Jill Rankinen, Clerk Thomas Prophet, Supervisor Barbara Mackey, Treasurer
Jacqueline Koski, Trustee Marline Worth, Trustee

HUMBOLDT TOWNSHIP
244 CO. RD. FAF
CHAMPION, MICHIGAN 49814
Phone (906) 339-2927 Fax (906) 339-4431

Special Meeting

February 3, 2015

Supervisor Prophet called the regular meeting of the Humboldt Township Board to order at 10:00 AM. The Pledge of Allegiance was said, and roll call was taken with one member absent.

Supervisor – Joseph Derocha
Treasurer – Barbara Mackey -Absent
Clerk – Jill Rankinen
Trustee – Jacqueline Koski
Trustee – Marline Worth

ATTENDANCE:
Carol Mackey and Jacqueline Soloman

1. Call to Order/Pledge of Allegiance
2. Roll Call
3. Approval of Agenda **– Motion was made by Jill Rankinen to accept the agenda as it reads. Motion was seconded by Barbara Mackey. Motion was unanimously accepted.**
4. Approval of Minutes: No minutes presented
5. PUBLIC COMMENT**:** None
6. Old Business: None
7. NEW BUSINESS:
   - **a.** Board of Review Applications/Training – **Motion was made by Jill Rankinen to hire Sarah Etelamaki for the Board of Review. To also pay for her training, book and mileage in Escanaba. Nancy Prodell and Norine Maki had also reapplied for the board of review and were accepted in this motion. Motion was seconded by Jacqueline Koski. Motion was unanimously accepted.**
   - b. Accounting – Michael Grentz – Canceled- will contact Mr. Grentz and find when he is available and then have a meeting.
   - c. Administrator Resignation- We have not received a resignation from Mr. Heinlein. Jill Rankinen stated she did send him an email this morning asking him to resign from deputy clerk.
   - **d.** Administrative Assistant Duties – **Motion was made by Barbara Mackey to have Jacqueline Solomon become administrator in place of Mark Heinlein. Motion was seconded by Marline Worth. Motion was made with a roll call vote. Jill Rankinen voted no and all others were in favor.**
     Motion was made by Thomas Prophet to hire Sarah Etelamaki to work two days a week in place of Stacy Van Buren if Stacy hands in her resignation. Barbara Mackey seconded the motion. Motion was unanimously accepted.
8. **PUBLIC COMMENT**: Barbara questioned Jackie Koski charging the township $35 for the MCTA meeting with her being paid by the MCTA for her Secretary duties.
9. **Adjournment -** Meeting was adjourned at 10:54

Submitted by, Jill Rankinen Humboldt Township Clerk

Jill Rankinen, Clerk Thomas Prophet, Supervisor Barbara Mackey, Treasurer
Jacqueline Koski, Trustee Marline Worth, Trustee

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February 9, 2015
7pm

Supervisor Prophet called the regular meeting of the Humboldt Township Board to order at 7:00 PM.
The Pledge of Allegiance was said, and roll call was taken with all present.

Supervior	Thomas Prophet
Clerk	Jill Rankinen
Treasurer	Barbara Mackey
Trustee	Jacqueline Koski
Trustee	Marline Worth

ATTENDANCE: Carol Mackey, Joseph Wasie, Stacy Van Buren, Jacqueline Soloman, Ron Norkoli, James Carlisle and Jeannie Carlisle.

Motion was made by Jacqueline Koski to *"APPROVE THE MINUTES"* of the December 24, 2014, January 12, 2015 and February 3, 2015 special meeting. Barbara Mackey seconded it. Motion was approved unanimously.

Motion was made by Jill Rankinen to *"APPROVE THE AGENDA"* of the February 9, 2015 regular board meeting with adding under Old Business e. Frames for maps and New Business line K. Fire Deparment Radio. Jacqueline Koski seconded the motion. Motion was approved unanimously.

PUBLIC COMMENT: (Not to exceed five minutes per person):

6. Motion was made by Jill Rankinen to approved the *"Treasurer's Report"* as presented (Total assets are $528,168.93). Marline Worth seconded it. Motion was not approved unanimously. There were 4 ayes and 1 nay by Jill Rankinen

7. Trustee Koski went to the Iron Ore Heritage Trail and MTA Meeting
Treasurer Mackey reported on the Central Dispatch 911 meeting
Clerk Rankinen did go to the MTA Meeting.
Supervisor Prophet will report on other meetings under line items.
Trustee Worth reported on the West Landfill meetings.

8. Planning Commission Report – Joseph Wasie reported the planning commission is working on the cemetery ordinance. The Commission is just starting on it so there is a lot of work to do on it. **Motion was made to order the cemetery book from MTA. Motion was seconded by Barbara Mackey. Motion was approved unanimously.**

9. Motion was made by Jacqueline Koski to *"APPROVE THE BILLS"* as presented with the monthly bill $27,445.71. Motion was seconded by Marline Worth. Motion was not approved unanimously. There were 4 ayes 1 nay by Jill Rankinen. There was discussion on who is doing the bills. At this time the treasurer and the clerk have nothing to do with paying the bills or payroll. Mark Heinlein stated the clerk and treasurer will be brought up to speed on it all once everything in the changeover is in place.

10. CORRESPONDENCE: On file

a. HFD – Meeting minutes 12/3/2014 –
b. HFD 2015 Meeting Schedule
c. HFD Letter of 12/11/14 to Marquette County central Dispatch RE: HFD Mutual Aid
d. MCRC 2015 meeting Schedule
e. MCSWMA Draft Board Minutes: 12/17/14
f. SOM DEQ Permit No. MI0058649
g. Eagle Mine LLC – Humboldt Mill Public Notice of Draft Permit and Public hearing dated 12/12/14
h. MCHD copy of letter dated 12/19/14 address to Murph's Camp, Inc.
i. Murph's Camp, Inc. Letter to Humboldt Assessor RE: Records Request
j. SOM DNR Letter of 1/5/15 to Humboldt Township RE: Application for Privately Owned Cervidae Facility.

10. OLD BUSINESS:

A. Tower Lake Tax Bills – Barbara will talk to the county treasurer next week about these taxes at a meeting Barbara Mackey will be attending with all the treasurers. When we bought Tower Lake it was on back taxes in which we paid at the time of purchase. We should not owe any more taxes on it.

B. Board of Review Applications – Jill Rankinen made a motion to post Board of Review positions available. Jacqueline Koski seconded the motion. Motion was passed unanimously.

C. Planning Commission Vacancy– Pete Koski has applied along with Jeannie Carlisle and Ms. Carlisle was given the position. Another person Jacqueline Koski stated that may be interested is James Kipling. Supervisor Prophet will contact these two people and see who is interested.

D. ELF – It should be complete by the end of the week. All the member of the board may have to go to Marquette to sign.

11. NEW BUSINESS:

A. Joseph Derocha letter of congratulations – Signed by all members of the board in thanks of all his hard work as Supervisor.

B. Letter to Joseph Derocha requesting assistance with Severance Tax issues – **Motion was made by Jill Rankinen to sign the letter to have Joseph Derocha help with the Severance Tax and represent Humboldt Township. Jacqueline Koski seconded the motion. Motion was passed unanimously.**

C. Public Hearing 6:00 pm 1/13/15 at WWHS Re: SOM DEQ Draft Permit MI0058649 **Motion was made by Jill Rankinen to write a resolution to not have the water dumped into the swamp rather than use the pipe that is in place to pipe the water to the Escanaba River, as was the plan agree upon to start with. Motion was seconded by Barbara Mackey. Motion was passed unanimously.** Mark Heinlein will work with the Supervisor on this right after the meeting.

D. Resolution – HFD Cade/Explorer Program – **Motion was made by Jill Rankinen to sign this resolution. This resolution will allow 17 years olds to be trained and then when they turn 18 they will have the class part done. Motion was seconded by Jacqueline Koski. Motion was passed unanimously.**

E. Lake Superior Community Partnership – Annual Dues Cost is $648.00**. Motion was made by Jill Rankinen not to pay for this. The question asked was what the LSCP do for our membership. Motion was seconded by Jacqueline Koski. Motion was passes unanimously.**

F. HFD Election and Appointments, Certification by Township Board – **Motion was made by Jacqueline Koski to accept their appointments and the date of all HFD meetings. Motion was seconded by Marline Worth. Motion was passed unanimously.**

G. HFD Policies – **Motion was made by Jacqueline Koski to accept the HFD Policies. Motion was seconded by Marline Worth. Motion was passes unanimously.**

H. Salaries and Clerk Duties/Microwave/coffee pots – Jill bought it up that the board has not had any raises in many years. Bought it up to have the board think about it and bring it up at the next meeting. $50.00 increase for the Supervisor, Clerk and Treasurer. $10.00 for the Trustees. **Motion was made by Jill Rankinen to buy two new coffee pots, one being a 100 cup and the other a 30 – 36 cup coffee maker. Motion was made by Barbara Mackey to purchase the coffee pots. Motion was passed unanimously. Motion was made by Jacqueline Koski to buy a new microwave under $250.00. Motion was seconded by Marline Worth. Motion was passed unanimously.**

Jill Rankinen has an issue with the changeover of the accounting system. She did not see anything of the bills or payroll until 20 minutes before the meeting. The board needs to receive this information at least the Friday before the meeting. Jill Rankinen feels that Anderson Tackman is taking advantage of us. As of The end of November we had written over $12,000.00 in checks to them with another $1,900.00 this month. If Anderson Tackman were doing their job over all the past years, this new accounting system should not have been needed. Jill Rankinen feels we should of all been trained in not just the new hires and the deputy treasurer. She feels this is very wrong. She is purposely being kept out of the loop of things.

Mark Heinlein stated the board had agreed to allow him to do all of this. Stating this is a process that needed to be done. Mr. Heinlein stated this is not about him. He has a lot of other things he could be doing.

12. PUBLIC COMMENT: (Not to exceed five minutes per person).

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No further business, the meeting was adjourned 8:46 pm.

Jill Rankinen, Clerk

Jill Rankinen, Clerk Thomas Prophet, Supervisor Barbara Mackey, Treasurer
Jacqueline Koski, Trustee Marline Worth, Trustee

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March 9, 2015
7pm

Supervisor Prophet called the regular meeting of the Humboldt Township Board to order at 7:00 PM.

The Pledge of Allegiance was said, and roll call was taken with all present except one.

Supervior	Thomas Prophet
Clerk	Jill Rankinen
Treasurer	Barbara Mackey
Trustee	Jacqueline Koski - absent
Trustee	Marline Worth

ATTENDANCE: Carol Mackey, Joseph Wasie, Sam Pesola, Stacy Van Buren, Jacqueline Soloman, Billy Gierut, Andrea Glisson, Mike Palmer, Lorraine Palmer, James Carlisle and Jeannie Carlisle.

Motion was made by Barbara Mackey to *"APPROVE THE MINUTES"* of the February 9, 2014, but adding under February 11, 2015 special meeting minutes New business. A. add Barbara Mackey wanted it to read Clerical errors is why the system had to be changed. Marline Worth seconded it. Motion was approved unanimously.

Motion was made by Jill Rankinen to *"APPROVE THE AGENDA"* of the March 9, 2015 regular board meeting. Barbara Mackey seconded the motion. Motion was approved unanimously.

PUBLIC COMMENT: (Not to exceed five minutes per person):

6. Motion was made by Jill Rankinen to approved the *"Treasurer's Report"* as presented (Total assets are $499,425.84). Marline Worth seconded it. Motion was not approved unanimously. There were 4 ayes and 1 nay by Jill Rankinen

7. Trustee Koski went to the Iron Ore Heritage Trail and MTA Meeting
Treasurer Mackey reported on the Central Dispatch 911 meeting
Clerk Rankinen did go to the special Meeting.
Supervisor Prophet will report on other meetings under line items.
Trustee Worth reported on the West Landfill meetings.

