Sarah Etelamaki, Clerk | Thomas Prophet, Supervisor | Debbie Wiljanen, Treasurer
Peter Koski, Trustee | Jeffrey Ogea, Trustee

HUMBOLDT TOWNSHIP
244 CO. RD. FAF
CHAMPION, MICHIGAN 49814
PH(906)339-2927 FAX(906)339-4431

Special Meeting
Monday, January 2, 2017 – 1:00 PM

1. Supervisor Prophet called the meeting to order at 7:00 PM
2. Pledge of Allegiance
3. Roll Call
   MEMBERS PRESENT: Thomas Prophet, Sarah Etelamaki, Debbie Wiljanen, Peter Koski, Jeffrey Ogea
   MEMBERS ABSENT: None
   STAFF PRESENT: Jackie Solomon, Administrator
   STAFF ABSENT: None
   PUBLIC PRESENT: None
4. Approval of Agenda
   MOTION: To approve the agenda as written.
   Debbie Wiljanen, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
5. Correspondence
   a. Email Correspondence between Thomas Prophet & Attorney, Brian Sheridan
   b. Purchase agreement signed by John DeLuca of Aeris
6. Public Comment:
   None
7. Old Business:
   a. **ELF Site Purchase Agreement signed by Aeris:** The original agreement had been changed from closing within 30 of signing to 45 days. The date and signer of the agreement had also been changed. The agreement required the Township to send it to the title company immediately upon signing. Under the advice of Attorney Brian Sheridan, the Board discussed either obtaining a non-refundable earnest money deposit, or require proof of financing before counter signing. The Board thought it would be wise to ask for a deposit of $2,500.00 (two thousand, five hundred dollars) and request Mr. Sheridan go forth with handling that.
      MOTION: To have Attorney Sheridan ask for the $2,500.00 earnest money deposit from Aeris.
      Jeffrey Ogea, Moved; Sarah Etelamaki, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
   b. **Board Tour of ELF Site:** Board members toured the ELF site.
8. New Business: None
9. Public Comment: None
10. Adjournment
    MOTION: To adjourn the meeting at 3:15 p.m.
    Sarah Etelamaki, Moved; Debbie Wiljanen, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

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Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk | Thomas Prophet, Supervisor | Debbie Wiljanen, Treasurer
Peter Koski, Trustee | Jeffrey Ogea, Trustee

HUMBOLDT TOWNSHIP
244 CO. RD. FAF
CHAMPION, MICHIGAN 49814
PH(906)339-2927 FAX(906)339-4431

Regular Meeting
Monday, January 9, 2017 – 7:00 PM

1. Clerk Etelamaki called the meeting to order at 7:00 PM
2. Pledge of Allegiance
3. Roll Call

   MEMBERS PRESENT: Sarah Etelamaki, Debbie Wiljanen, Peter Koski, Jeffrey Ogea
   MEMBERS ABSENT: Thomas Prophet
   STAFF PRESENT: Matt Zumpf, Fire Chief; Jim Kippola, Planning Commission Chairman; Jackie Solomon, Administrator
   STAFF ABSENT: None
   PUBLIC PRESENT: Steve Bartanen, HFD; Billy Gierut, HFD; Robert Brandt; Tammy Marier, MERS representative; Zach Quayle, HFD; Gary Laitala, HFD; Katie Bartanen; Deputy Clerk
4. Approval of Agenda

   MOTION: To approve the agenda with the addition of New Business 12.e MDNR recreation grant Jeffrey Ogea, Moved; Debbie Wiljanen, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.
5. Approval of Minutes

   MOTION: To approve the December 12, 2016 regular meeting minutes, and January 2, 2017 Special meeting as presented.
   Jeffrey Ogea, Moved; Debbie Wiljanen, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.
6. Approval of Treasurer's Report

   MOTION: To approve the Treasurer's Report as presented. Total Assets are as follows:
   General Fund: $624,611.05 **Road Fund: $331,178.68**
   Sanitation Fund: $140,581.59 **ELF Fund: $75,794.58**
   Fire/EMS Fund: $70,802.19 **Rail Fund: $149,000.18**
   Pete Koski, Moved; Jeffrey Ogea, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.
7. Approval of Bills

   MOTION: To accept the bills as written, with the additions provided by Sarah Etelamaki. Debbie Wiljanen, Moved; Pete Koski, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.
8. Reports
   a. **Board Member Committee Meetings:** Jeffrey Ogea attended the Planning Commission meeting.
   b. **PLANNING COMMISSION REPORT:** Chairman Kippola reported that the Road improvement and prioritization plan is moving ahead. U.P.E.A. has completed much of the initial research and physical road review. Commission efforts in fire hall site plan review would be best served once the Township Board can narrow the focus to one site. Recreation complex parcel no. 2 preliminary site plan has been received. Capital programming forms were reviewed by the Commission and have been relayed to the board for approval.

c. **FIRE DEPARTMENT REPORT:** Chief Zumpf reports the fire department had 3 calls, 2 cancellations, and 1 roll over. They tabled the elections until next month so members have time to read through the by-laws.

9. Correspondence
    a. Planning Commission 1/2/2017 Draft Meeting Minutes
    b. Fire Department – 12/7/2016 – No minutes submitted
    c. Memo from Jim Kippola re: Fire Hall modifications/replacement- on file
    d. Memo from Jackie Solomon re: Accounting history & forecast 1/5/2017 – on file
    e. Memo from Jim Kippola re: 2017 Capital Programming 1/5/2017 – on file
    f. Memo from Thomas Prophet re: Intergovernmental Rail Agreement 1/4/2017 – on file
10. Public Comment:

    No public comment
11. Old Business:
    a. **Fire Hall Feasibility Study:** Chairman Kippola reported that the Planning Commission is now at the stage where they feel it is time for the board to decide which direction to take and then meet with the consultant to finish the work on that particular plan. Several points were discussed with a couple of the plans so the board had a better understanding of what each plan may entail. Concern was expressed from Jeffrey Ogea regarding the overflow from the firetrucks that exit the driveway, leaving a sheet of ice across the highway. Billy Gierut requested a sander or slater to be put on one of the trucks. Gary Laitala said the county used to take care of sanding the driveway, unsure why that stopped. Joe DeRocha is going to look into that and get that agreement set back up, which would then negate the request from Mr. Gierut as that would solve the problem.
    Motion: To set up a special meeting within the next two weeks so the board can go over the individual plans.
    Pete Koski, Moved; Jeffrey Ogea, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.
    b. **Aeris "ELF Site" Purchase:** Minor changes were made in the purchase agreement which included a 45 day close instead of a 30 day close. In response to that, the board agreed, at the special meeting on 1/2/2017 to have our attorney, Mr. Sheridan ask for a $2,500.00 non-refundable earnest deposit.
    c. **Road Improvement and Prioritization Plan**: Chairman Kippola reports that Joe Wasie, Administrator Solomon and himself intend to meet with the contractor within the next few weeks to finalize a deliverable schedule for the road improvement and prioritization plan to get the board before the April budget meeting. Also, Mr Kippola is meeting with the consultant to begin discussions on county share for our road improvements.
    d. **MTA New Official Training:** Board members are attending the MTA training in Harris on 1/12/2017. Sarah Etelamaki to clarify if start time is Eastern or Central time.
    e. **Pension/457:** MERS representative, Tammy Marier presented the board with a packet of information on the MERS 457 plan. Pension - There was also a handout included in our meeting packet with information on the pension plan offered to board members.
12. New Business
    a. **Fire Department**
        i. Internet Cost: Jackie Solomon reported the costs quoted by Cable America, AT&T, Charter, and Hughes Net, along with a bid sheet. Cable America was the most affordable option for obtaining internet at the fire hall, which was $52.45+ taxes and fees/month.

Motion: To approve the purchase of internet service through Cable America for the fire hall, and cancel the phone service through At&t.

Jeff Ogea, Moved; Pete Koski, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

ii. Jacket Replacement: Chief Zumpf displayed one of two fire jacket liners which have holes chewed through them by mice. Repair was not feasible due to fire safety standards. The liner alone cannot be replaced as NFPA standards have changed since the date of purchase. He made a request for the purchase of two new replacement jackets with liners at approximately $1000.00 each. Mr. Zumpf also stated that since the damage occurred, pest control has been increased in an attempt to prevent future issues.

Motion: To approve the purchase of two new fire jackets.

Debbie Wiljanen moved; Jeffrey Ogea, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

iii. Dormer over entry door: Chief Zumpf reports that the front door is a safety hazard without a dormer to deflect ice and snow. A dormer is also required by the insurance company. Mr. DeRocha stated that it was included in recommendations from risk management 3 years ago.

Motion: Debbie Wiljanen made a motion to request Chief Zumpf direct a FD member to obtain cost quotes for fixing the dormer.

Debbie Wiljanen, Moved; Pete Koski, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

b. **Capital Programming:** Chairman Kippola presented information on 5 year capital improvement plan as directed in the Michigan Planning Enabling Act, Act 33 of 2008 125.3865 for the Township as a way to forecast major expenditures. Anticipated projects include: playground improvements, cemetery improvements/road creation, road improvements, fire department needs, and the intergovernmental rail project.

c. **Fishing Derby Purchasing:** Trustee Koski would like the board to look into an easier way for those in charge of purchasing items/goods for township events from businesses that will not set up a charge account. Jackie Solomon is going to ask an MTA representative to advise on our legal options (credit card, pre-paid card, etc.)

d. **Intergovernmental Rail Agreement:** Mr. DeRocha asked if the board would be available for a special meeting with the Republic board tentatively set for 6:30 on 2/13/2017 at the Humboldt Township Hall. The intention of this project is to ensure that product shipped out of the Republic Mill would be a source of revenue for the Townships. The board will schedule this special meeting.

e. **MDNR Rec Grant:** Jackie Solomon reported that Humboldt Township was awarded a $30,000.00 (thirty thousand dollar) Recreation Passport Grant. This is a cost re-imbursement grant where we incur the cost and are subsequently reimbursed. Mr. Kippola also stated that we are in the process of updating the recreation complex no. 2 site plan. An official contact, responsible for the day-to-day administration on this project, must be identified.

Motion: To appoint Administrator, Jackie Solomon, as the official contact for the MDNR Recreation Grant Project.

Sarah Etelamaki, Moved; Jeffrey Ogea, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

A prime professional is required for this grant. Mr. Kippola and Mrs. Solomon will draft a scope of work for the prime professional. It was also discussed that with a project of this magnitude, we will need an active Recreation Committee to assist the Planning Commission. Jeannie Carlisle has done a remarkable job as the Recreation Committee Chairman and we wish to keep her in that role. Debbie Wiljanen and Jackie Solomon volunteered to also sit on the Recreation Committee. The

board would like to encourage anyone wishing to get involved in the Recreation Committee to reach out.

13. Public Comment

Bob Brandt expressed that he would like to see an EMS up and running in our township. Would also like the Township to consider the sale of Tower lake to generate revenue. Joe DeRocha stated that, Tower Lake cannot be sold for Township revenue as the proceeds would go directly to the land bank association.

Jim Kippola says the Planning Commission is looking into conducting joint planning commission meetings with neighboring townships regarding EMS. He also wanted to bring it to the new boards attention that Tower Lake is included in the 5 year Recreation Plan.

Joe DeRocha requested a representative from the Township Board be appointed to attend Fire Department meetings. Pete Koski volunteered to be that representative.

Motion: To appoint Pete Koski to attend the Fire Department meetings.

Jeffrey Ogea, Moved; Debbie Wiljanen, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

Additionally, Mr. DeRocha stated that the proceeds from the sale of the "ELF Site" were to go to community benefits and that a portion of the proceeds would go to the Jacobetti Veterans Center. He urged the board members to honor that commitment

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14. Adjournment

MOTION: To adjourn the meeting at 8:37 p.m.

Debbie Wiljanen, Moved; Jeffrey Ogea, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

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Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk Thomas Prophet, Supervisor Debbie Wiljanen, Treasurer
Peter Koski, Trustee Jeffrey Ogea, Trustee

HUMBOLDT TOWNSHIP
244 CO. RD. FAF
CHAMPION, MICHIGAN 49814
PH(906)339-2927 FAX(906)339-4431

Special Meeting
Friday, January 20, 2017 –2:00 PM

1. Supervisor Prophet called the meeting to order at 2:00 PM
2. Pledge of Allegiance
3. Roll Call
   MEMBERS PRESENT: Thomas Prophet, Sarah Etelamaki, Debbie Wiljanen, Peter Koski
   MEMBERS ABSENT: Jeffrey Ogea
   STAFF PRESENT: None
   STAFF ABSENT: None
   PUBLIC PRESENT: None
4. Approval of Agenda
   MOTION: To approve the agenda as written.
   Pete Koski, Moved; Debbie Wiljanen, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.
5. Correspondence: None
6. Public Comment: None
7. Old Business:
   a. **Township Board members will review and discuss the proposed site plans, including the financial estimates and ways of funding each plan for the Fire hall improvements/new construction.** The board reviewed the plans and financial statements and came up with a list of recommendations and revisions based on the proposed plans. The board would like to see a new site plan that reflects the changes in both building and financial modifications. The proposed changes include a reduction in equipment, due to the number of calls the FD gets over the course of a year, a reduction in the addition size and reduced cost allowance. The board will contact Mr. Kippola with the Planning Commission to present the recommendations. Funding for the alternate plan would then be payable through the current severance taxes, and future possible expenses with the FD would then be more feasible.
   b. **Members may tour the current hall, if deemed necessary-public is welcome**. No tour was needed.
      MOTION: **To present to Mr. Kippola of the Planning Commission, the revised plans with the new recommendations which include reduction of equipment, reduced addition size, and cost not to exceed $200,000.00 (Two-hundred thousand dollars) Debbie Wiljanen, Moved; Pete Koski, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.**
8. New Business: None
9. Public Comment: None
10. Adjournment
    MOTION: To adjourn the meeting at 3:37 p.m.
    Debbie Wiljanen, Moved; Sarah Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

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Sarah Etelamaki, Clerk

Humboldt Township Officials	Moderator	Republic Township Officials
Thomas Prophet, **Supervisor**	Joseph Derocha, **District 2 County Commissioner**	John Ulrich, **Supervisor**
Sarah Etelamaki, **Clerk**		Marilyn Brancheau, **Clerk**
Debbie Wiljanen, **Treasurer**		Kristina Koski, **Treasurer**
Jeffrey Ogea, **Trustee**		Tom Feldhusen, **Trustee**
Peter Koski, **Trustee**		Thomas Stankus, **Trustee**

Humboldt & Republic Townships

Humboldt Township Hall
244 County Road FAF
Champion, MI 49814

February 13, 2017 6:30 pm

1. Call to Order: County Commissioner, Joseph Derocha, called the meeting to order at 6:30PM
2. Pledge of Allegiance
3. Roll Call

   Board Members (present unless noted)

Humboldt Township	Republic Township	Moderator
Thomas Prophet	John Ulrich	Joseph Derocha
Sarah Etelamaki	Marilyn Brancheau	
Debbie Wiljanen	Kristina Koski	
Jeffrey Ogea	Tom Feldhusen (Absent)	
Peter Koski	Thomas Stankus	

4. Approval of Agenda

   Motion: To approve agenda with additions:
   Correspondence
   A. A. 4/14/2016 Draft Intergovernmental Agreement
   B. 4/14/2016 Humboldt & Republic Township Meeting Minutes
   C. 12/8/2015 Humboldt & Republic Township Meeting Minutes
   John Ulrich, Moved; Debbie Wiljanen, Supported; 9 Ayes, 0 Nays, 1 Absent; Motion Carried.

