.
    c. **EMS/First Responder:** No one present to report any new information.
    d. **Gravel Pit Erosion Issue:** Mr. Kippola stated there is not a proper site plan filed. The ZA sent a letter to Mr. Delmont-owner of Van Damme trucking. A meeting was set up, and while Mr. Delmont felt he had properly closed the gravel pit, he is willing to take the steps to bring the pit into compliance. He was presented a few options. Mr. Kippola stated that the meeting was a learning experience for both partied involved. Mr. Kippola and the ZA agreed that it was a good idea to give Mr. Delmont 2 weeks to review his options and then re-discuss. The board agreed with this option.
    e. **Voters Not Politicians Support Consideration:** Gene Champagne gave a brief explanation of their purpose and asked for support from the board for the proposal on the November ballot regarding the redrawing of district lines after the 2020 census to eliminate Gerrymandering.
    MOTION: To show support for the Voters Not Politicians organization.
    Jeffrey Ogea, Moved; Pete Koski, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
12. New Business.
    a. **MTA UP North Summit:** If anyone is interested let Jackie know.
13. Public Comment: Bob Brandt thanked Mr. Kippola for all his help with the NMU internet program, stating it works very well. He commented on the Fishing Derby, saying it appears to be another financial success. He would like the board to consider draining and dredging the pond. He would like to see the electrical units at the pond grounded, especially for safety reasons. He also hopes a resolution comes from the gravel pit violation.
    Jim Kippola stated that mining is allowed to occur where a resource exists, that is a constitutional right. He states that as the PC chairman, Humboldt township is not against gravel extraction but is for the preservation of public health, safety, and welfare of those gravel extractions. He compliments Mr. Delmont's immediate response to the request letter and that he was willing to sit down and talk.
    Gene Champagne clarified his answer from a previous question from his presentation.
    Melody Wagner stated she was in agreement with Mr. Champagne's presentation. She also complimented Humboldt on having nice records that are easy to follow.
    Albert Worth questioned when the township was going to get a truck. Mr. Prophet stated he is working on it.
14. Adjournment:
    MOTION: To adjourn the meeting at 8:10pm.
    Sarah Etelamaki, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

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Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk Thomas Prophet, Supervisor Paul Alto, Treasurer
Peter Koski, Trustee Jeffrey Ogea, Trustee

HUMBOLDT TOWNSHIP
244 CO. RD. FAF
CHAMPION, MICHIGAN 49814
PH(906)339-2927 FAX(906)339-4431

Regular Meeting
Monday, August 13, 2018 – 7:00 PM

1. Supervisor Prophet called the meeting to order at 7:00 PM
2. Pledge of Allegiance
3. Roll Call
   MEMBERS PRESENT: Thomas Prophet, Sarah Etelamaki, Peter Koski, Paul Alto
   MEMBERS ABSENT: Jeffrey Ogea
   STAFF PRESENT: Jim Kippola
   STAFF ABSENT: Steve Bartanen
   PUBLIC PRESENT: Robert Brandt, Marline Worth
4. Approval of Agenda
   MOTION: To approve the agenda with additions.
   Pete Koski, Moved; Paul Alto, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.
5. Approval of Minutes
   MOTION: To approve the July 9, 2018 Regular Meeting Minutes.
   Sarah Etelamaki, Moved; Pete Koski, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.
6. Approval of Treasurer's Report
   MOTION: To approve the Treasurer's Report as presented. Total Assets are as follows:
   General Fund: $964,817.01 **ELF Fund: $0**
   Sanitation Fund: $266,965.76 **Rail Fund: $189,377.06**
   Fire/EMS Fund: $92,534.03 **Trust & Agency Fund: $6,148.01**
   Road Fund: $465,935.02
   Sarah Etelamaki, Moved; Pete Koski , Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.
7. Approval of Bills:
   MOTION: To accept the bills as written, with additions.
   Pete Koski, Moved; Sarah Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.
8. Reports
   a. **BOARD MEMBER COMMITTEE MEETINGS:** Sarah Etelamaki attended the MCSWMA meeting, with nothing major to report. Paul Alto attended the MTA training and it was very beneficial. Pete Koski attended the fire department meeting and reported they had 1 run and 1 truck in the Diorite 4th of July parade.
   b. **PLANNING COMMISSION REPORT:** Mr. Kippola reported that he is hoping the master Plan gets back on schedule, as he feels it has fallen behind. The Road name and address study is still in the field work stage, with anticipation of it being ready for recommendations by fall for the board. The Disaster plan continues to wait for responses from Marquette County and Michigamme Township.
   c. **FIRE DEPARTMENT REPORT:** No one was present to report.
9. Correspondence
   a. Planning Commission Draft Minutes 7/23/2018

b. 7/20/2018 Northern Design Works: Fire Station Field Report
c. 7/26/2018 Alger Marquette Community Action Board: Notice of Intent Comment form
d. 7/25/2018 DEQ Eagle Mine to amend Humboldt Mill Mining Permit MP 01 2010
e. 7/19/2018 Eagle Mine LLC – Humboldt Mill: Public Notice re: Permit No. MI0058649
f. 7/17/2018 Marquette County Board of Commissioners: Support of Voters not Politicians
g. 7/30/2018 Bill Nordeen: L.L. VanDamme, LLC and sand pit at Koski Corner

