Jill Rankinen, Clerk Thomas Prophet, Supervisor Carol Mackey, Treasurer
Jacqueline Koski, Trustee Marline Worth, Trustee

HUMBOLDT TOWNSHIP
P.O. Box 10
244 CO. RD. FAF
CHAMPION, MICHIGAN 49814
Phone (906) 339-2927 Fax (906) 339-4431

January 11, 2016
7pm

1. Supervisor Thomas Prophet called the regular meeting of the Humboldt Township Board to order at 7:00 p.m.
2. The Pledge of Allegiance was said.
3. Roll call was taken with all present except Clerk Jill Rankinen.

Supervior	Thomas Prophet
Clerk	Jill Rankinen--Absent
Treasurer	Carol Mackey
Trustee	Jacqueline Koski
Trustee	Marline Worth

ATTENDANCE: Andrea Glisson-Deputy Clerk, Jerry Plattenburg, Jim Carlisle, Joe Wasie, Matt Zumpf, Bob Brandt, Sanford Pesola, Albert Worth, Ron Norkoli, Jackie Solomon

4. **Motion was made by Jacqueline Koski to *"APPROVE THE AGENDA"* of the January 11, 2016 meeting with one change being made. That change being under new business letter c) Fire Hall Addition. Seconded by Carol Mackey. Motion carried.**

5. **Motion was made by Jacqueline Koski to *"APPROVE THE MINUTES"* of December 14, 2015 regular meeting, seconded by Marline Worth. Motion carried.**

6. **Motion was made by Jacqueline Koski to approve the *"Treasurer's Report"* as presented (Total assets are $500,929.56 in General Fund). Seconded by Marline Worth, motion carried.**

7. **Motion was made by Marline Worth to *"APPROVE THE BILLS"* of the January 11, 2016 meeting, Jacqueline Koski seconded, motion carried.**
8. Reports
    a. Board Member Committee Meetings
        i. Deputy Clerk Glisson passed on for Jill Rankinen information that she had collected from the Marquette County Clerks Association meeting on December 17, 2015. March 8th Presidential Primary Election as well as Election Inspector Training for 2016.
        ii. Trustee Jacqueline Koski no meetings
        iii. Treasurer Carol Mackey no meetings
        iv. Trustee Marline Worth MCSWA meeting on Dec 21 talked about the depreciation, Brad Austin's salary, $1.50 per capita charge per person, Bacco paved road into transfer station for $43,159.00
    b. Planning Commission Meeting
        i. Had the public hearing meeting at their regular meeting for the recreation plan. They presented a beautifully laid out recreation plan for the Board to adopt later in the evening.
        ii. No real cemetery information to report
        iii. Capitol improvement planning-street lights and other improvements, will update with more information

iv. The Planning Commission members will be going on a tour of the Eagle Mill on Thursday 1-14-2016

c. Fire Department Report
   i. No runs for the month of December. Held their elections and the new chief is Matt Zumpf, Steve Bartanen is Assistant Chief, Brett Kyllonen is Secretary, Jeff Prophet is the training/safety guy, and Brooke Tarvainen is the Treasurer.
   ii. Later on will talk about the fire department addition, looking to set up a meeting with the board members to discuss it further
   iii. Application for new member: Jacob Conery, just waiting on background check paperwork
   iv. Will need turnout gear for three members: Conery, Tarvainen, Wasie

9. Correspondence
   a. PC—Draft Meeting Minutes 12/21/15
   b. HFD—Meeting Minutes 12/02/15
   c. Memo—1/5/16 from Jim Kippola, Planning Commission Chairman RE: Joint Rail Agreement (Item 11a)
   d. Recreation Plan and Memo—1/5/16 from Jim Kippola, Planning Commission chairman, RE: Recreation Plan (Item 12a)

10. **PUBLIC COMMENT: (Not to exceed five minutes per person)**:

11. **OLD BUSINESS:**
   a. Interlocal Rail Agreement Update: **No further update. No meeting yet.**
   b. Elf Land Contract Extension Update: **Tom Prophet will call Roger Crimmins to schedule a meeting to talk about the contract**
   c. Board and Administrative Policies: Chapter 4.0-4.1: **Under 4.8 Transfer Authority does not exceed $2000. Jaqueline Koski made the motion, Carol Mackey seconded. Motion carried. Under 4.10 Fund Balance—Carol Mackey made the motion to agree to wait until the budget meeting to discuss this item, Jacqueline Koski seconded. Motion carried.**
   d. Snow Plowing Applications: **Chad Glisson, Jeff Ogea, Sanford Pesola and Billy Gierut applied. Marline Worth made the motion to continue having Chad Glisson plow and shovel the township for the 2016 winter, Jacqueline Koski seconded. Motion carried.**
   e. Board of Review Applications: **No applications.**
   f. MTA Conference**: Carol Mackey will be attending the MTA Conference in Detroit, MI 1/18/16-1/22/16**

12. NEW BUSINESS:
   a. Recreation Plan Adoption: **Carol Mackey made the motion to accept the proposed rec plan, Marline Worth seconded. Motion carried.**
   b. FY 2015-2016 Budget Review: **Jacqueline Koski made the motion that it is okay to transfer money across line items to balance the fund, Marline Worth seconded the motion. Motion carried.**
   c. Fire Department Addition: **Need to meet with the fire department and the board members on 1/13/16 at 7pm at the Humboldt Township Hall in order to discuss future plans for the addition.**

13. **PUBLIC COMMENT (not to exceed five minutes per person)**
14. Adjournment: 8:35 p.m.

Andrea Glisson
Deputy Clerk

Jill Rankinen, Clerk Thomas Prophet, Supervisor Carol Mackey, Treasurer
Jacqueline Koski, Trustee Marline Worth, Trustee

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Special Meeting

January 13, 2016
7 P.M.

Supervisor Prophet called the special meeting of the Humboldt Township Board and the Humboldt Township Fire Department Building Addition Board.

Supervisor – Thomas Prophet
Treasurer – Carol Mackey
Clerk – Jill Rankinen--ABSENT
Trustee – Jacqueline Koski
Trustee – Marline Worth—ABSENT

Fire Chief – Matt Zumpf
Fire Department members -- Gary Laitala
Sanford Pesola
James Carlisle

ATTENDANCE:
Andrea Glisson-Deputy Clerk, Bob Brandt

1. **Call to Order/Pledge of Allegiance**

2. **Both boards discussed future plans for addition on the Humboldt Fire Department Hall. Nothing was decided, but Matt Zumpf had drawn up some rough sketches and Supervisor Prophet will speak with Jim Nankervis about the proposed plans.**

3. **PUBLIC COMMENT**: Bob Brandt thinks that these plans look great and hopes they can move forward with the plans as soon as they get new plans drawn up

4. **Adjournment – Meeting adjourned at 8:20 p.m.**

Andrea Glisson
Deputy Clerk

Jill Rankinen, Clerk Thomas Prophet, Supervisor Carol Mackey, Treasurer
Jacqueline Koski, Trustee Marline Worth, Trustee

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February 8, 2016
7pm

1. Supervisor Prophet called the regular meeting of the Humboldt Township Board to order at 7:00 PM

2. The Pledge of Allegiance was said, and roll call was taken with all present

3.

Supervior	Thomas Prophet
Clerk	Jill Rankinen
Treasurer	Carol Mackey
Trustee	Jacqueline Koski
Trustee	Marline Worth

ATTENDANCE: Andrea Glisson-Deputy Clerk, Joe Wasie, Matt Zumpf, Bob Brandt, Jackie Solomon

4. **Motion was made by Jill Rankinen to *"APPROVE THE AGENDA"* of February 8, 2016. Marline Worth seconded, motion carried**

5. **Motion was made by Jacqueline Koski to *"APPROVE THE MINUTES"* of the January 11, 2016 Regular meeting and the January 13, 2016 special meeting with the fire department building committee, Marline Worth seconded, motion carried**

6. **Motion was made by Jill Rankinen to approve the *"TREASURER'S REPORT"* as presented (Total assets are $531,739.82 in General Fund). Seconded by Jacqueline Koski, motion carried**

7. **Motion was made by Jill Rankinen to accept the bills with the addition of 5 bills that came at the last minute: Superior Oil for $36.68, Auto Value for $30.50, ACE Hardware for $41.60, Office Planning Group for $54.65 and the MCCA Yearly Fee for Clerks for $20.00, Jaqueline Koski seconded, motion carried**

8.
   a. **Board Member Committee Meetings:** **Trustee Koski** Heritage Trail meeting-they are working on the bridge and received $25,000 for the Moose fund and a grant for $25,000 from the ORV Club. Smith Paving will be fixing the washout to the tune of $70,000. The Trail Summit with be February 16. Also Attended the MCTA meeting

Treasurer Mackey Attended the conference downstate, lots of good classes, learned a lot

Clerk Rankinen MCTA Meeting where they spoke about the Right to Farm act and Jacqueline Koski stated she would have the RTF guy come to a Planning

Commission meeting to talk about it and figure out what can be done regarding the ordinance, also attended the Fire department monthly meeting

Trustee Worth MCSWMA meeting

b. **Planning Commission Report –** Elected officers, made a list of capital improvement projects that will be suggested to the board, developed the annual report and gave to board, also toured the Eagle Mine

c. **Cemetery Report-** Jackie Solomon has the digital map on the computer and is now in the process of transferring all the information gathered this summer and fall onto the map

d. **Fire Department Report-** Had training exercises with the trucks and portables. Matt Zumpf and Sambo Pesola proctored the training in Chocolay. Currently waiting on hearing back from Nankervis on the plans for the fire hall addition. **Jill Rankinen made the motion to accept Jacob Conery as a new member of the fire department, Jacqueline Koski seconded, motion carried**

9. **CORRESPONDENCE:** On file
   a. PC—Draft meeting minutes 1/25/2016
   b. DNR Volunteer Fire Assistance Grant
   c. Fire Fighters of Humboldt Update of Officers
   d. MCSWMA Audit Report
   e. MCSWMA Equipment for sale
   f. WMCSWA 2016 Schedule
   g. Memo: Thomas Prophet to Jim Kippola re: Rec Plan
   h. Letter from Republic Mountain Lake re: ELF Site Facility (1lb)
   i. Marquette County Road Commission: 2016 Dust Control Agreement (12d)
   j. Marquette County Road Commission: 2016 Crack, Chip and Fog Seal (12d)
   k. MCSWMA 10 ear Tipping Fee Plan (12c)
   l. Memo: Jim Kippola to Thomas Prophet re: 2015 annual report (12f)

10. Public Comment: Carol Mackey stated that there will be a senior lunch on Wednesday, if interested please contact her. Potato sausage will be served. Jacqueline Koski wanted to state how wonderful of a job she thinks Chad Glisson is doing plowing and shoveling and keeping the Township free of snow.