8. Planning Commission Report – Joseph Wasie reported the planning commission is working on changing of the ordinances for a deer farm. It is going to take a while for all to get in place.

9. Motion was made by Marline Worth to *"APPROVE THE BILLS"* as presented with the monthly bills. Motion was seconded by Barbara Mackey. Motion was approved unanimously.

10. CORRESPONDENCE: On file

a. HFD – Meeting minutes 2/14/2014 –
b. Planning commission – draft meeting Minutes 2/23/2015
c. Marquette County Solid Waste Management Authority 2/18/2015
d. DEQ Permit – Elton Luce –
e. Sayens/OPG Copier Contract

11. OLD BUSINESS:

A. **MCRC dust Control Agreements –** It has been worked out between Al Johnson and Supervisor Prophet as to how much is needed and paperwork will be signed and given to Marquette Country Road Commission.
B. **Board and Administrative Policies Work Session Schedule –** March 24, 2015 the board will have a work session.
C. **Deputy Clerk – Andrea Glisson –** Supervisor welcomes Ms Glisson as the new Deputy Clerk.
D.

12. NEW BUSINESS:

A. Mark Heinlein – Letter of Thanks – Letter was presented and signed to be sent to Mr. Heinlein.
B. Van Riper Playground Support letter – Letter was read- **Motion was made by Jill Rankinen to support this letter. Motion was seconded by Barbara Mackey. Motion was approved unanimously.**
C. HFD
   1. Purchase of Masks **– Motion was made by Jill Rankinen to purchase 15 mask so that each fire fighter would have their own. Motion was seconded by Barbara Mackey. Motion was approved unanimously.**
   2. UP Fire Fighters Association Membership / Dress Uniforms **– Motion was made Jill Rankinen to table this and get more pricing on the dress Uniforms. Motion was seconded by Barbara Mackey. Motion was approved unanimously.**
   3. Building Committee and Building Addition Plans – Plans were discussed and final price has not come in yet. The Board will look at the plans after the meeting.
   4. Wildfire Tank Proposal **-** The fire department has decided to not to add a tank. Plans have been made by Johnson & Berry Manufacturing. Chief Carlisle recommended we pay $200.00 for the extensive plans that were made. - **Motion was made by Jill Rankinen to pay Johnson & Berry manufacturing $200.00. Motion was seconded by Barbara Mackey. Motion was approved unanimously.**
   5. Portable Pump **– Motion was made by Jill Rankinen to purchase a portable pump for under $3000.00. Seconded by Jacqueline Koski. Motion was approved unanimously.**

D. Planning Commission Re-Appointments **– Motion was made by Jill Rankinen to reappoint John Etelamaki**

E. and James Kippola for a 3 year term. Motion was seconded by Barbara Mackey. Motion was passed unanimously.

F. Land Improvement between Cemetery and Town Hall – Discussion was made and bids need to be advertised but first we have to come up with all that needs to be done.
G. Copier Use Policy outside of Township Use – Fee were given and is on file for the cost to other people then Township use.
H. Website l– Is being updated.
I. Special Meeting for Board Policy & Budget Work Bee – Will be March 24, 2015.

13. PUBLIC COMMENT: (Not to exceed five minutes per person).

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No further business, the meeting was adjourned 8:46 pm.

Jill Rankinen, Clerk

Jill Rankinen, Clerk Thomas Prophet, Supervisor Barbara Mackey, Treasurer
Jacqueline Koski, Trustee Marline Worth, Trustee

HUMBOLDT TOWNSHIP
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Special Meeting

March 24, 2015

Supervisor Derocha called the regular meeting of the Humboldt Township Board to order at 10:10 AM. The Pledge of Allegiance was said, and roll call was taken with one member absent.

Supervisor – Joseph Derocha
Treasurer – Barbara Mackey -Absent
Clerk – Jill Rankinen
Trustee – Jacqueline Koski
Trustee – Marline Worth

ATTENDANCE:
Carol Mackey, Andrea Glisson, Joe Derocha and Gary Johnson

1. **Call to Order/Pledge of Allegiance**

2. **Approval of Agenda – Motion was made by Jacqueline Koski to accept the agenda as it reads. Jill Rankinen seconded the motion. Motion was unanimously accepted.**

3. **PUBLIC COMMENT:** Carol Mackey stated EMS classes will not be starting until fall due to low enrollment

4. NEW BUSINESS:

   a. Gary Johnson – Inter-local agreement/Rail from Republic to Humboldt – **Motion was made by Jacqueline Koski to accept the bid of $2700.00 by Kenneth Smith of Big Rapids, MI for the Railroad grade appraisal. Motion was seconded by Jill Rankinen. Motion was unanimously accepted.** Secretary Soloman called to the Township Attorney in the middle of this and had Joe Derocha could speak to him about the rail. Joe Derocha left the meeting to talk on phone. Jacqueline Koski stated this was not the time for this phone call and we should continue our meeting.

   b. Funds Reimbursements – **Motion was made by Jacqueline Koski to make the necessary payments to reimburse all the various funds accordingly for all the activity from changing bank accounts and setting up the Fire**

Department. Jill Rankinen seconded the motion. Motion was unanimously accepted.

c. Budget work session – **Motion was made by Jill Rankinen to table this till we can come up with a date to just work on the board policies. Jacqueline Koski seconded the motion. Motion was unanimously accepted.**

d. Newsletter – Please get any information to Stacy Van Buren for the newsletter.

e. Johnson & Berry Manufacturing Invoice to HFD **– Motion was made by Jill Rankinen table this till the next regular board meeting. Jacqueline Koski seconded the motion. Motion was unanimously accepted.**

f. Budget work session - The budget was looked at. There was so many areas that eh board could not come in agreement with. Money for the administrator and secretary were around $38,000.00 for the year. Jill Rankinen thought this was way out of line and recommended that we cut hours back and only do 20 hours per week instead of the 48 hours plus that is happening at this point. Thomas Prophet felt we needed all this time. No agreement was made so it was decided to look at it at the regular meeting.

5. **PUBLIC COMMENT**: MTCA meeting is tonight.

6. **Adjournment - Motion was made by Jacqueline Koski to adjourn the meeting. Seconded by Marline Worth. Motion was unanimously accepted.**

Meeting was adjourned at 11:46 am.

Submitted by,

Jill Rankinen Humboldt Township Clerk

Jill Rankinen, Clerk Thomas Prophet, Supervisor Barbara Mackey, Treasurer
Jacqueline Koski, Trustee Marline Worth, Trustee

HUMBOLDT TOWNSHIP

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April 13, 2015
7pm

Supervisor Prophet called the regular meeting of the Humboldt Township Board to order at 7:00 PM.

The Pledge of Allegiance was said, and roll call was taken with all present except one.

Supervior	Thomas Prophet
Clerk	Jill Rankinen--absent
Treasurer	Barbara Mackey
Trustee	Jacqueline Koski
Trustee	Marline Worth

ATTENDANCE: Andrea Glisson, Jackie Soloman, Joseph Derocha, Joseph Wasie, Billy Gierut, Steve Bartanen, Gary Johnson

Motion was made by Jacqueline Koski to *"APPROVE THE MINUTES"* of the March 9, 2015 with the only correction being made to section 12. New Business number 5 regarding the portable pump. Jill made the motion to purchase the pump and it was seconded by Barbara Mackey not by Jacqueline Koski as she was not in attendance of the meeting. Barbra Mackey seconded, motion was approved unanimously.

Motion was made by Jacqueline Koski to *"APPROVE THE AGENDA"* of the April 13, 2015 regular board meeting. Under new business Tom added two items, f) Fire department cascade system/building update and g) Text amendment to the zoning ordinance. Barbara Mackey seconded the motion. Motion was approved unanimously.

PUBLIC COMMENT: (Not to exceed five minutes per person): None at this time

6. Motion was made by Jacqueline Koski to approved the *"Treasurer's Report"* as presented (Total assets are $526,319.20). Marline Worth seconded it. Motion was approved unanimously.

7. Trustee Koski went to the MCTA meeting, had slideshow from Fahrner on asphalt repairs. Banquet is May 2nd, 2015 at 6 p.m. at Ishpeming Elks, Jacqueline made motion to approve a check being cut when she gets a head count for how many people will be attending the banquet at $20 per person. Barbara Mackey supported, motion passed unanimously.

Treasurer Mackey attended MCTA meeting, attended 911 meeting. Stated that the requirements for the people volunteering for fire departments are going to be changing making it more difficult for people to volunteer. Meaning that they will have to take more classes and get more certifications.

Trustee Worth reported on the West Landfill meetings. Recycling contracts not good, Brad Austin is new supervisor, Randy Yelle to stay on as director. Holli Forest Products awarded the job to cut the rest of the trees around the landfill, payoff is about $26,000.

8. Planning Commission Report – At the last meeting they went over the draft copy of the cemetery ordinance that had been updated. Will review and be finalizing at the end of the month meeting on the 27th. No response on update on recreational plan. Have to get back with them on that. Issue with text additions on agenda will be addressed under our new business.

9. Motion was made by Marline Worth to *"APPROVE THE BILLS"* as presented with the monthly bills. Motion was seconded by Barbara Mackey. Motion was not approved unanimously. Jacqueline opposed the salaries of the two administrative assistants and wants the hours/days paired down.

10. CORRESPONDENCE: On file

a. HFD – Meeting minutes 3/4/15
b. Planning commission – draft meeting Minutes 3/23/15
c. Marquette County Solid Waste Management Authority 3/18/2015
d. Eagle Mine Annual Mining and Reclamation Report Nonferrous Metallic Mineral Mining Permit
e. Champion/Beacon/Humboldt Historical Society Meeting Minutes
f. Hannula Agency Workman's Compensation Policy

11. OLD BUSINESS:

A. **Interlocal Rail Agreement-** Gary Johnson wanted it on record that at the last special meeting on March 24, 2015 that the Board gave him permission to sign the appraisal and had them sent to appraiser for his signature. Gave copies to Humboldt Township office. Spoke with Heritage Trail people and they are open to alternative trail options. Tentative plan in place that needs to be cleared with one property owner. Had some small questions for Mr. Murphy regarding the Interlocal agreement but overall a great written agreement, waiting for the papers to be given to Humboldt so they can review and go forward with what all parties want to do. They are more open now to multi-use trail versus single use. **Jacqueline Koski makes motion for the money coming into Humboldt Township from the railroad to be put into separate account and not touched or invested for the entirety of the contract until it is up for renewal. Barbara Mackey seconded, motion carried unanimously.**

B. **Johnson & Berry Manufacturing Invoice to HFD**-Jacqueline Koski made motion to pay the bill, Barbara Mackey seconded the motion. Motion carried unanimously.

C. FY 2015-2016 Budget Work Session-Public Hearing scheduled for April 23rd, at 7 p.m. at Humboldt Township hall to be adopted.