10. Public Comment: Jim Kippola wanted to send a reminder that the road improvements plan will use a large amount of the current funds and inquired about a millage proposal. He also stated that a resident on South River Road commended the township for having road signage as it helped a Search and Rescue effort last year regarding a lost child.
11. Old Business:
    a. **Fire Hall Addition:** A field report was submitted reporting the current status of the construction.
    b. **EMS/First Responder:** Treasurer Alto had attended the MTA training and is going to research if there are any legal requirements for local EMS personnel to respond even without a mutual aide agreement. Pete Koski is going to raise the issue at the next fireman's meeting to see if there is indeed interest in a First Responder department, and who would be willing to head it up.
    c. **Gravel Pit Erosion Issue:** We are still waiting to hear back from either Mr. Delmont or his attorney regarding the last correspondence from us. Chairman Kippola also suggested that we have our attorney review the recent letter dated July 30, 2018 from Mr. Nordeen.
12. New Business.
    a. **Public Funds Interest Checking:** Treasurer Alto briefed the board on the options available to garner some interest on the township funds, where currently we don't gain any. The 2 options are a Zero Balance Account, or a Public Funds Interest Checking Account. Both would create interest, but the Public Interest Fund would keep the account separate and is less than $20 difference in gained interest.
       MOTION: To switch the township funds to the Public Interest Checking Account.
       Tom Prophet, Moved: Pete Koski, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.
    b. **Propane Pre-buy:** UP Propane has sent out the pre-buy options to lock in lower rates based on last years usage. In the past we have taken advantage of this savings for both the town hall and the fire hall.
       MOTION: To pay for the Pre-buy propane for both the town hall and fire hall based on last years usage.
       Pete Koski, Moved; Sarah Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.
    c. **Travel for Fire Truck Pick up:** Pete Koski did some quick research on one-way plane tickets vs. paying 2 people to drive to South Dakota for the pick up of the new fire truck when it is ready. It appears flying would be the more inexpensive way to go. We will continue to look into this option as an estimated delivery time becomes available.
    d. **Water Filtration for Fire Hall:** There are reports from the firefighters that the water at the firehall is not clean. Supervisor Prophet will check it out and run a hose to see if it clears. If it continues to be an issue, we will explore installing a water filter.
    e. **Office Hours:** Supervisor Prophet proposed a change in office hours for the administrator, to be more beneficial for the township residents.

MOTION: To set the hours of the office to Monday through Thursday from 9:00am-12:00pm, and 12:30pm-4:00pm., starting September 1st, 2018.
Tom Prophet, Moved; Paul Alto, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

13. Public Comment: Bob Brandt questioned if it would be a better option for a transport company deliver the new fire truck. He states that each state may have different driving issues/restrictions if we send our own people.
Marline Worth questioned if the election worker checks were written as they weren't listed on the financial statement. Clerk Etelamaki stated they were listed on the additional bills list and are available.
14. Adjournment:
MOTION: To adjourn the meeting at 8:24pm.
Pete Koski, Moved; Paul Alto, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

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Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk Thomas Prophet, Supervisor Paul Alto, Treasurer
Peter Koski, Trustee Jeffrey Ogea, Trustee