5. Correspondence

   A. 4/14/2016 Draft Intergovernmental Agreement
   B. 4/14/2016 Humboldt & Republic Township Meeting Minutes
   Motion: To approve the 4/14/2016 Meeting Minutes with revision:
   Item 9. New Business B. Public Discussion/Q&A Jackie Koski comment add "with". Comment to read "…what can be done *with* the property."
   John Ulrich, Moved, Thomas Prophet, Supported; 9 Ayes, 0 Nays, 1 Absent. Motion Carried.
   C. 12/8/2015 Humboldt & Republic Township Meeting Minutes

6. Public Comment

   Dale Harju: 4896 Co. Rd. FA, Champion. Resides near railroad tracks that have been reinstalled in Humboldt Township. Mr. Harju is concerned by the noise, dust and property devaluation created by close proximity to the railroad.

7. Old Business: None

8. New Business:
   A. Informational update and brief review of the Intergovernmental Agreement:
      Commissioner Derocha described the history of the Railroad corridor. Derocha further described how this Intergovernmental Agreement allows the potential to secure an economic development project for the Township's and create the potential for additional revenues.
      Ulrich mentioned that Item 12 states that the agreement can be terminated in 180 days after submitting a certified termination notice in writing, while Item 15 states that either party may terminate this agreement on 30 days notice to the other. The boards will further explore this at a future meeting.
      Derocha reiterated that the Township's would not assume the responsibility of becoming Common Carriers.
      Peter Koski questioned the potential for liability for accidents on the trail, if it is not reestablished as a rail bed. Derocha stated that the Iron Ore Heritage Trail has insurance on the trail system and the Township's would be named as additional insured in their policy.
      A meeting was scheduled for April 5th, 2017 to be held at 5:30 PM at the Republic Township Hall, 279 Kloman Ave., Republic.

9. Public Comment (not to exceed five minutes per person)
   Bob Brandt: Commented that Republic has good ore to make steel and hopes somehow it can be used.
   Dale Harju: Reiterated concerns and his hope that the Boards will address them in future meetings.
10. Adjournment: 7:08 PM

Sarah Etelamaki, Clerk Thomas Prophet, Supervisor Debbie Wiljanen, Treasurer
Peter Koski, Trustee Jeffrey Ogea, Trustee

HUMBOLDT TOWNSHIP
244 CO. RD. FAF
CHAMPION, MICHIGAN 49814
PH(906)339-2927 FAX(906)339-4431

Regular Meeting
Monday, February13, 2017 – 7:00 PM

1. Supervisor Prophet called the meeting to order at 7:00 PM
2. Pledge of Allegiance
3. Roll Call

   MEMBERS PRESENT: Thomas Prophet, Sarah Etelamaki, Debbie Wiljanen, Peter Koski, Jeffrey Ogea

   MEMBERS ABSENT: None

   STAFF PRESENT: Steve Bartanen, Fire Chief; Jim Kippola, Planning Commission Chairman; Jackie Solomon, Administrator

   STAFF ABSENT: None

   PUBLIC PRESENT: Billy Gierut, HFD; Robert Brandt; Joe Derocha; Dale Harju; Danette Harju; Kim Cutting
4. Approval of Agenda

   MOTION: To approve the agenda with the addition of New Business h. Dale Harju, sound barrier request

   Debbie Wiljanen, Moved; Sarah Etelamaki, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
5. Approval of Minutes

   MOTION: To approve the January 9, 2017, Regular meeting minutes, and January 20, 2017 Special meeting as presented.

   Pete Koski, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
6. Approval of Treasurer's Report

   MOTION: To approve the Treasurer's Report as presented. Total Assets are as follows:

   General Fund: $669,107.75 **Road Fund: $339,790.91**
   Sanitation Fund: $147,627.23 **ELF Fund: $75,392.57**
   Fire/EMS Fund: $86,611.57 **Rail Fund: $149,000.18**

   Sarah Etelamaki, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
7. Approval of Bills

   MOTION: To accept the bills as written, with the additions provided by Sarah Etelamaki.

   Debbie Wiljanen, Moved; Pete Koski, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
8. Reports
   a. **Board Member Committee Meetings:** Sarah Etelamaki attended the MCSWMA meeting. Pete Koski attended the Fire Department meeting.
   b. **PLANNING COMMISSION REPORT:** Chairman Kippola reported that the Road improvement and prioritization plan is still well underway. He states that himself, Jackie Solomon, and Joe Wasie will be meeting by early next week to set up the prioritizing schedule. The biggest issue is figuring out how to fund it and will possibly look at approaching it incrementally with priority going to the

"bad spots." Mr Kippola also reports that he attended a meeting with Jim Iwanicki of the Road Commission. They currently do not have any of Humboldt Townships' primary roads in their 5 year plan, but may be willing to look at bringing them up in priority. Recreation complex parcel no. 2 preliminary site plan draft has been sent back to the architect with the hopes of getting it completed and starting to implement the $30,000 Rec grant. The 2017 Work Program now has a draft for fencing ordinances.

c. **FIRE DEPARTMENT REPORT:** Chief Bartanen reports the fire department completed their elections. They had a call last week which was a snowmobile accident and they had no access to the site. Michigammee has a snowbulance but does not have a way to transport it. The FD would like to look at the possible future option of either purchasing one, or work with Michigammee to obtain a trailer that could be used for mutual aide.

9. Correspondence
    a. Planning Commission 1/23/2017 Draft Meeting Minutes
    b. Fire Department – 2/1/2017
    c. Memo from Jim Kippola re: Planning Commission 2016 Annual Report
    d. Memo from Jim Kippola re: Planning Commission 2017 Work Program
    e. MCRC re: Annual paving, chip, crack and seal 1/16/2017
    f. MCRC re: New Roadway Funding Package
    g. MCSWMA 2/15/2017 Meeting Packet
    h. CUPPAD 2/6/2017 Notice of Intent Commente Form
10. Public Comment:

    No public comment
11. Old Business:
    a. **Fire Hall Renovation Site Plan:** New site plans were drawn up and Mr. Kippola advised that the whole fire department be used for input on how the new plans will fit the FD's needs. He also states that the architect advises that the plans should get moving as springtime is when bids should start going out. It was also discussed that the FD and Township board should meet to discuss the revised plans. Mr Kippola would also like to meet with the FD to make plans for future large purchases such as a new truck and how that can be financed. A list should also be made by the FD regarding the current fleet and how to decide what's needed vs. what can be disposed.

    Motion: To hold a special meeting between the township board and fire department on February 20, 2017 at 6:30 pm.

    Pete Koski, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

    b. **Aeris "ELF Site" Purchase:** Supervisor Prophet has a meeting set up for February 14, 2017 at 2:00 pm at the ELF site with Will Powers from AERIS and our attorney, Mr. Sheridan, with hopes of signing a purchase agreement.

    Motion: Permission for Supervisor Prophet to sign a purchase agreement on behalf of the Township for sale of the ELF site.

    Sarah Etelamaki, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

    c. **Road Improvement and Prioritization Plan**: Current millage is through 2017 and we will need to either renew it, or create a new one.

    d. **Pension/457:** Sarah Etelamaki reports that she is still looking into more information on the 457 plan through MERS. It has to first be determined if the township is only able to participate in the current

pension offered through Municipal Retirement Systems. She will report on when more information becomes available.

e. **Fishing Derby Purchasing:** Jackie Solomon had asked the MTA representative the best way to go about making it easier for non-employees to be able to make purchases. The MTA advises that a credit card would be easiest.
Motion: To obtain a limited credit card for use by non-employees for Fishing Derby purchases.
Pete Koski, Moved: Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

12. New Business

a. **Fire Department**
   i. Dormer over entry door: Zach Quayle and Jackie Solomon requested bids to be entered by February 24, 2017.
   ii. Well hookup: The Fire Department would like to move forward with getting a temporary set up so they can wash the trucks/hands. Supervisor Prophet will call Hakkala's to get an estimate.
   iii. Volunteer Dinner: The Fire Department was advised that the township cannot pay per MTA. The FD would have to raise money on their own to pay for a dinner.

b. **Budget Amendments FY 2016-2017:** Includes adjustments between line items. Overall budget totals did not change.
Motion: To accept the Budget Amendments as written.
Jeffrey Ogea, Moved; Debbie Wiljanen, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

c. **Budget 2017-2018 – Schedule hearing:** To set a schedule for the budget hearing.
Motion; To schedule the budget hearing to be held during the next regular board meeting on March 13, 2017.
Pete Koski, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

d. **Policies (Policy Committee):** Jackie Solomon would like to create a Policy Committee to make and uphold policies of and with the township.
Motion: Elect Jackie Solomon, Debbie Wiljanen, and Sarah Etelamaki to create and be members of a Policy Committee.
Tom Prophet, Moved; Pete Koski, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

e. **MCRC meetings:** Next meeting to be held in March. Supervisor Tom Prophet to attend.

f. **Aflac:** Jackie Solomon presented the board with information on Aflac and would like to know if there is any interest in obtaining coverage, as it would require a minimum of 3 employee participants.

g. **MCTA:**
   i. MTA bus available for transportation. No board members are expected to attend April conference.
   ii. Spring Banquet attendance request. Jackie Solomon will report that there is some interest to attend.

h. **Dale Harju/Sound barrier:** Township residents, Dale and Dannete Harju would like help in addressing the mine to fulfill the mines promise of creating a sound and dust barrier between the railroad tracks and the Harju residence. Joe Derocha recommends that Mr. Harju create a list of concerns and then he and Supervisor Prophet agreed to attend a future meeting with Mr. Harju and the mine PR, in hopes of reaching a resolution.

13. Public Comment

Bob Brandt extended congratulations to Steve Bartanen on becoming elected Fire Chief. He supports the money approved by the board for the fire hall renovation, but also believes it is not enough. He is looking forward to the future.

Billy Gierut would like to keep the ambulance for possible future EMS since it is already paid for. He also had a list of other possible uses for the ambulance right now, such as a warming center for the firefighters and public during a crisis, or traffic control, command center, etc.

Trustee Koski reiterated that it will be the job of the fire department needs to prioritize what equipment is really needed and what is not to fit the available space.

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14. Adjournment

MOTION: To adjourn the meeting at 9:05 p.m.

Debbie Wiljanen, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

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Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk Thomas Prophet, Supervisor Debbie Wiljanen, Treasurer
Peter Koski, Trustee Jeffrey Ogea, Trustee

HUMBOLDT TOWNSHIP
244 CO. RD. FAF
CHAMPION, MICHIGAN 49814
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Special Meeting
Monday, February 20, 2017 – 6:30 PM

1. Clerk Etelamaki called the meeting to order at 6:30 PM
2. Pledge of Allegiance
3. Roll Call
   MEMBERS PRESENT: Sarah Etelamaki, Debbie Wiljanen, Peter Koski, Jeffrey Ogea(arrived at 6:45)
   MEMBERS ABSENT: Thomas Prophet
   STAFF PRESENT: Jackie Solomon, Administrator, Steve Bartanen, Fire Chief
   STAFF ABSENT: None
   PUBLIC PRESENT: Gary Laitala, Jeff Prophet, Billy Gierut, Matt Zumpf, Dillon Vial, Bob Brandt, Jenni Quayle, Zach Quayle
4. Approval of Agenda
   MOTION: To approve the agenda as written.
   Debbie Wiljanen, Moved; Pete Koski, Supported; 3 Ayes, 0 Nays, 2 Absent; Motion Carried.
5. Correspondence
   None
6. Public Comment:
   None
7. Old Business:
   Board members and Fire Department members will review and discuss the revised site plan for expansion of the existing fire hall. Discussion opened up for thoughts or comments from FD members on the current proposed site plan. Concerns were brought up regarding whether or not there was enough garage space for the lockers. As it is right now, the lockers are crowding the parking space of the trucks. They would like to look into an extra space just for the lockers and turnout gear. An enclosed space is preferred since it would contain any residual contaminants and also aide in further pest control, since pest damage is not covered by insurance. After further discussion, it was agreed that we would get a new draft drawn up and estimate, with the addition of 15 more feet that would include a separate locker space and a possible shower if that is a requirement. The board is aware that the initial $200,000 limit does not seem to be enough for the improvements and they are willing to raise that limit, within reason. However, the question still remains as to where the additional money is going to be obtained.?
8. New Business: None
9. Public Comment: None
10. Adjournment
    MOTION: To adjourn the meeting at 7:37 p.m.
    Jeffrey Ogea, Moved; Debbie Wiljanen, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

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Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk Thomas Prophet, Supervisor Debbie Wiljanen, Treasurer
Peter Koski, Trustee Jeffrey Ogea, Trustee

HUMBOLDT TOWNSHIP
244 CO. RD. FAF
CHAMPION, MICHIGAN 49814
PH(906)339-2927 FAX(906)339-4431

Regular Meeting
Monday, March 13, 2017 – 7:00 PM

1. Supervisor Prophet called the meeting to order at 7:00 PM
2. Pledge of Allegiance
3. Roll Call
   MEMBERS PRESENT: Thomas Prophet, Sarah Etelamaki, Debbie Wiljanen, Peter Koski, Jeffrey Ogea
   MEMBERS ABSENT: None
   STAFF PRESENT: Steve Bartanen, Fire Chief; Jim Kippola, Planning Commission Chairman; Katie Bartanen, Deputy Clerk
   STAFF ABSENT: None
   PUBLIC PRESENT: Billy Gierut, HFD; Robert Brandt
4. Approval of Agenda
   MOTION: To approve the agenda as written.
   Sarah Etelamaki, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
5. Approval of Minutes
   MOTION: To approve the February 13, 2017, Regular meeting minutes, and February 20, 2017 Special with Fire Department Members meeting as presented.
   Pete Koski, Moved; Debbie Wiljanen, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
   We will approve the special meeting with Republic Township minutes at the next meeting with them in April.
6. Approval of Treasurer's Report
   MOTION: To approve the Treasurer's Report as presented. Total Assets are as follows:
   General Fund: $810,584.79
   Sanitation Fund: $217,662.52
   Fire/EMS Fund: $178,909.83
   Road Fund: $387,334.44
   ELF Fund: $75,348.47
   Rail Fund: $149,000.18
   Trust & Agency Fund: $2,939.87
   Sarah Etelamaki, Moved; Pet Koski, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
7. Approval of Bills
   MOTION: To accept the bills as written, with the additions provided by Sarah Etelamaki.
   Jeffrey Ogea, Moved; Debbie Wiljanen, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
8. Reports
   a. **Board Member Committee Meetings:** Sarah Etelamaki attended the MCSWMA meeting. Pete Koski attended the Fire Department meeting, and the MTA meeting. Trustee Koski provided information he received from Northern Michigan University's archivist, Marcus Robyns, about a free service they provide to organize and store records. The board agreed it is something we should look into.

b. **PLANNING COMMISSION REPORT:** Chairman Kippola reported that the Road improvement draft is being considered by the March meeting and is still on track for May delivery to the board. The fence ordinance is still in planning and Mr. Kippola states that the new ordinance would not apply to rural areas. They have not seen a final version of the site plan for the Rec site yet. The PC will also work with Rich Uren on obtaining a final site plan for the new Fire Hall. Mr. Kippola will also work on getting the Conditional Use permit asap.

c. **FIRE DEPARTMENT REPORT:** Chief Bartanen reports there were no new calls. The FD had a successful work bee with 8 members present. Inventory was accomplished on two trucks with the remaining two to be done at a later date. The ambulance is currently being worked on with plans to use it to store equipment and/or use on scene until a decision is made on what to do with it permanently. Discussion with the Michigammee FD concluded that they have added in their budget the purchase of a trailer for their snowbulance, which will provide transportation for mutual aide. There was no change to the FD budget. Chief Bartanen also questioned where we are at with dormer bids. We need to check with Zach Quayle.