12. NEW BUSINESS:

A. Zoning Board of Appeals Member Status-**Jacqueline Koski made motion to keep Karl Numinen, Kyle Mackey and John Etlemaki as the 3 members of the zoning board of appeals until January 2016 appointment of new members. Marline Worth supported, motion carried.**

B. Review fees for Zoning Action Requests**- Planning commission to review the list of fees that are being charged and get back to Humboldt Township with their recommendation.**

C. Township logo/facebook page **–Jacqueline Koski made motion to approve the logo/facebook page while Barbara Mackey supported. Motion carried unanimously.**

D. Accounting Update- **Mike's update: Reconcile all bank statements from April 2014 to current, review general ledger for proper accounting, set up one individual bank account for each individual fund, closed out all old bank accounts, sent up one QuickBooks file, help determine which activities are reported in each fund, separate each individual fund activity from one old general fund, reconcile all interfund activity.**

E. Fishing Derby, Recreation committee finances/budget-**Fire department is supposed to take over. Have to get with fire chief Carlisle to get the ball rolling. In previous years, the Township has purchased the fish. Need to call Watersmeet hatchery and request all large/legal limit fish only.**

F. Fire department cascade/building update-**Jacqueline Koski makes motion to have HFD purchase the system needed not to exceed the $5000-6000 estimate. Barbara Mackey seconded, motion carried. The portable pump that was requested to be purchased came in under budget at $2026 versus the $3000 estimate. Building needs to be updated/expanded as there is roughly only 6" between the trucks. Joseph Derocha asking the board for authorization to try and get funds as well as to get a better estimate from Nankervis for HFD for building update from grants. Jacqueline Koski made motion to give Joe permission to get estimate and grant for HFD funds for building update. Barbara Mackey supported and motion carried unanimously.**

G. Text amendment to the zoning ordinance-**Marquette County Planning Commission needs Humboldt Township approval of the new text amendment to the zoning ordinance. Marline Worth made motion to approve, Barbara Mackey seconded. Motion carried unanimously.**

H. **Jacqueline Koski informed the board that both men's and women's baseball league will be utilizing the ball diamond this summer at $150 per league. They will begin use in early May and the kids league that plays will not be charged a fee as there has never been a fee for them. The leagues will play on Tuesday/Wednesday/Thurdays.**

13. PUBLIC COMMENT: (Not to exceed five minutes per person)
a) Joseph Derocha thanked Humboldt Township board for their continued support of the Humboldt Fire Department.

14. Adjournment: Meeting adjourned at 8:56pm with no other business.

Andrea Glisson, Deputy Clerk

Jill Rankinen, Clerk Thomas Prophet, Supervisor Barbara Mackey, Treasurer
Jacqueline Koski, Trustee Marline Worth, Trustee

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May 11, 2015
7pm

Supervisor Prophet called the regular meeting of the Humboldt Township Board to order at 7:00 PM.
The Pledge of Allegiance was said, and roll call was taken with all present.

Supervior	Thomas Prophet
Clerk	Jill Rankinen
Treasurer	Barbara Mackey
Trustee	Jacqueline Koski
Trustee	Marline Worth

ATTENDANCE: Carol Mackey, Joseph Wasie, Jacqueline Solomon, Steven Bartanen, John Etelamaki, Mavina Etelamaki, David Wiljanen, James Carlisle, Thomas Carlisle, Jeff Ogea, Chad Filizetti, Diane Perry, Sean Beckman and Scott Richards of GEI..

Motion was made by Jacqueline Koski to *"APPROVE THE MINUTES"* of April 13, 2015, April 23, 2015 and the April 30, 2015 with one correction to the April 30, 2015. Carol Mackey was not present. Marline Worth seconded it. Motion was approved unanimously.

Motion was made by Jill Rankinen to *"APPROVE THE AGENDA"* of the March 9, 2015 regular board meeting with adding under New Business H. Duties – Board responsibilities, I. Office Hours, J. Resignations. Budget Hearing will be held after New Business. Jacqueline Koski seconded the motion. Motion was approved unanimously.

PUBLIC COMMENT: (Not to exceed five minutes per person):

6. Motion was made by Jill Rankinen to approved the *"Treasurer's Report"* as presented (Total assets are $525,475.21 in General Fund). Jacqueline Koski seconded it. Motion was approved unanimously.

7. Trustee Koski went to the Iron Ore Heritage Trail and MCTA Meeting
Treasurer Mackey reported on the Central Dispatch 911 meeting and MCTA
Clerk Rankinen went to the MCTA Meeting.
Supervisor Prophet will report on other meetings under line items.
Trustee Worth reported on the West Landfill meetings and went to MCTA.

8. Planning Commission Report – Joseph Wasie reported the planning commission is working on the 5 year rec plan. Has a contract with CUPPAD to help with the revisions for $1500.00. A contract must be approved by the board and signed.

9. Motion was made by Jacqueline Koski to *"APPROVE THE BILLS"* as presented with the monthly bills. Motion was seconded by Marline Worth. Motion was approved unanimously.

10. CORRESPONDENCE: On file

a. HFD – Meeting minutes 4/1/2015
b. Planning commission – draft meeting Minutes 4/27/2015
c. DEQ Responsiveness Summary & Permit No M10058649: Eagle Mine authorization to discharge from the Humboldt Mill
d. Letter to Board from Carla Edwards
e. Sault Tribe Partnership: Tobacco Free outdoor recreation area information packet

11. OLD BUSINESS:

A. GEI Consultants: DNR Rec Grant **–** Sean Beckman and Scott Richards of GEI came and talked more about helping us get a grant for our recreation area.
B. Interlocal Rail Agreement Update- A meeting will be planned with the Republic Township Board to review this agreement.
C. Adoption of Zoning Action Fee Schedule **–Motion was made by Jill Rankinen to accept the new schedule of fees for zoning. Motion was seconded by Jacqueline Koski. Motion was approved unanimously.**

12. NEW BUSINESS:

A. Gary Hegman: Township Logo – **Motion was made by Jacqueline Koski to table this and have Gary Hegman come to our next meeting and discuss the bill. Motion was seconded by Jill Rankinen. Motion was approved unanimously.**
B. Republic Township Sewer System Improvement Project – Information on what Republic Township is doing with their Sewer System.
C. Zoning Ordinance Text Additions Approval – **Motion was made by Jill Rankinen and seconded by Barbara Mackey. Motion was approved unanimously**. Copies were signed.
D. Township Recreational Plan Contract with CUPPAD – **Jacqueline Koski made a motion to approve the contract with only the change of final completion date from January 4, 2016 to November 14, 2015. Motion was seconded by Barbara Mackey. Motion was approved unanimously.**
E. Street light request: Paul Hamel - Potential lighting policy update by Planning Commission – Paul Hamel has requested a light be put in front of his business on US 41 West. This was discussed and was decided that the lights we have in place are what will be. The cost is $1200.00 to move a light pole. Mr. Prophet will let Mr. Hamel know that the board is denying the request.
F. HFD update: Jim Carlisle- Mr. Carlisle the fire chief reported how one member has blown up at the last meeting. He requested the board take him out of the fire department. Discussion was made and was decided that the fire department would handle this from within the fire department. Fish have been ordered for the Fishing Derby. James King has joined the fire department. Need to set down with the board on new additions.
G. Recreation Committee: Jeannie Carlisle
H. Duties – Board responsibilities – **Motion was made by Jacqueline Koski to have Jill Rankinen return to doing her duties and have Anderson Tackman come in and train Jill Rankinen and Andrea Glisson on any new changes**

within the new system. Jill Rankinen seconded the motion. Roll call vote was taken with members stating as follows: Jill Rankinen – aye, Jacqueline Koski – aye, Barbara Mackey – aye, Tom Prophet – nay and Marline Worth abstain said she was neutral. Tom Prophet stated Jill was making Marline Worth vote when she was calling her own vote as a yes.

I. Hours Office – **Tom Prophet made a motion keep the office hours as they are. Mr. Prophet asked Marline Worth to seconded the motion which she did. Roll call vote was taken with members stating as follows: Jill Rankinen – nay, Jacqueline Koski – nay, Barbara Mackey – aye if work is there, Tom Prophet – aye and Marline Worth - aye. Tom Prophet stated that "we" have the vote because two others beside him said yes.**

J. Resignations – Resignation was read from Stacy Van Buren, Administrative Assistant – **Motion was made to accept the resignations as of May 5, 2015 by Barbara Mackey. Motion was seconded by Jacqueline Koski. Motion was approved unanimously.**

Resignation was read from John Etelemaki, he resigned from the Planning Commission and the Zoning Board of Appeals **– Motion was made by Jill Rankinen with regret to accept his resignation. Motion was seconded by Marline Worth. Motion was approved unanimously.** Tom Prophet asked if Chad Filizetti would be interested in potentially filling the opening. He declined.

Budget Hearing - There were changes at the last meeting on the budget that did not show on this new budget. With Ms. Van Buren resigning $10,000 can come off the budget.

Motion was made by Jacqueline Koski to raise the Deputy Clerk yearly budget from $900.00 to $2000.00. Seconded by Jill Rankinen Roll call vote with all yes.

Motion was made by Barbara Mackey to accept the budget with the changes from the Budget meeting and the new additions. Jacqueline Koski seconded it with reviewing it every 3 months. Roll call vote with all yes except Jill Rankinen voting Nay.

13. PUBLIC COMMENT: (Not to exceed five minutes per person).

Diane Perry questioned why we needed the administrator.

No further business, the meeting was adjourned 9:02 pm.

Jill Rankinen, Clerk

Jill Rankinen, Clerk Thomas Prophet, Supervisor Barbara Mackey, Treasurer
Jacqueline Koski, Trustee Marline Worth, Trustee

HUMBOLDT TOWNSHIP
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CHAMPION, MICHIGAN 49814
Phone (906) 339-2927 Fax (906) 339-4431

June 8, 2015
7pm

Supervisor Prophet called the regular meeting of the Humboldt Township Board to order at 7:00 PM.

The Pledge of Allegiance was said, and roll call was taken with all present except Jacqueline Koski.

Supervior	Thomas Prophet
Clerk	Jill Rankinen
Treasurer	Barbara Mackey
Trustee	Jacqueline Koski--Absent
Trustee	Marline Worth

ATTENDANCE: Tammy Marier (MERS Rep), Joe Wasie, Lorraine Palmer, Mike Palmer, Andrea Glisson, Jerry Plattenburg, Gary Hegman, Ken Irwin, Jackie Solomon, Al Johnson

Motion was made by Barbara Mackey to *"APPROVE THE MINUTES"* of May 11, 2015. No corrections to be made, seconded by Marline Worth. Motion carried, minutes approved.

Motion was made by Jill Rankinen to *"APPROVE THE AGENDA"* of the June 8, 2015 meeting adding two items: 1) add two fire department bills to the approval of the bills section and 2) under New Business letter K. Township Cleanup. Barbara Mackey seconded the motion and motion carried for the approval of the agenda.

PUBLIC COMMENT: (Not to exceed five minutes per person):

6. Motion was made by Jill Rankinen to approve the *"Treasurer's Report"* as presented (Total assets are $531,146.46 in General Fund). Seconded by Marline Worth, motion carried for approval of the Treasurer's Report.

7. Trustee Koski Heritage Trail meeting, MTA Meeting in Harris
Treasurer Mackey MCTA meeting
Clerk Rankinen MTA Meeting in Harris
Supervisor Prophet MTA meeting in Houghton
Trustee Worth Attended the MCSWMA meeting

8. Planning Commission Report – Joseph Wasie reported the planning commission did not have a meeting in May due to not having enough members show up.

9. Motion was made by Barbara Mackey to *"APPROVE THE BILLS"* as presented with the monthly bills. Motion was seconded by Marline Worth. Motion was approved unanimously.