HUMBOLDT TOWNSHIP
244 CO. RD. FAF
CHAMPION, MICHIGAN 49814
PH(906)339-2927 FAX(906)339-4431

Regular Meeting
Monday, September 10, 2018 – 7:00 PM

1. Supervisor Prophet called the meeting to order at 7:00 PM
2. Pledge of Allegiance
3. Roll Call
   MEMBERS PRESENT: Thomas Prophet, Sarah Etelamaki, Peter Koski, Jeffrey Ogea
   MEMBERS ABSENT: Paul Alto
   STAFF PRESENT: None
   STAFF ABSENT: Steve Bartanen, Jackie Solomon, Jim Kippola(arrived after meeting had adjourned)
   PUBLIC PRESENT: Robert Brandt, Elton Luce II, Trey Luce
4. Approval of Agenda
   MOTION: To approve the agenda.
   Jeffrey Ogea, Moved; Pete Koski, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.
5. Approval of Minutes
   MOTION: To approve the August 13, 2018 Regular Meeting Minutes.
   Sarah Etelamaki, Moved; Jeffrey Ogea, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.
6. Approval of Treasurer's Report
   MOTION: To approve the Treasurer's Report as presented. Total Assets are as follows:
   General Fund: $967,668.19 **ELF Fund: $0**
   Sanitation Fund: $263,907.86 **Rail Fund: $189,377.06**
   Fire/EMS Fund: $33,632.73 **Trust & Agency Fund: $6,148.01**
   Road Fund: $465,935.02
   Pete Koski, Moved; Jeffrey Ogea , Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.
7. Approval of Bills:
   MOTION: To accept the bills as written.
   Sarah Etelamaki, Moved; Jeffrey Ogea, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.
8. Reports
   a. **BOARD MEMBER COMMITTEE MEETINGS:** Sarah Etelamaki attended the MCSWMA meeting, and reported that during the scrap tire drives, the landfill collected 18,000 tires. Pete Koski attended the fire department meeting and reported they had 4 runs. He also reported that the chassis still had not been delivered to Midwest and that once they do receive it, they have 180 days to complete the truck. Jeffrey Ogea attended the Planning Commission meeting and stated they reviewed chapters 1-4 of the Master Plan.
   b. **PLANNING COMMISSION REPORT:** No one present to report.
   c. **FIRE DEPARTMENT REPORT:** No one was present to report.
9. Correspondence
   a. Planning Commission Draft Minutes 8/27/2018
   b. 8/20/2018 Northern Design Works: Fire Station Field Report #4
   c. 8/20/2018 Northern Design Works: Fire Station Application for Payment #4

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d. 8/20/2018 Northern Design Works: Fire Station Bulletin #3
e. 8/24/2018 Northern Design Works: Fire Station Change to Order #2

10. Public Comment: Elton Luce II gave an update on his deer ranch, stating there were a few changes with fencing but well within the conditional use permit limits. He is also willing to give tours to members of the board and Planning Commission.
11. Old Business:
    a. **Fire Hall Addition:** Supervisor Prophet stated the electric is getting finished, the ceiling tiles are almost complete, and overall, the fire hall addition is very close to being done.
    b. **Gravel Pit Erosion Issue:** Supervisor Prophet has been in contact with both attorneys and reported that there still needs to be a mediation plan.
    c. **Zoning Violation: Huhta:** Supervisor Prophet stated that Mr. Huhta had signed for a certified letter, but, did not respond. The next step is to issue a civil infraction, which the board agreed to have Mr. Murphy proceed with.
12. New Business: None
13. Public Comment: None
14. Adjournment:

    MOTION: To adjourn the meeting at 7:26pm.
    Sarah Etelamaki, Moved; Jeffrey Ogea, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

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Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk | Thomas Prophet, Supervisor | Paul Alto, Treasurer
Peter Koski, Trustee | Jeffrey Ogea, Trustee

HUMBOLDT TOWNSHIP
244 CO. RD. FAF
CHAMPION, MICHIGAN 49814
PH(906)339-2927 FAX(906)339-4431

Special Meeting
Monday, October 2, 2018 – 7:00 PM

1. Clerk Etelamaki called the meeting to order at 7:00 PM
2. Pledge of Allegiance
3. Roll Call
   MEMBERS PRESENT: Sarah Etelamaki, Peter Koski, Jeffrey Ogea, Paul Alto
   MEMBERS ABSENT: Thomas Prophet
   STAFF PRESENT: Jackie Solomon, Howard Robare
   STAFF ABSENT: None
   PUBLIC PRESENT: None
4. Approval of Agenda
   MOTION: To approve the agenda.
   Jeffrey Ogea, Moved; Paul Alto, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried
5. Correspondence: None
6. Public Comment: None
7. Old Business: None
8. New Business:
   A. Discussion and response to STC letter regarding assessment roll: Assessor Howard Robare gave a brief explanation on what an Economic Condition Factor is and why the state is moving forward with their plans to take possession of Humboldt's tax roll. There are many obstacles a township of our size faces in trying to satisfy the conditions of the state requirements. Mr. Robare spoke with Kelli Sobel of the Michigan Department of Treasury and determined that one way to rectify our condition is to hire a new assessor, which would grant us a one year time frame to correct our roll. Mr. Robare had been contemplating retirement in the near future, so this is a good time for Humboldt to seek a new assessor. Mr. Robare is going to keep us informed on any new developments, should any come to exist.
   B. Plow truck acquisition: Trustee Jeffrey Ogea has found a possible truck for sale that could be purchased by the township to replace the wrecked one from last year. Trustee Pete Koski has also been researching potential replacements as well on a government selling website. The board agreed to get more information on any and all options and re-discuss at the next regular board meeting.
9. Public Comment: None
10. Adjournment:
    MOTION: To adjourn the meeting at 7:30pm.
    Pete Koski, Moved; Jeffrey Ogea, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