11. **Old Business:**
    a. Interlocal Rail Agreement: **No update, still have to schedule meeting with Republic at the end of February.**
    b. ELF Land Contract Extension: Extension given but will add interest. **Jacqueline Koski made the motion to add the interest and bill the attorney fees to Crimmins, Jill Rankinen seconded, motion carried**
    c. Board and Administrative Policies: Chapter 4.2-4.3. **Delete 4.4. Jill Rankinen made motion to accept with changes, Marline Worth seconded, motion carried**

12. **New Business:**
    a. HFD Purchase Request: **Jill Rankinen made motion to get the turnout gear that is needed for the new fire department members so they can get their training completed, Jacquline Koski seconded, motion carried. Jill Rankinen also made the motion to match the grant funds so the fire department can get the rest of the equipment that is needed, Jacqueline Koski seconded, motion carried. HFD would like to get bids/estimates on other designs for the logo to be put on the trucks permanently instead of the temporary that are on there now.**
    b. Elevator repair quote: **Jill Rankinen table the repair and get an estimate and check on the ADA requirements for possibly building a ramp. Check with UPEA**
    c. FY2016-2017 Budget: **29th at 6 p.m. work bee session, Budget hearing on the 14th at 6:30 p.m. before the regular board meeting at 7 p.m.**
    d. MCRC: 2016 Dust Control Agreement, 2016 crack, chip and fog seal program: **Jill Rankinen made the motion to approve the $201.29 for the dust control agreement and table the crack, chip and fog seal program, Jacqueline Koski seconded, motion carried**
    e. MCSWMA 10 year tipping fee plan: **Request a meeting with MCTA regarding the fees being imposed without voting**
    f. Planning Commission 2015 Annual Report: **Jill Rankinen made the motion to accept the report as provided, Carol Mackey seconded, motion carried**
13. Public Comment

14. Adjournment: 8:25p.m.

Andrea Glisson
Deputy Clerk

Jill Rankinen, Clerk Thomas Prophet, Supervisor Carol Mackey, Treasurer
Jacqueline Koski, Trustee Marline Worth, Trustee

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Special Meeting

February 29, 2016

Supervisor Prophet called the special meeting of the Humboldt Township Board to order at 6:00 PM. The Pledge of Allegiance was said, and roll call was taken with all members present.

Supervisor – Thomas Prophet
Treasurer – Carol Mackey
Clerk – Jill Rankinen
Trustee – Jacqueline Koski
Trustee – Marline Worth

ATTENDANCE:

Jackie Solomon

1. Call to Order/Pledge of Allegiance
2. Roll Call – all present
3. Approval of Agenda **– Motion was made by Jill Rankinen to accept the agenda as it reads. Motion was seconded by Marline Worth. Motion was unanimously accepted.**
4. Approval of Minutes: No minutes presented
5. Correspondence
6. PUBLIC COMMENT**:** None
7. Old Business: None
8. **NEW BUSINESS:**
    a. **Budget Work Session** –Supervisor Prophet introduced the draft budget for the FY 2016-2017. The board members reviewed and discussed each line item and made changes as necessary. Trustee Koski suggested the board members receive a raise and this item discussed. The board resolved to increase board member monthly salaries as follows: Supervisor, Clerk & Treasurer $750. Trustees: $200. See attached resolutions.
9. **PUBLIC COMMENT**: None
10. **Adjournment -** Meeting was adjourned at 8:48 PM

Submitted by, Andrea Glisson, Humboldt Township Deputy Clerk

Jill Rankinen, Clerk
Jacqueline Koski, Trustee

Thomas Prophet, Supervisor

Carol Mackey, Treasurer
Marline Worth, Trustee

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March 14, 2016
7pm

1. Supervisor Prophet called the regular meeting of the Humboldt Township Board to order at 7:00 PM

2. The Pledge of Allegiance was said, and roll call was taken with all present

3.

Supervior	Thomas Prophet
Clerk	Jill Rankinen
Treasurer	Carol Mackey
Trustee	Jacqueline Koski
Trustee	Marline Worth

ATTENDANCE: Debbie and Dave Wiljanen, Billy Gierut, Ron Meyer, Kori Tossava, Matt Zumpf, Bob Brandt, Jackie Solomon

4. **Motion was made by Jacqueline Koski to *"APPROVE THE AGENDA"* of March 14, 2016 with changing NEW Business: a. Western Marquette County Health Foundation to the next item of business, due to Ms. Tossava needing to go to Michigamme Meeting also tonight. Marline Worth seconded, Motion Carried**
5. **New Business:**
    a. **Western Marquette County Health Foundation w/ Kori Tossava – Ron Meyers spoke along with Ms. Tossava about the grants that are available for Western Marquette County to make a healthier place to live. Grants are based on improving health for the community. They have 175,000 to grant this year.**

6. **Motion was made by Jacqueline Koski to *"APPROVE THE MINUTES"* of the February 8, 2016 Regular meeting, Carol Mackey, seconded, Motion Carried. Motion was made by Jacqueline Koski to approve the February 29, 2016 special meeting and Carol Mackey seconded the motion. Motion was carried.**

7. **Motion was made by Jacqueline Koski to approve the *"TREASURER'S REPORT"* as presented (Total assets are $712,953.88 in General Fund). Seconded by Thomas Prophet, Motion Carried**

8. **Motion was made by Jacqueline Koski to accept the bills with the addition of 2 bills – one for Country Village Ace Hardware for $13.77 and reissue Jacqueline Solomon's paycheck. Thomas Prophet seconded, Motion Carried**

    a. **Board Member Committee Meetings:** All members attended the Budget Meeting

Trustee Koski Heritage Trail meeting. Also attended the MCTA meeting. May 7, 2016 will be the MCTA Banquet at the Elks Lodge in Ishpeming at 6 pm.
Treasurer Mackey went to the MCTA meeting.
Clerk Rankinen attended the Fire Department Meeting and stated that a meeting between the Board, Fire Board and the Building Committee needs to be scheduled. **Motion was made by Jill Rankinen to have a meeting on March 21 at 7 PM. Jacqueline Koski seconded, Motion Carried**
Trustee Worth did not attend the MCSWMA meeting.

b. **Planning Commission Report** – Held a public hearing on CuP2016-01, an amendment to CUP2015-01,m adding additional land to the Circle L5 Ranch site plan.
c. **Cemetery Report**- Jackie Solomon is working on this as time allows.
d. **Fire Department Report**- Chief Zumpf is looking to supply 92 Fire truck. Only one call out to 581

9. **CORRESPONDENCE:** On file

a. Fire Department Meeting Minutes 2/3/2016
b. PC – Draft Meeting Minutes 2/22/2016
c. West End Fire Departments Meeting Minutes 3/2/2016
d. Letter to MDARD from Tom Prophet 3/8/2016
e. Sands Township letter re: MCSWMA 2/17/2016

10. **Public Comment:** Bob Brandt made a comment how we need to work together to accomplish the needs of the township. Some of what comes to the board table should be worked on behind closed doors.

11. **Old Business:**
a. Interlocal Rail Agreement: No update, still plan to schedule a meeting with Republic.
b. ELF Land Contract Extension: Still waiting on the attorneys to finalize the agreements.
c. Elevator Repair: Jill called and parts have been ordered. Will be repaired when parts come in.
d. MCSWMA & Sands Township: Waiting to see what MTCA is doing after receiving the letter above.

12. **New Business:**
b. HFD Purchase Request: **Jacqueline Koski made motion to buy two Air Paks. Also get the supplies to outfit truck 92 and 93 for a sum of around $6,000. Jill Rankinen seconded, motion carried.**
Jill Rankinen made the motion to allow the Fire Department to burn Marlene Kulju house down for training as been requested, Jacqueline Koski seconded, motion carried.
Jill Rankinen made the motion to allow the Fire Department to burn down structures for training as long as they have permission from the land owner. Jacqueline Koski seconded, motion carried. Steve Bartanen brought up that they would like to have a wrecker come and pick up the ambulance as the brakes are not working.
Jill Rankinen made a motion to have Mr. Bartanen call and get this accomplished. Jacqueline Koski seconded it, Motion Carried.

c. FY2015-2016 Budget Review: **Jacqueline Koski made the motion to approve moving money around to where it is needed in the budget. Jill Rankinen seconded, motion carried.**

d. Zoning Ordinance: **Jacqueline Koski made a motion to allow the Planning Commission to remove any kind of animal from the rural development. Which at this time allows chicken, rabbits etc. Jill seconded it, Motion Carried.**

e. Severance Tax: According to the bill that Joseph Derocha went down to Lansing about. We were to get 52% and Michigamme was to receive 48%. Someone switched it and Humboldt is getting 48% and Michigamme is getting 52%. This is a loss to Humboldt of approximately $600,000. **Jill Rankinen made a motion to contact senator or whoever to find out more on this Severance Tax. If Mr. Prophet needs to go down state so be it. Marline Worth second the motion, Motion Carried.**

f. Playground: **Motion was made by Jill Rankinen to purchase the playground equipment costing $10,000. Jacqueline Koski seconded it, motion carried.**
A special Thank you to Jake and Carina Rankinen for the donation of a park bench to be placed (cemented into ground) by the playground equipment.

C. Public Comment

D. Adjournment: 9:08 p.m.

Jill Rankinen, Clerk

Jill Rankinen, Clerk
Jacqueline Koski, Trustee

Thomas Prophet, Supervisor

Carol Mackey, Treasurer
Marline Worth, Trustee

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March 14, 2016
6:30 PM
Budget Hearing Meeting

1. Supervisor Prophet called the budget meeting of the Humboldt Township Board to order at 6:30 PM

2. The Pledge of Allegiance was said, and roll call was taken with all present

3.