9. Correspondence
    a. Planning Commission 2/27/2017 Draft Meeting Minutes
    b. Fire Department – 3/1/2017
    c. MCSWMA 3/15/17 Meeting Packet
    d. UPEA – Road Improvement & Prioritization Agreement Amendment 2/15/17
    e. Hakala Well & Pump Service Estimate 2/14/17
    f. MCRC re: Dust Control Agreement 2/21/17
10. Public Comment:
    No public comment
11. Old Business:
    a. **2017-2018 Fiscal Year Budget Public Hearing & General Appropriations Act:** Supervisor Prophet opened the budget hearing. There was no public comment. Supervisor Prophet closed the hearing to public comment. Board members reviewed and discussed the draft 2017-2018 Budget and General Appropriations Act.
    MOTION: To adopt the General Appropriations Act as written.
    Jeffrey Ogea, moved; Debbie Wiljanen, Supported;
    A role call vote was taken for approval with the following votes. Jeffrey Ogea-Aye, Pete Koski-Aye, Debbie Wiljanen-Aye, Tom Prophet-Aye, Sarah Etelamaki-Aye. Motion Carried.
    MOTION: Close the Budget Hearing Meeting.
    Debbie Wiljanen, Moved; Sarah Etelamaki, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion carried.
    b. **Fire Hall Renovation Site Plan – Invoice**: Both the board and the Fire Department are satisfied with the latest draft and are ready to send the plans back to the Planning Commission for final approval.
    MOTION: **To send the Fire Hall site plans back to the Planning Commission for final approval.**
    Sarah Etelamaki, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion carried.
    c. **Aeris "ELF Site" Purchase:** Supervisor Prophet updated the board stating that the Elf site will be listed with the Real Estate Company, Remax in hopes of generating a broader audience and

hopefully a potential buyer. Aeris seems to still be interested, but is not rushing on any sale. The state is also looking for a data center, but it is a very competitive market and unlikely the Elf site would be purchased for that avenue.

d. **Road Improvement and Prioritization Plan**: The Project is moving along well. The Planning Commission is reviewing a draft of the complete plan for their March 27 meeting. There is a requested amendment to the agreement of professional services. The amendment asks for an additional $350 for professional services over the original agreement of $3,900.00, which brings the total to $4,250.00.

MOTION: **To approve the amendment of $350 to be paid to UPEA.**
Pete Koski, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion carried.

e. **Pension/457:** Sarah Etelamaki reports that we are currently in the process of terminating our pension plan with Municipal Retirement Systems since only one board member was participating and no longer wishes to participate. She is also in the process of setting up a 457 plan through MERS. We already have a plan with them this would just be a separate division. She will give more info once the details become available.

f. **MDNR Recreation Grant Agreement and Resolution:** The next step in the grant process is to accept and approve the Grant program agreement and approve the letter constructed by Jackie Solomon and Jim Kippola for quotes for the prime professional. The request also piggybacked the Cemetery Road Project in an effort to build a more attractive bid and hopefully better pricing. Upon approval, the request will be sent out asap in hopes of having the quotes before the April meeting. This will also allow the prime professional to start working on the plans, specifications, and bid documents as soon as possible.

Motion: To accept the MDNR Recreation Grant Resolution and sign the agreement
Debbie Wiljanen, Moved; Jeffrey Ogea, Supported; Pete Koski – Aye, Debbie Wiljanen – Aye, Tom Prophet – Aye, Sarah Etelamaki – Aye, Jeffrey Ogea – Aye. Carried.
See attached resolution.
Motion: To authorize a release for a request for quotes as presented.
Pete Koski, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

12. New Business

a. **Fire Department**

i. Mutual Aid with Champion Township: Pete Koski had asked members of Champion Township to discuss a mutual aid agreement on their next meeting agenda, but Champion refused, saying they are not interested. Without a mutual aid agreement, both townships could charge each other for responding to calls. At this time, we are not pursuing the issue but hope to come to some sort of mutual aid agreement in the future.

ii. Well and Pump Estimate: The Fire department has included this expense in the 2017-2018 budget. There will be contact made with Gary Laitala to start excavating. An electrician will also need to be hired.

MOTION: To move forward to and install the well at the Fire Hall.
Jeffrey Ogea, Moved; Pete Koski, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

iii. Entry door/Suspected Break in Attempt: Over the weekend the door was found ajar and there was damaged done to the latch on the door, which has since been fixed. Question

was raised as to whether we should consider installation of security cameras or a new lock. As of right now, since the lock is fixed, we will monitor for further issues.

iv. Service Charge: Fire Department would like to consider the feasibility of having a service charge for response to accidents of non-residents. It could be per truck or per person that responds to a call. Service charges are typically covered by insurance companies so it would not be an out of pocket expense to the person, but would be a source of revenue for the Fire Department. Billing would be a one time request for payment, via a form sent out by Jackie Solomon, and would not pertain to fire calls.

b. **Resolution: Election Equipment:** In order to apply for a statewide grant for the purchase of new election equipment the board is required to pass the attached resolution. The equipment would be of no cost to the township for the first 5 years and $615.00 annually for years 6-10.
Motion: To accept the attached resolution as presented
Debbie Wiljanen, Moved; Jeffrey Ogea, Supported;
Roll Call Vote: Pete Koski – Aye, Debbie Wiljanen – Aye, Tom Prophet – Aye, Sarah Etelamaki – Aye, Jeffrey Ogea - Aye. Motion Carried.
See attached resolution.

c. **MCRC Dust Control Agreement:** To continue the spot treatment on dirt roads to Helen and Casey Lakes, we need to sign the Dust Control Agreement.
MOTION: To accept and sign the proposed dust control agreement with MCRC.
Jeffrey Ogea, Moved; Sarah Etelamaki, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

13. Public Comment

Billy Gierut thanked the board for the Fire Hall addition approval and he also stated that the moral amongst the Fire Department has improved dramatically.

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14. Adjournment

MOTION: To adjourn the meeting at 8:38 pm
Pete Koski, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

_____

Sarah Etelamaki, Clerk

Humboldt Township Officials	Moderator	Republic Township Officials
Thomas Prophet, **Supervisor**	Joseph Derocha, **District 2 County Commissioner**	John Ulrich, **Supervisor**
Sarah Etelamaki, **Clerk**		Marilyn Brancheau, **Clerk**
Debbie Wiljanen, **Treasurer**		Kristina Koski, **Treasurer**
Jeffrey Ogea, **Trustee**		Tom Feldhusen, **Trustee**
Peter Koski, **Trustee**		Thomas Stankus, **Trustee**

Humboldt & Republic Townships

Republic Township Hall
279 Kloman Ave.
Republic, MI 49879

April 5, 2017 5:30 pm

1. Call to Order: County Commissioner, Joseph Derocha, called the meeting to order at 5:30PM
2. Pledge of Allegiance
3. Roll Call

   Board Members (present unless noted)

Humboldt Township	Republic Township	Moderator
Thomas Prophet	John Ulrich	Joseph Derocha
Sarah Etelamaki	Marilyn Brancheau	
Debbie Wiljanen (Absent)	Kristina Koski (Absent)	
Jeffrey Ogea	Tom Feldhusen	
Peter Koski	Thomas Stankus	

   Public Present:
   Jim Brennan, Dean DuMoulin, Jackie Solomon

4. Approval of Agenda
   Motion: To approve agenda as written.
   Thomas Stankus, Moved; Thomas Prophet, Supported; 8 Ayes, 0 Nays, 2 Absent; Motion Carried.

5. Approval of Minutes
   Motion: To approve the February 13, 2017 Minutes as presented.
   Thomas Stankus, Moved; Peter Koski, Supported; 8 Ayes, 0 Nays, 2 Absent; Motion Carried.

6. Correspondence
   A. Intergovernmental Rail Agreement
   Motion: To accept correspondence as listed for the record.
   Thomas Prophet, Moved; Thomas Stankus, Supported; 8 Ayes, 0 Nays; 2 Absent; Motion Carried.

7. Public Comment: None

8. Old Business: None

9. New Business:

After giving a brief overview of the agreement, County Commissioner Derocha highlighted specific items in the agreement, namely, Item 8. Required annual review of the agreement by the Rail Corridor Board; and Item 10. Prevailing wage shall be paid to all covered workers and 50% local hire of Marquette County residents for the construction work force.

Thomas Prophet clarified the previous question posed by John Ulrich where Item 12 states that the agreement can be terminated in 180 days after submitting a certified termination notice in writing, while Item 15 states that either party may terminate this agreement on 30 days notice to the other. The difference being Item 15 allows termination prior to entry into an agreement with a third party, while Item 13 includes termination at any time.

John Ulrich asked to clarify Item 10. Regarding construction contracts. Construction would not be done by the Township's but by contractors and overseen by the RCB and the Township Boards.

Thomas Prophet asked who wrote this agreement. Three people drafted the agreement over a series of reviews, Joseph Derocha, Charles Montagne (Federal Rail Attorney), and Greg Murphy (Michigan State License Attorney).

Motion: To approve this agreement and move forward with the two Township's consolidating in an intergovernmental rail agreement and forward this to the attorneys for their final approval.
John Ulrich, Moved; Thomas Prophet, Supported; Roll call vote:

Thomas Prophet: Aye	John Ulrich: Aye
Sarah Etelamaki: Aye	Marilyn Brancheau: Aye
Jeffrey Ogea: Aye	Tom Feldhusen: Aye
Peter Koski: Aye	Thomas Stankus: Aye
Debbie Wiljanen (absent)	Kristina Koski (Absent)

Derocha wishes to publicly applaud the hard work and effort of these two boards that has been put in over the last several years. This is a community potential economic development project which could create jobs and be prosperous for our community

10. Public Comment (not to exceed five minutes per person)

Jim Brennan: Asked questions regarding how many members of each board would sit on the Rail Corridor Board and what the current appraised value of the property is.

11. Adjournment: 5:47 PM

Sarah Etelamaki, Clerk | Thomas Prophet, Supervisor | Debbie Wiljanen, Treasurer
Peter Koski, Trustee | Jeffrey Ogea, Trustee

HUMBOLDT TOWNSHIP
244 CO. RD. FAF
CHAMPION, MICHIGAN 49814
PH(906)339-2927 FAX(906)339-4431

Special Meeting
Thursday, April 6, 2017 – 3:00 PM

1. Supervisor Prophet called the meeting to order at 3:00 PM
2. Pledge of Allegiance
3. Roll Call
   MEMBERS PRESENT: Thomas Prophet, Sarah Etelamaki
   MEMBERS ABSENT: Debbie Wiljanen
   STAFF PRESENT: None
   STAFF ABSENT: None
   PUBLIC PRESENT: None
4. Approval of Agenda
   MOTION: To approve the agenda as written.
   Sarah Etelamaki, Moved; Thomas Prophet, Supported; 2 Ayes, 0 Nays, 1 Absent; Motion Carried.
5. Correspondence: None
6. Public Comment: None
7. Old Business: None
8. New Business:
   a. Election Committee: Approval of Election Inspectors for May 2, 2017 Election. Debbie Brooks, Virginia Prussi, Lynn St. Aubin, Diane Perry, Doreen Weaver, Robert Brandt.
      MOTION: To approve the list of Election Inspectors.
      Thomas Prophet, Moved; Sarah Etelamaki, Supported; 2 Ayes, 0 Nays, 1 Absent; Motion carried.
9. Public Comment: None
10. Adjournment
    MOTION: To adjourn the meeting at 3:04 p.m.
    Sarah Etelamaki, Moved; Thomas Prophet, Supported; 2 Ayes, 0 Nays, 1 Absent; Motion Carried.

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Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk Thomas Prophet, Supervisor Debbie Wiljanen, Treasurer
Peter Koski, Trustee Jeffrey Ogea, Trustee

HUMBOLDT TOWNSHIP
244 CO. RD. FAF
CHAMPION, MICHIGAN 49814
PH(906)339-2927 FAX(906)339-4431

Regular Meeting
Monday, April 10, 2017 – 7:00 PM

1. Supervisor Prophet called the meeting to order at 7:00 PM
2. Pledge of Allegiance
3. Roll Call
   MEMBERS PRESENT: Thomas Prophet, Peter Koski, Jeffrey Ogea
   MEMBERS ABSENT: Sarah Etelamaki, Debbie Wiljanen
   STAFF PRESENT: Steve Bartanen, Fire Chief; Jim Kippola, Planning Commission Chairman; Katie Bartanen, Deputy Clerk
   STAFF ABSENT: Jackie Solomon
   PUBLIC PRESENT: Gary Laitala HFD; Robert Brandt, Joe Wasie, Bryan DeAugustine
4. Approval of Agenda
   MOTION: To approve the agenda as written.
   Peter Koski, Moved; Jeffrey Ogea, Supported; 3 Ayes, 0 Nays, 2 Absent; Motion Carried.
5. Approval of Minutes
   MOTION: To approve the March 13, 2017 Regular Meeting Minutes; April 5, 2017 Humboldt & Republic Townships Special Meeting Minutes, April 6, 2017 Election Committee Meeting
   Pete Koski, Moved; Jeffery Ogea, Supported; 3 Ayes, 0 Nays, 2 Absent; Motion Carried.
6. Approval of Treasurer's Report
   MOTION: To approve the Treasurer's Report as presented. Total Assets are as follows:
   General Fund: $886,160.95
   Sanitation Fund: $213,052.14
   Fire/EMS Fund: $171,422.05
   Road Fund: $387,292.93
   ELF Fund: $75,285.47
   Rail Fund: $149,000.18
   Trust & Agency Fund: $2,939.87
   Jeffery Ogea, Moved; Pet Koski, Supported; 3 Ayes, 0 Nays, 2 Absent; Motion Carried.
7. Approval of Bills
   MOTION: To accept the bills as written, with the additions provided by Katie Bartanen.
   Jeffrey Ogea, Moved; Peter Koski, Supported; 3 Ayes, 0 Nays, 2 Absent; Motion Carried.
8. Reports
   a. **Board Member Committee Meetings:**. Pete Koski attended the Fire Department meeting, and the MCTA meeting. Trustee Koski provided information he received from the Marquette County Clerks Office, along with brochures.
   b. **PLANNING COMMISSION REPORT:** Chairman Kippola reported that conditional use permit to status. MDOT, Mr. Lachapelle will be happy to come out and see what they are working with in regards to the Sirens and Lights, not yet budging on improving the traffic on and off the highway. Our action is final. Mr. Wasie was also at the Regular Meeting where they discussed road improvements. He stated they decided to hold off for now until the final reports came back.

Chairman Kippola stated that the numbers usually begin rather high so to challenge their numbers. There should then be a discussion on why one road is decided on over the other. There was no additional information brought forward on the ELF, additional use permit.

c. **FIRE DEPARTMENT REPORT:** Chief Bartanen reports there was one new call, was cancelled right away. Chief Bartanen talked with training teacher, informed both students are doing well and there are not any concerns. The FD is in the process of getting bids for a more permanent sign. Discussion of MDOT denying the sirens and lights, could a beacon be added to the new firehall sign instead? In regarding the Brush truck Tom Prophet mentioned the DNR said they had a tank for it. There is 2 more years in which the truck is leased to us, before it is the fire department's property.