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Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk Thomas Prophet, Supervisor Paul Alto, Treasurer
Peter Koski, Trustee Jeffrey Ogea, Trustee

HUMBOLDT TOWNSHIP
244 CO. RD. FAF
CHAMPION, MICHIGAN 49814
PH(906)339-2927 FAX(906)339-4431

Regular Meeting
Monday, October 8, 2018 – 7:00 PM

1. Supervisor Prophet called the meeting to order at 7:00 PM
2. Pledge of Allegiance
3. Roll Call
   MEMBERS PRESENT: Thomas Prophet, Sarah Etelamaki, Peter Koski, Jeffrey Ogea
   MEMBERS ABSENT: None
   STAFF PRESENT: Jackie Solomon, Jim Kippola
   STAFF ABSENT: None
   PUBLIC PRESENT: Gary Laitala
4. Approval of Agenda
   MOTION: To approve the agenda.
   Sarah Etelamaki, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
5. Approval of Minutes
   MOTION: To approve the September 10, 2018 Regular Meeting Minutes, and the October 2, 2018 Special Meeting Minutes.
   Pete Koski, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
6. Approval of Treasurer's Report
   MOTION: To approve the Treasurer's Report as presented. Total Assets are as follows:
   General Fund: $949,279.44 **Road Fund: $466,021.88**
   Sanitation Fund: $257,945.60 **Rail Fund: $274,515.28**
   Fire/EMS Fund: $381,697.94 **Trust & Agency Fund: $6,948.01**
   Jeffrey Ogea, Moved; Sarah Etelamaki, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
7. Approval of Bills:
   MOTION: To accept the bills as written, with additions.
   Pete Koski, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
8. Reports
   a. **BOARD MEMBER COMMITTEE MEETINGS:** Pete Koski attended the MCTA meeting, and the fire department meeting. He stated the FD had a couple of runs in September and that the chassis has been delivered to Midwest with an estimated delivery date of November 19th. Paul Alto attended the WMCSA meeting and reported that they are having low recycling numbers and are working on capital improvement plans. Sarah Etelamaki attended the MCSWMA meeting and reported they are looking into a tire grant for next year. Jeffrey Ogea attended the PC meeting, and said Mr. Kippola will give us the report.
   b. **PLANNING COMMISSION REPORT:** Jim Kippola gave a summary of the last PC meeting. They are continuing to progress on the street lighting, address, and road name study. They hope to forward the information to the board for the Capital Improvement Program of 2019-2020 fiscal year. They continue to review the Master Plan chapters. Mr. Kippola and Mr. Robare toured the Luce Game Ranch to verify the as built site plan, which is on file in the Township office. The county has

divided the county into sections for their master plan and have asked Mr. Kippola to be a liaison for our area. The PC is also still waiting on a response from the county regarding a disaster plan.

c. **FIRE DEPARTMENT REPORT:** Pete Koski had given a brief report during the board member committee reports (above) since the chief could not make the meeting.

9. Correspondence
    a. 9/5/2018 Fire Department Minutes
    b. 9/24/2018 Planning Commission Draft Minutes
    c. 9/13/2018 MCRC Re: 2019 HMA Paving Program
10. Public Comment: None
11. Old Business:
    a. **Fire Hall Addition:** A site visit was done on October 8th with Northern Design Works and GE Builders and provided us with an updated field report. The visit generated a punch list for unfinished work although the majority, is substantially complete.
    b. **Gravel Pit Erosion Issue:** The township received a copy of a recommendation letter from Brian Savolainen to Mr. Delmont with what he states could still be done to the site. Upon discussion, the board has agreed to get input from our Planning Commission.
    MOTION: To turn the Gravel Pit issue over to the Planning Commission for further review.
    Tom Prophet, Moved: Sarah Etelamaki, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
    c. **Zoning Violation: Huhta:** The Sheriff's office has issued a civil infraction citation and the board is now waiting to hear from the court.
    d. **Plow Truck:** Pete Koski had found a fleet selling website that provides equipment at drastically reduced prices for governmental businesses. It does require a $180.00 annual fee. The site also provides many other offers and services. The board decided to get more information to see if it would be of great benefit to the township.
1. New Business:
    a. **Public Hearing: Truth in Taxation:** Supervisor Prophet opened the hearing and summarized the Resolution. A Resolution is drafted for an increase in Humboldt Property taxes by .1739 mills. It is also proposed that a 2.1% increase in revenues from the ad valorem property taxes are permitted without holding a hearing if the resolution is adopted. Public comment was opened. There was no public comment made by written or verbal account. Supervisor Prophet closed the hearing to public comment. The board had a minor discussion about the resolution.
    MOTION: To adopt the Truth in Taxation Resolution.
    Sarah Etelamaki, Moved; Pete Koski, Supported; Roll call vote taken:
    Jeffrey Ogea-Aye Pete Koski-Aye Sarah Etelamaki-Aye
    Thomas Prophet-Aye Paul Alto-Aye
    5 Ayes, 0 Nays, 0 Absent; Motion Carried.
    Supervisor Prophet adjourned the public hearing at 8:12 pm.
    b. **Assessing:** As of the meeting there had been no follow-up from Howard Robare on his proposed discussion with Kelli Sobel. Tom Prophet is going to check with Jackie Lykins, who is the Equalization Director of Marquette County, to gather information on a course of action.
    c. **MCRC: 2019 HMA Paving Program:** The annual HMA paving and crack, chip & fog sealing program letter was received with a request for needs and locations be sent to the Marquette County