Supervior	Thomas Prophet
Clerk	Jill Rankinen
Treasurer	Carol Mackey
Trustee	Jacqueline Koski
Trustee	Marline Worth

ATTENDANCE: Matt Zumpf, Steve Bartanen, Bob Brandt, Jackie Solomon, David Wijanen, Debbie Wijanen, Billy Gierut, Ron Meyer and Kori Tossava.

4. **Motion was made by Jill Rankinen to *"APPROVE THE AGENDA"* of March 14, 2016. Jacqueline Koski seconded, motion carried**

5. **CORRESPONDENCE:**
6. Public Comment: Debbie Wiljanen questioned how the budget worked.
7. **Old Business:**
   Budget Public Hearing & General Appropriations Act – The Board had worked on the budget at a meeting held on February 29, 2016. Supervisor bought it up that Jackie Solomon hourly rate should go up from $13.00 per hour to $15 per hour. Mrs. Rankinen and Mrs. Koski stated that this issue should have been bought up at the budget meeting not now. **Motion was made by Tom Prophet to give the raise to $15.00 per hour. Second was made by Carol Mackey. Roll call vote was taken:**

Supervior	**Thomas Prophet-------yes**
Clerk	**Jill Rankinen----------nay**
Treasurer	**Carol Mackey----------yes**
Trustee	**Jacqueline Koski-------nay**
Trustee	**Marline Worth----------yes**

Vote was passed: 3 yes and 2 nays

Jacqueline Koski made a motion to rescind the resolution for the raises to the Supervisor, Clerk and Treasurer that were approved at the Budget Meeting on February 29. 2016 due to raise given to Jackie Solomon administration position.

The monthly salaries should be reduced from $750 to $600 per month. Jill Rankinen seconded the motion. Roll call vote was taken:

Supervior	Thomas Prophet -----nay
Clerk	Jill Rankinen----------yes
Treasurer	Carol Mackey----------nay
Trustee	Jacqueline Koski-------yes
Trustee	Marline Worth----------nay

Vote was not passed: 2 yes and 3 nays

Motion was made by Tom Prophet to *"APPROVE THE BUDGET"* of March 14, 2016 paper work. Marline Worth seconded, roll called vote was taken:

Supervior	Thomas Prophet -----yes
Clerk	Jill Rankinen----------nay
Treasurer	Carol Mackey----------yes
Trustee	Jacqueline Koski-------nay
Trustee	Marline Worth----------yes

Vote was passed: 3 yes and 2 nays.

8. **New Business:**
9. Public Comment:
   Bob Brandt made a comment on how the board needs to work together and not argue. Things are to be worked on behind closed session not in a public meeting.

10. Adjournment: 7:24pm

Jill Rankinen, Clerk

Jill Rankinen, Clerk
Jacqueline Koski, Trustee

Thomas Prophet, Supervisor

Carol Mackey, Treasurer
Marline Worth, Trustee

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March 21, 2016
7:00 PM
NEW FIRE HALL EXPANSION

1. Supervisor Prophet called the budget meeting of the Humboldt Township Board to order at 6:30 PM

2. The Pledge of Allegiance was said, and roll call was taken with all present

Supervior	Thomas Prophet
Clerk	Jill Rankinen
Treasurer	Carol Mackey
Trustee	Jacqueline Koski
Trustee	Marline Worth

ATTENDANCE: Matt Zumpf, Steve Bartanen, Bob Brandt, Billy Gierut, Gary Laitala Jim Kippola and Sambo Pesola.

3. **Motion was made by Jacqueline Koski to *"APPROVE THE AGENDA"* of March 21, 2016. Carol Mackey seconded, motion carried**

4. **CORRESPONDENCE:**

5. **Public Comment:**

6. **Old Business:**

a. Fire House Expansion/Renovations – Plans were looked at and discussion was made about the land and where our boundaries are. Gary Laitala stated that if need be boundaries could be change. It was agreed by all to continue with the original plans from the last meeting of the Fire board and the Township board. The plans that Supervior Prophet had Nankervis make were decided not to use. The original plan called for a 40 foot middle section that would be the meeting hall, mechanical room, office and dry. Both boards agreed to down size the middle from 40 feet to 24 feet wide and have it go back the total of 60 feet.
Jim Kippola spoke about getting the site plan first and then go to the Planning Commission. Then the PC would report to the Township Board what they had found.

Motion was made by Jacqueline Koski the get the site plans done and have Supervior Prophet speak first to Joe Wasie and then James Nankervis. Second was made by Jill Rankinen and motion was carried.

7. **New Business:**

8. Public Comment: Bob Brandt made a comment on how we should look at this is three phases. First would be the site plan and building plans. Second we should look at bids and build and third was to look at the money and make sure it will last.

9. Adjournment: 8:06

Jill Rankinen, Clerk

Jill Rankinen, Clerk Thomas Prophet, Supervisor Carol Mackey, Treasurer
Jacqueline Koski, Trustee Marline Worth, Trustee

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April 11, 2016
7pm

1. Supervisor Prophet called the regular meeting of the Humboldt Township Board to order at 7:00 PM

2. The Pledge of Allegiance was said, and roll call was taken with all present

3.

Supervior	Thomas Prophet
Clerk	Jill Rankinen
Treasurer	Carol Mackey
Trustee	Jacqueline Koski
Trustee	Marline Worth

ATTENDANCE: Andrea Glisson-Deputy Clerk, Mike and Ami Klein, Gary Laitala, Bob Brandt, Deb Wiljanen, Billy Gierut, Jackie Solomon, Matt Zumpf, Joe Derocha

4. **Motion was made by Jill Rankinen to *"APPROVE THE AGENDA"* of April 11, 2016 with additions of d. Mailbox, e. Fence ordinance, f. Sands Twp Letter Jacquline Koski seconded, motion carried**

5. **Motion was made by Jacqueline Koski to *"APPROVE THE MINUTES"* of the March 14, 2016 Regular meeting, March 14, 2016 budget hearing meeting and the March 21, 2016 special meeting with the fire department building committee, Carol Mackey seconded, motion carried**

6. **Motion was made by Jill Rankinen to approve the *"TREASURER'S REPORT"* as presented (Total assets are $715,707.95 in General Fund). Seconded by Marline Worth, motion carried**

7. **Motion was made by Jill Rankinen to accept the bills with the addition of bills that came at the last minute. Jaqueline Koski seconded, motion carried**

8.
   a. **Board Member Committee Meetings:** **Trustee Koski** Heritage Trail meeting, MCTA
   Treasurer Mackey MCTA meeting and Fire meeting
   Clerk Rankinen MCTA meeting and fire meeting
   Trustee Worth MCSWMA meeting
   b. **Planning Commission Report –** Working on the animal issue on FA, as well as the cemetery plan and the rec plan.
   c. **Cemetery Report-** Basically at a standstill for now. Jackie has to input all labels into the program

d. **Fire Department Report-** March they had a training burn along with 2 actual fires. Billy is in charge of getting the decals for the trucks. Got 3 bids they are going with lowest bid from Signs Now. Have to check on the legality of the middle of the decal and make sure that it's okay for us to use it as it's similar to Hegman's design.

9. **CORRESPONDENCE:** On file
   a. Fire department meeting minutes-3/2/2016
   b. PC-Draft meeting minutes 3/28/2016
   c. 3/29/2016-letter Tom Prophet to Merrie Carlock, DNR Recreation Grants Coordinator
   d. 3/17/2016-memo Tom Prophet to PC: Zoning ordinance
   e. 3/25/3016-Marquette-Alger Medical Control Authority: EMS Week resolution request
   f. 4/6/2016- West end fire departments meeting minutes

10. Public Comment: Gary Laitala: Applied for a defibrillator through UP Pink Power and was granted it. UP Pink Power is a 17 mile walk in Gwinn area.

11. **Old Business:**
   a. Interlocal Rail Agreement: **Meeting to be held 4/14/2016 with Republic township**
   b. ELF Land Contract Extension: **Notified by the attorney that Crimmins wants to rescind on the land contract. Jill Rankinen made motion to table this issue and speak with attorney and have a separate meeting regarding this issue, Marline Worth seconded, motion carried**
   c. Elevator repair update: **Repaired, but needs battery which will be delivered 4/13/16**
   d. Fire department purchase request: **Request for a purchase of a portable pump, Jill Rankinen made the motion, Jacqueline Koski seconded, motion carried**
   e. Fire hall expansion: **Table until the snow goes as they can't do anything right now, will get quotes motion made by Jill Rankinen, seconded by Jacqueline Koski, motion carried**
   f. Board and administrative policies: **Table until next month**
   g. IT Upgrades: **Not much updates as Jackie Solomon is waiting to hear back from 906 technologies. Will update the board in May.**

12. **New Business:**
   a. General operation millage renewal: **Jill Rankinen made motion to approve, Carol Mackey seconded, motion carried**
   b. Proposed appointment of Marcus Abood to the Michigan Tax Tribunal: **Jacqueline Koski made motion to NOT appoint him and send the letter to Govenor Snyder, Carol Mackey seconded, motion carried**
   c. Committee re-appointments: **Jacquline Koski made the motion to accept Joe Wasie and Norine Maki to the PC and BOR respectively, Jill Rankinen seconded, motion carried**
   d. Mailbox: **$189.00 to place mailbox in front of the township hall, Jill Rankinen and Jacqueline Koski want it there, Tom Prophet said no and Carol Mackey said no, Marline Worth did not answer. Tabled for now**
   e. Fence ordinance: **To be discussed at the planning commission meeting**

f. Sands Twp letter: **Jacquline Koski will attend the meeting in regards to the Sands Twp letter.**

13. Public Comment : **Bob Brandt doesn't think we should spend so much time talking about the ELF site and worrying about that, he feels our time would be better spent on worrying about the Fire department/EMT/etc.**

14. Adjournment: 9:04 p.m.

Andrea Glisson
Deputy Clerk

Jill Rankinen, Clerk Thomas Prophet, Supervisor Carol Mackey, Treasurer
Jacqueline Koski, Trustee Marline Worth, Trustee

HUMBOLDT TOWNSHIP
P.O. Box 10
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CHAMPION, MICHIGAN 49814
Phone (906) 339-2927 Fax (906) 339-4431

May 9, 2016
7pm

1. Supervisor Prophet called the regular meeting of the Humboldt Township Board to order at 7:00 PM

2. The Pledge of Allegiance was said, and roll call was taken with all present

3.