9. Correspondence
   a. Planning Commission 3/27/2017 Draft Meeting Minutes
   b. MCSWMA 3/15/17 Meeting Packet
   c. Northern Design Works 3/28/2017 Proposal for Fire Station Professional services.
   d. MI Township Participating Plan Board of Directors Candidate Nomination Form.
   e. Memo: Administrator Solomon re: Prime Professional Bid.
10. Public Comment:

    No public comment
11. Old Business:
    a. **Fire Hall Renovation Site Plan/ Conditional Use Permit**: Chairman Kippola stated that the Northern Design Works, will be the codes guy and professional engineer. Has been approved by the planning commission.

       MOTION: **To accept the proposal for professional services for design of an addition to the fire station from Northern Design Works dated March 28, 2017 upon confirmation from Architect Rich Uren that $18,750.00 is the total for the project.**

       Peter Koski Moved, Jefferey Ogea Supported; 3 Ayes, 0 Nays, 2 Absent; Motion carried.
    b. **Road Improvement and Prioritization Plan**: Chairman Kippola asks to look at things thoroughly rather than from the sample, and get unit costs. Give him a chance to explain his numbers. Mr. Wasie and Chairman Kippola will be setting up a meeting with him in May.
    c. **Pension/457:** Sarah Etelamaki was absent and is continuing her research. No new information at this time.
    d. **MDNR Recreation Grant/ Prime Professional Bid:** Administrator Solomon was out of town so no new business, regarding the recreation Grant. Chairman Kippola, believes that the one bid which came back was too high and requests it not be accepted. He asked Supervisor to discuss with North Country Engineering exactly what the townships wishes are to make sure there is not a misunderstanding on the services needed. He also recommended this project to be put back out for quotes.
12. New Business.
    a. **Bryan DeAugustine, NICE Superintendent; Expansion Plan bond Presentation:** May 2, 2017 school bond vote is scheduled. This year alone the NICE district has grown 4% since the fall. The NICE District is proposing an expansion with a new gymnasium including new bleacher seating for up to 300 people, two new locker rooms, and two new public restrooms. Project is proposed to be a total of 4.17 million dollars.
    b. **Fire Department**

i. **Service Charge:** Administrator Solomon is currently researching the surrounding Departments. Should have a resolution in order by the May meeting.

ii. **Sale of Ambulance:** Both Fire Department and Board agreed on the idea that the Ambulance be put up for bids. It was suggested by Chief Bartanen to be posted on public sites such as the Mining Journal and Craigslist. Trustee Peter Koski, volunteered to make the posting for Craigslist.

MOTION: To set a minimum bid of the Ambulance at $1,500.00.
Peter Koski Moved, Jefferey Ogea Supported; 3 Ayes, 0 Nays, 2 Absent; Motion carried.

c. **Intergovernmental Rail Agreement and Rail Corridor Board Appointee:** Board agreed to continue this matter at the next meeting in May, when the rest of the board members are back. Chairman Kippola requested that there needs to be a solid plan for trail replacement.

13. Public Comment

- Chairman Kippola drove around the Township this morning to assess the damage done by the storm. Recommends the township develop some sort of "Weather Disaster Plan".
- Robert Brandt expressed his concern that Tower Lake may have been right in the path of the storm and access may now be denied.

14. Adjournment

MOTION: To adjourn the meeting at 8:38 pm
Jeffrey Ogea, Moved; Pete Koski Supported; 3 Ayes, 0 Nays, 2Absent; Motion Carried.

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Katie Bartanen, Deputy Clerk

Sarah Etelamaki, Clerk | Thomas Prophet, Supervisor | Debbie Wiljanen, Treasurer
Peter Koski, Trustee | Jeffrey Ogea, Trustee

HUMBOLDT TOWNSHIP
244 CO. RD. FAF
CHAMPION, MICHIGAN 49814
PH(906)339-2927 FAX(906)339-4431

Regular Meeting
Monday, May 8, 2017 – 7:00 PM

1. Supervisor Prophet called the meeting to order at 7:00 PM
2. Pledge of Allegiance
3. Roll Call

   MEMBERS PRESENT: Thomas Prophet, Debbie Wiljanen, Sarah Etelamaki, Peter Koski, Jeffrey Ogea

   MEMBERS ABSENT: None

   STAFF PRESENT: Steve Bartanen, Fire Chief; Jim Kippola, Planning Commission Chairman; Katie Bartanen, Deputy Clerk; Jackie Solomon, Administrator

   STAFF ABSENT: None

   PUBLIC PRESENT: Marline Worth; Robert Brandt; Joe Wasie; Mark Daavettila, UPEA; Brett Kyllonen
4. Approval of Agenda

   MOTION: To approve the agenda as written.
   Sarah Etelamaki, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
5. Approval of Minutes

   MOTION: To approve the April 10, 2017 Regular Meeting Minutes
   Jeffrey Ogea, Moved; Tom Prophet, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
6. Approval of Treasurer's Report

   MOTION: To approve the Treasurer's Report as presented. Total Assets are as follows:

   General Fund: $892,423.61
   Sanitation Fund: $213,976.42
   Fire/EMS Fund: $174,392.61
   Road Fund: $388,530.25
   ELF Fund: $75,220.45
   Rail Fund: $149,000.18
   Trust & Agency Fund: $25,820.01

   Sarah Etelamaki, Moved; Debbie Wiljanen, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
7. Approval of Bills

   MOTION: To accept the bills as written, with the additions provided by Sarah Etelamaki.
   Debbie Wiljanen, Moved; Peter Koski, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
8. Reports
   a. **Board Member Committee Meetings:**. Pete Koski attended the MCTA meeting, stated the attendance for the dinner looks good. DNR representative was there saying they want to make connector trails for the ORVs from both ends of the UP. Discussion was had regarding the Heritage Trail and Tom Prophet was going to look into it.
   b. **PLANNING COMMISSION REPORT:** Chairman Kippola reported that there are two public hearings set for May 22, 2017, a Zoning Amendment requesting a change from TP-40 (Timber Prodcution) to L&R (Lakeshore & River) as well as a conditional use permit for the Recreation

Complex No. 2 Stie. He also stated that NMU, along with Supervisors and Planning Commissioners of Western Marquette County and School Supervisors are meeting Thursday and are in the process of making internet services possible across the county for continuing education services.

c. **FIRE DEPARTMENT REPORT:** Chief Bartanen reports there was one mutual aid call, where they assisted with traffic control. There is Fire Fighter 1 & 2 testing next month for the 2-3 new members. A 500 gallon stainless steel tank for the pick up truck is available from Marquette County Solid Waste Management Authority for $100. The tank could also be removeable in order to allow the truck to be used for brush hauling when necessary. The board approved purchase of the tank.

9. Correspondence
    a. Planning Commission- 4/6/2017 Meeting Minutes & 4/24/2017 Draft Meeting Minutes
    b. Fire Department-Meeting Minutes 4/5/2017
    c. Notice of Decision 4/24/2017 re: CUP 2017-01 Fire Hall
    d. Attorney Murphy Letter 4/19/2017 re: IGA Review
    e. Northern Design Works: Contract for Architectural Services
    f. Attorney Murphy Letter 5/2/2017 re: Review of Contract for Architectual Services
    g. ReMax 4/23/2017 re: ELF Buy and Sell Agreement
    h. MCSWMA Annual Report-On File with Administrator
    i. MCSWMA Letter 4/20/2017 re: Amendment to Articles of Inc.
    j. Sands Twp Email 4/24/2017 re: Amendment to Articles of Inc.
    k. Marquette County Treasurer 4/11/2017 re: Foreclosed Parcels
    l. Memo: Additional Bills from Clerk Etelamaki
    m. HFD 5/3/2017 Draft Meeting Minutes
    n. Letter 5/4/2017 Northern Design works Revised proposal for 2017 Construction projects
    o. Draft Road Improvement and Prioritization Plan, UP Engineers and Architects
    p. Millage proposal schedule for Nov 7, 2017 election
    q. Memo: 5/8/2017, Township Building/Facility Repair Needs
10. Public Comment:

    Brett Kyllonen would like to see if there is interest in implementing a recycling program. Also, he expressed great concern over bigger dogs not being leashed and safety for walkers in the township. Can we look into a leash law or how to enforce it? Tom Prophet will call the Sheriff's department to inquire.
11. Old Business:
    a. **Fire Hall Renovation Site Plan/ Conditional Use Permit**: Chairman Kippola stated that Planning Commission approved Conditional Use Permit CUP2017-01 (Fire Hall) with the requirement that the final site plan be reviewed and approved by the Planning Commission.

    MOTION: **To approve Tom Prophet to sign the proposal for professional services for design of an addition to the fire station from Northern Design Works dated March 28, 2017.**
    Debbie Wiljanen Moved, Pete Koski Supported; 5 Ayes, 0 Nays, 0 Absent; Motion carried.
    b. **Road Improvement and Prioritization Plan**: Mark Daavettila with UPEA presented a detailed report and stated that the information is now for the board to review until the June meeting, and come up with any questions we may have. Chairman Kippola wants us to encourage the public to attend hearings and set up public meetings to inform everyone of what is going on, in hopes of a positive attitude towards a millage renewal/addition. Jackie Solomon also stated the deadline for millage proposal wording for a November election is August 1, which only gives us 2 more board

meetings. Decision was made to put information in the newsletter and to hold a public informational session along with the PC.

c. **Pension/457:** Sarah Etelamaki is hoping to have more information by next month's meeting.

d. **MDNR Recreation Grant/ Prime Professional Bid:** Supervisor Prophet, PC Chairman Kippola and Adminsitrator Solomon met with Rich Uren of Northern Design Works to discuss a revised scope of work and bid for the Prime Professional for the MDNR Recreation Grant and Cemetery Road plans.

MOTION: To accept the revised bid from Northern Design Works for a total of $7,435.00
Debbie Wiljanen, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

e. **Fire Department**:

i. Service Charge- Details for what/how to charge to come by next meeting.

ii. Sale of Ambulance- Awaiting receipt of the title and paperwork from Joe Derocha. Chief Bartanen would like to keep the siren controller to install on truck 92 to save on investing in a new controller. Minimum bid set for $1,500.00 and will be put in the paper and online.

iii. Plumbing permit needed to go forward in getting water supplied to the fire hall. We need to coordinate with the engineer as far as location for line taking into consideration the planned addition.

iv. Generator- Transfer switch on the breaker panel needs to be handled by an electrician. Tom Prophet will call Uren to solve the issues of both the plumbing and electrical.

v. Chief Bartanen would like to look into the possibility of getting a lift pump at the pond to hook the hoses up, to prime the trucks and pull water quicker.

f. **Intergovernmental Rail Agreement and Rail Corridor Board Appointee:** The board needs to appoint a member to serve on the Rail Corridor Board. Trustee Koski also expressed concerns over whether or not the purchase of the Humboldt to Republic rail corridor is indeed necessary when we have ownership of the surface rights for a portion of the railroad corridor in Humboldt up to the Eagle Mine.

MOTION: To appoint Pete Koski to be on the Rail Corridor Board
Jeffrey Ogea, Moved; Sarah Etelamaki, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

12. New Business.

a. **ELF site offer:** An offer was submitted for $195,000.00. Attorney recommended that we not sign it yet. Right now, the property is zoned as TP-40 since the government didn't need a zone change. If the property needs to have a zone change, we would need to know what it would be used for in order to apply for a zoning change. The realtor is also showing the property on Tuesday the 9th. Tom Prophet is also meeting with Military members for them to look at possible purchase of 2 generators. That possible purchase could affect the selling price of the ELF site.

b. **Township Programs: Spring Clean-up, Fishing Derby:** Currently, spring clean-up is set for July. A township resident thinks this may be too late in the season for a spring clean-up and would like to see it set for June instead. Fishing Derby planning is well underway. Fish have already been ordered and members are out seeking donations.

MOTION: To change spring clean-up from July to the second weekend in June starting in 2018.
Pete Koski, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

c. **MCSWMA Proposed Amendment to Articles of Incorporation:** The MCSWMA proposed an amendment to include Marquette County as a constituent municipality with the following limitations: The County's only duty is to appoint Authority Board members, has met all of its financial commitments and the does not pledge its full faith and credit or provide any guarantee to the Authority or its operations.
MOTION: To approve the resolution of an amendment to the Articles of Incorporation of the Marquette County Solid Waste Management Authority as presented.
Pete Koski, Moved; Jeffrey Ogea, Supported; 4 Ayes, 1 Nay, 0 Absent; Motion Carried.

d. **Township Grounds Improvements: Entry Sign Repair/Replacement, Hall Grounds Improvements, Minor Township Buildings/Facility Repair (including Garbage Sheds and Baseball Field):** Jackie Solomon is seeking approval from the board for hours to be worked and tools or supplies needed for our Maintenance employee to use and/or purchase to fix various issues within the township. Approval granted. A new roof is also needed for the baseball building. Supervisor Prophet is going to contact Bill Robson to see if he'd like to do the repair.

e. **NMU Archives:** We are waiting for the contract from Marcus Robyns.

f. **Mileage Rate:** The federal rate for mileage is down to 53.5 cents/mile, ours is currently at 55 cents/mile. Should we lower our rate so employees don't have to claim the difference on their taxes as income.
MOTION: To lower our mileage rate to match the federal rate.
Debbie Wiljanen, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

13. Public Comment: Jackie Solomon asked for clarification on the board's decision for the ELF offer. Discussion was had and the board discussed a two different possible counter offers depending on if the military offers to buy the generators.