Road Commission. They are planning to send out paving bids in early January. Humboldt had contacted the county last summer with a plan, and decided to proceed with the same plan.

d. **Senate Bill 396:** Bill 396 is a bill that would amend the Michigan Vehicle Code and allow forestry vehicles to be exempt from seasonal load restrictions. The board does not agree with this bill, as it would dramatically damage our roads with no real plan for who would be responsible to fix them and bear other costs.
   MOTION: To adopt the resolution to Oppose Senate Bill 396.
   Pete Koski, Moved; Paul Alto, Supported; 5 Ayes,0 Nays, 0 Absent; Motion carried.

e. **Budget Amendment:** Some funds needed to be moved around to cover costs, with no over-all change to the budget.
   MOTION: To approve the budget amendment.
   Jeffrey Ogea, Moved; Pete Koski, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion carried.

2. Public Comment: None
3. Adjournment:
   MOTION: To adjourn the meeting at 8:31 pm.
   Jeffrey Ogea, Moved; Sarah Etelamaki, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

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Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk | Thomas Prophet, Supervisor | Paul Alto, Treasurer
Peter Koski, Trustee | Jeffrey Ogea, Trustee

HUMBOLDT TOWNSHIP
244 CO. RD. FAF
CHAMPION, MICHIGAN 49814
PH(906)339-2927 FAX(906)339-4431

Special Meeting
Monday, October 8, 2018 – 6:45 PM

1. Supervisor Prophet called the meeting to order at 6:45 PM
2. Pledge of Allegiance
3. Roll Call
   MEMBERS PRESENT: Thomas Prophet, Sarah Etelamaki, Paul Alto
   MEMBERS ABSENT: None
   STAFF PRESENT: None
   STAFF ABSENT: None
   PUBLIC PRESENT: None
4. Approval of Agenda
   MOTION: To approve the agenda as written.
   Sarah Etelamaki, Moved; Paul Alto, Supported; 3 Ayes, 0 Nays, 0 Absent; Motion Carried.
5. Correspondence: None
6. Public Comment: None
7. Old Business: None
8. New Business:
   a. Election Committee: Approval of Election Inspectors for November 6, 2018 Election. Debbie Brooks, Diane Perry, Doreen Weaver, Gail Warner, Lynn St Aubin, Mary Pascoe, Bob Brandt, Sarah Etelamaki.
      MOTION: To approve the list of Election Inspectors.
      Thomas Prophet, Moved; Paul Alto, Supported; 3 Ayes, 0 Nays, 0 Absent; Motion carried.
9. Public Comment: None
10. Adjournment
    MOTION: To adjourn the meeting at 6:50 p.m.
    Sarah Etelamaki, Moved; Paul Alto, Supported; 3 Ayes, 0 Nays, 0 Absent; Motion Carried.