Supervisor	Thomas Prophet
Clerk	Jill Rankinen
Treasurer	Carol Mackey
Trustee	Jacqueline Koski
Trustee	Marline Worth

4. **ATTENDANCE:** Andrea Glisson-Deputy Clerk, Kenneth Irwin, Bob Brandt, Sanford Pesola, Lowell Larson, Steve Bartanen, Jackie Solomon, Joe Derocha, BRIAN SHERIDAN

5. **Motion was made by Jill Rankinen to *"APPROVE THE AGENDA"* of May 9, 2016 with additions of NEW BUSINESS ITEMS ~~b.~~ E. REQUEST FOR OPINION, Brian Sheridan, ~~c.~~ F. Lowell Larson TO BE ADDRESSED FOLLOWING APPROVAL OF THE AGENDA, Jacqueline Koski seconded and motion carried**

6. **Motion was made by Jacqueline Koski to *"APPROVE THE MINUTES"* of the April 11th, 2016 Regular Meeting, April 14, 2016 Humboldt/Republic Rail Meeting, and the April 28th, 2016 Special Meeting re: Elf Site, Marline Worth seconded, motion carried**

7. **Motion was made by Jill Rankinen to approve the *"TREASURER'S REPORT"* as presented (Total assets are $717,742.89 in General Fund). Seconded by Marline Worth, motion carried**

8. **Motion was made by Jill Rankinen to accept the bills with the addition of bills that came at the last minute, Jaqueline Koski seconded, motion carried ~~and Jill had a question regarding Jackie Solomon's timesheet re: 2 meetings that she was charging for where she was strictly an attendee (April monthly board meeting and the Elf site meeting). Tom Prophet made the argument that she was necessary person at these meetings regardless of the fact that she was just a spectator,~~ Payment for meeting attendance**

by the Administrator was discussed, Tom Prophet made the motion to pay JACKIE SOLOMON THE MEETING RATE OF $35 FOR ATTENDANCE AT BOARD AND SPECIAL MEETINGS ~~her for these meetings,~~ Carol Mackey seconded. A roll call vote was taken: Jacqueline Koski-yes, Carol Mackey-yes, Tom Prophet-yes, Jill Rankinen-NO, Marline Worth-Yes, motion carried

9. **Board Member Committee Meetings:**
    a. **Trustee Koski** Elf meeting, MCTA meeting, Rail meeting, Heritage trail meeting

    b. **Treasurer Mackey** Elf, Rail meeting

    c. **Clerk Rankinen** Clerks meeting, Elf~~, Rail~~

    d. **Trustee Worth** MCSWMA meeting, RAIL

    e. **Supervisor Prophet** West End Fire meeting, Rail, Elf

10. **Planning Commission Report –** ~~Working on the animal issue on FA still, Hinstala request approved~~ RESEARCHING A CHANGE TO THE ZONING ORDINANCE IN REGARDS TO AGRICULTURAL USE BY RIGHT IN HIGH DENSITY ZONING DISTRICTS. A PUBLIC HEARING ON A ZONING AMENDMENT IS SCHEDULED FOR 5/23/2016.

11. **Cemetery Report-** Basically at a standstill for now

12. **Fire Department Report-** 1 call—moose clean up on 41 in Ely Twp., the department members in the class are doing very good

13. **CORRESPONDENCE:** On file
    a. Fire department meeting minutes 4/6/2016
    b. PC-Draft meeting minutes 4/25/2016
    c. West End Fire Department meeting minutes 5/4/2016
    d. Sault Tribe Partnerships Tobacco-Free Outdoor Recreation Areas survey
    e. Michael Klein, Undersheriff thank you letter 4/13/2016
    f. MCSWMA Annual Report 4/20/2016
    g. Marquette County Road Commission FY 2015 ACT 51 Report 4/12/2016
    h. Greg Murphy letter dated 5/3/2016 re: Elf site

14. Public Comment:

15. **Old Business:**
    a. Interlocal Rail Agreement: **Meeting to be held June 6, 2016 at 6:30 p.m. The agreement is not finalized yet.**

b. ELF Site: **ON 4/4/2016 SUPERVISOR PROPHET WAS INFORMED BY ATTORNEY GREG MURPHY THAT REPUBLIC MOUNTAIN LAKE, LLC INTENDED TO STOP PAYMENTS FOR THE ELF SITE. IT WAS SUGGESTED BY MR. MURPHY THAT THE BEST COURSE OF ACTION WOULD BE TO BEGIN PREPARING A DEED IN LIEU OF FORECLOSURE AND ESTOPPEL AFFIDAVIT. BY A MOTION AT A SPECIAL MEETING ON 4/28/2016 THE TOWNSHIP BOARD REQUESTED A SECOND OPINION FROM ATTORNEY BRIAN SHERIDAN OF STEWARD AND SHERIDAN. Mr. Sheridan was ~~here~~ IN ATTENDANCE TO DISCUSS ~~and wrote us~~ a letter STATING HIS PROFESSIONAL OPINION AND ANSWER QUESTIONS POSED BYTHE BOARD. ~~and~~ MR. SHERIDAN made THE recommendation~~s~~ based on his research to UNDERTAKE AN INSPECTION OF THE PROPERTY, UNDERGO AN ENVIRONMENTAL ASSESSMENT IF DEEMED NECESSARY, HIRE A TITLE COMPANY TO UNDERTAKE A TITLE SEARCH, THEN, ASSUMING ALL IS IN ORDER, ACCEPT THE DEED IN LIEU OF FORECLOSURE. SINCE THE PROPERTY WAS ASSESSED UNDER THE OWNERSHIP OF REPUBLIC MOUNTAIN LAKE THE TOWNSHIP WILL BE RESPONSIBLE FOR THE 2016 TAXES.**

~~4/4/2016 Greg Murphy spoke with Supervisor Prophet and told him he was going to start the process of preparing the deed and estoppel~~
~~4/6/2016 Greg Murphy prepared deed and estoppel for Republic Mountain Lake LLC and stated he spoke with the supervisor~~
~~4/7/2016 Greg Murphy prepared the bill of sale and letter to McDonald (Rep. Mtn. Lk. Lawyer)~~
~~Jill Rankinen noted that Tom Prophet said that he had no idea about this.~~
~~Tom Prophet says, "He called me and told me of the things and I said we can't make any decisions until the board meets."~~
~~4/11/2016 There was a meeting (regular board meeting) in which Mr. Prophet neglected to disclose any of these phone calls with Greg Murphy to the rest of the board members. There was also a special meeting on 4/28/2016 regarding the Elf site and again he neglected to bring any of this information to light to the other board members. Jill Rankinen asked Tom Prophet if Greg Murphy got approval from him to go ahead with the deed and process the information, at this time Mr. Prophet did not respond to this question.~~
~~Mr. Prophet stated that Greg Murphy called him before he went into surgery (GM that is, not Mr. Prophet), and says that he told Mr. Murphy not to do anything. However, Mr. Murphy went ahead and prepared the deed and bill of sale, which Humboldt Township was billed for.~~
~~Regardless of what Mr. Murphy did, with or without Mr. Prophet's approval, Mr. Prophet should have notified the board of the initial phone call regarding the taking back of the Elf Site from Republic Mountain Lake LLC. Jill Rankinen asked again if Mr. Murphy got permission~~

from the supervisor to proceed and he did not answer. Jill Rankinen then states that the board should've been made aware of all of this at least on the 28th of April at the Elf site meeting and not have to get this information from their second opinion attorney that the deed was already done, that should've been a board decision, not a one man decision. Jackie Solomon then proceeded to state that this was the first time they saw anything of these documents was from Brian Sheridan. According to the bill from Greg Murphy, on 4/22/2016 Mr. Prophet received a phone call (6 days BEFORE the Elf Site meeting) stating that all of this was done, Mr. Prophet denies any knowledge of this. The bill from Mr. Murphy specifically states that he spoke with Mr. Prophet on 4/22/2016, however. Jill Rankinen stated that Mr. Prophet should have come to the board or called the board members and let them know the information, especially after the initial phone call from Mr. Murphy on 4/4/2016. In the past, if something serious is taking place the supervisor will at least call the board members to inform them of what is going on, Jill Rankinen stated that she felt the board was kept in the dark on a lot of this stuff, they need to know what is going on. Jill Rankinen stated that this neglect on Mr. Prophet's part, is likely going to cost Humboldt Township in excess of $42,000 to pay for the taxes, lawyer fees, inspection, environmental assessment, etc. which he will have to answer to the residents of Humboldt Township for. At this point of the meeting, Mr. Prophet stands up from his chair and turns his rear end toward Ms. Rankinen's face and loudly says to her, "Just kick me and get it over with," while proceeding to laugh. Ms. Rankinen says to him, "That is not funny Tom." After this very public display of mockery, most everyone in attendance was completely in disbelief. Humboldt Township resident Ken Irwin stated, "It isn't funny one bit, you should be ashamed of yourself." Sanford Pesola also stated, "Not at all funny, that is a lot of money." Mr. Prophet then said, "I ain't ever made any decisions to close this deal," claiming he had no knowledge or decisions in this decision/deal coming to a close. Mr. Pesola said, "It's coming apart on your watch though, you're responsible," and Mr. Prophet stated, "Well, I am responsible, I'll take the blame for it." Mr. Prophet then went on to say, "What would have changed?" in regards to him informing the board of the first 4/4/2016 initial phone call from Greg Murphy. Ms. Rankinen says, "At least we would've known, it would've saved having Brian Sheridan in here, that would've saved us $1000.00, at least he found out stuff our own attorney wasn't doing. Maybe we need to look at our attorney as part of the problem."