Adjournment
MOTION: To adjourn the meeting at 9:25 pm
Pete Koski, Moved; Debbie Wiljanen, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

_____
Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk Thomas Prophet, Supervisor Debbie Wiljanen, Treasurer
Peter Koski, Trustee Jeffrey Ogea, Trustee

HUMBOLDT TOWNSHIP
244 CO. RD. FAF
CHAMPION, MICHIGAN 49814
PH(906)339-2927 FAX(906)339-4431

Special Meeting
Thursday, May18, 2017 – 7:00 PM

1. Supervisor Prophet called the meeting to order at 3:00 PM
2. Pledge of Allegiance
3. Roll Call
   MEMBERS PRESENT: Thomas Prophet, Sarah Etelamaki, Debbie Wiljanen, Pete Koski, Jeffrey Ogea
   MEMBERS ABSENT: None
   STAFF PRESENT: None
   STAFF ABSENT: None
   PUBLIC PRESENT: David Stefan, Realtor
4. Approval of Agenda
   MOTION: To approve the agenda as written, with the addition of 8.a-Water at Firehall, and 8.b-Trailor
   Pete Koski, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
5. Correspondence: None
6. Public Comment: None
7. Old Business:
   a. Discuss and approve or counter ELF site purchase offers: The Board discussed all three offers, one at $195,000, the second for $225,000, and the final for $300,000. The final offer, which was full asking price and supported by the Realtor, David Stefan was accepted, with minor changes in the legal wording. The realtor will also let the other potential buyers know that as a commercial property sale courtesy, we will keep their offers on back-up in the event the first offer falls thru.
   MOTION: To accept the full price offer of $300,000 from Todd Spinelli with Aqua Exporters & Shipping INC.
   Sarah Etelamaki, Moved; Debbie Wiljanen, Supported; Roll call vote was taken: Jeffrey Ogea, Aye; Debbie Wiljanen, Aye; Pete Koski, Aye; Tom Prophet, Aye; Sarah Etelamaki, Aye; 5 Ayes, 0 Nays, 0 Absent; Motion carried.
8. New Business:
   a. Water hook up at the firehall: The township would have to purchase two separate permits, one electrical and one plumbing in order to hook the water up from the well into the building. Without knowing where the water would be permanently with the addition and to avoid buying permits again when the addition is on, the board decided to hold off on the hook up.
   b. Trailor in garage: There is an old homemade trailor and broken lawnmower stored in the garage that Tom would like to dispose of. Questions were raised about how/if we can sell them and the proper way to go about doing that. Tom is going to call MTA to see if there are policies regarding topics like this.
9. Public Comment: None
10. Adjournment
    MOTION: To adjourn the meeting at 7:35 p.m.
    Jeffrey Ogea, Moved; Debbie Wiljanen, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

Sarah Etelamaki, Clerk
Peter Koski, Trustee

Thomas Prophet, Supervisor

Debbie Wiljanen, Treasurer
Jeffrey Ogea, Trustee

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Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk Thomas Prophet, Supervisor Debbie Wiljanen, Treasurer
Peter Koski, Trustee Jeffrey Ogea, Trustee

HUMBOLDT TOWNSHIP
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Regular Meeting
Monday, June 12, 2017 – 7:00 PM

1. Supervisor Prophet called the meeting to order at 7:00 PM
2. Pledge of Allegiance
3. Roll Call
   MEMBERS PRESENT: Thomas Prophet, Debbie Wiljanen, Sarah Etelamaki, Peter Koski
   MEMBERS ABSENT: Jeffrey Ogea
   STAFF PRESENT: Steve Bartanen, Fire Chief; Jim Kippola, Planning Commission Chairman; Jackie Solomon, Administrator
   STAFF ABSENT: None
   PUBLIC PRESENT: Jeannie Carlisle; Jim Carlisle; Robert Brandt; Joe Wasie; Mark Daavettila, UPEA;
4. Approval of Agenda
   MOTION: To approve the agenda, with additions; e.summer help, f. electrical permit/water pump at firehall/apparatus and sign quotes.
   Sarah Etelamaki, Moved; Pete Koski, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.
5. Approval of Minutes
   MOTION: To approve the May 8, 2017 Regular Meeting Minutes and May 18, 2017 Special Meeting Minutes
   Debbie Wiljanen, Moved; Sarah Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.
6. Approval of Treasurer's Report
   MOTION: To approve the Treasurer's Report as presented. Total Assets are as follows:
   General Fund: $879,015.60 **ELF Fund: $75,220.45**
   Sanitation Fund: $210,596.26 **Rail Fund: $149,000.18**
   Fire/EMS Fund: $170,347.47 **Trust & Agency Fund: $4,568.88**
   Road Fund: $388,530.25
   Pete Koski, Moved; Sarah Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.
7. Approval of Bills
   MOTION: To accept the bills as written, with the additions provided by Sarah Etelamaki.
   Pete Koski, Moved; Debbie Wiljanen, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.
8. Reports
   a. **Board Member Committee Meetings:**. Pete Koski attended the MCTA meeting on May 24, stated there was a presentation on medical marijuana by Matt Weise. Kate Sholander with Northern Michigan Public Service Academy provided a handout for municipal training. Sarah Etelamaki attended the MCSWMA meeting with nothing new to report.
   b. **PLANNING COMMISSION REPORT:** Chairman Kippola reported that a conditional use permit for the Recreation Complex No. 2 Site was approved. The road improvement and prioritization plan is approved by the Commission and will be in the Board's hands for final approval tonight. Fence

regulations have been drafted for residential areas and a public hearing will be held to amend the zoning with the fence regulations on June 25, 2017. He also stated that NMU gave a presentation on the EAN internet project in Republic. Republic township was to meet and potentially approve a contract with NMU to authorize placement of a device on a tower between north and south Republic which would provide internet service to areas like Black River. Upon placement of that device two-thirds of our township will have additional access to internet services. NMU is also working with Channel 10 to discuss use of their tower for placement of another device which would serve the Northern part of the Township. Champion tower could be an option as well to serve the Northern part of the Township. Lastly, the Commission briefly discussed permanent versus seasonal residential structures on high density recreational areas and whether there should be any changes made in zoning ordinances to accommodate that mixed use. More to come later in the year.

c. **FIRE DEPARTMENT REPORT:** Chief Bartanen reports there were 3 calls. One was a vehicle fire that was covered by Champion FD, one brush fire, and one mutual aide call for wildfire on Cty Rd 581. There will be a class test for the 3 Firefighters coming up next week. Chief Bartanen also thanked everyone for their help with the Fishing Derby.

9. Correspondence
    a. Planning Commission- Meeting Minutes 5/22/2017
    b. Fire Department-Meeting Minutes 5/3/2017 and 6/7/2017
    c. 5/18/2017 Letter John & Mavina Etelamaki re: Old Maki Store & Marijuana Growing Facility
    d. 5/23/2017 UPEA Bid: Road Millage Professional Services
    e. 6/1/2017 Notice of Decision CUP2017-02: Recreational Complex
    f. 4/25/2017 Letter Republic Township Attorney's opinion re: Intergovernmental Rail Agreement
    g. 6/7/2017 Planning Commission Transmittal ZA2017-01:Beard
    h. 6/7/2017 Memo: Administrator Zoning Violations
10. Public Comment: None
11. Old Business:
    a. **Fire Hall Renovation:** Architect Richard Uren is working on specs to get it out for bids, and he wants to know if we want to include prevailing wage as one of the requirements? Discussion was had and it was agreed that it was favored.

    MOTION: **To require prevailing wage in the Firehall construction contract.**
    Pete Koski, Moved; Debbie Wiljanen, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

    b. **Road Improvement and Prioritization Plan/Professional Services for Road Millage**: Mark Daavettila with UPEA presented a handout and explanation on road study. Also discussed funding and possible millage options. Chairman Kippola recommends that the board attend the August 3rd meeting with the Road Commission to both see what they're up to and to try to work with them on fixing primary roads and possible matching funds. Wording for the November ballot also needs to be decided on during the July meeting. UP Engineers and Architects are seeking approval for additional fee of $670 for millage services.

    MOTION: To approve the payment of $670.00 for UPEA road millage fee.
    Pete Koski, Moved; Debbie Wiljanen, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

    c. **Pension/457:** Sarah Etelamaki announced that there is a meeting set up for June 16th at 11:00am with Tammy Marier from MERS to discuss retirement options for anyone on the board who would like to attend.

d. **MDNR Recreation Grant/Conditional Use Permit:** The conditional use permit was approved. Currently we are waiting bid specs from the Architect for the cemetery road construction and park. Upon review we will forward the park specs to DNR for approval. Upon DNR approval we will put the project our for bids.

e. **Fire Department**:
   i. Service Charge- Details for what/how to charge to come by next meeting.
   ii. Sale of Ambulance- Waiting on the title to come in the mail. Currently it is parked in front of Prophet Insurance office with a sale price of $7,500.00. There is already been some interest. The money would go directly to the fire department upon sale.
   iii. Plumbing permit needed to go forward in getting water supplied to the fire hall. We need to coordinate with the engineer as far as location for line taking into consideration the planned addition.
   iv. Generator- Transfer switch on the breaker panel needs to be handled by an electrician. Tom Prophet will call Uren to solve the issues of both the plumbing and electrical.
   v. Chief Bartanen would like to look into the possibility of getting a lift pump at the pond to hook the hoses up, to prime the trucks and pull water quicker.

f. **Intergovernmental Rail Agreement:** Would the board be in favor ~~of~~ of both our attorney and Republic's attorney to meet and review the agreement?
MOTION: To request attorney's from both townships review the IGA and compile their suggested changes.
Debbie Wiljanen, Moved; Sarah Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

g. **ELF Site Offer(s):** The original offer accepted by the board from Todd Spinelli has still not moved forward on their side. It was agreed to drop that offer and move on to the next one. Derek Parker put an offer in for ~~$230,00.00~~ $230,000.00 and has proof of financing.
MOTION: To accept the offer from Derek Parker in the amount of ~~$230,00.00~~ $230,000.00.
Pete Koski, Moved; Debbie Wiljanen, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.
MOTION: To approve Tom Prophet to sign the purchase agreement on behalf of the township board.
Sarah Etelamaki, Moved; Pete Koski, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

h. **Fishing Derby:** Very successful this year. Donations received amounted to $3399.00 and $550 in store credits. Spending only amounted to approximately $1623 with final numbers still coming in. We also had $1680.25 left over from last year.

i. **NMU Archives:** We still have the offer to consider, but Jackie Solomon suggested we should take inventory of what records we have before letting someone else take anything. Jackie is also looking into getting a high school intern for the fall through MARESA.

12. New Business.

a. **Zoning Amendment ZA2017-01:Beard:** No Comments were received from the County Planning Commission prior to tonight's meeting. The board discussed the differing views of the Planning Commission and their subsequent recommendation to rezone Government Lot 7, Section 5, T45N, R29W from TP-40 to L&R.

MOTION: To accept the rezoning recommendation made by the Planning Commission and rezone Government Lot 7, Section 5, T45N, R29W from TP-40 (Timber Production 40) to L&R (Lakeshore and River)
Debbie Wiljanen, Moved; Sarah Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent, Motion Carried.

b. **Fish Lake Road Names:** The Fish Lake Association will be meeting on July 23rd and we would like to discuss possible changes to the road names which would eliminate the confusion with the current names which include Fish Lake, S. Fish Lake, W. Fish Lake, and E. Fish Lake.
c. **Zoning Violations:** Complaints had come in regarding "junk" in resident's yards. Letters were sent out to residents on May 10th with zoning violations. They had 30 days to comply. Joann Prisk asked for an extension to June 24th. Board agreed to extend, but to also send notice that if no improvements are made that we will refer to our attorney.
MOTION: To extend the deadline for zoning violations compliance to June 24th for all properties involved.
Pete Koski, Moved; Debbie Wiljanen, Supported; 4 Ayes, 1 Nay, 0 Absent; Motion Carried.
d. **Garbage Contract Renewal:** Garbage contract is coming up for renewal July 1st. Question was raised on whether we should put it out for bids since it hasn't been done since 2002. Carlise Sanitation is offering a 3 year contract with a 3% increase over the 3 years as opposed to the current 1 year contract with a 3% increase every year. It would be a savings of $1639.56 over the 3 years. Tom Prophet was going to check with MTA on the legality of if we have to put it out for bids or not.
e. **Summer Help:** Does the township want to look in to getting additional summer help since many projects aren't getting done? The township could benefit from having a maintenance person year-round and as an on-call helper. Township will seek extra help for painting and odd jobs.
f. **Water/Electric permit for firehall, sign and apparatus quotes:** Chief Bartanen is asking whether or not we can get a plumbing permit for $95 so water can be accessible in the firehall, and either keep the permit open, or possibly pay for another one once the renovations start. The Fire department also received bids for the sign that was damaged in the storm in April. They accepted one from Signs Unlimited for $410.00. They are also seeking quotes for a new apparatus called a Bulldog that would hopefully be funded through the sale of the ELF site money.

13. Public Comment: Bob Brandt would like the board to consider sending a precautionary note to the Beard's about other ordinances the township has concerning expanding properties. Mr. Brandt also stated that the Fishing Derby was a great success and he expects next year to be even better. He also thinks we should consider renaming it the "Humboldt Township Community Fishing Derby."

Adjournment

MOTION: To adjourn the meeting at 9:28 pm
Sarah Etelamaki, Moved; Debbie Wiljanen, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

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Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk Thomas Prophet, Supervisor Debbie Wiljanen, Treasurer
Peter Koski, Trustee Jeffrey Ogea, Trustee

HUMBOLDT TOWNSHIP
244 CO. RD. FAF
CHAMPION, MICHIGAN 49814
PH(906)339-2927 FAX(906)339-4431

Special Meeting
Thursday, June 22, 2017 – 7:00 PM

1. Planning Commission Chair Jim Kippola opened the meeting at 7:00 PM
2. Roll Call
   MEMBERS PRESENT: Sarah Etelamaki, Debbie Wiljanen, Pete Koski,
   MEMBERS ABSENT: Thomas Prophet, Jeffrey Ogea
   STAFF PRESENT: Jim Kippola-PC Chair, Jackie Solomon- Administrative Assistant
   STAFF ABSENT: None
   PUBLIC PRESENT: Eric Smith-NMU EAN Rep, Tina Koski-Champion Supervisor, Linda Legacy-Spurr Township Clerk, Bill Seppanen-Michigamee Supervisor, Bob DellAngelo-Michigamee Trustee, Bryan Johnson-Ely Township Supervisor
3. New Business: NMU Representative Eric Smith gave a presentation on the broadband internet service, the Educational Access Network that NMU is providing. The project had been ongoing for several years and has covered many areas in the UP. They are continuing to spread the coverage by continually adding more towers across the UP. They currently have 64 tower sites with each tower obtaining a 9 mile radius of service. When the project is complete, they will have 21,000 miles of coverage which will connect 60,000 people. The service offers internet access to several K-12 schools, along with colleges, universities, and residents. It is a fast and affordable internet service that is becoming more available.
4. Adjournment
   Meeting was adjourned at 8:38 pm.

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Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk | Thomas Prophet, Supervisor | Debbie Wiljanen, Treasurer
Peter Koski, Trustee | Jeffrey Ogea, Trustee

HUMBOLDT TOWNSHIP
244 CO. RD. FAF
CHAMPION, MICHIGAN 49814
PH(906)339-2927 FAX(906)339-4431

Regular Meeting
Monday, July 10, 2017 – 7:00 PM

1. Supervisor Prophet called the meeting to order at 7:00 PM
2. Pledge of Allegiance
3. Roll Call
   MEMBERS PRESENT: Thomas Prophet, Debbie Wiljanen, Sarah Etelamaki, Peter Koski, Jeffrey Ogea
   MEMBERS ABSENT: None
   STAFF PRESENT: Steve Bartanen, Fire Chief; Jim Kippola, Planning Commission Chairman
   STAFF ABSENT: Jackie Solomon
   PUBLIC PRESENT: Jeannie Carlisle; Jim Carlisle; Robert Brandt; Roy Pascoe; Albert Worth
4. Approval of Agenda
   MOTION: To approve the agenda, with additions; b. Northern Design Works bill; c. Elevator contract renewal; d. NMPSA membership renewal.
   Debbie Wiljanen, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
5. Approval of Minutes
   MOTION: To approve the June 12, 2017 Regular Meeting Minutes with corrections, and June 22, 2017 Special Meeting Minutes
   Debbie Wiljanen, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
6. Approval of Treasurer's Report
   MOTION: To approve the Treasurer's Report as presented. Total Assets are as follows:
   General Fund: $870,480.61
   Sanitation Fund: $207,794.52
   Fire/EMS Fund: $171,971.12
   Road Fund: $393,802.36
   ELF Fund: $75,174.21
   Rail Fund: $149,000.18
   Trust & Agency Fund: $15,718.38
   Pete Koski, Moved; Sarah Etelamaki, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
7. Approval of Bills
   MOTION: To accept the bills as written, with the additions provided by Sarah Etelamaki, including pre-approval for Jubilee Foods bill not to exceed $680.81.
   Debbie Wiljanen, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
8. Reports
   a. **Board Member Committee Meetings:**. Sarah Etelamaki attended the MCSWMA meeting and reported that the director reports they are hoping to expand the recycling program in the future to include electronic waste, mattresses, latex paint, and textiles.
   Debbie Wiljanen attended the West End Waste Management meeting and stated the dump tickets will be increasing to $6 by December.

b. **PLANNING COMMISSION REPORT:** Chairman Kippola reported that the Fence regulations have been drafted for residential areas and forwarded to the county for review. The county won't be able to review until August and would like our board to hold off on proceeding until we receive their comments. He also stated that the internet project in Republic is about to go live. Mr. Kippola commented that the 5 year mark on the Master Plan is coming up next year, so it will be time to review budgets. The EAN is coming along nicely and they are still looking for publicity and encourage us to keep talking about it with residents.

c. **FIRE DEPARTMENT REPORT:** Chief Bartanen reports that the meeting will be taking place this week, instead of last week. Also, the 2 firefighters in training did pass their tests. The fire department was represented in several local parades over the 4th of July, but not in Negaunee due to a battery issue.