10. CORRESPONDENCE: On file

a. HFD- Meeting Minutes 5/16/15
b. MCSWMA-Meeting Minutes 5/13/15
c. MCSWMA-Board Packet 5/20/15
d. MCSWMA-Annual Report

11. OLD BUSINESS:

A. Interlocal Rail Agreement Update-**Possible language changes that need to be made before the two boards can meet to discuss for approval.**
B. Gary Hegman: Logo-**Jacqueline Koski wrote letter to the board stating the reasoning behind her wanting the board to approve the payment to Gary Hegman in full at this meeting. Jill Rankinen made the motion to approve the payment to Gary for his services rendered at this time, Barbara Mackey seconded the motion, motion carried and Gary Hegman of Hegman Sign Arts was paid for the services he provided.**

12. NEW BUSINESS:

A. MERS: with representative Tammy Marier: **Jill Rankinen made the motion to look into changing the Pension plan from Municipal Retirement Systems Inc. to MERS in order for all Humboldt Township employees to be able to put money into a retirement account if they so choose. Barbara Mackey seconded the motion, board approved and will go forward with getting more information and getting the plan into place.**
B. Marquette County Department of Veterans Affairs: with Craig Salo**: Was not at meeting, did request to be put on agenda for June OR July's meeting.**
C. Helen Lake Association: Dust Control: **Al Johnson is requesting the Humboldt Township Board to donate money to help defray the costs of the dust control. Took pictures to show the extent of the grading and roads/dust. Stated that there are 23 household's full time, and roughly 80 cottages or homes. It is 25 miles of gravel road. The Planning Commission will take a look at the roads and make a recommendation.**
D. Planning Commission Appointment: **Dan Etelamaki would like to be appointed to the planning commission. In the event another person leaves the Planning commission board, Jackie Harvala would be second in line to be appointed to the board. Barbara Mackey makes motion to appoint Dan Etelamaki to the planning commission and have Jackie Harvala be the second person in line for the next Planning Commission seat and Jill Rankinen seconded the motion, board approves.**
E. Board of Review Alternate: **If Nancy Prodell cannot attend the December meeting, she will give up her seat and Jackie Harvala would be the next person in line after Nancy Prodell. Barbara Mackey makes motion to appoint Jackie Harvala if Nancy Prodell cannot fill the spot due to health issues. Jill Rankinen seconded and board approved.**
F. MCSWMA Resolution: Authority Director's qualification requirements: **Jill Rankinen made the motion to approve and sign the document, Barbara Mackey seconded the motion and the board approved.**
G. Recreation Committee: Fund request for the Fishing Derby: **Requesting $200 for incidentals for the fishing tournament. Barbara Mackey made the motion to give the recreation committee the $200 and the Township pay for the fish, Marline Worth seconded the motion and the board approved.**

H. CUPPAD: Broadband Access Survey: **Jill Rankinen made the motion to table this item until the board gets more information regarding it. Marline Worth seconded the motion, board approved.**

I. Paul Hamel Letter: **Paul Hamel sent letter to the board regarding the excavation of the plot for Matt Davidson. He did not want to be paid for it and did it as a favor to his late friend. He requested that the $400 be sent back to Matt Davidson's mother and she can do with it what she wants. Jill Rankinen made the motion Marline Worth seconded the motion, board approved.**

J. Cemetery Sexton: **Barbara Mackey will continue to do the sexton work and will be paid $15/hour for the work. Jill Rankinen made a motion to get a computer program for the cemetery and have Jim Kippola come in to assist with cemetery information, Marline Worth seconded the motion, board approved. Cemetery committee will consist of Jill Rankinen, Jim Kippola, Barbara Mackey, Jacqueline Solomon and Andrea Glisson.**

K. Township Cleanup: **John Worth will work the township cleanup day and will be paid $10/hour for running it. Township cleanup will be July 10th and 11th from 4-8 and 8-4. Jill Rankinen suggested that a 3rd container be added so there is ample room for people to bring their junk. Jill Rankinen made the motion to approve and Marline Worth seconded the motion, board approved.**

13. PUBLIC COMMENT: (Not to exceed five minutes per person).

Mike Palmer stated that while riding his bike more than one time, folks have stopped him to ask him where the ball field and/or the cemetery were located. He suggested having signs put up next to the Humboldt Township Hall signs that are located on the highway. The board will take into consideration.

No further business, the meeting was adjourned 8:50 pm.

Andrea Glisson, Deputy Clerk

Jill Rankinen, Clerk Thomas Prophet, Supervisor Barbara Mackey, Treasurer
Jacqueline Koski, Trustee Marline Worth, Trustee

HUMBOLDT TOWNSHIP
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July 13, 2015
7pm

Supervisor Prophet called the regular meeting of the Humboldt Township Board to order at 7:00 PM.

The Pledge of Allegiance was said, and roll call was taken with all present except Jacqueline Koski.

Supervior	Thomas Prophet
Clerk	Jill Rankinen
Treasurer	Barbara Mackey
Trustee	Jacqueline Koski
Trustee	Marline Worth

ATTENDANCE: Craig Salo - Marquette County Veterans Affairs, Jackie Solomon, Jeanne Carlisle, James Carlisle, Peter Koski, Carol Mackey, Billy Gierut and Jim Kippola.

Motion was made by Barbara Mackey to *"APPROVE THE MINUTES"* of June 8, 2015. No corrections to be made, seconded by Marline Worth. Motion carried, minutes approved. Tom Prophet made a comment as to what a good job Andrea Glisson did on the minutes.

Motion was made by Jill Rankinen to *"APPROVE THE AGENDA"* of the July 13, 2015 meeting adding one items: 1) New Business H. Election Commission – August 4, 2015.

PUBLIC COMMENT: (Not to exceed five minutes per person): Carol Mackey stated what a wonderful job Kim Cutting has been doing. She also stated that the fire department did a wonderful job with the Fishing Derby. Carol Mackey also stated what a wonderful job Jacqueline Solomon is doing.

6. Motion was made by Jill Rankinen to approve the *"Treasurer's Report"* as presented (Total assets are $518,388.05 in General Fund). Seconded by Marline Worth, motion carried for approval of the Treasurer's Report.

7. Trustee Koski Heritage Trail meeting,
Treasurer Mackey 911 Central Dispatch
Clerk Rankinen Cemetery Meeting
Trustee Worth Attended the MCSWMA meeting

8. Planning Commission Report – Jim Kippola reported the planning commission did have a meeting and is working on several different things: Recreation Plan, Cemetery Ordinance, and street lighting policy. The Zoning Ordinance Amendment is finalized. He was able to get copies of the maps of the cemetery. Jackie Solomon is working on the Excel database for the cemetery and photos of the graves.

The commission welcomed Dan Etelamaki to the planning commission. There is one zoning violation which is being worked on. The Deer Ranch is working on their compliances and sight plan. This should be ready to be turned in anytime for the Planning Commission to review their application for a Conditional Use Permit.

9. Motion was made by Jacqueline Koski to *"APPROVE THE BILLS"* as presented with the monthly bills with having the hourly wage set at $13.00 for all except the election workers. Motion was seconded by Barbara Mackey. Motion was approved unanimously.

10. CORRESPONDENCE: On file

a. HFD- Meeting Minutes 6/3/15 - Chief Carlisle reported that five Fire fighters passed the certification. Steven Bartanen, Matt Zumpf, Brett Kyllonen, Sambo Pesola and Jeff Prophet. The Board will send out letter of appreciation to all the fire fighters that were certified. **Motion was made by Jacqueline Koski to pay the firefighter for their mileage to the training. Barbara Mackey seconded it. Motion was approved unanimously.**

11. OLD BUSINESS:

A. Interlocal Rail Agreement Update-**Possible language changes that need to be made before the two boards can meet to discuss for approval.**

12. NEW BUSINESS:

Marquette County Department of Veterans Affairs: with Craig Salo- Informed everyone on what the veterans' affairs does and how they help our veterans. **Motion was made by Jacqueline Koski to buy our own flags and have the younger people is our Township put them on the veterans graves so the young people will learn more about Veterans and what they do. Jill Rankinen seconded the motion. Motion was approved unanimously.**

b. Republic Mountain lake – Land Contract Extension Request for ELF – **Motion was made by Jacqueline Koski to extend the land contract two years and have Crimmins draw up the paperwork to do this. Cost of the attorneys should fall on Crimmins. Also Ms. Koski stated the 10% of Elf money received should be given to the Jacobetti Center people (who are living there) as the board had voted on in the past. We had made a motion on this when Jill Rankinen seconded the motion. Motion was approved with 4 yes and Thomas Prophet voting no on this.**

c. Airgas Tank Rental- **Motion was made by Tom Prophet to pay for the pass money due and pay for the tank which was missing totaling $464.46. Motion was seconded by Marline Worth. Motion was approved unanimously.**

d. MCRC – Control of County Road FNP right of way – The county would like to abandon Co. Rd. FNP and the township has the first right to take it over. **Motion was made by Jill Rankinen to abandon Co Rd. FNP and send a letter to MCRC stating the township does not want any claim to this road. Seconded by Barbara Mackey. Motion was approved unanimously.**

e. IT Upgrades – BTC Quote, internet quotes from PFN and Cable America- **Motion by Jaqueline Koski to table this until different bids can be looked at and a cheaper way to handle the computer systems. Motion was seconded by Barbara Mackey. Motion was approved unanimously.**

f. Property Improvements – Automatic hall doors, paving parking lot, waterline to cemetery, property between hall and cemetery clean-up outhouses pumped (all

locations), baseball field fence repair/replacement, dam repair. – Outhouses can be pumped anytime by calling Hamel Septic. **Jill Rankinen made a motion to get this in the paper for bids and have specs at the hall for those who wish to bid. Barbara Mackey seconded the motion with all approving unanimously**.

g. Sign for Hall, cemetery and baseball field – Add this to the bid list and get pricing on this.
h. Election Committee – August 4, 2015 election – **Motion was made by Jill Rankinen on who would be working the election of August 4, 2015. Motion was seconded by Barbara Mackey. Motion was unanimously accepted.**

13. PUBLIC COMMENT: (Not to exceed five minutes per person).

None

No further business, the meeting was adjourned 8:36 pm.

Jill Rankinen Clerk

Jill Rankinen, Clerk Thomas Prophet, Supervisor Barbara Mackey, Treasurer
Jacqueline Koski, Trustee Marline Worth, Trustee

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August 10, 2015
7pm

Supervisor Prophet called the regular meeting of the Humboldt Township Board to order at 7:00 PM.

The Pledge of Allegiance was said, and roll call was taken with all present.

Supervior	Thomas Prophet
Clerk	Jill Rankinen
Treasurer	Barbara Mackey
Trustee	Jacqueline Koski
Trustee	Marline Worth

ATTENDANCE: Andrea Glisson-Deputy Clerk, Carol Mackey-Deputy Treasurer, Ken Irwin, Jim Lindholm, Joe Wasie, Sean Beckman-GEI Consultant, Thom Hadfield, William Gierut, Jackie Solomon

Motion was made by Barbara Mackey to *"APPROVE THE MINUTES"* of July 13, 2015, with one correction to be made. Trustee Worth did not attend the MCSWMA meeting as there wasn't one. Marline Worth seconded including correction and minutes were approved.

Motion was made by Jill Rankinen to *"APPROVE THE AGENDA"* of the August 10, 2015 meeting with two additions to the agenda being j. Right to Farm resolution and k. Deputy Clerk class/retreat. Barbara Mackey seconded and the agenda was approved.

PUBLIC COMMENT: (Not to exceed five minutes per person): Sean Beckman with GEI Consultants stopped by to check on the recreation plan. Joe Wasie said the planning commission was still on track to be done with the plan by November.

6. Motion was made by Jill Rankinen to approve the *"Treasurer's Report"* as presented (Total assets are $505,568.08 in General Fund). Seconded by Jacqueline Koski, motion carried for approval of the Treasurer's Report.

7. Trustee Koski Heritage Trail meeting-talked about signage. Moving the Edison sign to North side of trail. Will be visible from the trail and from a car.

Treasurer Mackey 911 Central Dispatch-Spoke about the Marquette tower antenna and how it broke, and that with the retiring of one dispatcher they will be filling the position with two people.

Clerk Rankinen Election on August 4, 30 voters showed up. 26 yes and 4 no.