Marquette County Commissioner Joe Derocha was in the audience and asked to speak. He stated, "For what it's worth this has been a big failure for Humboldt Township. I think the board should take swift and immediate action. Respect your attorney's position. I understand fully what a phase 1 is and I am fully confident from being on site that there

has been no activity taking place. Trimedia has been used in the past with Humboldt Township, not sure if you paid the bill from the last go around from the accident on the railroad corridor. Utilize Great Northern Title Company since they've already done the title work to keep the chain of title going. Figure out for the future sale, there isn't going to be a buyer who is going to pay tax on 1.2 million dollars. That's an overreach and it was greedy. It was wrong and now because of that, it has failed. So I think that you're now going to have to address some type of stipulation for the new buyer, any buyer. You've created a situation where you're almost going to make a sale impossible. I couldn't be more displeased with how this has gone with the township. That was a community benefit. I will do all that I can do to facilitate, but I am reluctant to engage in any activity if this board can't come up with some stipulations for the next buyer. It would be wrong on any level to ask me, or Mr. Heinlein or anyone for help, then to see it go off the rails again. I am saddened by where we're at right now with the Elf site. I, along with the board members, worked very hard at that facility and spent a lot of hours to make it right. Collectively, we need to pull up our bootstraps and turn it back into a positive thing. Speedily."

Jacqueline Koski asked, "Once it's back in our possession, does the assessment come off? Because we're a government entity?"

Joe Derocha said, "There is something we can do that would require county approval. It's called an industrial facility tax abatement. The township could do an industrial facility tax abatement for that location but it would have to be passed on to the county for their approval. You're in a situation now where I wrangled with the past assessor, he felt there should've been tax paid on that facility and I argued that I'd be more than happy to pay taxes on the Elf site, when you get NMU and the Charcoal room that are rented and leased space that are public entities to start paying taxes. For Humboldt Township Board of Review to be in such a hurry to tax that site prior to it being paid for was probably the imperative mistake looking back. So I think you do have some tools you can use in the event that the county doesn't give you approval. You want to take action sooner than later."

Mr. Prophet states, "I questioned the $900,000 with Howard Robare on that and discussed it with him a couple of times. Where he came up with the figure, he measured and that's what it is. He said it would be against the law for him to not tax it accordingly."

Mr. Derocha said, "I know that the supervisor is the chief assessing officer in the township and Mr. Robare can put down whatever he wants but without your signature Tom, those tax rolls do not go out. And for the Board of Review to know that he paid a collective price with all the

~~**inventory, all the personal property which includes the generators and everything, of $400,000, how you get to 1.2 million dollars, it's egregious."**~~

Jacqueline Koski made the motion to do what is recommended by Brian Sheridan and get the deed back to the township~~,~~ Jill Rankinen seconded, motion carried

c. Fire Hall Site Plan: **Sent request for ~~plans~~ QUOTES, ~~should hear back by~~ DEADLINE FOR RESPONSE IS June 6, 2016**

d. Board and Administrative Policy Approval: Section 4.40-4.84: **Jacqueline Koski made motion to table, Jill Rankinen seconded, motion carried**

e. I.T. Upgrade: **Baraga Telephone Company $7500 FOR SERVER SYSTEM UPGRADE, no other quotes have come in. Jill Rankinen made motion to table, Marline Worth seconded, motion carried**

16. New Business:

a. Fire Department: Dillon Vial application, CPR Class, UP Pink Power AED Donation:

i. Dillon Vial application: Jill Rankinen made motion to approve, Jaqueline Koski seconded, motion carried

ii. UP Pink Power AED Donation thank you letter to be sent from the Humboldt Township board members and the Humboldt Township Fire Department

iii. CPR Class to be held June 8th, 2016 at the Humboldt Township Hall, $60 per person. The Township will pay for the fire department members and any member employed at Humboldt Township to take the class, Jaqueline Koski made the motion to approve, Jill Rankinen seconded, motion carried

b. Township Ground Improvements, Hall floor, Garage door repairs: **Jacqueline Koski made motion to go with Carpet1 flooring, Jill Rankinen seconded, motion carried. Ground improvements include the cemetery stumps, Supervisor Prophet would like to get a chemical that will essentially burn the stump down to the roots from a gardening catalog. Jacqueline Koski made the motion to approve and Jill Rankinen seconded, motion carried**

c. Recreation grant resolution: **Jill Rankinen made motion to accept, Marline Worth seconded, motion carried**

d. Fishing Derby: **Jeannie Carlisle of the fire department made request asking the board if they would donate $200 to the fire department for the fishing derby as well as order the fish as they do every year, Jacqueline Koski made motion to approve and Jill Rankinen seconded, motion carried**

17. Public Comment : **Bob Brandt thanks the township for allowing him to move and take the logs near the hall**

18. Adjournment: 9:25 p.m.

Andrea Glisson
Deputy Clerk

Jill Rankinen, Clerk Thomas Prophet, Supervisor Carol Mackey, Treasurer
Jacqueline Koski, Trustee Marline Worth, Trustee

HUMBOLDT TOWNSHIP
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June 13, 2016
7pm

1. Supervisor Prophet called the regular meeting of the Humboldt Township Board to order at 7:00 PM

2. The Pledge of Allegiance was said, and roll call was taken with all present

3.

Supervior	Thomas Prophet
Clerk	Jill Rankinen
Treasurer	Carol Mackey
Trustee	Jacqueline Koski
Trustee	Marline Worth

ATTENDANCE: Andrea Glisson-Deputy Clerk, Greg Zyburt, Bob Brandt, Mina Etelamaki, Barb Mackey, Lorraine Palmer, Michael Palmer, Joe Wasie, Jackie Solomon

4. **Motion was made by Jill Rankinen to *"APPROVE THE AGENDA"* of June 13, 2016 Jacquline Koski seconded, motion carried**

5. **Motion was made by Jacqueline Koski to *"APPROVE THE MINUTES"* of the May 9, 2016 Regular meeting and the June 2, 2016 Special Meeting: Elf with discussed corrections. Marlene Worth 2nd motion carried**

6. **Motion was made by Jacqueline Koski to approve the *"TREASURER'S REPORT"* as presented (Total assets are $?? in General Fund). Seconded by Jill Rankinen, motion carried**

7. **Motion was made by Jacqueline Koski to accept the bills with the addition of bills that came at the last minute. Carol Mackey seconded, motion carried**

8.
   a. **Board Member Committee Meetings: Trustee Koski** MCTA Meeting, Eagle Mine Forum
   Treasurer Mackey Planning Commission meeting, Eagle Mine Forum
   Clerk Rankinen MCTA, Eagle Mine Forum
   Trustee Worth MCSWMA meeting
   b. **Planning Commission Report –** Had meeting and had more information presented on the RTF act, discussed zoning
   c. **Fire Department Report-** One car accident, 2 brush fires. Had course for CPR 18 people attended. Had fishing derby 96 attendees in 2015 and 202 in 2016. 30-35 fish were caught and all prizes handed out to the kids. 4 trainees are taking 1&2 fireman test.

9. **CORRESPONDENCE:** On file
   a. Fire department meeting minutes-5/4/2016
   b. PC-Draft meeting minutes 5/23/2016
   c. West End Fire Departments-Meeting minutes
   d. Superior Trade Zone- Meeting minutes 5/17/2016

10. Public Comment: Greg Zyburt running for Sheriff.

11. **Old Business:**
    a. Interlocal Rail Agreement: **Still need to schedule meeting**
    b. ELF Land Contract Extension: **Deed recorded on June 3 in Humboldt Townships name**
    c. Fire Hall Site Plan Request for Quotes: **Jim Kippola has the quotes and will bring to the next Planning Commission meeting on June 27th**
    d. IT Upgrade: **Two quotes: Baraga Telephone: 7300, PFN: 12, 604. Jill Rankinen made motion to move ahead with PFN for better and faster service for internet and telephone, Jacqueline Koski seconded, motion carried**
    e. Township Ground Improvements, hall floor and garage door repairs: **Big Garage door needs repaired by J Maki Doors, $2216.62, need check for half down. Jill Rankinen made motion, Carol Mackey second, motion carried**
    f. Board and administrative policies: **Jill Rankinen made motion, Jacqueline Koski seconded, motion carried**

12. **New Business:**
    a. Sanitation Contract: **Jill Rankinen made motion to approve, Jacqueline Koski seconded, motion carried**
    b. Road millage study proposal with Mark Daavettila of UPEA: **Road millage study. Cost to township $2950. Jacqueline Koski made the motion to present to the planning commission and have them make the decision seconded by Jill Rankinen, motion carried**
    c. Accounting: Off Year Review: **Jacqueline Koski made the motion to put together a letter and get quotes from other accountants in the area. Marline Worth seconded, motion carried**
13. Public Comment :
14. Adjournment: 9:13 p.m.

Andrea Glisson
Deputy Clerk

Jill Rankinen, Clerk
Jacqueline Koski, Trustee

Thomas Prophet, Supervisor

Carol Mackey, Treasurer
Marline Worth, Trustee

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July 11, 2016
7pm

1. Supervisor Thomas Prophet called the regular meeting of the Humboldt Township Board to order at 7:00 p.m.
2. The Pledge of Allegiance was said.
3. Roll call was taken with all present.

Supervior	Thomas Prophet
Clerk	Jill Rankinen
Treasurer	Carol Mackey
Trustee	Jacqueline Koski
Trustee	Marline Worth

ATTENDANCE: Jim Carlisle, Jeannie Carlisle, Joe Wasie, Matt Zumpf, Bob Brandt, Albert Worth, Steven Bartanen, Mavina Etelamaki, Joseph Wasie, Ken Irwin, Billie Gierut, Lowell Hintsala, Jackie Solomon, Michael Palmer and Lorraine Palmer.