9. Correspondence
    a. Planning Commission- Meeting Minutes 6/26/2017
    b. Marquette County Planning-Review of ZA2017-01-2017/06/08
    c. Mining Journal- Affidavit of Publication ZA2017-01 Adoption-2017/06/19
    d. MCSWMA 2017-2018 Budget-2017/06/22
    e. Republic Township Attorney, Terry Burkhart-Review of IGA-2017/07/01
10. Public Comment: Jim Kippola added to his PC report, stating private road issues were brought up at the PC meeting and it is something they would take up when discussing the Master Plan. He was also asked to attend a public health issues meeting relating to global warming which will take place Tuesday.
    Roy Pascoe gave information on some trail system expansions that are being worked on with the DNR to include multi-use availability. He also stated that he and his wife are happy with Carlisle Sanitation and would like to see them continue their garbage service in Humboldt.
11. Old Business:
    a. **Fire Hall Renovation:** Bids have gone out and the deadline is July 26th to submit.
    b. **Resolution: Road Millage for November 7 Ballot**: Chairman Kippola suggested we add wording to the ballot that states information from the Road plan to better inform the voters.
    MOTION: To approve the ballot wording with the addition of language to include the road plan.
    Debbie Wiljanen, Moved; Sarah Etelamaki, Supported; Roll call vote taken;
    Debbie Wiljanen, Aye; Sarah Etelamaki, Aye; Jeffrey Ogea, Aye; Pete Koski, Aye; Thomas Prophet, Aye; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
    c. **Pension/457:** Sarah Etelamaki presented an addendum to the current plan we have established with MERS. It includes giving elected officials the option to participate if they wish to do so, with the township matching up to 6%.
    MOTION: To approve the addendum with MERS as written.
    Sarah Etelamaki, Moved; Debbie Wiljanen, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion carried.
    d. **MDNR Recreation Grant:** The grant is close to getting it out for bids.
    e. **Intergovernmental Rail Agreement:** Tom Prophet talked to the Heritage Trail rep, and in order to make an alternate trail, it would be done after the sale of the rail. The DNR would use the funds made from the sale to find an alternate route, to which the time frame of everything would be close to one year.

f. **ELF Site Offer(s):** There was an appraisal being done today and possible closing date could be made by the end of this week.
g. **Zoning violations:** There appears to be progress on the properties in violation. The properties will continue to be monitored and we will revisit the issue at next month's meeting.
h. **Garbage contract:** Tom Prophet checked with MTA to see if we had any legal responsibility to put the contract out for bids. We do not have to. The proposed contract from Carlisle Sanitation is a 3 year term with an initial 3% raise the first year with no additional increase the following two.
MOTION: To accept the proposed contract with Carlisle Sanitation for a 3 year term.
Pete Koski, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion carried.

12. New Business.
a. **Zoning Amendment ZA2016-1: Minutes Correction:** Missing information from old minutes that needs to be corrected to record the board's decision.
MOTION: To correct the minutes from the July 11, 2016 meeting to record the board decision regarding ZA2016-01, rezoned from TP40 to RP20 as adopted.
Jeffrey Ogea, Moved; Pete Koski, Supported; 5 Ayes, 0 Nays, 0 Absent, Motion Carried.
b. **Northern Design Works bill:** Bill was received from Northern Design Works in the amount of $14,062.50 for 75% completion of Fire hall construction documents. It was agreed that, the bill seemed to be accurate and that it should be paid per the contract with them. It was also discussed which fund, the money to pay the bill should come out of.
MOTION: To transfer money from the General fund, to the Fire fund, and pay the Northern Design Works bill in the amount of $14,062.50
Pete Koski, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
c. **Elevator contract renewal:** Renewal for the maintenance of the township elevator is due, which is a 3 year contract in the amount of $1,870.00. Board decision is needed on whether to pay it in increments, or in full.
MOTION: To approve the 3 year contract with Bach Mobilities for elevator maintenance, and pay the contract in full for $1,870.00
Sarah Etelamaki, Moved; Pete Koski, Supported; 5 Ayes, 0 Nay, 0 Absent; Motion Carried.
d. **NMPSA membership:** Documentation was received from Northern Michigan Public Service Academy for renewal of membership, which offers low-cost training for U.P. municipalities in a variety of subjects. Cost is $15 per full time employee, with a minimum $75/year and maximum $1,875/year fee. It was favored by the board to remain members, however Sarah Etelamaki is going to find out exactly how much our township would pay, in regards, to who is considered "full time employees."

13. Public Comment: Bob Brandt questioned if the Republic mine will be a go since he's heard Roger Crimmins, who owns property there has partnered with someone new. He also wants to know why the township should pay for the fixing of a county road and not the county?
Albert Worth would like the township to pursue getting a speed limit sign in place on Co Rd FX. Tom Prophet is going to contact the county.
Roy Pascoe questioned the 10 year wording on the road millage ballot, as it may seem too daunting of a time frame for voters and suggested a 5 year millage instead with renewal in 5 years. He also stated he is happy the board renewed the garbage contract with Carlisle Sanitation.

Adjournment

MOTION: To adjourn the meeting at 9:05 pm
Debbie Wiljanen, Moved; Pete Koski, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

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Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk | Thomas Prophet, Supervisor | Debbie Wiljanen, Treasurer
Peter Koski, Trustee | Jeffrey Ogea, Trustee

HUMBOLDT TOWNSHIP
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Special Meeting
Monday, July 10, 2017 – 6:45 PM

1. Supervisor Prophet called the meeting to order at 6:45 PM
2. Pledge of Allegiance
3. Roll Call
   MEMBERS PRESENT: Thomas Prophet, Sarah Etelamaki, Debbie Wiljanen
   MEMBERS ABSENT: None
   STAFF PRESENT: None
   STAFF ABSENT: None
   PUBLIC PRESENT: None
4. Approval of Agenda
   MOTION: To approve the agenda as written.
   Thomas Prophet, Moved; Sarah Etelamaki, Supported; 3 Ayes, 0 Nays, 0 Absent; Motion Carried.
5. Correspondence: None
6. Public Comment: None
7. Old Business: None
8. New Business:
   a. Election Committee: Approval of Election Inspectors for August 8, 2017 Election. Debbie Brooks, Mary Pascoe, Diane Perry, Doreen Weaver, Robert Brandt.
      MOTION: To approve the list of Election Inspectors.
      Thomas Prophet, Moved; Debbie Wiljanen, Supported; ~~2~~ 3 Ayes, 0 Nays, 0 Absent; Motion carried.
9. Public Comment: None
10. Adjournment
    MOTION: To adjourn the meeting at 6:48 p.m.
    Sarah Etelamaki, Moved; Thomas Prophet, Supported; ~~2~~ 3 Ayes, 0 Nays, 0 Absent; Motion Carried.

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Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk | Thomas Prophet, Supervisor | Debbie Wiljanen, Treasurer
Peter Koski, Trustee | Jeffrey Ogea, Trustee

HUMBOLDT TOWNSHIP
244 CO. RD. FAF
CHAMPION, MICHIGAN 49814
PH(906)339-2927 FAX(906)339-4431

Special Meeting
Wednesday, July 26, 2017 – 4:00 PM

1. Supervisor Prophet called the meeting to order at 4:00 PM
2. Pledge of Allegiance
3. Roll Call
   MEMBERS PRESENT: Thomas Prophet, Sarah Etelamaki, Debbie Wiljanen, Jeffrey Ogea
   MEMBERS ABSENT: Pete Koski
   STAFF PRESENT: None
   STAFF ABSENT: None
   PUBLIC PRESENT: None
4. Approval of Agenda
   MOTION: To approve the agenda as written.
   Sarah Etelamaki, Moved; Jeffrey Ogea, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.
5. Correspondence: None
6. Public Comment: None
7. Old Business: None
8. New Business:
   a. Resolution for signing of ELF site warranty deed: Approval of Tom Prophet to sign all closing documents for sale of ELF site, with anticipated closing date of August 3, 2017.

   MOTION: To approve Tom Prophet to sign all closing documents for the Sale of the ELF site.
   Jeffrey Ogea, Moved; Debbie Wiljanen, Supported; 4 Ayes, 0 Nays, 1 Absent;
   Roll call vote: Jeffrey Ogea-Aye; Debbie Wiljanen-Aye; Tom Prophet-Aye; Sarah Etelamaki-Aye; Motion carried.
9. Public Comment: None
10. Adjournment
    MOTION: To adjourn the meeting at 4:05 p.m.
    Debbie Wiljanen, Moved; Sarah Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

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Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk Thomas Prophet, Supervisor Debbie Wiljanen, Treasurer
Peter Koski, Trustee Jeffrey Ogea, Trustee

HUMBOLDT TOWNSHIP
244 CO. RD. FAF
CHAMPION, MICHIGAN 49814
PH(906)339-2927 FAX(906)339-4431

Regular Meeting
Monday, August 14, 2017 – 7:00 PM

1. Supervisor Prophet called the meeting to order at 7:00 PM
2. Pledge of Allegiance
3. Roll Call
   MEMBERS PRESENT: Thomas Prophet, Debbie Wiljanen, Sarah Etelamaki, Peter Koski, Jeffrey Ogea
   MEMBERS ABSENT: None
   STAFF PRESENT: Steve Bartanen, Fire Chief; Jim Kippola, Planning Commission Chairman
   STAFF ABSENT: Jackie Solomon
   PUBLIC PRESENT: Robert Brandt; Billy Gierut; Dan Simonds; Brad Austin; Kyle Mackey; Gary Laitala
4. Approval of Agenda
   MOTION: To approve the agenda, with additions; d. Helen Lake/Fish Lake garbage sheds.
   Sarah Etelamaki, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
5. Approval of Minutes
   MOTION: To approve the July 10, 2017 Regular Meeting Minutes, July 10, 2017 Special Meeting Minutes, and July 26, 2017 Special Meeting Minutes, with corrections.
   Debbie Wiljanen, Moved; Pete Koski, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
6. Approval of Treasurer's Report
   MOTION: To approve the Treasurer's Report as presented. Total Assets are as follows:
   General Fund: $865,460.51 **ELF Fund: $289,865.46**
   Sanitation Fund: $202,476.51 **Rail Fund: $149,000.18**
   Fire/EMS Fund: $155,767.24 **Trust & Agency Fund: $15,584.72**
   Road Fund: $392,340.40
   Sarah Etelamaki, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
7. Approval of Bills
   MOTION: To accept the bills as written.
   Pete Koski, Moved; Debbie Wiljanen, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
8. Reports
   a. **BOARD MEMBER COMMITTEE MEETINGS:** Pete Koski attended 2 fireman's meetings. Tom Prophet attended the Marquette County board meeting. He states the county would be willing to bring money to the table to fix roads 601 and 478, if the township does too. The township will need to see whether the proposed road millage coming on November's ballot will pass or fail. Sarah Etelamaki attended the MCSWMA meeting.
   b. **PLANNING COMMISSION REPORT:** Chairman Kippola reported that the Fence regulations have been drafted for residential areas and forwarded to the county for review. The county won't be

able to review until August and would like our board to hold off on proceeding until we receive their comments. The park and cemetery site plan is coming along, and they hope to get them out for bids soon. He looked in to the possibility of getting speed limit signs posted on Co Rd FX. The recommended plan is to meet with the traffic study guy at the MSP, where they would set up a study and record how fast traffic is on that road, and possibly set the speed from there. However, that could be negative if more cars are traveling at a higher rate of speed. Mr. Kippola attended the global warming meeting and reports that the UP is on both a warmer and dryer trend over the long term, which also leads to more severe weather events. In relation to the township roads, depending on money, he would like to look more into chip sealing to preserve what pavement we have left

c. **FIRE DEPARTMENT REPORT:** Chief Bartanen reports that there was one call last month for an accident on 41 and Co Rd FX. He also noted that the truck the township uses on a regular basis was not returned in the same condition as when it left, stating the gas tank was only half full and there were nails and other debris in the bed. Chief Bartanen is also waiting on specs on the Bulldog truck they are interested in purchasing. After those numbers are received he will work on capital improvement plans.

9. Correspondence
    a. Planning Commission- Meeting Minutes 7/24/2017
    b. HFD- Meeting Minutes 7/5/2017 & 8/2/2017
    c. Letter from Lee Johnson, Eastwood Nursing Center
    d. July 27,2017 Letter from PFN re: apology for outage
    e. Zoning Violation: Boshears
10. Public Comment: Jim Kippola added to his PC report, with the update on the county garbage contract, going with a local business as it relates to recycling. He is going to look in to that. He also contacted CUPPAD and asked whether they could assist with updating the 5 year Master Plan, and if that is included in our membership.

    Billy Gierut congratulated the two newly certified firefighters, Dillon Vial and Jenny Quayle.
11. Old Business:
    a. **Fire Hall Addition Bids:** The bids that were received from 2 companies came in higher than expected. Discussion took place as to possible reasons why, busy season, too tight timeframe, locations of where bids were placed, etc. Chairman Kippola also questioned whether we should have the bid broken up into smaller jobs such as the electrical, ground work, plumbing, instead of one large job, in hopes of attracting smaller local businesses. The township can decide to rebid the job next season in hopes of a better bidding outcome. In the meantime, we will meet with Rich Uren for guidance and work to get the immediate needs of the fire department met, such as potable water and restrooms. Jay Clancey is coming on Tuesday the 15th to hook up an electrical panel for the garage doors and water hook-up.
    b. **"ELF" Site Sale:** The sale of the ELF site went through with $214,691.25 being deposited into the bank fund. The new owners will be meeting with the Planning Commission to discuss re-zoning, as the property now is zoned TP-40.
    c. **Zoning Violations:** The conditions continue to improve for the properties that had blight violations.
    d. **Helen Lake/Fish Lake garbage sheds:** The camera that was put up at the Helen Lake garbage shed has been stolen. The State Police were contacted and they suggested to put up more cameras to

catch whoever is illegally dumping garbage at the sheds. TV6 also is going to do a story on it. A township member will be hauling the garbage to the landfill.