Trustee Worth did not attend any meetings

8. Planning Commission Report – Planning to meet and review the proposed cemetery ordinance after the cemetery planning committee has a firmer plan in place for the future of record keeping

9. Cemetery Report- Had a meeting on August 4th, 2015. Jim Kippola got a big map from UP Engineering made up and is hoping for the digital file. Requested that the Board approve a budget of $500.00 to pay them for the work they have provided thus far.

10. Fire Department Report-Fire chief not present to give any report, but Jacqueline Solomon had some requests that he gave her. There are some hoses and nozzles for sale by a private seller that the fire department would like to purchase because they need them. Jacqueline Koski made motion for Supervisor Tom Prophet to meet with fire chief Jim Carlisle on 8-11-15 to get more/better information regarding this and if Supervisor Prophet felt comfortable with the information (ie. If the hoses had been tested or were able to be pressure tested before purchasing) the fire department had authorization to purchase them. Jill Rankinen seconded the motion.

Dave Wasie will become the newest member of the Humboldt Township Fire Department. Michael Rankinen resigned as a member of the HTFD due to personal reasons, Jill Rankinen had a resignation letter from him.

After some training classes, there were some mileage discrepancies on a few of the fire department members mileage reimbursement sheets, Supervisor Prophet made the motion to pay the fire department volunteers the most direct route from the Humboldt Township Fire Hall to their intended destination, Jill Rankinen 2nd the motion.

11. Motion was made by Jacqueline Koski to *"APPROVE THE BILLS"* as presented with the monthly bills, Marline Worth 2nd the motion.

12. CORRESPONDENCE: On file

a. MCSWMA Draft meeting minutes 7/15/15
b. Planning Commission Draft meeting minutes 7/27/15
c. Humboldt Fire Department Draft meeting minutes 7/1/15

13. OLD BUSINESS:

A. Interlocal Rail Agreement Update-**Still waiting on language approval so the two boards can meet**

B. ELF Land Contract Extension Update-**the last meeting the motion was made by Jacqueline Koski to extend the land contract two years and have Crimmins draw up the paperwork to do this. They agreed that the cost of the attorneys should fall on Crimmins. He will pay to have the changes made and Humboldt Township and/or Crimmins attorney needs to send to Greg Murphy the paperwork before it can be approved. Jacqueline Koski made this motion again and Jill Rankinen 2nd it.**

C. Zoning Fee Schedule Clarification-**Jacqueline Koski made a motion to send the fee schedule wording and the addition of "text amendment for $350" to the attorney to see what his suggestion was and make the changes then according to his recommendation. Jill Rankinen 2nd the motion.**

14. NEW BUSINESS:

a. Propane pre buy: Barbara Mackey made the motion to go with UP Propane and do the pre-buy since we have a credit for the township hall. Jacqueline Koski 2nd the motion.

b. Recreation survey: The Humboldt Township Planning Commission is working on a recreation plan to submit to the Michigan DNR and is seeking public input via a brief survey. Copies of the survey will be available at the township hall, or

can be filled out online. Input from residents is an important part of the Recreation Plan. The Humboldt Township Planning Commission will also be holding a public input meeting in the near future.
c. Sign quotes and designs: Given some options for signage for the ball diamond/cemetery signs. There was no date set for deadline so Jacqueline Koski would like to see if Gary Hegman would like to submit his plans as she spoke with him previously and knew he was working on something for us. No decision was made on the signage yet.
d. Cemetery Budget: Jacqueline Koski made motion for $500.00 for Jim Kippola to pay for the initial map and digital copy of the map, Jill Rankinen 2nd the motion.
e. Veterans donation: Table to the next meeting
f. Sanitation contract renewal: Jacqueline Koski made motion to keep Carlisle Sanitation and renew their contract for 1 more year ending June 30, 2016. Barbara Mackey 2nd motion.
g. Hannula Insurance renewal: Jill Rankinen made motion to pay all, Jacqueline Koski 2nd the motion.
h. Truck 2196 painting quote: Jill Rankinen made motion to paint the truck, no one seconded it. Supervisor Prophet will speak with Jim Carlisle at the Wednesday August 12, 2015 meeting regarding the truck.
i. FEMA NIMS courses for HFD Members: No need to vote as it's a free course, and if the members would like to take it, they may. William Gierut suggested that possibly members of the board would take it as well as it's not just for fire department members but for anyone involved in the township.
j. Right to farm resolution: Thom Hadfield shared his letter that he wrote to the Planning Commission requesting that the board introduce a text amendment dubbed the "Right to Farm resolution" allowing hobby farming to people who had 10 or more contiguous acres in residential township development zones. The Board stated that there were public hearings regarding the zoning ordinance which was published September 8, 2014 and that the public at that time had no input regarding that matter so they did not feel it necessary to request that change.
k. Deputy Clerk training/retreat: Deputy clerk Andrea Glisson would like to attend the Clerks only retreat in Harbor Springs, MI in September. It offers good training sessions and information. Jill Rankinen made the motion for the board to send Andrea to the training because it is a good way to start off with the right information and right way to do things, Jacqueline Koski 2nd the motion.

13. PUBLIC COMMENT: (Not to exceed five minutes per person).

Thom Hadfield wanted to thank the board for their time and consideration in the matter of the text amendment change.

No further business, the meeting was adjourned 9:12 pm.

Andrea Glisson
Deputy Clerk

Jill Rankinen, Clerk
Jacqueline Koski, Trustee

Thomas Prophet, Supervisor

Barbara Mackey, Treasurer
Marline Worth, Trustee

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Special Meeting

August 25, 2015

Supervisor Prophet called the regular meeting of the Humboldt Township Board to order at 9:30 AM. The Pledge of Allegiance was said, and roll call was taken with one member absent.

Supervisor – Thomas Prophet
Treasurer – Barbara Mackey
Clerk – Jill Rankinen
Trustee – Jacqueline Koski - absent
Trustee – Marline Worth

ATTENDANCE:

Carol Mackey and Jacqueline Solomon

1. Call to Order/Pledge of Allegiance
2. Roll Call – with one absent – Jacqueline Koski
3. Approval of Agenda – **Motion was made by Jill Rankinen to accept the agenda as it reads. Motion was seconded by Barbara Mackey. Motion was unanimously accepted.**
4. Approval of Minutes: No minutes presented
5. PUBLIC COMMENT**:** None
6. Old Business: None
7. **NEW BUSINESS:**
    1. **Hadfield zoning Issue** – Mr. Hadfield, who was in violation of the Zoning Ordinance has moved the horse, not because he believes he is wrong, but because he did not want the property owner, Mr. Lindholm, to have the liability risk
    Mr. Hadfield claims he will have protection under the Right to Farm Act (RTFA). Mr. Hadfield spoke with MSU reps. Since Mr. Hadfield believes we allow for one type of agriculture in those districts, then we must allow for all types of agriculture under the RTFA. Mr. Hadfield has sold manure and vegetables and gives riding lessons making his a commercial farm.
    Mr. Hadfield stated previously if the board does not agree that he has protection under the RTFA or choose to sponsor a text amendment to the Zoning Ordinance allowing for horses in Residentially Zoned areas he will be filing for declaratory relief and stay of action to allow him to keep his horse on the property on August 25, 2015. Tony Ruiz will be his legal counsel. **Motion was made by Jill Rankinen to contact our attorney and let him handle this. Motion was seconded by Barbara Mackey. Motion was unanimously accepted.**
    2. **Insurance Coverage - Motion was made by Jill Rankinen to Add Option 4 to our insurance policy. Motion was seconded by Barbara Mackey. Motion was unanimously accepted. See Attached.**
8. **PUBLIC COMMENT**: None
9. **Adjournment -** Meeting was adjourned at 9:44

Submitted by, Jill Rankinen Humboldt Township Clerk

MICHIGAN TOWNSHIP PARTICIPATING PLAN

****Note: Terrorism option and optional quoted premiums are not included in installment plan premiums.**
****Note: Mold, Fungi & Bacterial Exclusion Included**
****Note: Accounts cannot be brokered**
****Note: All SIR's Include Loss, Loss Adjustment Expense and Supplementary Payments**
****Note: Failure of any Dam, Levee or Dike Exclusion Included**

Limited Terrorism coverage and pricing subject to the Terrorism Risk Insurance Act as amended in 2015.

TRIA DOES NOT APPLY TO AUTO LIABILITY, AUTO PHYSICAL DAMAGE, CRIME, EMPLOYEE BENEFITS, WRONGFUL ACTS LIABILITY OR LAW ENFORCEMENT

U.S. Specialty Insurance Company, Additional premium for limited terrorism coverage (not included in above package quote):

CASUALTY LIMITED TERRORISM COVERAGE (ACT OF 2015)	$17
PROPERTY LIMITED TERRORISM COVERAGE (ACT OF 2015)	$24

Please complete the attached Terrorism Form and send it to our office. Most Townships reject this coverage.

Optional Quotes and Premium:

Option #1 Add Non-Monetary Suit Defense Costs Endorsement - $25,000 per Suit with $50,000 Aggregate ….Add $300 to the above premium.

Option #2 Add Non-Monetary Suit Defense Costs Endorsement - $50,000 per Suit with $100,000 Aggregate ….Add $500 to the above premium.

Option #3 Add Non-Monetary Suit Defense Costs Endorsement - $1,000,000 per Suit with $1,000,000 Aggregate ….Add $825 to the above premium.

Option #4 Add Non-Monetary Suit Defense Costs Endorsement - $2,000,000 per Suit with $2,000,000 Aggregate ….Add $840 to the above premium.

See the attached Non-Monetary Suit Defense Costs Endorsement, this is something the Twp should consider as we are seeing more lawsuits in this area. Lawsuits where they are not suing for damages. This is a new coverage that you do not currently have. Call our office and we can discuss on the phone.

Special Conditions:

Special Events: Subject to receipt of Special Events Application, Risk Control review and Underwriting approval (Additional Premium may apply)

Fireworks Liability: Subject to receipt of Special Events Application, Risk Control review and Underwriting approval prior to binding coverage (Additional Premium will apply)

Jill Rankinen, Clerk Thomas Prophet, Supervisor Barbara Mackey, Treasurer
Jacqueline Koski, Trustee Marline Worth, Trustee

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September 14, 2015
7:00 p.m.

Supervisor Prophet called the regular meeting of the Humboldt Township Board to order at 7:00 PM.

The Pledge of Allegiance was said, and roll call was taken with all present.

Supervior	Thomas Prophet
Clerk	Jill Rankinen
Treasurer	Barbara Mackey
Trustee	Jacqueline Koski
Trustee	Marline Worth

ATTENDANCE: Gary Laitala, Matt Treado, Carr Baldwin, Joe Wasie, Thomas St. Aubin, Carol Mackey-Deputy Treasurer, Dave Wiljanen, Thom Hadfield, Jackie Solomon, Andrea Glisson-Deputy Clerk, Billy Gierut

Motion was made by Jacqueline Koski to *"APPROVE THE MINUTES"* of August 10, 2015 Regular Meeting and August 25, 2015 Special Meeting, Jill Rankinen seconded. Approval of minutes passed.

Motion was made by Jill Rankinen to *"APPROVE THE AGENDA"* of the September 14, 2015 meeting with Supervisor Thomas Prophet adding two items under New Business. Added letters g. TriMedia and h. Planning Commission Class. Marline Worth seconded, approval of agenda passed.

PUBLIC COMMENT: (Not to exceed five minutes per person):

6. Motion was made by Jill Rankinen to approve the *"Treasurer's Report"* as presented (Total assets are $503,273.90 in General Fund). Seconded by Barbara Mackey, motion carried for approval of the Treasurer's Report.