4. **Motion was made by Jill Rankinen to *"APPROVE THE AGENDA"* of the June 13, 2016 and the May 9, 2016 corrected minutes. Seconded by Marline Worth. Motion carried.**

5. **Motion was made by Jacqueline Koski to *"APPROVE THE MINUTES"* of December 14, 2015 regular meeting, seconded by Carol Mackey. Motion carried.**

6. **Motion was made by Jill Rankinen to approve the *"Treasurer's Report"* as presented (Total assets are $484,326.25 in General Fund). Seconded by Marline Worth, motion carried.**

7. **Motion was made by Jacqueline Koski to *"APPROVE THE BILLS"* of the June 13, 2016 meeting, Carol Mackey seconded, motion carried**
8. Reports
   a. Board Member Committee Meetings
      i. Clerk Jill Rankinen – Clerks, E pollbook training, and Fire Department
      ii. Trustee Jacqueline Koski Heritage Trail meetings and felt that there is no need to continue to go until they are doing something in our area.
      iii. Treasurer Carol Mackey Elf meetings
      iv. Trustee Marline Worth MCSWA meeting
      v. Supervior Prophet went to the Superior Trade Zone
   b. Planning Commission Meeting
      i. Circle L5 whitetail Fame Ranch conditional use permit application
      ii. Township Recreation Plan & survey report
      iii. Zoning Administrator Update

c. Fire Department Report
   i. One run for the month of June. See minutes.

9. Correspondence
   a. PC—Draft Meeting Minutes 6/26/16
   b. HFD—Meeting Minutes 6/1/16

10. **PUBLIC COMMENT: (Not to exceed five minutes per person):**

11. **OLD BUSINESS:**
   a. Interlocal Rail Agreement Update: No further update. No meeting yet.
   b. Elf Site: Tom Prophet received a call from Vicky. Should have a proposal by Tuesday.
   c. Fire Hall Site Plan Quotes – James Kippola spoke to us about the quotes and how he would like to proceed. **Motion was made by Jill Rankinen to accept the Bid of Spear Land Surveying and have Mr. Kippola negotiate with Northern Design Works for around $500.00 to complete what is needed. Carol Mackey seconded the motion, motion carried.**
   d. Accounting – off year review- **Motion was made by Jacqueline Koski to have the half year review with the treasure and clerk being present. Jill Rankinen seconded, motion carried.**
   e. Planning commission Salaries –**Motion was made by Jacqueline Koski to pay from April 1, 2016 the increment of the planning commission from $35 to $40 per meeting. Jim Kippola and Joseph Wasie from $40 to $60 per meeting. Jill Rankinen seconded, motion carried.**

12. **NEW BUSINESS:**
   a. Zoning Amendment ZA2016-01 -
   b. MCSWMA recycling –
   c. MTA on the road – With all the changes in office no one needs to go at this time.
   d. Playground Equipment – **Motion was made by Jill Rankinen to get bids for the play ground equipment. Marline Worth seconded, motion carried.** Jackie Solomon is working with Jeanene Carliale on the passport grant for $45,000.00.
   e. Fishing Derby/Firefighters of Humboldt – **Motion was made by Jill Rankinen to let the Firefighters of Humboldt use the picnic tables the end of August. Jacqueline Koski seconded, motion carried.** Jill brought up that there needs to have written Treasurer reports. FirepersonTarvanen is the new treasurer and is getting thing caught up. Jill also questioned the one account that is going to be under the Firefighters of Humboldt and the Fishing Derby. There was talk on if the fishing Derby would be covered for insurance if under Firefighters of Humboldt. There needs to be transparency. It was stated what a great job the firefighters were doing. We need to look at this in more depth.

13. **PUBLIC COMMENT (not to exceed five minutes per person)**

14. **Adjournment: 8:55 p.m.** Jill Rankinen, Clerk

Jill Rankinen, Clerk
Jacqueline Koski, Trustee

Thomas Prophet, Supervisor

Carol Mackey, Treasurer
Marline Worth, Trustee

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Special Meeting – Treasurer Position

July 19, 2016
10 A.M.

Supervisor Prophet called the special meeting of the Humboldt Township Board with one member of the board absent.

Supervisor – Thomas Prophet
Treasurer – Carol Mackey - absent
Clerk – Jill Rankinen
Trustee – Jacqueline Koski
Trustee – Marline Worth

ATTENDANCE:
Jackie Solomon,

1. **Call to Order/Pledge of Allegiance**

2. With great regret, our treasurer, Carol Mackey passed away on Friday, July 15, 2016.

3. New Business:

Treasurer position- Due to the fact that it is tax time and we need to have a treasurer to collect taxes the board has been called to fill this position. The only person that was running for the treasurer position in the August and November elections besides Carol Mackey is Debbie Wiljanen.

Jill Rankinen **made a motion to assign the position of Treasurer of Humboldt Township, County of Marquette, to Debbie Wiljanen of 144 co. Rd. FO, Champion, MI 49814.** Marline Worth **seconded the motion. Ayes** 4 **Nays** 0 **.**

4. **Approval of this meeting minutes:** Jill Rankinen **made the motion to approve this meeting minutes. Seconded by** Jacqueline Koski **. Ayes** 4 **Nays** 0

5. **PUBLIC COMMENT**: None

6. **Adjournment – Meeting adjourned at _____a.m.**

Thomas Prophet- Supervisor Thomas J. Prophet

Jill Rankinen-Clerk Jill Rankinen

Jacqueline Koski- Trustee Jacqueline Koski

Marline Worth – Trustee Marline Worth

Jill Rankinen, Clerk Thomas Prophet, Supervisor Debbie Wiljanen, Treasurer
Jacqueline Koski, Trustee Marline Worth, Trustee

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September 12, 2016
7pm

1. Supervisor Prophet called the regular meeting of the Humboldt Township Board to order at 7:00 PM

2. The Pledge of Allegiance was said, and roll call was taken with all present

3.

Supervior	Thomas Prophet
Clerk	Jill Rankinen
Treasurer	Debbie Wiljanen
Trustee	Jacqueline Koski
Trustee	Marline Worth

ATTENDANCE: Andrea Glisson-Deputy Clerk, Billy Gierut, Steve Bartanen, Jim Kippola, Jackie Solomon

4. **Motion was made by Jill Rankinen to *"APPROVE THE AGENDA"* of September 12th, 2016, Jacqueline Koski seconded, motion carried**

5. **Motion was made by Debbie Wiljanen to *"APPROVE THE MINUTES"* of the August 8th, 2016 meeting with the rewording of item 13a. Jacqueline Koski 2nd motion carried**

6. **Motion was made by Jill Rankinen to approve the *"TREASURER'S REPORT"* as presented (Total assets are $655,731.54 in General Fund). Seconded by Marline Worth, motion carried**

7. **Motion was made by Thomas Prophet to accept the bills with the addition of bills that came at the last minute. Debbie Wiljanen seconded, motion carried**

8.
   a. **Board Member Committee Meetings:**
      Trustee Koski Planning Commission meeting, refer to PC meeting minutes
      Treasurer Wiljanen None
      Clerk Rankinen None
      Trustee Worth None
   b. **Planning Commission Report –** No one in attendance to discuss

DRAFT

c. **Fire Department Report-** ICS command center training attendees: Bill G, Matt Z, Jeff P & Steve B. Discussed how to establish the chain of command when there are multiple agencies responding. 1 car/deer accident. No fires. Checked out smoke out at Helen Lake and could not find the cause of it.

9. **CORRESPONDENCE:** On file
   a. Planning Commission-draft meeting minutes-8/22/2016
   b. HFD-meeting minutes-8/3/2016
   c. West End Fire Departments Meeting Minutes-8/10/2016
   d. MCSWMA-8/17/2016 Board Packed
   e. Memo: 9/8/2016 HFD, PC & Admin RE: Fire Hall Feasibility study support
   f. Northern Design Works 9/7/2016 RE: Fire Hall Feasibility study
   g. To Aeris Energy LLC 8/9/2016 RE: ELF Counter offer
   h. Aeris Energy LLC 8/11/2016 RE: Counter office acceptance
   i. Draft Purchase Agreement RE: ELF Site
   j. Email Correspondence with Attorney Brian Sheridan & John Deluca, Aeris COO
   k. Memo 9/7/2016 Jackie Solomon RE: Road Improvement & Prioritization Plan
   l. Memo 9/8/2016 Jackie Solomon RE: Recreation Complex Parcel No. 2 Site Plan
   m. MCSWMA User Agreement 9/1/2016
   n. Memo 9/7/2016 Jackie Solomon RE: Website Hosting
   o. Joe Mahaney 8/5/2016 RE: Website Business Closing

10. Public Comment:

11. **Old Business:**
   a. Fire Hall Feasibility Study (9e, 9f): **Jacqueline Koski made the motion to go with Mr. Uren's suggestions and follow his timeline, Debbie Wiljanen 2nd motion carried**
   b. Fishing Derby Accounting: **No changes made yet. Need to get the bills/information from Jeannie Carlisle**
   c. Aeris off on "ELF SITE" (9g, 9h, 9i, 9j): **Jill Rankinen made the motion to to accept and proceed with closing/selling of the ELF Site, Jacqueline Koski 2nd, motion carried**
   d. Road Improvement and Prioritization Plan (9k): **Debbie Wiljanen made the motion to solicit quotes for the scope of work and send letters out requesting that, Jill Rankinen 2nd, motion carried**
   e. Recreational Complex Parcel #2 Site Plan Update & Recreation Grant Application (9l): **Jill Rankinen made the motion to pass the resolution, Marline Worth 2nd, motion carried**
      i. **Roll Call Vote was done:**
         1. **Supervisor Prophet: Yes**
         2. **Treasurer Wiljanen: Yes**
         3. **Clerk Rankinen: Yes**
         4. **Trustee Koski: Yes**
         5. **Trustee Worth: Yes**

DRAFT

12. **New Business:**
    a. MCSWMA User Agreement Resolution: **Jill Rankinen made the motion to signe the new user agreement, Debbie Wiljanen 2nd, motion carried**
    b. Accidental Door Upgrade—Maki Door Service: **Mr Maki was sent or ordered the incorrect door, though it is a very high quality door, but it is already installed and looks great. Mr. Maki stated that it was his error and offered to just take the cost on himself but the board decieded to vote and Debbie Wiljanen made the motion to pay half, $200.00 for the error as long as he provides and invoice to us requesting the payment, Jill Rankinen 2nd, motion carried**
    c. Website Hosting (9n, 9o): **Jill Rankinen made the motion to continue updating the website and do the web hosting on our own versus hiring out, Marline Worth 2nd, motion carried**
    d. HFD Public Fire Extinguisher Training: **Would like to table the discussion until they get figures of how much it would cost**
    e. HFD EMS Class Expenses: **Classes are being held in January. HFD is asking if the board will fund mileage and class expenses. Jill Rankinen made the motion to find out about the cost and seeing if there are other townships interested in it and possibly having the remote site be at the Township Hall so the guys don't have to travel, Debbie Wiljanen 2nd, Motion carried**
    f. HFD MTA Training: **HFD is asking that 2 members be sent to the training in Frankenmuth, MI, Jill Rankinen made the motion to see if 2 people would be interested in going. They would be able to stay at the Bavarian Inn where the conference is being held for 1 night, 2 people in 1 room. Food and fuel would be reimbursed, would not pay mileage but will pay the fuel expense, upon receiving the receipts, they would also pay for the class registration fees, Jacqueline Koski 2nd, motion carried**
13. Public Comment : **Marline Worth will be holding the next senior meal on Wednesday the 21st of September at noon at the Township Hall.**
14. Adjournment: 8:34 p.m.