12. New Business.
    a. **Ambulance bids:** One bid was received and opened at the meeting. It was from the Sagola Fire Department with a bid of $5,555.00.
    MOTION: To accept the bid from Sagola Fire Department on the ambulance for $5,555.00.
    Pete Koski, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
    b. **Zoning Amendment ZA201-02: Fence Regulations:** The county meeting was cancelled, so they could not give a recommendation, Chairman Kippola asked for a month delay from the board, which was granted.
    c. **Job Descriptions:** The board is to review and approve the job descriptions for Custodian & Groundsperson, Maintenance Technician, and Administrator. It was decided to take a little more time to review the descriptions, as well as, come up with a list of jobs for the Maintenance technician so we can advertise for that position. We will revisit this next month.
    d. **NMPSA -Medical Marijuana Seminar & Meeting Attendance:** PC Chairman Kippola would like to attend the Medical Marijuana Seminar on August 23. Debbie Wiljanen agreed to become the voting member on Humboldt Township's behalf and attend the bi-monthly meetings.
    e. **U.P. Propane Pre-buy:** It was agreed by the board, to call and negotiate the same price per gallon pre-buy program for both the hall and fire hall tanks since the difference was 10 cents a gallon. After such, we would proceed with the pre-paid option instead of pay as you fill, to save money.
    MOTION: To buy the pre-paid option for both the town hall and fire hall propane tanks, after price negotiation.
    Pete Koski, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
    f. **MCSWMA recycling Program with Brad Austin:** MCSWMA director, Brad Austin presented the board information on the recycling program they offer. There are currently 15 municipalities that participate in recycling. They would supply the trailers, transportation, and also, do anything needed to help. There are no tipping fees, therefore, it is a free service for the township. They also offer tire recycling programs and E-waste recycling. He suggested we have the trailers open during office hours and secured during non-office hours to control what goes into the trailers.
    MOTION: To obtain recycling trailers at the town hall.
    Jeffrey Ogea, Moved; Sarah Etelamaki, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

13. Public Comment: Bob Brandt commended Sarah Etelamaki on the successful election. He would like to see the money taken in during the Fishing Derby, in a spreadsheet format. He would also like the board to consider purchasing a stainless steel grill for use at events such as the Fishing Derby, Senior Meals, Fire Department events, etc., and states that it would contribute to better food management. He offered to look into prices for the board. He also suggested that the board send a card of appreciation to Marlene Worth for all her hard work putting on the Senior Meals.
    Jim Kippola congratulated Jackie Solomon on gaining her Assessing Certificate.
    Chief Bartanen would like to know how much money the Fire Department would be allowed after the sale of the ELF site and remaining balance in that fund?

14. Adjournment
    MOTION: To adjourn the meeting at 8:37 pm
    Jeffrey Ogea, Moved; Pete Koski, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

_____

Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk Thomas Prophet, Supervisor Debbie Wiljanen, Treasurer
Peter Koski, Trustee Jeffrey Ogea, Trustee

HUMBOLDT TOWNSHIP
244 CO. RD. FAF
CHAMPION, MICHIGAN 49814
PH(906)339-2927 FAX(906)339-4431

Regular Meeting
Monday, September 11, 2017 – 7:00 PM

1. Supervisor Prophet called the meeting to order at 7:00 PM
2. Pledge of Allegiance
3. Roll Call

   MEMBERS PRESENT: Thomas Prophet, Debbie Wiljanen, Sarah Etelamaki, Peter Koski, Jeffrey Ogea

   MEMBERS ABSENT: None

   STAFF PRESENT: Steve Bartanen, Fire Chief

   STAFF ABSENT:

   PUBLIC PRESENT: Robert Brandt; Billy Gierut; Jim Carlisle; Matt Zumpf; Craig Thompson; Jeff Prophet; David Wasie; Zach Quayle; Jeannie Carlisle
4. Approval of Agenda

   MOTION: To approve the agenda, with additions; e. Fire Truck; f. Gas Grill Purchase; g. Generator for Town Hall

   Sarah Etelamaki, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
5. Approval of Minutes

   MOTION: To approve the August 14, 2017 Regular Meeting Minutes

   Jeffrey Ogea, Moved; Debbie Wiljanen, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
6. Approval of Treasurer's Report

   MOTION: To approve the Treasurer's Report as presented. Total Assets are as follows:

   General Fund: $844,604.13
   ELF Fund: $289,865.46
   Sanitation Fund: $202,556.90
   Rail Fund: $149,000.18
   Fire/EMS Fund: $153,106.88
   Trust & Agency Fund: $15,584.72
   Road Fund: $392,340.40

   Sarah Etelamaki, Moved; Pete Koski, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
7. Approval of Bills

   MOTION: To accept the bills as written, with additions provided.

   Jeffrey Ogea, Moved; Debbie Wiljanen, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
8. Reports
   a. **BOARD MEMBER COMMITTEE MEETINGS:** Pete Koski attended the Fire Department Meeting.
   b. **PLANNING COMMISSION REPORT:** There was still no response from the county regarding the fence regulations. Richard Smith from CUPPAD will be getting us a quote for updating the Master Plan. The EAN Republic tower is live and the Champion tower is set to be up and running by late fall. New owner of the former ELF site has put in a new zoning application.

c. **FIRE DEPARTMENT REPORT:** Chief Bartanen reports there were no new calls. He questioned when Jay Clancey would be coming to hook up the electrical? Tom Prophet thinks its on the 15th. Chief Bartanen also stated there are currently no pads for the AED machine and would like to obtain at least two sets. He would like to get some lights for the new signage at the fire hall. He was advised to purchase them on the township account through Menards.

9. Correspondence
   a. Planning Commission- Draft Meeting Minutes 8/28/2017
   b. HFD- Meeting Minutes 9/6/2017
   c. DNR-open house
   d. MCSWMA-360 degree survey
   e. MI TWP Par Plan-renewal policy (on file)
   f. Anderson Tackman-Draft Financial Statements YE 3/31/2017 (on file)
10. Public Comment: Jim Carlisle wants to reserve time for the F.D. truck purchase and generator for town hall. Joe Derocha wants to reserve time for speaking on the zoning ordinance and Medical Marijuana. Matt Zumpf requests time to speak on fire truck purchase. Billy Gierut questioned who goes to the 911 meetings, stated Gary Johnson is the contact person.
11. Old Business:
   a. **Fire Hall Addition Bids:** Architect Rich Uren suggests a rebid in January, although he also states many contractors are already booking up for next summer. Questions were raised whether or not to break up the jobs, and since the site is located on a Class A road, work could begin in the spring. Chief Bartanen would like us to look at keeping the bidding open while also keep advertising by putting an ad in the Mining Journal. He also asked if the excavating work could be done now to get that step accomplished before winter. Tom Prophet stated that the prevailing wage stipulation could also be a factor in why we are getting fewer bids.
   MOTION: To contact Rich Uren and move up the date for bidding purposes and remove the prevailing wage stipulation.
   Debbie Wiljanen, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
   b. **Zoning Violations:** The violations near the Champion border are still in the process of being cleaned up. The violation near Capps Creek still needs to be checked on, which Supervisor Prophet will do this week. The Zoning Administrator advised that a letter from the attorney be sent if no progress is being made.
   c. **Zoning Amendment ZA2017-02: Fence Regulations:** The county did not respond with any feedback.
   MOTION: To approve ZA2017-02: Fence Regulations as recommended by the Planning Commission.
   Debbie Wiljanen, Moved; Pete Koski, Supported; 5 Ayes, 0 Nays, 0 Absent: Motion Carried.
   d. **Job Descriptions:** Board members agreed with printed job descriptions for the positions of Custodian & Groundskeeper, Maintenance Technician, and Administrator. The board also discussed posting for the maintenance position, as well as a starting wage.
   MOTION: To approve the job descriptions as printed.
   Pete Koski, Moved; Sarah Etelamaki, Supported; 5 Ayes, 0 Nays,0 Absent; Motion Carried.
   MOTION: To approve posting of maintenance position with a starting wage of $13/hour.
   Pete Koski, Moved; Debbie Wiljanen, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

12. New Business.
    a. **Medical Marihuana Regulations:** The board needs to decide if it will allow Medical Marijuana facilities within the township, and if so, what the regulations would be. Samples were provided by the MTA for resolutions and ordinances for review and consideration. The current owner of the former ELF site, Derek Parker, has submitted an application for the re-zoning with this purpose in mind. Joe Derocha spoke on Mr. Parker's behalf about his intentions with the property. Mr. Parker and Mr. Derocha are traveling to Lansing this week to pursue a licensing application from the state as a growing facility. Mr. Parker is looking to have 1,500 plus plants and a possible water bottling operation which he could employ up to 35 people. The board would like more time and information to further explore this issue and has set up a work session for September 28th at 6:00pm.
    b. **MARESA: High School Intern:** Jackie Solomon informed the board that there was an intern set up through MARSEA, but unfortunately issues with transportation arose and the intern may no longer be able to participate. Jackie will hopefully know more on Tuesday.
    c. **MI Township Participating Plan: increased Fire Department Equipment coverage:** A copy of the Par-Plan renewal with optional coverages was presented to the board. The four options would require an additional $5,196.00 in annual premiums and only covers physical damage. The board agreed to get more details on what exactly is covered, especially since some of the older vehicles may not be worth those amounts. Also, there needs to be a complete inventory done, and value placed on all the equipment to make an informed decision on insurance coverage.
    d. **Fire Hall Replacement Doors with Metal Frames:** The firehall needs at least one new door, as the current one is rotting and allowing pests to enter. Bill Robson looked in to replacing the current doors with metal ones at a cost of approximately $700.00. There was also discussion on whether there needs to be a panic bar on the door to be compliant with state regulations.
    MOTION: To purchase and have Bill Robson install two metal doors with panic bars.
    Debbie Wiljanen, Moved; Pete Koski, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
    e. **Fire Truck:** Chief Bartanen presented a handout on specs from Howe and Howe on a new fire truck purchase. Chief Bartanen has done much research and gained approval from the P.C. that the purchase fits within the capital improvement plans. He is seeking advice on how to proceed since there is now disagreement within the fire department on whether or not this is the "right truck" for them. At the F.D. meeting a new sub-committee was formed and they intend to come back by the November meeting with other quotes. The board will wait for the new information before proceeding.
    f. **Gas Grill Purchase:** Township resident Bob Brandt made a request to purchase a new gas grill for township uses such as the fishing derby, senior meals, fire department cook-outs, etc. This grill would be more efficient and regulate safer food management.
    MOTION: To purchase a stainless steel grill for the township.
    Jeffrey Ogea, Moved; Pete Koski, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
    g. **Generator at Townhall:** Debbie Wiljanen would like the board to consider purchasing a generator for the townhall for use as an emergency relief center in a long-range power outage situation. Tom Prophet is going get quotes.
13. Public Comment: Steve Bartanen would like to see the board move forward quickly with the ELF site rezoning so the new owner can get his business running and generate tax revenue and jobs for the township. Bob Brandt strongly opposes the possible medical marijuana facility. He believes there will be more

violence and wants to know who would pay for legal issues. He also doesn't believe the tax revenue will actually remain in Humboldt township and that it will go to Lansing.

Joe Derocha is hopeful Bob Brandt will change his mind and be supportive of the new business at the old Elf site since the sale of that property is what is funding the new fire truck purchase. He says it will also provide more jobs and help out the township. He agrees that Lansing does get more tax revenue than what was promised to the township from the Eagle project and states the only way to change that, is to change the laws. He appreciates Bob's passion.

14. Adjournment

MOTION: To adjourn the meeting at 9:20 pm

Pete Koski, Moved; Sarah Etelamaki, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

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Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk Thomas Prophet, Supervisor Debbie Wiljanen, Treasurer
Peter Koski, Trustee Jeffrey Ogea, Trustee

HUMBOLDT TOWNSHIP
244 CO. RD. FAF
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Special Meeting
Thursday, September 28, 2017 – 6:00 PM

1. Supervisor Prophet called the meeting to order at 6:00 PM
2. Pledge of Allegiance
3. Roll Call
   MEMBERS PRESENT: Thomas Prophet, Sarah Etelamaki, Debbie Wiljanen, Jeffrey Ogea, Pete Koski
   MEMBERS ABSENT: None
   STAFF PRESENT: Jackie Solomon, Jim Kippola, Joe Wassie
   STAFF ABSENT: None
   PUBLIC PRESENT: Bob Brandt, Mike Grentz, Joe Derocha, Derek Parker, Karl Numinen
4. Approval of Agenda
   MOTION: To approve the agenda as written.
   Sarah Etelamaki, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
5. Correspondence: None
6. Public Comment: None
7. Old Business:
   a. Audit Report: Mike Grentz with Anderson, Tackman & Company, PLC gave a report on the township audit. It was an unmodified opinion, which means everything complies. There was a $363,000 increase from the previous year, expenditures were less and income was more. There were 3 deficiencies, 2 of which we will always have, and one minor, late street light bill. Overall, a very good report.
   b. Work Session: Medical Marihuana Regulations- The work session opened with review of a well written ordinance from Eaton County, as a potential draft to adopt for our township. A question and answer session from the board and attorney Karl Numinen, who is very familiar with the medical marihuana laws took place. The board is charged with making an ordinance, on whether or not, to authorize medical marihuana facilities within its township, and how many of each license to allow. There are 5 possible licenses a facility could apply for, each with separate laws and regulations. The board is researching as much information as possible to make an informed decision since the application for such a facility is currently being pursued for the former ELF site. It is not under the control of the board, to approve the licenses, as that comes from the state, but just if the board will allow any of them to be in Humboldt Township.
      MOTION: To make a resolution to adopt an ordinance allowing medical marihuana facilities in Humboldt Township.
      Pete Koski, Moved; Jeffrey Ogea, Supported; Roll Call Vote: Pete Koski-Aye, Jeffrey Ogea-Aye, Debbie Wiljanen-Aye, Sarah Etelamaki-Aye, Thomas Prophet-Aye; Motion Carried.
8. New Business:
9. Public Comment: Jim Kippola PC Chairman reports that Eric Smith with the EAN has signed with Verizon on the Champion tower and it should be up and running before the snow flies.
   Joe Derocha-Thanks the board.

Sarah Etelamaki, Clerk Thomas Prophet, Supervisor Debbie Wiljanen, Treasurer
Peter Koski, Trustee Jeffrey Ogea, Trustee

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Bob Brandt-States he is still against medical marihuana, but he likes the Windsor township sample ordinance. He also warned against the Michigan Right to Farm Act as it could pertain to growing operations. He will support the ordinance because of the potential revenue it could generate for the township.

10. Adjournment

MOTION: To adjourn the meeting at 7:58 p.m.
Sarah Etelamaki, Moved; Debbie Wiljanen, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

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Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk | Thomas Prophet, Supervisor | Debbie Wiljanen, Treasurer
Peter Koski, Trustee | Jeffrey Ogea, Trustee

HUMBOLDT TOWNSHIP
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Special Meeting
Tuesday October 17, 2017 – 1:00 PM

1. Supervisor Prophet called the meeting to order at 1:00 PM
2. Pledge of Allegiance
3. Roll Call
   MEMBERS PRESENT: Thomas Prophet, Sarah Etelamaki
   MEMBERS ABSENT: Debbie Wiljanen
   STAFF PRESENT: None
   STAFF ABSENT: None
   PUBLIC PRESENT: None
4. Approval of Agenda
   MOTION: To approve the agenda as written.
   Sarah Etelamaki, Moved; Thomas Prophet, Supported; 2 Ayes, 0 Nays, 1 Absent; Motion Carried.
5. Correspondence: None
6. Public Comment: None
7. Old Business: None
8. New Business:
   a. Election Committee: Approval of Election Inspectors for November 7, 2017 Election. Debbie Brooks, Mary Pascoe, Diane Perry, Doreen Weaver, Robert Brandt.
      MOTION: To approve the list of Election Inspectors.
      Thomas Prophet, Moved; Sarah Etelamaki, Supported; 2 Ayes, 0 Nays, 1 Absent; Motion carried.
9. Public Comment: None
10. Adjournment
    MOTION: To adjourn the meeting at 1:05 p.m.
    Thomas Prophet, Moved; Sarah Etelamaki, Supported; 2 Ayes, 0 Nays, 1 Absent; Motion Carried.