7. **Trustee Koski** Did not have any meetings as she was out of town
   Treasurer Mackey 911 meeting, no problems with ambulance calls. The tower they put up has better reception.
   Clerk Rankinen No meetings
   Trustee Worth did not attend any meetings

8. PLANNING COMMISSION REPORT: CUPPAD getting survey results in regards to the recreation plan returned and done by September 18, 2015 and will then put together results

9. CEMETERY REPORT: 1 burial, Rautio.

10. FIRE DEPARTMENT REPORT: N/A Chief or Assistant not at meeting

11. Motion was made by Jacqueline Koski to *"APPROVE THE BILLS"* as presented with the monthly bills, Barbara Mackey seconded the motion.

12. CORRESPONDENCE: On file

a. PC-Draft meeting minutes 8/17/2015
b. HFD-Draft meeting minutes 8/5/2015
c. MCSWMA Board Packet 8/19/2015
d. Letter from Sands Township re: MCSWMA
e. DEQ Permit #15-52-0046-P: **Permit turned down—they will have to put a bridge in instead of a culvert.**

13. OLD BUSINESS:

a. Interlocal Rail Agreement Update: **Meeting was postponed due to a death in Joe Derocha's family. Will be rescheduled for a later date (don't have date at this point)**
b. ELF Land Contract Extension Update: **Supervisor Tom Prophet will speak with the attorney regarding the updated agreement Crimmins has come up with.**
c. Sign Quotes & Designs: **3 different bids from Raven Graphics, Gary Hegman and Superior Design. Jill Rankinen made motion to accept Gary Hegman's bid, Jacqueline Koski seconded.**
d. Hadfield Zoning/Right To Farm Issue Update: **No update at the time of the meeting**

14. NEW BUSINESS:

a. UP Engineers & Architects: Community Water System Presentation-**Matt Treado requests from the board members permission to go door to door and inform and ask if any members of the community in certain areas would have any interest in a water system being installed in their area instead of staying with their well water. He stated that it would be at no cost to the Township and they would do the door to door questioning and put together a report before moving on to the next step if there is enough interest. Jill Rankinen made the motion and Jacqueline Koski seconded it.**
b. HFD Applicant Approval Wasie & Hadfield: **Board was not able to approve due to the proper paperwork not being turned in for the members. They must have a background check before being able to volunteer for the HFD. Jackie Solomon will get the proper paperwork to the Chief and have him have the guys fill them out and get those turned in. Jacqueline Koski made**

a motion that will require either the Chief or his assistant or someone designated with the knowledge of what is either being requested or presented be at each monthly meeting. Jill Rankinen seconded the motion. The original item will be tabled until they get the background checks run and approved.

c. Ishpeming Fire Department Donation Request: **Ishpeming Fire Department sent a letter to the Board requesting a donation of $500.00 for fire prevention public education materials. Jacqueline Koski made the motion and Barbara Mackey seconded the motion.**

d. Project Bids
   - **a. Parking lot: Superior Paving over $11,000 for a 31x36 space for handicapped parking and a 2% grade. Jacqueline Koski made motion to table, Jill Rankinen seconded it. Jill Rankinen will apply for a grant for this work.**
   - **b. Fence at the baseball field: Laitala Excavating- $4925 to replace the fencing on 3rd baseline and home plate line, along with some dirt fill along fenceline and some other small items. Jacqueline Koski made the motion to approve, Barbara Mackey seconded. Job awarded to Laitala Excavating.**
   - **c. Grounds between the hall and cemetery and put in water line to cemetery: Laitala Excavating- $8120 to level out and clean up the area between the hall and cemetery and to add the water line to the cemetery. Jacqueline Koski made motion to approve, Jill Rankinen seconded. Job awarded to Laitala Excavating.**
   - **d. Grounds hall & FNO: Laitala Excavating- $2980 to level out and clean out tree stumps on the hall grounds and along County Road FNO. Jill Rankinen made the motion, Jacqueline Koski seconded. Job awarded to Laitala Excavating.**
   - **e. Dam repair: Bill Robson-$380 to put fill dirt around the dam. As an engineer he did some assessment of the dam and came to the conclusion that all that is needed is to put filler around it and possibly lower the water level in the fall/winter so when spring runoff starts the dam won't overflow. Jill Rankinen made the motion and Jacqueline Koski seconded. Job awarded to Bill Robson.**

e. Chapter 1 & 2 of Board & Administrative Policies: **Board members reviewed the policies, Jill Rankinen made motion to accept the policies, Jacqueline Koski seconded.**

f. Marquette County Hazard Mitigation Plan: **Jill Rankinen made motion to pass resolution, Barbara Mackey seconded.**

g. TriMedia: **TriMedia has sent a bill to Humboldt Township for roughly $8800 in regards to the accident that Gunville Trucking had back in 2014 on the railroad right of way by County Road 601. Supervisor Prophet has spoken with TriMedia and Gunville trucking numerous times in regards to this and they have not given any response. The Board doesn't feel as though it is Humboldt Townships responsibility to pay for this spill cleanup as it wasn't one of their trucks, they all feel that Gunville Trucking should be**

responsible to pay this fee. Jill Rankinen made the motion to have the attorney handle this situation and Jacqueline Koski seconded.

h. Planning Commission classes: **Jim Kippola is requesting that it be approved that Jeannie Carlisle and Dan Etlemaki be allowed to attend the 6 week training/information classes on Tuesday nights. It's $275 per person. Jill Rankinen made the motion pay IF they will attend the classes and make the commitment, Jacqueline Koski seconded the motion.**

15. PUBLIC COMMENT: (Not to exceed five minutes per person).

Thomas Hadfield updated the board and let him know they should be getting information regarding the ruling on the Right to Farm issue.

16. ADJOURNMENT: No further business, the meeting was adjourned at 8:43 p.m.

Andrea Glisson
Deputy Clerk

Jill Rankinen, Clerk Thomas Prophet, Supervisor Barbara Mackey, Treasurer
Jacqueline Koski, Trustee Marline Worth, Trustee

HUMBOLDT TOWNSHIP
P.O. Box 10
244 CO. RD. FAF
CHAMPION, MICHIGAN 49814
Phone (906) 339-2927 Fax (906) 339-4431

October 12, 2015
7pm

Supervisor Prophet called the regular meeting of the Humboldt Township Board to order at 7:00 PM

The Pledge of Allegiance was said, and roll call was taken with all present except Clerk Jill Rankinen

Supervior	Thomas Prophet
Clerk	Jill Rankinen-Absent
Treasurer	Barbara Mackey
Trustee	Jacqueline Koski
Trustee	Marline Worth

ATTENDANCE: Andrea Glisson-Deputy Clerk, Carol Mackey-Deputy Treasurer, Bryan DeAugustine, Chad Filizetti, Dave Wiljanen, Gary Laitala, Joe Wasie, Jeannie and James Carlisle, Donna Champion, Wendy Pederson, Bob Brandt, Marilyn Laitinen, Billy Gierut, Thom Hadfield

Motion was made by Jacqueline Koski to *"APPROVE THE MINUTES"* of September 14, 2015. Barbara Mackey seconded. Motion carried

PUBLIC COMMENT: (Not to exceed five minutes per person):

6. Motion was made by Barbara Mackey to approve the *"Treasurer's Report"* as presented (Total assets are $483, 830.67 in General Fund). Seconded by Marline Worth. Motion carried

7. Trustee Koski Didn't attend any meetings

Treasurer Mackey 911 meeting, they are now utilizing the Text to 911 feature locally and they feel it's going to be a great addition to the services they offer

Clerk Rankinen was not at meeting

Deputy Clerk Glisson attended 2 days of training in Harbor Springs, main focus was Cemetery management and QVF. Great attendance by other townships, only one or two from the UP though

Trustee Worth Marquette County 911 meeting utilizing text to 911 and then went to the West End township meeting, new chairman Carl Hosang, recycling trailers are in, .9 tons hauled to Marquette

8. Planning Commission Report – Joe Wasie stated that they will be continuing work on the cemetery ordinance and the rec plan, Dan Etleamaki will be attending the class that was approved last meeting

9. Cemetery Report- First draft of the map is done, the Cemetery Committee is about 75% done with inventory of the cemetery at this time with expected inventory completion before winter.

10. Fire Department Report- Sent a truck to NICE for fire prevention day. The department is cleaning chimneys currently. All trucks are in service. Class on October 20th. Brought up Wolf's bill for truck repairs, **Barbara Mackey made the motion to pay the $500.00 bill for truck repairs and Marline Worth seconded, motion carried to pay the bill. Jacqueline Koski made motion to approve Dave Wasie and appoint him to the fire department, Barbara Mackey seconded the motion, motion carried to appoint Dave Wasie to the fire department**

11. Motion was made by Barbara Mackey to *"APPROVE THE BILLS"* as presented with the monthly bills, Marline Worth 2nd the motion, motion carried

12. CORRESPONDENCE: On file

a. PC—Draft meeting minutes 9/28/15
b. HFD—Meeting minutes 9/2/15
c. MCSWMA—Response to Sands Townships concerns
d. MDARD—Category determination; Hadfield
e. Michigamme Township—Halloween party donation request; **Jacqueline Koski made motion to deny because of leagalities, Barbara Mackey seconded, motion carried**
f. UPPCO—Notice of hearing 10/22/15
g. Retired & Senior Volunteer Program—Life Tracker of Marquette County
h. CUPPAD—Marquette county rural task force committee meeting 10/19/15
i. DEQ Permit NO: 15-52-0058P –Mineral Range—remove and replace wooden bridge pilings with steel

13. OLD BUSINESS:

A. Interlocal Rail Agreement Update-Haven't rescheduled meeting yet
B. ELF Land Contract Extension Update—**Jacqueline Koski made motion to revert back to the original contract, Barbara Mackey seconded and the motion carried. Have Murphy notify Crimmins.**
C. Hadfield zoning/right to farm issue update: see MDARD category determination letter
D. UP Engineers & architects: community water system presentation update: They completed the survey but were unable to attend meeting, they will make presentation next month

14. NEW BUSINESS:

a. NICE Facilities Plan Presentation by Superintendent Bryan DeAugustine: Gave a detailed presentation on where NICE community schools are heading. The schoold district would like to update the facilities and will plan on using the sinking fund as they are not in debt and would like to stay that way. Wanted to give a heads up to the local townships that have children that attend as they are always looking for support and ideas to make the school better.

b. Budget Amendments: Barbara Mackey made motion to adopt the newly amended budget with only a difference of $144.00, Marline Worth seconded and the motion carried

c. Audit Report with Mike Grentz of Anderson, Tackman: The audit reported the following deficiencies and how we plan to correct them.

1. Payroll taxes do not reconcile to amounts that should have been reported & paid: The Township was made aware of this issue and has remedied the problems.
2. Assist in preparing financial statements and footnotes: The Township does not have adequate time to prepare all the information included in the annual financial statements. Therefore, Anderson Tackman assists in preparing financial statements and related footnotes.
3. Financial reporting cycle: The Township board will closely monitor financial activity and will determine the cost-effectiveness of implementing accrual accounting on an annual basis.
4. Uniform budgeting and accounting act: Due to the Township's financial system overhaul a budget had not been created for all funds. This has been reconciled in the 2015-2016 Fiscal Year as budgets have been created for all funds. Additionally, quarterly budget review has been implemented with monthly budget review for the final quarter of the fiscal year.

13. PUBLIC COMMENT: (Not to exceed five minutes per person).

Billy Gierut wanted to say thank you to those volunteers who help work on the trucks as they don't get paid to do it, they just help when needed.

No further business, the meeting was adjourned 8:55 pm.