Andrea Glisson
Deputy Clerk

DRAFT

Jill Rankinen, Clerk Thomas Prophet, Supervisor Debbie Wiljanen, Treasurer
Jacqueline Koski, Trustee Marline Worth, Trustee

HUMBOLDT TOWNSHIP
P.O. Box 10
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CHAMPION, MICHIGAN 49814
Phone (906) 339-2927 Fax (906) 339-4431

October 10, 2016
7pm

1. Supervisor Prophet called the regular meeting of the Humboldt Township Board to order at 7:00 PM

2. The Pledge of Allegiance was said, and roll call was taken with all present except Clerk Rankinen.

3.

Supervior	Thomas Prophet
Clerk	Jill Rankinen--Absent
Treasurer	Debbie Wiljanen
Trustee	Jacqueline Koski
Trustee	Marline Worth

ATTENDANCE: Andrea Glisson-Deputy Clerk, Steve Bartanen, Matt Zumpf, Lorraine Palmer, Michael Palmer, Jim Kippola, Robert Brandt, Jeff Ogea, Joe Wasie, Jackie Solomon

4. **Motion was made by Debbie Wiljanen to *"APPROVE THE AGENDA"* of October 10th, 2016 with the addition of 11h)MCSWMA, Jacqueline Koski seconded, motion carried**

5. **Motion was made by Jacqueline Koski to *"APPROVE THE MINUTES"* of the September 12th, 2016 meeting. Marline Worth 2nd motion carried**

6. **Motion was made by Jacqueline Koski to approve the *"TREASURER'S REPORT"* as presented (Total assets are $651,992.69 in General Fund). Seconded by Thomas Prophet, motion carried**

7. **Motion was made by Jacqueline Koski to accept the bills as written, with the exception of check number 1787; hold until Jill Rankinen turns in receipts. Debbie Wiljanen seconded, motion carried**

8.

a. **Board Member Committee Meetings:**
Trustee Koski MCTA meeting, will discuss later on in the meeting
Treasurer Wiljanen Attended the classes at the Holiday Inn in Marquette, see memo correspondence from Debbie Wiljanen for full details; Debbie would also like to attend the Tax Collection MTA Class **Jacqueline Koski made motion to send Debbie, Marline Worth 2nd motion carried**
Clerk Rankinen --
Trustee Worth West End Landfill Meeting

b. **Planning Commission Report –** Final cemetery ordinance have to go over the draft and make changes. Need to go over the fence oridnance. Waiting on the Fire Hall Site Plan. Recreation Committee met and went over the site plan for parcel #2. Jim Kippola suggests they continue looking into Capital Improvement planning.

c. **Fire Department Report-** No meetings. Jacqueline Koski would like to get rid of the ambulance that is just sitting at the fire hall, Matt Zumpf would like to see it used for extrication purposes such as storing the extrication equipment. He would like to see if the HTFD could get grants for equipment, etc.

9. **CORRESPONDENCE:** On file
   a. Planning Commission-draft meeting minutes-9/26/2016
   b. HFD-meeting minutes-9/7/2016
   c. Marvin Ruspakka resignation letter-9/26/2016

10. Public Comment:

11. **Old Business:**
   a. Fire Hall Feasibility Study: **Input from the fire department, Jim Kippola and Supervisor Prophet were put into Phase 1 to figure out the prelim design. Next week they will work on the next phase with Mr. Uren to set up a schedule and hopefully have everything in by the end of the year. They will work on cost estimates in the future. They have until the 21st to make changes, have a meeting on the 27th, on 11-23-16 will be the final draft, the Planning commission will have it voted on and approved or denied at their 11-28-16 meeting and then it will be brought to the board on 12-12-16 to be approved or denied.**
   b. Fishing Derby Accounting: **No changes made yet. Need to get the bills/information from Jeannie Carlisle**
   c. Aeris off on "ELF SITE": **Sent purchase plan to Brian Sheridan and are now waiting to hear back. Everything seems to be moving forward.**
   d. Road Improvement and Prioritization Plan: **Jacqueline Koski made the motion to have the Planning Commission review it and the board will move forward based on their recommendation, Debbie Wiljanen 2nd, Motion carried**
   e. Recreational Complex Parcel #2 Site Plan Update & Recreation Grant Application: **Updating the plan will increase the chances to get grant funding. Jacqueline Koski made the motion to go with Northern Design Works and have Tom Prophet sign the agreement stating that Humboldt Township will pay them the $2660.00 they are asking for. Debbie Wiljanen 2nd, motion carried**
   f. Website Hosting: **The new site is up and Jackie Solomon is migrating all information to the new site. It looks great and is very user friendly.**
   g. HFD: Public Fire extinguisher training, EMS class expenses, applicant release form: **EMS Classes run roughly $2200 per person would have to pay travel to Marquette and possibly to Iron Mountain. Jacqueline Koski made the motion to push back/table this until the next available set of classes due to the fact there needs to be more information**

gathered, Marline Worth 2nd, Motion carried. No other information was discussed. The applicant release form is going to have to be discussed with the risk management group first before anything can be done.

h. MCSWMA: **Send letter to Darlene Walsh stating our support for Sands Township. Need to send the signed resolution. Jacqueline Koski will contact her and get more information, tabled this issue.**

12. **New Business:**
    a. HFD: Ruspakka resignation: **Chief accepted resignation. Jacqueline Koski made the motion to accept the resignation and send a letter thanking Mr. Ruspakka on his many years of service for Humboldt Township, Marline Worth 2nd, motion carried**
    b. Budget Review & Update: **Jacqueline Koski made the motion to approve the budget with additions to balance it out, Debbie Wiljanen 2nd motion carried**
13. Public Comment : **Matt Zumpf would like to add for the Fire Department that he would like to get the permission/approval from the board to purchase 4 gas meters/monitors. Jacqueline Koski made the motion to allow for the purchase of these ,Marline Worth 2nd, motion carried. Also, Jackie Solomon would like the outgoing retiree board members to write up a letter/information so that it can be put into the November newsletter**
14. Adjournment: 8:41 p.m.

Andrea Glisson
Deputy Clerk

Jill Rankinen, Clerk Thomas Prophet, Supervisor Debbie Wiljanen, Treasurer
Jacqueline Koski, Trustee Marline Worth, Trustee

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November 14, 2016
7pm

1. Supervisor Prophet called the regular meeting of the Humboldt Township Board to order at 7:00 PM

2. The Pledge of Allegiance was said, and roll call was taken with all present.
3.

Supervisor	Thomas Prophet
Clerk	Jill Rankinen
Treasurer	Debbie Wiljanen
Trustee	Jacqueline Koski
Trustee	Marline Worth

ATTENDANCE: Matt Zumpf, Jim Kippola, Robert Brandt, Jeff Ogea, Pete Koski, Jackie Solomon and Sarah Etelamaki.

4. **Motion was made by Jill Rankinen to *"APPROVE THE AGENDA"* of November 14, 2016 with the addition of d. Cemetery and e. dumpster at Helen Lake under New Business. Jacqueline Koski seconded, motion carried**

5. **Motion was made by Debbie Wiljanen to *"APPROVE THE MINUTES"* of the October 10, 2016 meeting. Marline Worth 2nd motion carried**

6. **Motion was made by Jill Rankinen to approve the *"TREASURER'S REPORT"* as presented (Total assets are $647,165.75 in General Fund). Seconded by Marline Worth, motion carried**

7. **Motion was made by Jacqueline Koski to accept the bills as written, with the additions read by Jill Rankinen. Marline Worth seconded, motion carried**

8.
   a. **Board Member Committee Meetings:**
      Trustee Koski MCTA meeting
      Treasurer Wiljanen - MTCA Meeting
      Clerk Rankinen --
      Trustee Worth MTCA Meeting
   b. **Planning Commission Report –** Chairman Kippola let the board know that the cemetery ordinance was coming along. Also the Road Plan was voted on and recommend it was brought to the Township board in hope that they would accept the quote from UP Engineers and Architects to complete the Road Improvement and Prioritization Plan in the next six months' time frame.

The Fire Hall Site Plan was reviewed and a meeting for October 27, 2016 was held with Supervisor, Fire Chief and Assistant Chief, Mr. Kippola, Administrator Solomon and Architect Rich Uren to discuss time line.

c. **Fire Department Report-** The department had one call out last month in Champion. The minutes for October 5, 2016 are in with our minutes.