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Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk | Thomas Prophet, Supervisor | Debbie Wiljanen, Treasurer
Peter Koski, Trustee | Jeffrey Ogea, Trustee

HUMBOLDT TOWNSHIP
244 CO. RD. FAF
CHAMPION, MICHIGAN 49814
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Regular Meeting
Monday, November 13, 2017 – 7:00 PM

1. Supervisor Prophet called the meeting to order at 7:00 PM
2. Pledge of Allegiance
3. Roll Call
   MEMBERS PRESENT: Thomas Prophet, Sarah Etelamaki, Peter Koski, Jeffrey Ogea, Debbie Wiljanen
   MEMBERS ABSENT: None
   STAFF PRESENT: Jackie Solomon, Jim Kippola, Steve Bartanen
   STAFF ABSENT: None
   PUBLIC PRESENT: Robert Brandt, Derek Parker, Joe Derocha, Anna Mattson
4. Approval of Agenda
   MOTION: To approve the agenda with addition of d. Christmas party.
   Sarah Etelamaki, Moved; Debbie Wiljanen, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
5. Approval of Minutes
   MOTION: To approve the October 9, 2017 Regular Meeting Minutes, October 17, 2017 Special Meeting, October 30, 2017 Special Meeting Minutes.
   Jeffrey Ogea, Moved; Sarah Etelamaki, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
6. Approval of Treasurer's Report
   MOTION: To approve the Treasurer's Report as presented. Total Assets are as follows:
   General Fund: $828,972.30
   ELF Fund: $289,865.46
   Sanitation Fund: $191,457.12
   Rail Fund: $189,377.06
   Fire/EMS Fund: $157,065.22
   Trust & Agency Fund: $15,584.72
   Road Fund: $392,340.40
   Sarah Etelamaki, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
7. Approval of Bills
   MOTION: To accept the bills as written, with additions provided.
   Debbie Wiljanen, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
8. Reports
   a. **BOARD MEMBER COMMITTEE MEETINGS:** Pete Koski attended the MCTA meeting he stated CUPPAD was present and that they have money and are looking for projects to fund. He passed the flier on to Jackie Solomon with the information. Sara Cambensy and Rich Rossway were both in attendance to answer any questions.
   Sarah Etelamaki attended the MCSWMA meeting and reported that glass was no longer going to be accepted in the recycling program as of January. We will put that information in our newsletter to notify the residents.

Jeffrey Ogea attended the Fire Department meeting and reports it was very well run and he will let Chief Bartanen do the reporting.

b. **PLANNING COMMISSION REPORT:** Mr. Kippola reported on the master plan and that they are forwarding the amended scope of work to CUPPAD. The EAN through NMU should be running on the Champion tower by the end of November. The Republic Dam does not have a meeting date set yet. The County had not responded to Zoning Amendment: ZA2017-03: ELF by the 30 day window and therefore the Township board is free to go forward with their decision. He also reported that the PC assembled the key administrative people in regard to, the next step for the site plan for the ELF site for Mr. Parker. Chairman Kippola is also beginning to work on his end of the year report. The PC is also ready to assist with road plans and how to improve any roads with what funds we do have.

c. **FIRE DEPARTMENT REPORT:** Chief Bartanen reports that the FD is making progress in the truck plan. They are looking at more company quotes. There was a pair of fire pants that had been eaten by mice. There was a training exercise on Wolf Lake Road that went well. There was one accident involving a Smith Paving truck, and he asked about the further development of a fee schedule for non-resident calls. Chief Bartanen also stated that Lundin Mining is discussing a donation of possibly $5000.00 to purchase thermal imaging cameras. The FD is researching quotes to take advantage of that generous offer.

9. Correspondence
    a. Planning Commission- Draft Meeting Minutes 10/23/2017
    b. Fire Department- Meeting Minutes 10/11/2017
    c. MCSWMA Memo- Recycling Change 10/19/2017
    d. Marquette County Central Dispatch- Meeting Minutes 10/17/2017
    e. Mining Journal-Affidavit of Publication Summary of Medical Marihuana Facility Ordinance 11/3/2017
10. Public Comment: Anna Mattson is an owner of property on Helen Lake. She has many concerns over the medical marihuana ordinance, such as who will monitor the property, how many plants it will allow, when will the property go on the tax roll, and can the revenue generated from the property be earmarked for road improvement on that particular road? She commended the board on taking a non-tax generating property and turning it into a taxable piece of property. She does take offense to the statement made that the site is "in the middle of nowhere." She also welcomed Mr. Parker to Humboldt Township.
    Supervisor Prophet did answer some of the questions Mrs. Mattson raised.
    Derek Parker spoke in response to Mrs. Mattson's concerns/questions. He gave information on how much potential revenue his business could bring to Humboldt Township based on the formula from the state. He clarified that the state monitors all of the facilities, but that he is responsible for surveillance. He also apologized for using the phrase "middle of nowhere" and stated that he used that phrase because it's where he wants to be, and that it was more just a figure of speech and not meant to be offensive.
11. Old Business:
    a. **Fire Hall Addition:** Rich Uren reports that there are many contractors want to bid now that parameters have changed. Possible start even this fall yet. There will be a public bid opening on November 30th at 2:00pm.
    b. **Zoning Amendment ZA2017-03: ELF:** There was no word from the county, regarding the rezoning, so the board is free to make a decision without a county recommendation. The zoning request was made by Mr. Parker to rezone the property from TP 40, to Industrial.

MOTION: To approve the rezoning of ZA 2017-03: ELF Site, per Planning Commission recommendation from TP 40 to I (Industrial).
Debbie Wiljanen, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

c. **Medical Marihuana Ordinance & Application Fee Resolution:** The board is responsible for setting an annual application fee for Medical Marihuana Facilities. The board discussed how to set a fee having no previous experience since this issue is new to the township and state of Michigan. The township is only allowed to charge an amount that is justified to the administrative cost to process the application. The fee can be amended in the future if the proposed fee does not cover the expenses to review the application.
MOTION: To set the application fee at $300.00.
Pete Koski, Moved; Debbie Wiljanen, Supported; 4 Ayes, 1 Nays, 0 Absent; Motion Carried.

d. **Fish Lake Road Names:** The board had previously met with members with the Fish Lake Association to discuss renaming the directional Fish Lake Road names. The Association had formed a committee to decide on new names. Mr. Derocha stated that he was not contacted to be on the committee and he would like to see this entire issue go back to the Township board with support from the Planning Commission, and possibly even the Fire Department to rectify the address/road name issues.
MOTION: To have the Planning Commission review the Fish Lake Road names/issues .
Debbie Wiljanen, Moved; Pete Koski, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

e. **Generator Quotes:** Supervisor Prophet reports, that he had made 4 calls and we received one quote. We are still waiting on one quote.

12. New Business.

a. **Road Millage Update:** The additional road millage did not pass in Novembers election. Now the board is charged with making the decision to put the millage on the next election ballot, or just try to move forward with what money we have. The board decided to check with Mr. Iwaniki to see what can realistically be accomplished with what funds we have now.

b. **Senior Lunch Donation:** It was reported that the Senior lunch donation box allegedly has $80.00 missing. Bob Brandt would like financial support from the township funds to replace the missing money, so that we can keep this function going. Supervisor Prophet reported that the township can legally give money for senior activities. During the discussion, a hat was passed at the meeting where several individuals contributed and a total of $285.00 was collected!

c. **Central Dispatch Meetings:** The board needed to appoint a member to attend the Central Dispatch Meetings, which occur the third Thursday of the month at 5:15 at the NMU public safety building in Marquette. Supervisor Prophet volunteered to attend if no one else could make it.

d. **Christmas Party:** The annual Christmas party and sleigh rides is scheduled for December 9th from 1-3pm. Jackie Solomon asked the board to pre-approve paying Bob Cardeau (Santa) $100.00, and Raynor Johnson (sleigh rides) $350.00 before the December meeting, which takes place 2 days later. The board also approved donating up to $200.00 for the kids goodie bags, which is filled by Jeannie Carlise. She will buy the items and the township will then reimburse her expenses, with turned in receipts up to the $200.00.
MOTION: To pre-pay the bills for the Christmas party before the December meeting, and donate up to $200.00 for kids bags.
Jeffrey Ogea, Moved; Pete Koski, Supported; 5 Ayes,

13. Public Comment: Bob Brandt was happy for everyone in attendance. He reported his road sign was hit by a car. He contacted the Republic supervisor since his road is in both townships. He's concerned that Republic township has road signs erected that are actually Humboldt roads. He is also concerned that there may by parcels that are not being collected for taxes in Humboldt township. Treasurer Wiljanen assures Mr. Brandt that this is doubtful, since the information comes from the county. He is also worried about emergency services not being able to find properties due to incorrect signage.
    Anna Mattson recommends that the board make a plea to the county to demand they do something about the road conditions since our millage did not pass. And to make sure all the roads are indeed, included on the maps of the roads to be fixed. She also said the township is lucky to have Jackie Solomon working for them.
14. Adjournment
    MOTION: To adjourn the meeting at 9:06 pm
    Pete Koski, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

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Sarah Etelamaki, Clerk

Sarah Etelamaki, Clerk Thomas Prophet, Supervisor Debbie Wiljanen, Treasurer
Peter Koski, Trustee Jeffrey Ogea, Trustee

HUMBOLDT TOWNSHIP
244 CO. RD. FAF
CHAMPION, MICHIGAN 49814
PH(906)339-2927 FAX(906)339-4431

Regular Meeting
Monday, December 11, 2017 – 7:00 PM

1. Supervisor Prophet called the meeting to order at 7:00 PM
2. Pledge of Allegiance
3. Roll Call
   MEMBERS PRESENT: Thomas Prophet, Sarah Etelamaki, Peter Koski, Jeffrey Ogea
   MEMBERS ABSENT: Debbie Wiljanen
   STAFF PRESENT: Jackie Solomon, Jim Kippola, Steve Bartanen
   STAFF ABSENT: None
   PUBLIC PRESENT: Robert Brandt, Gary Laitala, Rich Uren
4. Approval of Agenda
   MOTION: To approve the agenda.
   Pete Koski, Moved; Jeffrey Ogea, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.
5. Approval of Minutes
   MOTION: To approve the November 13, 2017 Regular Meeting Minutes.
   Jeffrey Ogea, Moved; Sarah Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.
6. Approval of Treasurer's Report
   MOTION: To approve the Treasurer's Report as presented. Total Assets are as follows:
   General Fund: $817,817.61 **ELF Fund: $289,865.46**
   Sanitation Fund: $188,364.33 **Rail Fund: $189,377.06**
   Fire/EMS Fund: $155,675.19 **Trust & Agency Fund: $15,584.72**
   Road Fund: $392,340.40
   Sarah Etelamaki, Moved; Jeffrey Ogea, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.
7. Approval of Bills
   MOTION: To accept the bills as written, with addition of $58.78 for Christmas party supplies to be reimbursed to Jeannie Carlise.
   Pete Koski, Moved; Jeffrey Ogea, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.
8. Reports
   a. **BOARD MEMBER COMMITTEE MEETINGS:** Pete Koski attended the Fire Department Meeting.
      Tom Prophet attended a meeting regarding the Republic Dam. The DNR would like to take the dam out and replace it with a burm with spillway. There will be future meetings to discuss funding.
   b. **PLANNING COMMISSION REPORT:** Mr. Kippola reported that they are still awaiting site plans for the ELF site. He is working on a Year End review report and will present it to the board hopefully at the next meeting. Chairman Kippola recommends that if there are any Capital Improvement plans for 2018, to fill out and turn in the sheet before the end of the year. He would also like the board's endorsement for work on the Master Plan.

c. **FIRE DEPARTMENT REPORT:** Chief Bartanen reports that there was one call for mutual aide but they were turned around before they even got there. They have the possible truck purchase narrowed down to 2 trucks. They are waiting for drawings from both companies and are in favor of possibly holding a special meeting to discuss and decide final truck choice.

9. Correspondence
    a. Planning Commission- Draft Meeting Minutes 11/27/2017
    b. Marquette County Planning Commission – ZA2017-03 ELF Recommendation
    c. Administrator – Memo re: 2018 Capital Improvements
    d. MCSWMA 12/13/17 Meeting Packet
10. Public Comment: None
11. Old Business:
    a. **Fire Hall Addition Bids: Excavation & Addition:** The bids were opened at the meeting for the excavation of the fire hall site. A total of 5 bids came in. Moyle Trucking & Excavating $15,250.00; Oberstar $16,200.00; Laitala Excavating, INC $18,600.00; Mike Kuopus Logging Inc. $27,500.00; Janice Kay's Trucking and Excavating $33,333.00. Gary Laitala clarified that his bid also included movement of the dirt from the firehall site to the playground site. Rich Uren also discussed the bids that were received for the fire hall addition. A total of 8 bids were received. A-1 Drywall & General Contracting LLC $298,300.00; GE Builders, INC $309,000.00; Cross $318,000.00; Associated $322,000.00; Wuebben $331,269.00; Premeau $390,460.00; Closner $406,900.00; Runtsala $447,000.00. The board discussed all the bids, along with the references provided for the 2 lowest bids for the fire hall addition.
    MOTION: To award the fire hall addition bid to GE Builders for $309,000.00
    Pete Koski, Moved; Jeffrey Ogea, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried
    MOTION: TO award the excavating bid to Laitala Excavating INC. for $18,600.00.
    Jeffrey Ogea, Moved; Sarah Etelamaki, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried
    b. **Medical Marihuana Facility Application Fee Resolution & Application Form:** Review and adopt the provided resolution and application form.
    MOTION: To adopt the Medical Marihuana Fee Resolution.
    Sarah Etelamaki, Moved; Jeffrey Ogea, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.
    Sarah Etelamaki-Aye; Jeffrey Ogea-Aye; Pete Koski-Aye; Thomas Prophet-Aye; Debbie Wiljanen-Absent
    c. **Generator Quotes:** Two quotes were received. One from Code Electrical, Inc. in the amount of $9,100.00 for a 22 KW generator and installation. The other quote was from Swick, which included 2 options in the amounts of $8,450.00 for a 16 KW generator/install and $9,850.00 for a 20KW generator/install. Supervisor Prophet is going to check with Code Electric for more details on their bid and the entirety of what is included. The board will further discuss after all the info is gathered.
12. New Business.
    a. **2018 Meeting Schedule:** The monthly dates were printed and presented for approval for the 2018 regular board meeting schedule.
    MOTION: To approve the 2018 Regular Board Meeting Schedule.
    Sarah Etelamaki, Moved; Pete Koski, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried
    b. **2018 Capital Improvement Projects:** There are several projects that will continue to be worked on in 2018, such as the park grant, cemetery, fire hall addition and new truck. The goal is to get bids

out for the park and cemetery at the beginning of the year. We will also be looking to fill the maintenance position in the spring. The board is asked to submit any other projects that they may foresee to Jackie Solomon.

c. **2018 Work Program:** There are also several projects/subjects that the board(s) and administrator will continue to work on in the upcoming year. One major issue is the road plan and how the township can improve the roads with the current funds. We also need to look at the possibility of putting additional millage on an upcoming ballot and getting more information out to the residents on how far their tax dollars go.

13. Public Comment: Bob Brandt would like the board to think about removing some of the white pine trees surrounding the hall. He believes the fire hall addition and truck purchase are good investments for the future of the fire department. He also would like to get a letter of commitment from the road commission for matching funds that the township provides with the hope that it could help voters pass an additional millage.
14. Adjournment

MOTION: To adjourn the meeting at 8:26 pm
Jeffrey Ogea, Moved; Pete Koski, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

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Sarah Etelamaki, Clerk