Andrea Glisson
Deputy Clerk

Jill Rankinen, Clerk Thomas Prophet, Supervisor Barbara Mackey, Treasurer
Jacqueline Koski, Trustee Marline Worth, Trustee

HUMBOLDT TOWNSHIP
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Phone (906) 339-2927 Fax (906) 339-4431

November 9, 2015
7pm

1. Supervisor Prophet called the regular meeting of the Humboldt Township Board to order at 7:00 PM.

2. The Pledge of Allegiance was said.

3. Roll call was taken with all present.

Supervior	Thomas Prophet
Clerk	Jill Rankinen
Treasurer	Barbara Mackey
Trustee	Jacqueline Koski
Trustee	Marline Worth

ATTENDANCE: Andrea Glisson-Deputy Clerk, Carol Mackey-Deputy Treasurer, Jeannie Carlisle, Jim Carlisle, Chad Filizetti, Kyle Mackey, Jackie Solomon, Joe Wasie, Carr Baldwin, Gary Laitala, Bob Brandt, Billy Gierut, Joe Derocha

4. **Motion was made by Jill Rankinen to *"APPROVE THE AGENDA"* of the November 9, 2015 meeting with two additions under new business being item letter h: Rec committee Christmas party and i: Treasurer resignation and treasurer appointment, Jacqueline Koski supported. Motion carried.**

5. **Motion was made by Jacqueline Koski to *"APPROVE THE MINUTES"* of October 12, 2015 with Barbara Mackey seconding. Motion carried.**

6. **Motion was made by Jill Rankinen to approve the *"Treasurer's Report"* as presented (Total assets are $476,256.19 in General Fund). Seconded by Marline Worth, motion carried.**

7. **Motion was made by Jacqueline Koski to *"APPROVE THE BILLS"* of the November 9, 2015 meeting with one question regarding the Anderson, Tackman bill of $100.00, Barbara Mackey seconded. Clerk Jill Rankinen or Administrator Jackie Solomon will call Anderson, Tackman and find out exactly what the bill was for.**

8. Reports
    a. Board Member Committee Meetings
        i. **Trustee Koski** Iron Ore Heritage Trail meeting: finishing up on the Republic project, working on ORV route through Ishpeming,

working on millages that will come up for renewal on August 1, 2015

ii. T**reasurer Mackey** Moving forward with strategic planning for 911 Dispatch meeting, Also went to MTA meeting

iii. **Clerk Rankinen** went to MTA meeting

iv. **Trustee Worth** went to MTA meeting as well

b. Planning Commission Meeting

i. Approved conditional use for deer ranch, working on cemetery ordinance but still waiting to complete that

c. Cemetery Report

i. Cemetery inventory is now complete as far as where people are buried and pictures are done to accompany the inventory list

d. Fire Department Report

i. No calls this month

ii. Air compressor motor isn't running on the ambulance and needs to get it repaired (will be addressed under new business)

iii. Someone contacted the fire department to see if they would be interested in doing a training burn on a house they own. It would involve Michigamme, Champion, Humboldt and West Ishpeming departments.

iv. Requesting that a street light be put up near the fire station as there is not enough adequate light for the guys to work safely

9. Correspondence
   a. PC—Draft Meeting Minutes 10/26/15
   b. HFD—Meeting Minutes 10/7/15
   c. Negaunee Township letter to Randall Yelle of MCSWMA
   d. Charter Township of Chocolay letter to Randall Yelle of MCSWMA
   e. MCSWMA—Reply to letter from Darlene Welch of Sands Township
   f. MCSWMA—10/21/15 Board Meeting Minutes
   g. Barbara Mackey resignation letter 11/9/15

10. **PUBLIC COMMENT: (Not to exceed five minutes per person)**: Carol Mackey-Senior lunch Wednesday 11th in honor of Veterans Day there will be a nice turkey dinner along with music from Gus Hult. At this time Carol Mackey the Deputy Treasurer would like to ask the board if they would approve a payment of $80 to Gus Hult to tune the piano which is in need of a tuning. **Jill Rankinen made the motion and Jacqueline Koski seconded, motion carried.**

11. **OLD BUSINESS:**
    a. Interlocal Rail Agreement Update: **Joe Derocha said they added to the agreement that they review the agreement annually and make comments so that everyone is still in agreement upon in and it doesn't go out of control and cause a controversy**
    b. Elf Land Contract Extension Update: **Supervisor Tom Prophet spoke with Crimmins and he would still like the extension. The Board is concerned that the Township is picking up the attorney fee for the changes being made and would like to bill Crimmins for all the attorney fees associated with the contract. Tom will call Crimmins and speak with him and see if he will be able to meet on Friday, November 13 to talk about it.**

c. UP Engineers and Architects: Community Water System Survey Update: **Overall, there is just not enough interest at this time to move forward.**

12. **NEW BUSINESS:**
    - **a.** HFD Truck Painting, Winter storage for ambulance: **According to the agreement that was signed 2 years ago when the DNR gave the truck to Humboldt Township, the trucks are required to be painted ANY other color other than camouflage and if it's not they can repossess it. Jill Rankinen made the motion to just get the paint job done the right color by Bartenen's, Barbara Mackey seconded the motion. Jacqueline Koski opposes it, motion carried. Winter storage for the ambulance will possibly be over at the storage unit or try to get our garage cleaned out so it can go in there. Also discussed was the ambulance repair, suggested to take compressor motor to Northern Electric and have them fix it. Jacqueline Koski made the motion and Barbara Mackey seconded it. Motion carried.**
    - **b.** Fire Department Meeting Assignment: **Jill Rankinen requested to go to meetings. Barbara Mackey made the motion, Marline Worth seconded. Motion carried.**
    - c. Resolution: MCSWMA: **MCTA sees it a conflict of interest, going to see how it plays out before writing a resolution. Need more information.**
    - d. Review of Republic garbage pickup: **Tom Prophet needs to get together with the Republic Supervisor and go over the list as there are a few people on the list who have passed away and we are still being billed for them, some people don't live there any longer either and the properties are vacant.**
    - e. Office Hours: **Tabled for later time**
    - f. Discuss bids for snow plowing: **Table this as well**
    - g. Inspection of records policy: **Jill Rankinen made motion to accept them as written, Jacqueline Koski seconded. Motion carried.**
    - h. Rec committee Christmas Party: **December 19th, 1-3 party and sleigh rides and Santa and Mrs. Claus will be there. Carlisle Sanitation will donate the buns, the HFD will donate the hot dogs and the rec committee is requesting $300.00 to be used to purchase candy and gift bags for the children. They are looking at doing up 100 bags since they had 65 last year and ran out. Barbara Mackey made the motion to give the rec committee $300 while Jill Rankine seconded the motion. Motion carried.**
    - i. Treasurer resignation and appointment: **Barbara Mackey resigned her position as Treasurer effective November 30, 2015. Appointing Carol Mackey as her successor. Jill Rankinen made the motion to appoint Carol Mackey to Treasurer effective December 1, 2015 and accept Barbara Mackey's resignation, Marline Worth seconded, motion carried.**

13. **PUBLIC COMMENT (not to exceed five minutes per person): Carol Mackey** would like to thank Barbara Mackey for her 42 years of service to Humboldt Township and wish her a wonderful retirement. **Gary Laitala** suggested to keep the plowing in house as it will end up saving money in the long run since we do have a plow truck and plow. He also wanted to suggest taking a look into Roger

Crimmins' appointment to the road commission, he feels that it may be a conflict of interest. **Jackie Solomon** would like to thank Barbara for her years of service and welcomes Carol to the Treasurer position. **Bob Brandt** thank you to Barbara for her years of service, she helped him many years ago when he first moved up here and she made everything go smoothly when he was buying properties as far as tax numbers go. He thinks that having the ambulance in tip top shape is something that is necessary as our community is an aging demographic and he fully supports the HFD and the volunteers.

14. **Adjournment: 8:29 p.m.**

Andrea Glisson
Deputy Clerk

Humboldt Township Officials **Moderator** **Republic Township Officials**

Thomas Prophet, **Supervisor** Joseph Derocha, **District 2 County Commissioner** Gary Johnson, **Supervisor**
Jill Rankinen, **Clerk** Marilyn Brancheau, **Clerk**
Carol Mackey, **Treasurer** Kristina Koski, **Treasurer**
Marline Worth, **Trustee** Tom Feldhusen, **Trustee**
Jackie Koski, **Trustee** Terry Knapp, **Trustee**

Humboldt & Republic Townships

Humboldt Township: Phone 906-339-2927 Fax 906-339-4431
CHAMPION, MICHIGAN 49814
December 8, 2015 10:00 am

1. Call to Order
2. Pledge of Allegiance
3. Roll Call

   Board Members (present unless noted)

Humboldt Township	**Republic Township**	**Moderator**
Thomas Prophet (Absent)	Gary Johnson	Joseph Derocha
Jill Rankinen	Marilyn Brancheau (arrived at 10:10)	
Carol Mackey	Kristina Koski (arrived at 10:10)	
Marline Worth	Tom Feldhusen	
Jackie Koski	Terry Knapp	

   Public Present: Jim Kippola, HT Planning Commission Chairman, Jackie Solomon HT Administrator, Jim Brennan, Fred Nannestad, Bob Brandt
4. Approval of Agenda

   Motion: To approve the agenda as read.
   Gary Johnson, Moved; Jackie Koski, Supported; 7 Ayes, 0 Nays, 3 Absent (Prophet, Brancheau & K. Koski); Motion Carried.
5. Correspondence
6. Public Comment Citizens may reserve time to speak on agenda items for a total of 25 minutes not to exceed three minutes per person.

7. Old Business

   a. Review and Discussion of Humboldt-Republic Interlocal Rail Agreement: The Boards read through and reviewed the agreement line by line.

      Motion: To edit Item 3. To read: Unless otherwise agreed in writing by the HT & RT Boards, ~~HT~~ *the Rail Corridor Board* shall take the lead in negotiating with outside parties under this agreement, but no contract or agreements may be made without first obtaining the approval of the boards of HT & RT.
      Jill Rankinen, Moved; Tom Feldhusen, Supported; 9 Ayes, 0 Nays, 1 Absent (Prophet); Motion Carried.

Motion: To add to item 4. Each board shall have the authority to remove and/or replace their elected member.
Gary Johnson, Moved; Jill Rankinen, Supported; 9 Ayes, 0 Nays, 1 Absent; Motion Carried.

Motion: To edit item 6. to read: HT & RT agree to the third member will be the elected County Commissioner representing district #2. This board will be responsible for reporting back to the respective townships. ~~and will have fiscal and contractual Powers delegated to them. This Rail Corridor board will have limited authority up to $25,000. Any amount of contractual obligation in excess of $25,000 would require both joint board approvals.~~ Contractual obligations will be approved by the township boards.
Jackie Koski, Moved; Terry Knapp, Supported; 9 Ayes, 0 Nays, 1 Absent; Motion Carried.

Motion: Add to item 4. The RCB will appoint a recording secretary.
Jill Rankinen, Moved; Gary Johnson Supported; 9 Ayes, 0 Nays, 1 Absent; Motion Carried.

Accounting was discussed and Joseph Derocha stated that no matter where it is decided that documents and checkbook are stored, both boards should be allowed access. Both Townships should be required to sign checks, potentially both Treasurers would sign, after board approval. This topic will require more discussion.

There was much discussion about changes to item 9.

Motion Made by Terry Knapp: To strike item 8 and edit item 9. to read as follows: 9. Whereas, It is the desire of the HT & RT boards that prevailing wage, as provided by state & federal standards be paid to mechanics and laborers working on major construction contract for HT & RT. Whereas, any contract as to which the cost over a contract for construction exceeds $50,000 (fifty thousand dollars) it is deemed a major construction contract. Every contract in excess of $50,000 will be at a minimum 50% local Marquette County resident employment hire.

Roll Call Vote:

Marline Worth: Nay	**Gary Johnson: Nay**
Jill Rankinen: Nay	**Terry Knapp: Aye**
Carol Mackey: Nay	**Tom Feldhusen: Aye**
Jackie Koski, Nay	**Marilyn Brancheau: Aye**
	Kristina Koski: Aye

Final Count: 4 Aye, 5 Ayes, 1 Absent; Motion Denied.