_____

Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk Thomas Prophet, Supervisor Paul Alto, Treasurer
Peter Koski, Trustee Jeffrey Ogea, Trustee

HUMBOLDT TOWNSHIP
244 CO. RD. FAF
CHAMPION, MICHIGAN 49814
PH(906)339-2927 FAX(906)339-4431

Regular Meeting
Monday, November 12, 2018 – 7:00 PM

1. Supervisor Prophet called the meeting to order at 7:00 PM
2. Pledge of Allegiance
3. Roll Call
   MEMBERS PRESENT: Thomas Prophet, Sarah Etelamaki, Peter Koski, Jeffrey Ogea, Paul Alto
   MEMBERS ABSENT: None
   STAFF PRESENT: Jackie Solomon, Jim Kippola
   STAFF ABSENT: None
   PUBLIC PRESENT: Leah VanZile, Randy Ruppel, Bob Brandt
4. Approval of Agenda
   MOTION: To approve the agenda with addition: New Business c. Fire Department furniture and travel.
   Jeffrey Ogea, Moved; Sarah Etelamaki, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
5. Approval of Minutes
   MOTION: To approve the October 8, 2018 Regular Meeting Minutes, and the October 8, 2018 Special Meeting Minutes.
   Pete Koski, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
6. Approval of Treasurer's Report
   MOTION: To approve the Treasurer's Report as presented. Total Assets are as follows:
   General Fund: ~~$9458,762.91~~ $945,762.91 **Road Fund: $466,234.53**
   Sanitation Fund: $254,998.07 **Rail Fund: $274,663.04**
   Fire/EMS Fund: $300,683.00 **Trust & Agency Fund: $6,948.01**
   Sarah Etelamaki, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
7. Approval of Bills:
   MOTION: To accept the bills as written, with additions.
   Pete Koski, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
8. Reports
   a. **BOARD MEMBER COMMITTEE MEETINGS:** Pete Koski attended the MCTA meeting, and stated they discussed lead content in water, the Christmas Party on December 6th, and Mr. Iwanicki along with the road commission will be meeting in early January to discuss the 2019 road plan. Trustee Koski also attended the Fire Department meeting reporting that there were 3 runs in October and the FD received two, $100 donations from Koski Corner for recent clean-ups the FD performed. The FD also plans to have a fire truck in the Ishpeming Christmas parade on November 23rd. Sarah Etelamaki attended the MCSWMA meeting and gave a brief report on the recycling feasibility study and stated that there is a community forum set for December 6th. Jeffrey Ogea attended the Planning Commission meeting and will let Mr. Kippola give the report on that.
   b. **PLANNING COMMISSION REPORT:** Jim Kippola gave a summary of the last PC meeting. He states the street and address study is still underway, with most of the field work being completed.

There was a work session with CUPPAD and chapters 1-8 have been reviewed but the Master Plan study is going slow. A new schedule will be developed to reflect the timing. Mr. Kippola is working with the county on the county's master plan, and he states there has been a great response for the county survey and urges the board to take the survey if we haven't already. The PC has reviewed the gravel pit erosion issue and they feel there is a significant amount of things missing as required by the PC per the zoning ordinance. The proper procedure is for the zoning administrator to address that in terms of adequacy to the PC, and then the PC will forward it to the board with recommendations on what they feel needs to get done to get the site plan into compliance. Mr. Kippola has also been in contact with the owners engineer and he affirmed that he has not been asked to do anything additional to the site plan.

c. **FIRE DEPARTMENT REPORT:** Trustee Koski had given a report on behalf of the FD, as there were no members present at tonight's meeting. See above.

9. Correspondence
    a. 11/7/2018 Fire Department Minutes
    b. 10/22/2018 Planning Commission Draft Minutes
    c. 10/15/2018 Marquette County/MTA
        Re: SEMCO opposition of SB 1031
    d. 11/6/2018 MCSWMA Recycling Feasibility Study
    e. 10/9/2018 Republic Mountain Lake L.L.C. re: ELF Property
10. Public Comment: Bob Brandt stated the Fishing Derby account has now topped $5000.00. He states the election went very smoothly and that it would be nice to see the election workers get an increase in pay. He would have liked to see the wording in the road millage proposal state some weight restrictions, and is concerned about the raise in taxes verses his fixed income. He would also like to know why land classified as CF is given a tax break.
11. Old Business:
    a. **Fire Hall Addition:** There was a small change to order request in the amount of $2,100.00 for an electrical circuit pump in septic tank and replacement of 2 exterior lights. Trustee Koski stated he doesn't believe the addition is complete and would like to see the issues taken care of before we finalize payments. Jackie Solomon will get in touch with Rich Uren to address the issues.
    b. **Gravel Pit Erosion Issue:** PC Chairman Kippola had given an update in his PC report. See above.
    c. **Zoning Violation: Huhta:** Supervisor Prophet stated that both lawyers had talked and had advised Mr. Huhta to get the correct paperwork submitted. He did come to the hall to get what was needed, but has not turned anything in yet.
    d. **Plow Truck:** Supervisor Prophet had looked at a 1993 truck for $7,500.00, but the board was not in agreement to pursue that option due to the age, mileage, and price. It was decided to keep checking for other options.
    e. **Assessing:** Humboldt Township is currently contracting with the county to rectify the ECF study issue, and the state has agreed to grant us additional time to correct the deficiencies. The state will not take over our assessment roll as long as we hire a new assessor and correct all issues. We have yet to receive a resignation letter from Howard Robare, so Mr. Prophet will contact him to get one before we proceed with hiring someone new.
12. New Business:

a. **Upper Michigan Energy Resources Corporation:** Humboldt Township was due to renew our 30 year electric franchise with Upper Michigan Energy Resources Corporation, per Michigan law.
MOTION: To adopt the ordinance granting a franchise to Upper Michigan Energy Resources.
Sarah Etelamaki, Moved; Jeffrey Ogea, Supported; Roll Call Vote;
Jeffrey Ogea-Aye **Pete Koski-Aye**
Sarah Etelamaki-Aye **Paul Alto-Aye**
Thomas Prophet-Aye
5 Ayes, 0 Nays, 0 Absent; Motion Carried.

b. **Christmas Party:** The annual Humboldt Township Christmas party and sleigh rides is scheduled for December 1st, from 2-4pm. Jeannie Carlisle is requesting $800.00 for supplies/payments. Carlisle Sanitation will donate the hot dogs and buns.
MOTION: To approve the Christmas party expenses.
Jeffrey Ogea, Moved; Pete Koski, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

c. **Fire Department Office furniture and travel:** A request for approval to purchase office furniture, not to exceed $5000.00 for the new fire hall was received. The funds are already in the budget, and would not require any extra. The board agreed with this request. The new fire truck is also set to be finished by November 26th and will need to be picked up. The cost to fly one way verses reimbursement for driving is less expensive. It is recommended to purchase 2 one-way tickets for Chief Bartanen and Assistant Chief Vial and have them drive the truck back. The board agreed this was also the better option.

13. Public Comment: Jackie Solomon stated that Champion Township has asked if Humboldt Township would be willing to let the residents of Champion Township use our recycling trailers. After a brief discussion, the board agreed that Champion Township should look into acquiring their own recycling trailers or look into other options.
14. Adjournment:
MOTION: To adjourn the meeting at 8:20pm.
Pete Koski, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

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Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk Thomas Prophet, Supervisor Paul Alto, Treasurer
Peter Koski, Trustee Jeffrey Ogea, Trustee

HUMBOLDT TOWNSHIP
244 CO. RD. FAF
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Regular Meeting
Monday, December 10, 2018 – 7:00 PM

1. Supervisor Prophet called the meeting to order at 7:00 PM
2. Pledge of Allegiance
3. Roll Call
   MEMBERS PRESENT: Thomas Prophet, Sarah Etelamaki, Peter Koski, Jeffrey Ogea, Paul Alto
   MEMBERS ABSENT: None
   STAFF PRESENT: Jackie Solomon, Jim Kippola, Joe Wassie, Steve Bartanen
   STAFF ABSENT: None
   PUBLIC PRESENT: Bob Brandt
4. Approval of Agenda
   MOTION: To approve the agenda with addition: New Business e. Katie Bartanen Resignation Letter.
   Sarah Etelamaki, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
5. Approval of Minutes
   MOTION: To approve the November 12, 2018 Regular Meeting Minutes, with corrections.
   Jeffrey Ogea, Moved; Pete Koski, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
6. Approval of Treasurer's Report
   MOTION: To approve the Treasurer's Report as presented. Total Assets are as follows:
   General Fund: $937,237.72 **Road Fund: $466,440.44**
   Sanitation Fund: $251,948.03 **Rail Fund: $274,806.13**
   Fire/EMS Fund: $103,778.59 **Trust & Agency Fund: $6,948.01**
   Pete Koski, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
7. Approval of Bills:
   MOTION: To accept the bills as written, with additions.
   Pete Koski, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
8. Reports
   a. **BOARD MEMBER COMMITTEE MEETINGS:** Pete Koski attended the Fire Department meeting, and state that they have a nice new truck. Tom Prophet attended the MCSWMA informational meeting on recycling and gave a brief report on the goal of single stream recycling at the landfill. Sarah Etelamaki also attended the recycling meeting and added to Supervisor Prophet's report and stated there is information available if anyone would like to look at the studies.
   b. **PLANNING COMMISSION REPORT:** Jim Kippola gave a summary of the last PC meeting. He states that the Humboldt Master Plan should be ready with an update for the board in early 2019. The Marquette Co. Master Plan still has 3 local townships to meet with. The Disaster Preparedness Plan has made some progress with information from Teresa Schwalbach, and there is more to come in 2019.
   c. **FIRE DEPARTMENT REPORT:** Chief Bartanen reports that the new truck is filled and ready to go. The FD has had a few calls about the smell coming from the mine pit. The FD would like to get

a concrete pad in front of the fire hall for the purpose of washing trucks outdoors without it getting muddy. He said there has been talk about the possible purchasing of extraction tools since Ishpeming Township is the nearest to us with those tools. He states there is no more EMS in Republic Township and suggests our township revisit the idea of creating either an EMS team, or First Responders. Discussion took place on ways to generate interest from our residents. Supervisor Prophet is going to contact other local supervisors to discuss options.