9. **CORRESPONDENCE:** On file
   a. Planning Commission-draft meeting minutes-10/24/2016
   b. HFD-meeting minutes-10/5/2016
      2016/10/20 Howard Reed: Non-Resident Cemetery Lot Purchase
   c. 2016/10/27 Al Johnson: Helen Lake Garbage Sheds -Al Johnson gave us a picture of sheds with garbage (screen door and other house garbage) that isn't picked up by the garbage collectors.
   d. 2016/11/09 Andrea Glisson: Resignation

10. Public Comment:

11. **Old Business:**
   a. Fire Hall Feasibility Study:
   b. Fishing Derby Accounting: Letter of thanks need to go out to Jeannie Carlisle for getting all the account paperwork. Jeannie will be willing to do the fishing derby next year again. Jeannie would like to also ask the board for funding for the Christmas Party to buy candy and fruit. **Motion was made by Jacqueline Koski to give $300.00 for the Humboldt Annual Christmas party. Deb Wiljanen seconded the motion. Motion carried.**
   c. Aeris off on "ELF SITE": Tom Prophet heard from them via text message and will be setting up a time to finalize sale**.**
   d. Road Improvement and Prioritization Plan: **Jill Rankinen made the motion accept the Planning Commission recommendation of hiring UP Engineers and Architects for the lowest bid of $3900.00. Debbie Wiljanen seconded the motion. Motion carried**
   e. MCSWMA: Darlene Walsh sent another letter concerning the removal of the Marquette County from the MCSWMA Board. Also, a letter from Deborah Pellow was received. The Board has decided to table this issue.

12. **New Business:**
   a. HFD: Application: Jennifer Quayle - **Jill Rankinen made the motion accept the Jennifer Quayle if her records from the state are fine. Jacqueline Koski seconded the motion. Motion carried**
   b. **National Diabetes Prevention Program** – Erin Carter – Was unable to attend tonight's meeting due to unforeseen circumstances, but plans to attend the December 12 regular meeting.
   c. **Andrea Glisson Resignation-** A letter of resignation from Deputy Clerk, Andrea Glisson was received on November 11. **Jacqueline made the motion to accept Andrea's resignation and sent her a letter of thanks for all her help and dedication to the township. Debbie Wiljanen seconded the motion. Motion carried**
   d. **Cemetery –** Howard and Deborah Reed are non-residents who requested permission to purchase a 4 lot cemetery plot in the Township Cemetery. **Jill Rankinen made the motion NOT to sell 4 lots at the cemetery to a**

nonresident (Howard Reed) Jacqueline Koski seconded the motion. Motion carried

e. **Dumpsters -** Board discussed and felt that a camera should be placed out at the site so we can catch who is doing this. It was decided that the board will research the costs associated with a trail camera and signage starting that the area is under surveillance.

13. Public Comment: Each member of the board reached out to the public and other board members to thank them for the years of service and time spent working for the township. Marline Worth, Jacqueline Koski and Jill Rankinen will be missed.

    Also, each member welcomed our newly elected board:

Supervisor	Thomas Prophet
Clerk	Sarah Etelamaki
Treasurer	Debbie Wiljanen
Trustee	Peter Koski
Trustee	Jeff Ogea

    Tom Prophet made pies and had ice cream as a farewell.

14. Adjournment: 8:10 p.m.

Jill Rankinen
Humboldt Township Clerk

Sarah Etelamaki, Clerk Thomas Prophet, Supervisor Debbie Wiljanen, Treasurer
Peter Koski, Trustee Jeffrey Ogea, Trustee

HUMBOLDT TOWNSHIP
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Regular Meeting
Monday, December 12, 2016 – 7:00 PM

1. Supervisor Prophet called the meeting to order at 7:00 PM
2. Pledge of Allegiance
3. Roll Call
   MEMBERS PRESENT: Thomas Prophet, Sarah Etelamaki, Debbie Wiljanen, Peter Koski, Jeffrey Ogea
   MEMBERS ABSENT: None
   STAFF PRESENT: Matt Zumpf, Fire Chief; Jim Kippola, Planning Commission Chairman; Jackie Solomon, Administrator
   STAFF ABSENT: None
   PUBLIC PRESENT: Steve Bartanen, HFD; Billy Gierut, HFD; Erin Carter, MSU Extensions; Robert Brandt; Marline Worth
4. Approval of Agenda
   MOTION: To approve the agenda with the addition of Old Business F. Helen Lake Garbage Shed
   Debbie Wiljanen, Moved; Sarah Etelamaki, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
5. Approval of Minutes
   MOTION: To approve the November 14, 2016 meeting minutes as presented.
   Sarah Etelamaki, Moved; Peter Koski, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
6. Approval of Treasurer's Report
   MOTION: To approve the Treasurer's Report as presented. Total Assets are as follows:
   General Fund: $634,598.20 **Road Fund: $322.153.68**
   Sanitation Fund: $140,781.29 **ELF Fund: $75,797.52**
   Fire/EMS Fund: $71,276.16 **Rail Fund: $149,000.18**
   Sarah Etelamaki, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
7. Approval of Bills
   MOTION: To accept the bills as written, with the additions provided by Sarah Etelamaki.
   Peter Koski, Moved; Debbie Wiljanen, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
8. Reports
   a. **MCTA**: Trustee Koski is assigned to attend the Marquette County Townships Association meetings. Board members are all encouraged to attend as they are able.
   b. **MCSWMA:** Clerk Etelamaki is assigned to attend the Marquette County Solid Waste Management Authority meetings.
   c. **WMCSA:** Treasurer Wiljanen is assigned to attend the West Marquette County Sanitation Authority meetings.
   d. **PLANNING COMMISSION REPORT:** Chairman Kippola announced plans for ranking criteria for Capital Improvement requests. The board can anticipate receipt of ranked Capital Improvements

to assist in planning the budget for the next 5 years. Specific projects to expect are updates to the expanded area of the cemetery and consideration of future fire truck replacement. The Road Improvement and Prioritization Plan is in preliminary data stage. A member of the Planning Commission will plan to attend a Transportation Asset Management meeting on February 16, 2017. The Fire Hall Site Plan has 4 options that need to be considered. Chairman Kippola plans to work with Administrator Solomon to continue to apply for grants for playground improvements.

e. **FIRE DEPARTMENT REPORT:** The department had a quiet month. There is a Fire Chief Association meeting December 13, 2016. November 2, 2016 minutes are on file.

9. Correspondence
    a. Planning Commission 11/28/2016 Draft Meeting Minutes
    b. Fire Department 11/02/2016 Meeting Minutes
    c. MCSWMA 12/14/2016 Meeting Packet
10. Public Comment:

    Jackie Solomon welcomed new members of the board.
11. Old Business:
    a. **Fire Hall Feasibility Study:** Based on the space plan that would serve current and future needs of the Fire Department, Rich Uren of Northern Design Works has created preliminary site plans for the existing fire hall site and a new, to be determined, site. Cost estimates were created for a variety of options. 1. Expand existing fire hall 2. Expand existing fire hall, plus upgrades that will be necessary to the existing hall in the near future 3. Next construction on a to be determined site. 4. New construction next to the Township Hall, utilizing the existing meeting room as the Fire Department Training Room. Accountant, Michael Grentz of Anderson, Tackman and Company, met with Board Members and is creating a report on the 5 year financial history as well as a 5 year financial forecast. Board members will discuss this item at the January 9, 2017 meeting.
    b. **Aeris "ELF Site" Purchase:** Aeris COO, John DeLuca, shared information about their intentions for the ELF Site including a 12.5 mega watt renewable energy demo facility. Tom Prophet also met with LSCP and placed the Elf site on the market should the agreement with Aeris fall through.
    c. **Road Improvement and Prioritization Plan**: UP Engineers and Architects have begun working on the road improvement and prioritization plan. Mark Daavettila, UPEA project manager, has begun research of the Master Plan and past road improvements using Township funding since the inception of the Township road millage. UPEA has also begun gathering status and condition of township road systems.
    d. **MCSWMA/Sands Township**: At a meeting of the MCSWMA board and representatives of constituent municipalities on November 30, 2016 the solid waste management board requested a formal opinion from each constituent municipality. After discussion on the issue our board reached a definitive consensus.

    Motion: To support the authority in waiting for an opinion from the attorney general. Sarah Etelamaki, Moved; Jeffrey Ogea, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.
    e. **National Diabetes Prevention Program:** Erin Carter presented info on a 16 week preventative program designed for anyone at risk for Type 2 diabetes. With the help of grant funding, this would be a free program. More details to come if there is an interest in the community. Board members are in favor. Anyone interested in joining this program can contact the Township Hall for more information.

f. **Helen Lake Garbage Sheds:** There has been an ongoing issue with non-household garbage being left at the shed. This month alone removal of this extra trash cost an additional $150 for removal. Supervisor Tom Prophet is to monitor and use surveillance cameras as necessary to control this issue.

12. New Business

a. 2017 Meeting Schedule

MOTION: To continue meeting on the second Monday monthly and approve the 2017 schedule as presented.

Jeff Ogea, Moved; Debbie Wiljanen, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

b. **Planning Commission Appointment/MSU Citizen Planner on the Web.**

MOTION: To appoint Jeffrey Ogea to the Planning Commission as the board representative and approve his attendance to the MSU Citizen Planning on the Web course.

Peter Koski, Moved; Debbie Wiljanen, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

c. **MTA New Official Training:** All board members and Administrator/Deputy Treasurer Solomon plan to attend this training on Thursday, January 12, 2017 in Harris, Michigan.

d. **New Official Pension Sign Up:** Discussion of the two options available to board members; Traditional pension plan or 457 plan. Sarah Etelamaki is to get more information on the traditional pension plan from Ashley Blamer of Municipal Retirement Systems. Information on the 457 plan can be obtained from Administrator Solomon. Board members are to review and/or approve their pension plan choice at the January 9, 2017 meeting.

13. Public Comment

Fire Department representatives are requesting permission to forgo telephone service at the Fire Hall in exchange for internet service. There is currently little to no use of the telephone service as department members use their personal cell phones. The Department intends to use the internet service for training and record keeping. Administrator Solomon is to research the cost of available internet options and report to the board who will discuss this matter at their January 9, 2017 meeting.

Mr. Brandt stated that it would be beneficial to distribute newsletters more frequently, possible every other month, in order to keep the public well informed of Township business. Additionally, Mr. Brandt expressed concerns over the possible new power plant at the "Elf Site" and long term costs to the Township.

14. Adjournment

MOTION: To adjourn the meeting at 8:25 p.m.

Sarah Etelamaki, Moved; Debbie Wiljanen, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

_____

Sarah Etelamaki, Clerk