Motion: Edit item 12 to read: HT and RT further agree that in the event of termination *by either party* there will be no monetary value assessed to all or any real property acquired, personal property, salvage value and overlying rights throughout the term of the agreement
Terry Knapp, Moved; Kristina Koski, Supported; 9 Ayes, 0 Nays, 1 Absent; Motion Carried.

Motion: To include the words, not just abbreviation for NITU "Notice of Interim Trail Use or abandonment" in item 14.
Terry Knapp, Moved; Gary Johnson, Supported; 9 Ayes, 0 Nays, 1 Absent; Motion Carried.

Motion: To require signatures from all board members and add signature lines with names and titles of all board members to the document.
Jill Rankinen, Moved; Terry Knapp, Supported, 9 Ayes, 0 Nays, 1 Absent; M otion Carried.

The Boards plan to schedule another work session on this agreement once the changes have been made and reviewed.

Motion: For each board to review and discuss the wage resolution issue and schedule another work session.
Jackie Koski, Moved; Kristina Koski, Supporeted; 9 Ayes, 0 Nays; 1 Absent; Motion Carried.

Joseph Derocha stated that it is a statutory requirement that the respective Planning Commissions review the Agreement. Additionally, he stated the importance of continued transparency and public dialog and that requiring review by the Planning Commissions can only benefit the Townships, and create a stronger agreement. Jim Kippola, Humboldt Township Planning Commission Chairman, further spoke to the requirement of review by the Planning Commissions and stated that the Commissions will review the acquisition of the rail bed to determine consistency with the township's comprehensive plan.

Motion (Humboldt Township): Forward the agreement to the Planning Commission for review and request the Commission work collaboratively with the Republic Planning Commission on this issue.
Jill Rankinen, Moved; Jackie Koski, Supported; 4 Ayes, 0 Nays, 1 Absent; Motion Carried.

Motion (Republic Township): Forward the agreement to the Planning Commission for review and request the Commission work collaboratively with the Humboldt Township Planning Commission on this issue.
Tom Feldhusen, Moved; Terry Knapp, Supported; 5 Ayes, 0 Nays, 0 Absent; Motion Carried.

8. New Business: None

9. Public Comment (not to exceed five minutes per person)

Jim Brennan stated that Capital Improvements, five year management plan, Recreation Plans, etc. have to go through the Planning Commission by law. He also stated that the Township Board has the final say, the law is there to promote transparency. In his opinion a recording secretary is a waste of money, one of the Rail Corridor Board members could take minutes. Lastly he stated that with percentages being 75% Humboldt and 25% Republic, Humboldt Township should be the hub of the accounting system for the Rail Corridor.

Bob Brandt stated his concern that with the 75/25 ownership, Humboldt Township is 75% financially responsible should anything happen, i.e. oil spill, environmental issues, etc. He commented that an environmental statement for contractors or protection should be addressed in

the Intergovernmental Agreement. Additionally, he raised liability concerns regarding the proposed route.

Fred Nannestad questioned if we could require contractors to include local hire in their contract. He also questioned how the accounting will conform to the uniform budget and accounting act, who is going to make the yearly budget and suggested that the boards research that thoroughly. Additionally, he asked how the recording secretary meets the Open Meetings Act requirement.

Joseph Derocha addressed concerns stating that we are starting something new and there are going to be a lot of questions raised. Humboldt Township has an environmental policy that is separate, just for the Rail Corridor. The ultimate liability lies with the Common Carrier. The RCB was potentially going to be a separate authority, but that will be a board decision.

Gary Johnson stated that the audit is a good concern. He questioned should all aspects be spelled out in this agreement, or should some aspects be in RCB policies.

Jackie Koski asked if the board members who are planning to attend the MTA convention in Detroit could look for more information on similar agreements.

Fred Nannestad reiterated that the boards need to make sure that state requirements are met.

Jackie Koski reminded all board members that the MCTA Christmas Party/Meeting is being held Wednesday, December 9 at 6PM at the Ishpeming Township Hall.

10. Adjournment

Motion: To adjourn meeting 12:22 PM

Jill Rankinen, Moved; Carol Mackey, Supported; 9 Ayes, 0 Nays, 1 Absent; Motion Carried.

Jackie Solomon, Humboldt Township Administrator

Jill Rankinen, Clerk
Jacqueline Koski, Trustee
Thomas Prophet, Supervisor
Carol Mackey, Treasurer
Marline Worth, Trustee

HUMBOLDT TOWNSHIP
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Phone (906) 339-2927 Fax (906) 339-4431

December 14, 2015
7pm

1. Clerk Rankinen called the regular meeting of the Humboldt Township Board to order at 7:00 p.m.
2. The Pledge of Allegiance was said.
3. Roll call was taken with all present except Supervisor Thomas Prophet.

Supervior	Thomas Prophet--absent
Clerk	Jill Rankinen
Treasurer	Carol Mackey
Trustee	Jacqueline Koski
Trustee	Marline Worth

ATTENDANCE: Andrea Glisson-Deputy Clerk, Ron Norkoli, Billy Gierut, Joe Wasie, Jackie Solomon, Jeannie Carlisle, Jim Carlisle, Gary Laitala, Bob Brandt, Jim Kippola, Barbara Mackey, Brooke Tarvainen, Matt Zumpf

4. **Motion was made by Jacqueline Koski to *"APPROVE THE AGENDA"* of the December 14, 2015 meeting with two changes being made. Those changes were to move the Fire Department report from d. to a. and add under new business letter h. Mail. Seconded by Marline Worth. Motion carried.**

5. **Motion was made by Marline Worth to *"APPROVE THE MINUTES"* of November 9, 2015 regular meeting, seconded by Carol Mackey. Jacqueline Koski made the motion to approve the minutes of the November 13, 2015 Special Meeting, Marline Worth seconded the motion. Jacqueline Koski made the motion to approve the minutes of the December 8, 2015 Special Meeting between Republic Township & District 2 County Commissioner Joe Derocha, Carol Mackey seconded the motion. Motion carried on all three.**

6. **Motion was made by Jacqueline Koski to approve the *"Treasurer's Report"* as presented (Total assets are $464,887.77 in General Fund). Seconded by Marline Worth, motion carried.**

7. **Motion was made by Jacqueline Koski to *"APPROVE THE BILLS"* of the December 14, 2015 meeting with the addition of $241.32 to be paid to Jeannie Carlisle for reimbursement for the Christmas party, a $300 payment to Raynor Johnson for the sleigh rides and a $100 payment to Robert Cardew for playing Santa Claus. Marline Worth seconded, motion carried.**

8. Reports
    a. Fire Department Report
        i. They had 3 runs in the month of November. Got the plow truck painted by Bartanen's. Well was drilled over at the fire hall down to 60 feet and it's producing quite well. 2192 needs a valve fixed. 2195 is a disaster. It needs glow plugs/timer/24 volt starter etc. Roughly $3000 to fix according to Bartanen's. Electrical was all completed at the Fire Hall by Frailings Electric. DNR Fire Grant $4060 for gear, fire hoses, nozzles. They will do a 50/50 match. Jacqueline Koski made the motion to approve with Marline Worth seconding, motion carried. Jill Rankinen made a motion to pay We Energies the $1600 or so for the street light that needs to be put in at the fire hall versus having a $22 charge on the bill for the life of the bill. Marline Worth seconded and the motion carried. Chief introduced a new candidate for membership to the board, pending approval of her background check, Brooke Tarvainen is the newest member of the fire department. Jill Rankinen made the motion to accept this on the grounds that all the records checks come back clean, Jacqueline Koski seconded, motion carried. Jacqueline Koski also made the motion that any work that needs to be done at the fire hall is done by a person who is licensed to do that particular work, Jill Rankine seconded, motion carried. Jill Rankinen stated that there are cords hanging all over the place at the fire hall and they need to get cleaned up and she spoke with Frailing again and they will put drop in cords and reels. Jacqueline Koski made the motion to pay the approximate $1672.00 (plus a little more for the 2 additional reels) with Carol Mackey seconding, motion carried.
    b. Planning Commission Meeting
        i. They will give their annual report in January and talk about Capitol planning.
    c. Board Member Committee Meetings
        i. Jacqueline Koski went to Heritage Trail meeting, they are prepping for elections and talking about the log trucks running on the snowmobile trails. Attended the MCTA meeting/potluck, good food but was poorly attended. They are also planning for the convention in January.
        ii. Jill Rankinen went to the MCTA meeting as well and said the food was great, wish more people from the townships would attend. Also attended the fire department meeting.
        iii. Marline Worth attended the MCSWMA meeting. Stated that 3 wages per hours $23, $18.80, $26 will be increased to. Brad Austin said the landfill is getting too much paper and would like to see newspaper recycled more. They are also changing from CMI to Superior Health Insurance.
    d. Cemetery Report
        i. Will have another meeting after the first of the year. Nearly ready to begin the software portion.
9. Correspondence
    a. PC—Draft Meeting Minutes 11/23/2015
    b. HFD—Meeting Minutes 11/04/2015
    c. MCSWMA 12/16/2015 Board Packet

10. **PUBLIC COMMENT: (Not to exceed five minutes per person):**

11. **OLD BUSINESS:**
    a. Interlocal Rail Agreement Update: **Meeting with Republic and Joe Derocha went well. Changes are being made. Republic's monthly meeting is 12/14/2015 and they will likely approve the changes made. Jim Kippola will be checking in with Republic.**
    b. Elf Land Contract Extension Update: **Jacqueline Koski would like to wait to bill Crimmins for the attorney fees until after the first of the year to see if he does indeed pay, they will take the billing up at the next monthly meeting.**
    c. Board and Administrative Policies: Chapter 3: **Remove 3.12, 3.13, 3.14, 3.16, 3.20, and 3.24. Under 3.15 the dollar amount should reflect $25. Marline Worth made the motion to accept these changes, Carol Mackey seconded the motion, motion carried.**
    d. MCSWMA: **Sands Township issue. Humboldt Township is waiting for the results of the Bill Nordeen issue before they make a resolution.**
    e. Snow Plowing: **Jill Rankinen made the motion to have Chad Glisson plow and shovel for the township until the next meeting due to Kim Cutting not being able to be on call, where they will vote to hire someone after accepting applications for the spot. Jacqueline Koski supported, motion carried.**

12. **NEW BUSINESS:**
    a. DNR Volunteer Fire Assistance Grant: **Already discussed in Fire Department report.**
    b. Fire Department Well Installation: **Already discussed in Fire Department report.**
    c. WE Energies Street Light Request for Fire Hall: **Already discussed in Fire Department report.**
    d. Deputy Treasurer—Jackie Solomon: **Carol Mackey requested that Jackie Solomon be her Deputy Treasurer.**
    e. BOR Resignation/replacement/training: **Nancy Prodell resignation letter. Possibly have Jackie Harvala replace her. Jill Rankinen made motion for Board of Review position put out for applications, Jacqueline Koski seconded, motion carried.**
    f. 2016 Meeting Schedule: **Marline Worth made the motion to accept the dates as written, Carol Mackey seconded. Motion carried.**
    g. MTA Annual meeting-Detroit: **Jill Rankinen made the motion to send either Carol Mackey or Jackie Solomon if Carol cannot go. Jacqueline Koski seconded the motion, motion carried.**
    h. Mail: **Jill Rankinen made the motion to have the clerk or deputy clerk be the ones to pick up the mail daily. Jacqueline Koski seconded and motion carried.**

13. **PUBLIC COMMENT (not to exceed five minutes per person):**
14. **Adjournment: 8:21 p.m.**

Andrea Glisson
Deputy Clerk