9. Correspondence
    a. Planning Commission Draft Minutes 11/26/2018
    b. Memo: HTPC Chairman Kippola re: MJ VanDamme Pit Closure
    c. Memo: HTPC Chairman Kippola re: Street Sign, Address & Street Light Assessment
    d. Memo: HTPC Chairman Kippola re: Jeannie Carlisle Resignation
    e.
10. Public Comment: Bob Brandt discussed recycling and the need for it because no one would want a new landfill due to costs, etc. He wishes the board well in 2019 as it looks like the board will have a full plate. He is also concerned about the smell issue at the mine and doesn't believe the mine is being honest with what is happening.
11. Old Business:
    a. **Fire Hall Addition:** All of the unfinished projects now appear to be complete. We will still need to keep an eye on the sidewalk grade in the spring to make sure it is not draining water towards the hall. Chairman Kippola states the PC has requested an "As built" site plan and is waiting on that.
    b. **Zoning Violation: Huhta:** Supervisor Prophet said Mr. Huhta did come in and pay for his permit. The property was also changed from commercial to residential.
    c. **MJ VanDamme Pit Closure:** The submitted restoration plan is not adequate. The Zoning Administrator has reviewed the plan and listed the current violations that are still not addressed. The PC is recommending that the board contact Mr. Delmont and inform him of his options. One, being to take the issue to the Zoning Board of Appeals so that they can mediate and try to come to an agreement. Or two, comply with the zoning ordinance and its requirements to focus on the health, safety, and welfare of the people. The board will send a letter to Mr. Delmont.
    d. **Plow Truck:** The board set a budget of $12,000 to search for a plow truck. It was recommended by Chairman Kippola to try the option of a blind ad and see what is offered. Emailing local dealerships was also a suggested option.
    e. **Assessing:** Supervisor Prophet spoke with Mr. Robare and stated we will need a resignation letter if he is no longer going to be the township assessor. Mr. Robare will send one. Jackie Solomon had submitted a resume for the position last month.
    MOTION: To hire Jackie Solomon as assessor of Humboldt Township.
    Jeffrey Ogea, Moved; Paul Alto, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion carried.
    f. **MDNR Recreation Grant:** The recreation grant has finally been approved. We will send out for bids along with the cemetery work in January.
    g. **Master Plan Contract Amendment:** The proposed amendment is for an extension, but no contract has been received.
    h. **Street Sign, Address, and Street Light Assessment:** The last piece of field work at the Granite Lake area has yet to be completed, as firearm season was upon us. Chairman Kippola states they are

looking for input on the preliminary draft. He also questions if the township should have an ordinance requiring signage for properties.

i.

12. New Business:
    a. **2019 Regular Board Meeting Schedule:** The board reviewed the schedule for 2019 meetings.
    b. **Call for 2019 Capital Improvement Projects:** Chairman Kippola is looking for any possible projects that should be considered for 2019.
    c. **Jeannie Carlisle Planning Commission Resignation:** Jeannie Carlisle submitted a resignation letter and the PC has regretfully accepted it. The township thanks Jeannie for all of her service. This leads to an opening on the PC board which will be posted.
    d. **Board of Review Appointments:** The members of the board of review are up for re-appointment. They have all indicated that they would like to continue and so will be re-sworn in.
    e. **Katie Bartanen Deputy Clerk Resignation Letter:** Deputy Clerk Katie Bartanen has submitted a resignation letter. Clerk Etelamaki was aware this was coming and has already chosen a new deputy clerk, Doreen Weaver, who will be sworn in asap. We thank Katie for her service.
13. Public Comment: Bob Brandt would like the board to hire an electrician to fix the outlets by the pond for the Fishing Derby. He states the "plow truck" can also be used to various other township needs so employees or board members wouldn't have to use personal vehicles for township travel. Mr. Brandt would like to know if solar lights could be an alternate for un-needed street lights to save money. He also wonders if property owners affected by the gravel pit issues would be willing to sell their houses to VanDamme as, that could possibly be a less expensive way for VanDamme to resolve their violations.
14. Adjournment:

    MOTION: To adjourn the meeting at 8:54pm.

    Jeffrey Ogea, Moved; Sarah Etelamaki, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

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Sarah Etelamaki, Clerk